

**MINUTES OF MEETING**  
**SARPY COUNTY BOARD OF CORRECTIONS**  
**December 4, 2018 3:23 P.M.**

*Notice of this meeting was publicized in advance on the Sarpy County website ([www.sarpy.com/boards-commissions/county-board](http://www.sarpy.com/boards-commissions/county-board)). The location of the posted "Nebraska Open Meetings Act" was given in open and public session at the opening of this meeting.*

Commissioners Present: Don Kelly, Jim Thompson, Brian Zuger, Gary Mixan, Jim Warren  
Commissioners Absent: None  
Others Present: County Clerk Deb Houghtaling

Chairman Kelly delegated Commissioner Zuger as acting Chairman for the meeting.

1. Approve [minutes](#) (October 23, 2018). Deb Houghtaling, County Clerk

**MOTION:** Kelly moved, seconded by Warren, to approve the minutes as submitted. Ayes: Kelly, Thompson, Zuger & Warren. Nays: None. Abstain: Mixan.

2. [Board of Corrections Report](#). John Hubbard, Corrections Director

Mr. Hubbard, Community Corrections Director Danielle Richler, and Juvenile Justice Center (JJC) Director Tami Steensma addressed the Board and reports were given.

The Board of Corrections recessed at 3:43 P.M. to hold the Sarpy County Board of Directors Leasing Corporation meeting and reconvened at 3:46 P.M.

3. Executive Session: Pending Litigation. Kate Gatewood, Deputy County Attorney

**MOTION:** At 3:47 P.M., Warren moved, seconded by Thompson, to go into Executive Session to discuss Pending Litigation. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

Acting Chairman Zuger restated for the record that the County Board would go into Executive Session to discuss Pending Litigation.

At 3:58 P.M. Acting Chairman Zuger stated for the record that the County Board had gone into Executive Session at 3:47 P.M. during which their discussion was restricted to Pending Litigation and no formal Board action was taken.

**MOTION:** At 3:58 P.M., Thompson moved, seconded by Warren, to return to Regular Session. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

4. Adjournment.

**MOTION:** At 3:58 Thompson moved, seconded by Zuger, to adjourn until January 29, 2019.  
Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

  
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Don Kelly, Chairman  
Sarpy County Board of Corrections

Attest:   
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for Debra J. Houghtaling      Chief Deputy  
Sarpy County Clerk