



Sarpy County Planning and Building Department
 1210 Golden Gate Drive, #1240
 Papillion NE 68046
 Phone: 402-593-1555
 Fax: 402-593-1558
 www.sarpy.com

Business Hours 8 am – 4:45 pm M-F

FOR OFFICE USE ONLY (Revised 3-14-18)

PERMIT # _____
 Project Valuation _____
 Permit Fee _____
 ASIP Fee _____
 PCWP Fee _____
 Sewer Fee _____
 Miscellaneous Fee _____
 TOTAL FEE _____
 Zoning District _____ FP _____

COMMERCIAL BUILDING PERMIT APPLICATION

2009 COMcheck calculation worksheet attached Yes No (2009 certification required)

New Building Addition to Building Remodel Tenant Finish Other (describe) _____

Change of Use (IBC 110) Previous Use _____ New Use _____

Describe type of project/ business: _____

Address of project _____ # of suites: _____

Legal Description: _____
 (Lot) (Subdivision) Total acreage of site (new construction only)

Owner of Property _____
 (Name) (Address) (City, State, Zip) (Phone)

General Contractor _____
 (Name) (Address) (City, State, Zip) (Phone)

Architect _____
 (Name) (Address) (City, State, Zip) (Phone)

Engineer _____
 (Name) (Address) (City, State, Zip) (Phone)

Corporate Business Name _____
 (Name) (Address) (City, State, Zip) (Phone)

Provide accurate information per 2012 International Building Code.

Type of Construction _____ Occ. Group _____ # of Stories _____ Height _____ Total Area _____ # of elevators: _____

Fire Sprinkler Required: No Yes Fire Sprinkler Provided: No Yes # Parking Spaces Provided: _____ # ADA Parking: _____

Tenant Spaces: _____ No Apartment Units: _____ Size of domestic water line: _____ Size(s) of all Water meters: _____

Separate permits are required for Mechanical, Electrical, Plumbing & Signage.

Total Value of proposed work \$ _____ (Includes all trades, materials, labor)

I hereby state that the information submitted on this application is accurate and correct. I recognize that the issuance of this building permit shall not grant approval to violate any of the provisions of the building codes or zoning ordinances enforced by this jurisdiction, state or federal law; and that this permit shall not prevent the building official from requiring construction to be in compliance with all applicable code provisions during field inspections. This permit shall become null and void if no construction work has commenced within 180 from date of issuance or if work has commenced then stopped for more than 180 days. Permits shall expire if construction is not complete within one (1) year of issuance. A ninety (90) day extension may be obtained from the Planning and Building Department by written application. Upon expiration of a permit, a new permit will be required. This building permit is issued for the express purpose of work stated on this application and shown on the approved plans. Any changes to the construction plans that effect area or scope of work shall be approved by the building official's prior to construction and may require another permit application. No permit fee refunds are allowed if work has commenced or if work has not commenced and more than 180 days has elapsed after issuance date. The county is not responsible to determine actual locations of property lines during inspections. The property owner or person doing the work is responsible to find locations of property lines for final approval by County inspectors.

Applicant Name (Print clearly): _____ Signature: _____ Date: _____

Contact Name (Print clearly): _____ Phone: _____ Fax: _____
 (Person familiar with project who can answer questions regarding construction and other code compliance issues.)

Contact Email Address: _____

OFFICIAL USE ONLY (Notes on Reverse/Attached)
 Building Plan Review Approved By: _____ Received: _____
 Zoning Review Approved By: _____ Date: _____
 Date: _____