



SARPY COUNTY PLANNING & BUILDING DEPT.

1210 GOLDEN GATE DRIVE, #1240

PAPILLION, NE 68046

PHONE: 402-593-1555 FAX: 402-593-1558 E-MAIL: PLANNING@SARPY.COM

COMPREHENSIVE PLAN FUTURE LAND USE MAP AMENDMENT

In order for your application to be considered **COMPLETE**, please answer all applicable questions and provide the following:

1. Completed Comprehensive Plan Future Land Use Amendment Application
2. Non-Refundable Fee of **\$500.00** made payable to Sarpy County (an additional fee of **\$25.00** is also be required to cover cost of mailing of public notifications)
3. Mailing list labels certified by a Title Company of all property owners within 300 ft. of the subject property.
4. Two (2) fully dimensioned color maps, plus one (1) reduced size map (8.5 x 11) and one (1) electronic copy in PDF form, providing the following information:
 - a. Location and address (if available) of subject property
 - b. General vicinity map
 - c. Current land use designation of subject property and adjacent properties
 - d. Proposed land use designation of subject property
 - e. Current zoning of subject property and adjacent properties
 - f. Proposed zoning of subject property
 - g. Current and proposed street alignments

PLANNING STAFF USE ONLY:

APPLICATION #: _____

DATE RECEIVED: _____

CURRENT CP DESIGNATION: _____

PROPOSE CP DESIGNATION: _____

CURRENT ZONING DESIGNATION: _____

PROPOSED ZONING DESIGNATION: _____

APPLICATION FEE: **\$500.00** RECEIPT NO. _____

PUBLIC NOTIFICATION

PROCESSING FEE: **\$25.00** RECEIPT NO. _____

RECEIVED BY: _____

NOTES: _____

APPLICANT INFORMATION:

NAME: _____ E-MAIL: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

MAILING ADDRESS: _____ CITY/STATE/ZIP: _____
(IF DIFFERENT)

PHONE: _____ FAX: _____

PROPERTY OWNER INFORMATION: (if multiple owners, please attach separate sheet)

NAME: _____ E-MAIL: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

MAILING ADDRESS: _____ CITY/STATE/ZIP: _____
(IF DIFFERENT)

PHONE: _____ FAX: _____

ENGINEERING/SURVEYING OR OTHER CONSULTING PROFESSIONAL'S INFORMATION:

NAME: _____ E-MAIL: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

MAILING ADDRESS: _____ CITY/STATE/ZIP: _____
(IF DIFFERENT)

PHONE: _____ FAX: _____

PROJECT DESCRIPTION: *(Describe the project in detail, including physical features of the site, proposed improvements, proposed uses or business, operating hours, number of employees, anticipated customers, etc. – Attach additional sheets if necessary.)* **PLEASE NOTE:** A detailed project description is essential to the reviewing process of this request.

PROPERTY INFORMATION: Complete each section in its entirety. If a question is not applicable to your project, please indicate this to show that each question has been carefully considered.

GENERAL LOCATION (including address if available): _____
(example 189th & Giles Rd)

ASSESSOR'S PARCEL NUMBER: _____ **ADDITIONAL PARCEL NUMBERS** _____

LEGAL DESCRIPTION: *(Describe property to wit:)*

SIZE OF PROPERTY: _____ *acres* **CURRENT ZONING:** _____ **PROPOSED ZONING:** _____

SOURCE OF UTILITY SERVICES: Water - _____ Sewer - _____
Gas - _____ Electric - _____

DETAILED INFORMATION FOR PROPOSED AMENDMENT: The following information is required for an amendment to the Sarpy County Comprehensive Plan. Based on the nature and extent of the requested amendment, additional studies may be required. Attach additional sheets if necessary.

CURRENT FUTURE LAND USE PLAN DESIGNATION: _____ **PROPOSED FUTURE LAND USE PLAN DESIGNATION:** _____

EXPLAIN THE REASON FOR THIS LAND USE PLAN AMENDMENT: _____

IDENTIFY WHAT CONDITIONS HAVE CHANGED TO WARRANT A CHANGE IN THE LAND USE PLAN DESIGNATION: _____

HOW DOES THE REQUESTED LAND USE DESIGNATION FURTHER THE GOALS AND OBJECTIVES OF THE COUNTY'S COMPREHENSIVE DEVELOPMENT PLAN? _____

EXPLAIN WHY THE REQUESTED LAND USED DESIGNATION IS MORE APPROPRIATE THAN THE EXISTING DESIGNATION: _____

DESCRIBE WHAT TYPE OF DEVELOPMENT IS ENVISIONED FOR THE AREA AND PROVIDE A CONCEPTUAL DRAWING IF APPLICABLE:

PLEASE NOTE THE FOLLOWING PROCEDURES:

1. The Planning Department will review the application material along with other appropriate departments and/or agencies and provide a recommendation report to the Planning Commission and County Board.
2. The Planning Commission will hold a public hearing and make a recommendation to the County Board.
3. The County Board will hold a public hearing and make a final decision on the Comprehensive Plan Amendment application.
4. Any necessary agreements will be recorded with the Sarpy County Register of Deeds, the cost of which will be borne by the applicant or the property owner.

The applicant (or authorized agent) has prepared this application and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant/Property Owner Signature

Date

I, the undersigned, understand a sign will be posted on my property and will remain until the public hearing process of the Planning Commission and County Board is complete. I further understand the Comprehensive Plan Amendment process as stated above and I authorize Sarpy County staff to enter the property for inspection related to the specific request during this process.

Property Owner Signature

Date

Property Owner Signature

Date