



## Employer Evaluation of Student Intern

PLEASE PRINT

<b>Intern Title:</b>		<b>Date:</b>	
<b>Supervisor Name:</b>		<b>Supervisor Title:</b>	
<b>Supervisor's Phone:</b>		<b>Supervisor's E-Mail:</b>	
<b>Department:</b>		<b>Mentor's Name:</b>	
<b>Dates of Internship:</b>		<b>Dates of Internship:</b>	
<b>Budget:</b>		<b>Pay Rate:</b>	

**Please complete the questions:**

How well was the intern prepared for this internship?

Can you suggest instructional areas which would benefit this intern?

Please provide examples in which the intern applied good judgement and had a technical competence for the assigned tasks.

How would you rate the intern's sense of responsibility toward his or her assignments?

Please provide some examples in which the intern worked quickly, thoroughly and efficiently.

What are the intern's strengths and weaknesses when interacting with others?

Discuss areas where the intern has made significant improvement.

What are the intern's strengths and weaknesses in oral and written communication?

Would you recommend this intern for future employment? Why or why not?

Are there other areas involving the internship program or the intern that you wish to comment on?



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**Additional comments/suggestions.**

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

**Please submit to Human Resources.**