

**MINUTES OF MEETING**  
**SARPY COUNTY BOARD OF COMMISSIONERS**  
**November 20, 2018 3:05 P.M.**

*Notice of this meeting was publicized in advance on the Sarpy County website ([www.sarpy.com/boards-commissions/county-board](http://www.sarpy.com/boards-commissions/county-board)). The location of the posted "Nebraska Open Meetings Act" was given in open and public session at the opening of this meeting.*

Commissioners Present: Don Kelly, Jim Thompson, Brian Zuger, Gary Mixan, Jim Warren

Commissioners Absent: None

Others Present: Chief Deputy County Clerk Renee Lansman  
County Administrator Dan Hoins  
Deputy County Attorney John Reisz

Commissioners' and Administrator's comments were recorded.

**CONSENT AGENDA**

{NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under the regular agenda for action by the County Board.}

1. [Minutes](#) (November 6, 2018). Deb Houghtaling, County Clerk
2. [Claims](#) and [payroll](#) report. Deb Houghtaling, County Clerk
3. Resolution [2018-346](#): Consulting Services Agreement with Kansas City Series of Lockton Companies, LLC for wellness consulting services for a period effective through October 31, 2019. Beth Garber, Senior Buyer/Contract Administrator
4. [Permission to purchase](#) a Bobcat 5600 Tool Cat for \$54,220 off Nebraska State contract 14660 (OC) for the Facilities Management Department. Beth Garber, Senior Buyer/Contract Administrator
5. Resolution [2018-347](#): Award low quote for Courthouse Snow Removal Services for the Facilities Management Department to Westman Lawn Care. Beth Garber, Senior Buyer/Contract Administrator
6. Resolution [2018-348](#): Award low quote and sign agreement for 192nd Street Guardrail Installation, Project C-77 (16-08) for the Public Works Department to Safety Guard, Inc. in the amount of \$20,975. Beth Garber, Senior Buyer/Contract Administrator
7. Liquor Control Commission [Corporate Manager Application](#) for Carol A. Strazdas for LaPlatte ENT dba The Lodge located at 16609 Clay St Bellevue, NE 68123. Carol A. Strazdas
8. [Disbursement requisition](#) #36 of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from City of Omaha for Project C-77(09-1) Harrison Street 147th Street to 157th Street in the amount of \$14,764.91. Brian Hanson, Fiscal Administrator

9. Resolution [2018-349](#): Agreements with Ann Ebsen, Colleen Bergren, Lisa Lewis, Jennifer Thompson and Katrine Herrboldt for Juvenile Court Legal Services for the period of 11/1/18 thru 10/31/20 at the rate of \$63 per hour worked for the first year and \$65 per hour worked for the second year. Brian Hanson, Fiscal Administrator
10. Resolution [2018-350](#): Amend Personnel Rules and Regulations: Rule 1 (Regulation 2: Definitions), Rule 2 (Regulation 1: Selection Process), Rule 4 (Regulation 2: Transfers), Rule 10 (Regulation 1: Classification System Administration), Rule 11 (Regulation 1: Compensation Plan Administration), and Rule 12 (Regulation 7: Military Leave and Regulation 9: Special Leaves). Linda Welles, Acting Human Resources Director
11. Resolution [2018-351](#): Amend Personnel Policy Bulletin - Adverse Weather Closure Policy (previously approved by Resolution 2016-419) to clarify compensation practices during weather closures. Linda Welles, Acting Human Resources Director
12. Resolution [2018-352](#): Appoint Beth Garber as the Sarpy County Purchasing Agent. Scott Bovick, Deputy County Administrator
13. Resolution [2018-353](#): Agreement with Capital City Concepts, LLC, for Wage and Benefits Comparability Study Services. Scott Bovick, Deputy County Administrator

**MOTION:** Warren moved, seconded by Mixan, to approve the Consent Agenda as submitted. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

## **REGULAR AGENDA**

14. [Public Hearing](#): Direct Purchasing to request bids and set date of sale for land legally described as Lot 17 Block 7 First Addition to Randolph Place to South Omaha. Beth Garber, Senior Buyer/Contract Administrator

**MOTION:** After a public hearing, Zuger resolved, seconded by Warren, to approve resolution 2018-360 and set the date of December 4, 2018 as the date Purchasing shall report back on the bid process and the date that the attached sale will be approved by a qualifying buyer. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

15. [Second Reading](#): Proposed False Alarm Ordinance. Andrea Gosnold-Parker, Deputy County Attorney

Ms. Gosnold-Parker read the second reading into the record.

16. [Disbursement requisition](#) #37 of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from Charles Vrana and Son Construction Co. for Project C-77 (09-1) Harrison Street 147th to 157th for work performed in the amount of \$340,439.50. Brian Hanson, Fiscal Administrator

Senior Buyer/Contract Administrator Beth Garber represented Mr. Hanson.

**MOTION:** Warren moved, seconded by Mixan, to approve the disbursement requisition, as submitted. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

17. Resolution [2018-354](#): Interlocal Cooperation Act Agreement with Sanitary and Improvement District (SID) 330, R & R Commerce Park for road improvements to a portion of Gold Coast Road (Gold Coast Road - Phase 2, R & R Commerce Park). Nicole Spitzenberger, Deputy County Attorney

**MOTION:** Warren resolved, seconded by Thompson, to approve the resolution for the agreement for allocation of the cost of certain road improvements to a portion of Gold Coast Road, from the existing pavement at Gold Coast Road traveling west through the intersection of Gold Coast Road and 146<sup>th</sup> Street, approximately 595 linear feet as further outlined in the agreement, attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

18. Resolution [2018-355](#): Interlocal Cooperation Act Agreement with Sanitary and Improvement District (SID) 336, Lincoln Way for road improvements to a portion of Cornhusker Road (96<sup>th</sup> - 98<sup>th</sup> Street, Lincoln Way Subdivision). Nicole Spitzenberger, Deputy County Attorney

**MOTION:** Thompson resolved, seconded by Zuger, to approve the resolution for the agreement, as presented, for allocation of the cost of certain road improvements to a portion of Cornhusker Road, approximately 96<sup>th</sup> – 98<sup>th</sup> Streets as further outlined in the agreement, attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

19. Resolution [2018-356](#): Sarpy County Board of Commissioners Meeting Policy. Dan Hoins, County Administrator

**MOTION:** Warren resolved, seconded by Mixan, to approve the resolution for Amending the County Board Meeting Policy making adjustments to the process of how items are placed on the County Board's agenda, effective January 1, 2019, as attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

20. Resolution [2018-357](#): Sarpy County Commissioners Road Improvement Policy. Dan Hoins, County Administrator

**MOTION:** Warren moved, seconded by Mixan, to table item 20 for 2 weeks until December 4, 2018. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

21. Resolution [2018-358](#): Change Order #1 to the Contract Agreement (previously approved by Resolution 2018-143) with Watts Electric Company for traffic signal installation at 192nd Street and Highway 370, Project C-77(17-18) for the Public Works Department, in the amount of \$49,716. Denny Wilson, County Engineer

**MOTION:** Warren resolved, seconded by Mixan, to approve the resolution for the change order which identifies modifications to the scope of the contract including the installation of a temporary traffic signal. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

22. Resolution [2018-359](#): Supplemental Agreement No.1 with Alfred Benesch & Company for On-Call Construction Engineering Services for Project MAPA-5005(1), Control Number 22283 related to road improvements at 132nd and West Giles Road, Sarpy County, in the amount of \$72,981.20. Denny Wilson, County Engineer

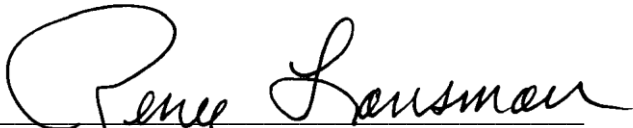
**MOTION:** Thompson resolved, seconded by Zuger, to approve the resolution for Supplemental Agreement No. 1 to the Task Order Agreement for On-Call Construction Engineering Services (previously approved by Resolution 2017-183) to set out modifications and/or additional duties and/or funding responsibilities for the project, as attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

23. Adjournment.

**MOTION:** At 3:48 P.M. Thompson moved, seconded by Mixan, to adjourn until November 27, 2018. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

  
Don Kelly, Chairman  
Sarpy County Board of Commissioners

Attest:

  
Debra L. Houghtaling, Chief Deputy  
Sarpy County Clerk