

SARPY COUNTY  
PUBLIC WORKS DEPARTMENT

PERMIT TO OCCUPY OR USE  
COUNTY ROAD RIGHT - OF - WAY  
FOR MISCELLANEOUS PURPOSES

DATE: \_\_\_\_\_

Application is hereby made to the Sarpy County Engineer by:

\_\_\_\_\_  
NAME & ADDRESS ZIP

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
OWN FORCES, FOREMAN

\_\_\_\_\_  
DESCRIBE TYPE OF WORK APPLICANT WISHES TO PERFORM ON COUNTY RIGHT -OF - WAY

\_\_\_\_\_  
*\*If downloaded from the Sarpy County web page fill out and fax to 402-537-6955*

All detailed information such as locations, elevations, cuts, fills, distances and dimensions shall be shown on applicant's plan and specifications as submitted to Sarpy County.

SARPY COUNTY  
GENERAL RULES & REGULATIONS

Forty - eight (48) hours notification is required prior to any work within Sarpy County right - of - way, telephone 402-537-6917. The construction shall comply with the current edition of the State of Nebraska Department of Roads Standard Specifications for Highway Construction.

No open cuts of hard - surfaced roads will be allowed, except by express written permission from the Sarpy County Engineer. If an open cut has been allowed, on concrete roadways, the applicant is to replace panel(s) as per attached standard drawings. If an open cut has been allowed on asphalt roadways, the applicant shall make an opening 1'-0" larger on all sides. Depth of replacement surfacing shall be 2" greater than the existing surface thickness. It is the responsibility of the applicant to whom the permit was issued to replace the surfacing material. Surfacing material will be as follows: Concrete shall be 47B Standard Mix, Asphalt shall be 5/8" Omaha Standard Mix. Material exceptions must be approved by the Sarpy County Engineer.

Backfill of open trenches shall be placed in lifts not exceeding eight (8) inches uncompacted thickness and each layer mechanically compacted at optimum moisture content ( 18%) to a density at least 95% or equal to that of the existing undisturbed ground which will prevent excessive settlement or shrinkage. Compaction tests shall be required with tests results given to Sarpy County for their records. Photos shall also be submitted showing before, during and after construction.

No backfilling shall take place in freezing weather except with the permission of the Sarpy County Engineer; and, no backfill shall be made with frozen materials.

All disturbed areas shall be left in a condition as near to original as possible (grading, rock replacement, seeding or sod). All Applicants shall be required to maintain said area for a 6 month period following the completion of work. At any time within the 6 month time period the contractor will be notified by the Sarpy County Public Works Department if any re-compaction in the construction area or road material ( i.e. rock , gravel, etc.) is to be repaired or replaced.

**SARPY COUNTY  
GENERAL RULES & REGULATIONS**

Installation of lines under the traveled portion of existing hard - surfaced highways must be accomplished by jacking, tunneling or dry boring from the toe of the fill slope to the toe of the opposite fill slope as per attached drawings. The diameter of the hole shall not exceed the diameter of casing or pipe by more than 1 ½ inches on pipes with an inside diameter of 12 inches or less, or 2 inches on pipes with an inside diameter greater than 12 inches. Voids outside pipe or casings which exceed these limitations shall be pressure grouted. This shall include all abandoned or misaligned holes. Any deviations from a dry - boring method must be approved by the Sarpy County Engineer.

Trenching across gravel roads will not be permitted without the approval of the Sarpy County Engineer and only provided it is accomplished in increments of one - half of the roadway at a time. At least one - half of the traveled width of the roadway shall be kept open and free of obstructions at all times.

The applicant is responsible for all barricading. The barricades shall conform to the barricading standards, specifications, methods and materials as per the Manual on Uniform Traffic Control Devices.

Horizontal Clearance for Ground - Mounted Facilities:

Rural Areas - Poles, anchors, hydrants or any other above ground facility shall be located as close to the right - of - way line as possible.

All rigid poles shall be located at least fifteen (15) feet from the edge of the traveled way. Hydrants shall have a minimum offset of six (6) feet.

Urban Areas - Cities, towns and urban areas where curb sections exist, hydrants and rigid poles may be located back of sidewalk or a minimum of six (6) feet.

Manholes - All manholes shall be placed outside of the traveled way where possible. Manholes placed outside of the traveled way shall not protrude above the surrounding ground.

ROAD CLOSINGS - The closing of a road will not be permitted without approval of the Sarpy County Engineer.

Any exceptions to above criteria must be reviewed and approved by the Sarpy County Engineer.

I (We) agree to perform the work in accordance with the permit and attached drawings and to maintain area of construction for a period of 6 Months as set forth in the above permit. This permit may be canceled at any time by the applicant prior to construction of the work. Notify Sarpy County Public Works 48 hours prior to any work within the Sarpy County Right - of - way.

\_\_\_\_\_  
Start Date ( Approx.)

\_\_\_\_\_  
NAME ( Owner or Contractor)

\_\_\_\_\_  
Working Day (Approx.)

\_\_\_\_\_  
TITLE

\*\*\*\*\*

The above permit is hereby approved - subject to general rules and regulations of Sarpy County's Policy for Accommodating Utility Companies, Contractors, Plumbers, Tree Trimmers and any other person, firm, corporation or any agency on Sarpy County Jurisdictional Roadway Right - of - way; also subject to such regulations as the Sarpy County Engineer may deem necessary.

A copy of this permit will be made available to the Contractor for the job site.

\_\_\_\_\_  
COUNTY ENGINEER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ENGINEERING MANAGER

\_\_\_\_\_  
DATE

15100 South 84th Street  
Papillion, NE 68046 Phone: 402-537-6917