



Sarpy County Planning and Building Department
 1210 Golden Gate Drive, #1240
 Papillion NE 68046
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 www.sarpy.com

Business Hours 8 am – 4:45 pm M-F

FOR OFFICE USE ONLY (Revised 1-1-19)

PERMIT # _____
 Permit Fee _____
 Review and Processing Fee _____
 Total Fee Collected _____
 Zoning District _____ FP _____

MECHANICAL/HVAC PERMIT APPLICATION

One or Two Family Dwelling Multi-family Building Commercial/Business

Describe of work: (New Construction/Remodel/Addition/ETC) _____

Address of project _____

Legal Description: _____
 (Lot) (Subdivision)

Owner of Property _____
 (Name) (Address) (City, State, Zip) (Phone)

*Mechanical Contractor _____
 (Name) (Address) (City, State, Zip) (Phone)

Mechanical License Number: _____ Issuing Authority: _____

***Only a homeowner CURRENTLY residing in the dwelling where work is permitted may act as contractor. All other projects require qualified contractor.**

Description	Fee \$	QTY	\$ Total	Description	Fee \$	QTY	\$ Total
New Furnace/Heater (btu/hr)				Absorption/ Evaporative cooling	12.30		
up to 100k Btu/h	17.05			Air handlers (cfm)			
over 100k Btu/h	21.01			up to 10,000 cfm	12.30		
A/C or Heat pump	17.05			over 10,000 cfm	20.90		
Ventilation Fan w/ duct	8.35			Boilers, compressors			
Alteration of ductwork	12.30			Up to 3 hp	16.95		
Wood Burning Fireplace	12.30			Greater than 3 hp and up to 15 hp	31.35		
Heating appliance	17.05			Greater than 15 hp and up to 30 hp	43.00		
Miscellaneous equipment	12.30			Greater than 30 hp and up to 50 hp	64.00		
Incinerator	16.70			Over 50 hp	107.00		
Refrigeration unit	17.05			Mechanical Issuance Fee	30.00		30.00
Cooling or absorption unit	17.05			TOTAL MECHANICAL PERMIT FEE			
Commercial exhaust hood w/ duct	12.30						

Reference to the Sarpy County Mechanical Fixture Fee Table for description and details on required fixture fees.

I hereby state that that the information submitted on this application is accurate and correct. I recognize that the issuance of this building permit shall not grant approval to violate any of the provisions of the building codes or zoning ordinances enforced by this jurisdiction, state or federal law; and that this permit shall not prevent the building official from requiring construction to be in compliance with all applicable code provisions during field inspections. This permit shall become null and void if no construction work has commenced within 180 from date of issuance or if work has commenced then stopped for more than 180 days. Permits shall expire if construction is not complete within one (1) year of issuance. A ninety (90) day extension may be obtained from the Planning and Building Department by written application. Upon expiration of a permit, a new permit will be required. This building permit is issued for the express purpose of work stated on this application and shown on the approved plans. Any changes to the construction plans that effect area or scope of work shall be approved by the building official's prior to construction and may require another permit application. No permit fee refunds are allowed if work has commenced or if work has not commenced and more than 180 days has elapsed after issuance date.

Applicant Name (Print clearly): _____ Signature: _____ Date: _____

Contact Name (Print clearly): _____ Phone: _____ Fax: _____
 Person to answer questions regarding construction drawings and other code compliance issues.

Contact Email Address: _____

OFFICIAL USE ONLY

Received: _____

Building Plan Review Approved By: _____ Date: _____

Zoning Review Approved By: _____ Date: _____