Americans with Disabilities Act Accessibility Survey

Self-Evaluation and Transition Plan

Courthouse - Basement

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Papillion, Nebraska 68046

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ADA Checklist for Readily Achievable Barrier Removal

What is Readily Achievable Barrier Removal?

The Americans with Disabilities ACT (ADA) requires public accommodations (businesses and non-profit organizations) to provide goods and services to people with disabilities on an equal basis with the rest of the public.

Businesses and non-profit organizations that serve the public are to remove architectural barriers when it is "readily achievable" to do so; in other words, when barrier removal is "easily accomplishable and able to be carried out without much difficulty or expense."

The decision of what is readily achievable is made considering the size, type, and overall finances of the public accommodation and the nature and cost of the access improvements needed. Barrier removal that is difficult now may be readily achievable in the future as finances change.

This checklist is intended to assist public accommodations as the first step in a planning process for readily achievable barrier removal.

Public accommodations' ADA obligations for barrier removal can be found in the Department of Justice's ADA Title III regulations 28 CFR Part 36.304.

Priorities for Barrier Removal

The ADA Title III regulations recommend four priorities for barrier removal. The purpose of these priorities is to facilitate business planning. The priorities are not mandatory.

Public accommodations may determine the most effective mix of barrier removal measures to undertake in their facilities.

Priority 1 - Accessible approach and entrance

Priority 2 - Access to goods and services

Priority 3 - Access to public toilet rooms

Priority 4 - Access to other items such as water fountains and public telephones

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Priority 1 - Approach & Entrance

An accessible route from site arrival points and an accessible entrance should be provided for everyone.

1.1 Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs?

Code	402.2 Components.
Code Description	Accessible routes shall consist of the following components: walking surfaces with a running slope not steeper than 1:20, doorways, ramps, curb ramps excluding the flared sides, elevators, and platform lifts. All components of an accessible route shall comply with the applicable requirements of Chapter 4.
Finding	There is at least one route from site arrival points that does not require the use of stairs.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Main Entrance

Main Entrance

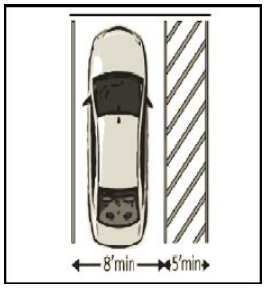
Parking

Note: Accessible parking spaces should be identified by size, access aisle and signage.

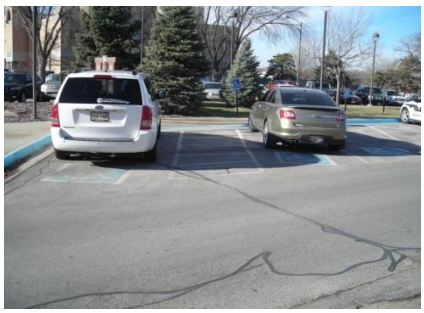
1.2 If parking is provided for the public, are an adequate number of accessible spaces provided?

Code	502 Parking Spaces; 208.2 Minimum Number
Code Description	Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces required for each parking facility.
Finding	There is an adequate number of accessible spaces. Total Spaces - 60; Accessible Spaces - 9
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Total Spaces	Accessible Spaces
1 - 25	1
26 - 50	2
51 - 75	3
76 - 100	4
101-150	5
151-200	6
201-300	7
301-400	8
401-500	9
501-1000	2% of total
1001+	See Code



Accessible Spaces



Accessible Spaces

1.3 Of the accessible spaces, is at least one a van accessible space?

Code	208.2.4 Van Parking Spaces
Code Description	For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.
Finding	There is no van accessible space.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure spaces by repainting lines.

1.4 Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?

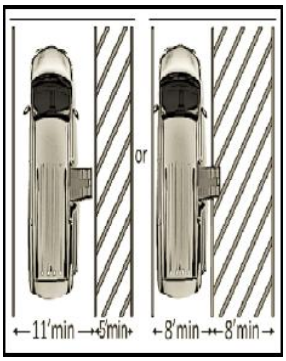
Code	502.2 Vehicle Spaces; 502.3.1 Width
Code Description	502.2 - Car parking spaces shall be 96 inches wide minimum and van parking spaces shall be 132 inches wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3. EXCEPTION: Van parking spaces shall be permitted to be 96 inches wide minimum where the access aisle is 96 inches wide minimum. 502.3.1 - Access aisles serving car and van parking spaces shall be 60 inches wide minimum.
Finding	Accessible spaces are at least 8' wide with access aisles at least 5' wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Accessible Space Width

Access Aisle Width

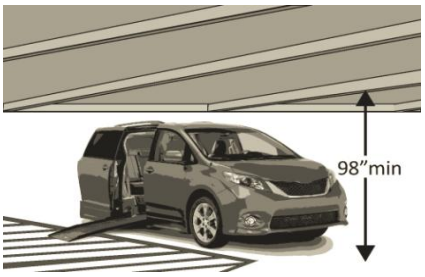
1.5 Is the van accessible space:
At least 11 feet wide with an access aisle at least 5 feet wide?
or
At least 8 feet wide with an access aisle at least 8 feet wide?

Code	502.2 Vehicle Spaces; 502.3.1 Width
Code Description	502.2 - Car parking spaces shall be 96 inches wide minimum and van parking spaces shall be 132 inches wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3. EXCEPTION: Van parking spaces shall be permitted to be 96 inches wide minimum where the access aisle is 96 inches wide minimum. 502.3.1 - Access aisles serving car and van parking spaces shall be 60 inches wide minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



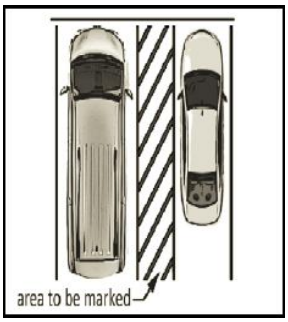
1.6 Is at least 98 inches of vertical clearance provided for the van accessible space?

Code	502.5 Vertical Clearance
Code Description	Parking spaces for vans and access aisles and vehicular routes serving them shall provide a vertical clearance of 98 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



1.7 Are the access aisles marked so as to discourage parking in them?

Code	502.3.3 Marking
Code Description	Access aisles shall be marked so as to discourage parking in them.
Finding	Access aisles are marked so as to discourage parking in them.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Access Aisle Marking

1.8 Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?

Code	502.4 Floor or Ground Surfaces
Code Description	Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.
Finding	There is no slope.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

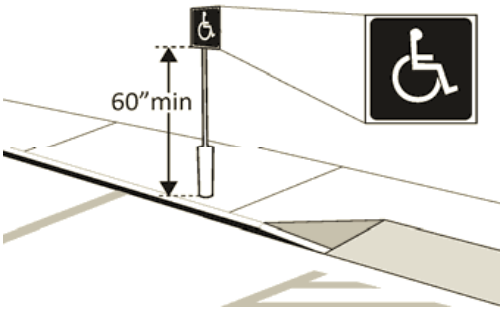
1.9 Do the access aisles adjoin an accessible route?

Code	502.3 Access Aisle
Code Description	Access aisles serving parking spaces shall comply with 502.3. Access aisles shall adjoin an accessible route. Two parking spaces shall be permitted to share a common access aisle.
Finding	Access aisles adjoin an accessible route.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Accessible Route

1.10 Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?

Code	502.6 Identification
Code Description	Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.
Finding	Accessible spaces are identified with signs that include the International Symbol of Accessibility. The bottoms of the signs are only 34" above the ground.
Compliant?	**NO**
Recommended Repair (if needed)	Raise signs.



Typical Signage

1.11 Are there signs reading "van accessible" at van accessible spaces?

Code	502.6 Identification
Code Description	Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

1.12 Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)?

Code	208.3.1 General
Code Description	Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4. Where parking serves more than one accessible entrance, parking spaces complying with 502 shall be dispersed and located on the shortest accessible route to the accessible entrances. In parking facilities that do not serve a particular building or facility, parking spaces complying with 502 shall be located on the shortest accessible route to an accessible pedestrian entrance of the parking facility.
Finding	Of the total parking spaces, the accessible spaces are located on the closest accessible route to the accessible entrance.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Accessible Spaces

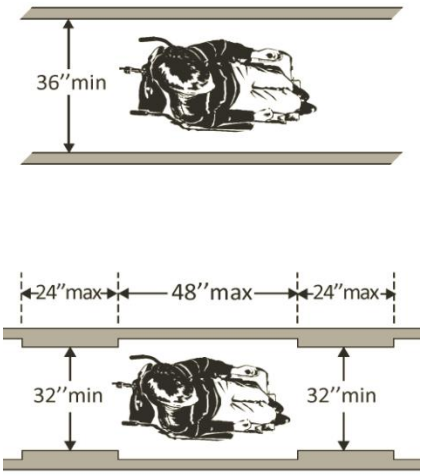
Exterior Accessible Route

1.13 Is the route stable, firm and slip-resistant?

Code	302 Floor or Ground Surfaces
Code Description	Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.
Finding	Route is stable, firm, and slip-resistant.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

1.14 Is the route at least 36 inches wide? *Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.*

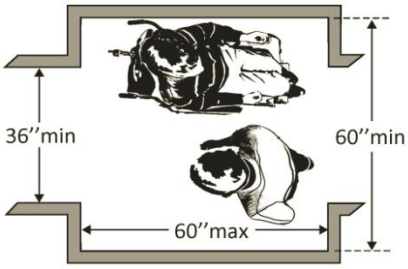
Code	403.5.1 Clear Width
Code Description	Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches minimum.
Finding	Route is at least 36" wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Route Width

1.15 If the route is greater than 200 feet in length and no less than 60 inches wide, is there a passing space no less than 60 x 60 inches?

Code	403.5.3 Passing Spaces
Code Description	An accessible route with a clear width less than 60 inches shall provide passing spaces at intervals of 200 feet maximum. Passing spaces shall be either: a space 60 inches minimum by 60 inches minimum; or, an intersection of two walking surfaces providing a T-shaped space complying with 304.3.2 where the base and arms of the T-shaped space extend 48 inches minimum beyond the intersection.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

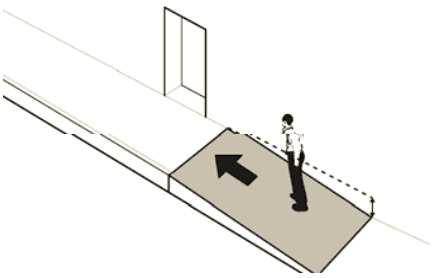


1.16 If there are grates or openings on the route, are the openings no larger than 1/2 inch to the dominant direction of travel?
Is the long dimension perpendicular to the dominant direction of travel?

Code	302.3 Openings
Code Description	Openings in floor or ground surfaces shall not allow passage of a sphere more than 1/2 inch diameter except as allowed in 407.4.3, 409.4.3, 410.4, 810.5.3 and 810.10. Elongated openings shall be placed so that the long dimension is perpendicular to the dominant direction of travel.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

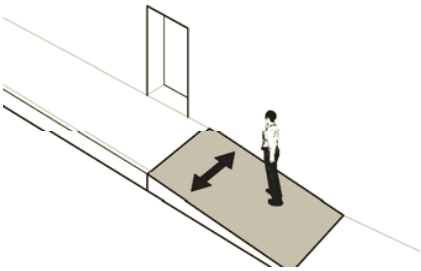
1.17 Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?

Code	403.3 Slope
Code Description	The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of walking surfaces shall not be steeper than 1:48.
Finding	There is no slope.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



1.18 Is the cross slope no steeper than 1:48?

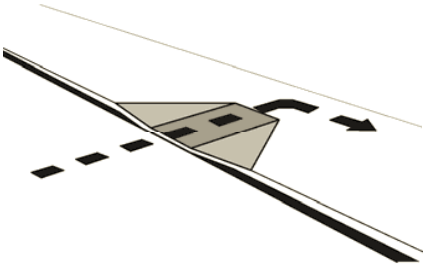
Code	403.3 Slope
Code Description	The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of walking surfaces shall not be steeper than 1:48.
Finding	There is no cross slope.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Curb Ramps

1.19 If the accessible route crosses a curb, is there a curb ramp?

Code	406.1 General
Code Description	Curb ramps on accessible routes shall comply with 406, 405.2 through 405.5, and 405.10.
Finding	There are curb ramps.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

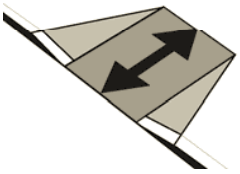


Curb Ramp

1.20 Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run?

Code	405.2 Slope
Code Description	Ramp runs shall have a running slope not steeper than 1:12.
Finding	Running slopes of curb ramps range from 1:8 to 1:12.25.
Compliant?	**NO**
Recommended Repair (if needed)	Regrade ramp.

Pictures on next page.

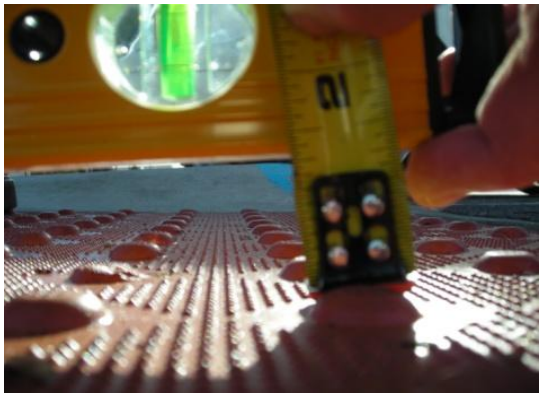


1.20 Continued.

North Curb Ramp Location

North Curb Ramp Slope

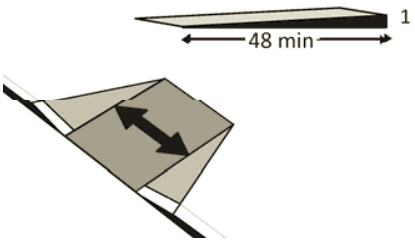
West Curb Ramp Location



West Curb Ramp Slope

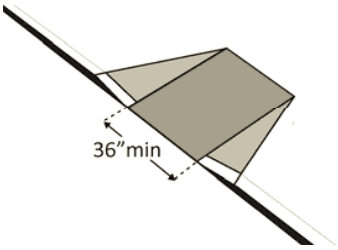
1.21 Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48?

Code	405.3 Cross Slope
Code Description	Cross slope of ramp runs shall not be steeper than 1:48.
Finding	There is no cross slope.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



1.22 Is the curb ramp, excluding flares, at least 36 inches wide?

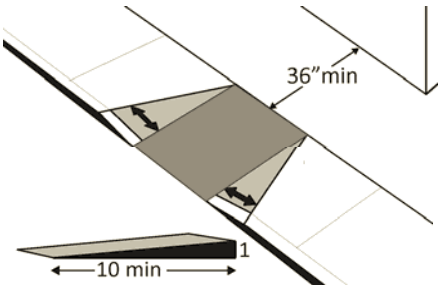
Code	405.5 Clear Width
Code Description	The clear width of a ramp run and, where handrails are provided, the clear width between handrails shall be 36 inches minimum.
Finding	All curb ramps are at least 36" wide excluding flares.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Curb Ramp Width

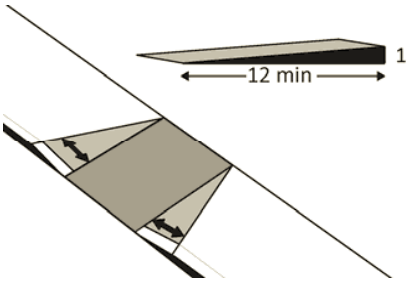
1.23 At the top of the curb ramp, is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp?
If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run?

Code	406.4 Landings; 406.3 Sides of Curb Ramps
Code Description	406.4 - Landings shall be provided at the tops of curb ramps. The landing clear length shall be 36 inches minimum. The landing clear width shall be at least as wide as the curb ramp, excluding flared sides, leading to the landing. 406.3 - Where provided, curb ramp flares shall not be steeper than 1:10.
Finding	At the top of all curb ramps, there are level landings that are at least 36" long and at least as wide as the curb ramps. Slopes of the flares are no steeper than 1:10.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



1.24 If the landing at the top is less than 36 inches long, are there curb ramp flares? Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?

Code	406.4 Landings
Code Description	406.4 - Landings shall be provided at the tops of curb ramps. The landing clear length shall be 36 inches minimum. The landing clear width shall be at least as wide as the curb ramp, excluding flared sides, leading to the landing. EXCEPTION: In alterations, where there is no landing at the top of curb ramps, curb ramp flares shall be provided and shall not be steeper than 1:12.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

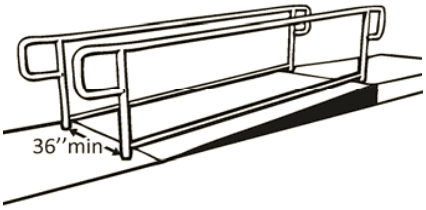


Ramps

Note: If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.

1.25 If there is a ramp (other than curb ramps), is it at least 36 inches wide? If there are handrails, measure between the handrails.

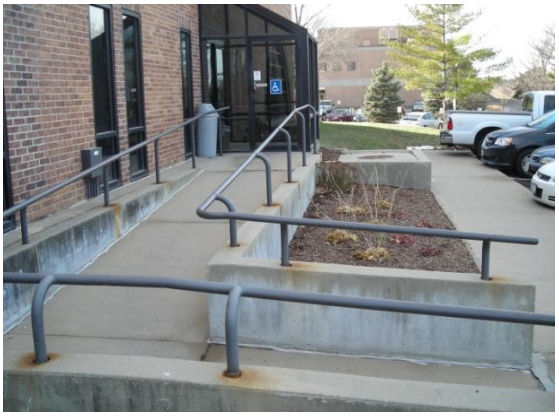
Code	405.5 Clear Width
Code Description	The clear width of a ramp run and, where handrails are provided, the clear width between handrails shall be 36 inches minimum.
Finding	The ramp is at least 54" wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



North Entrance Ramp Width

1.26 Is the surface stable, firm and slip resistant?

Code	405.4 Floor or Ground Surfaces; 302.1 General
Code Description	405.4 - Floor or ground surfaces of ramp runs shall comply with 302. Changes in level other than the running slope and cross slope are not permitted on ramp runs. 302.1 - Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.
Finding	Surface is stable, firm and slip-resistant.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



North Entrance Ramp Surface

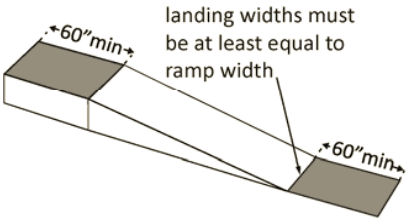
1.27 For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? *Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.*

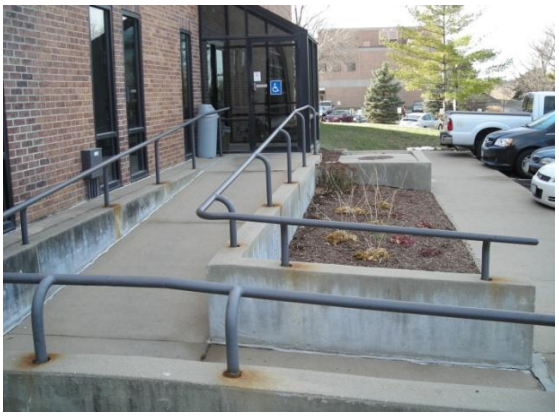
Code	405.2 Slope
Code Description	Ramp runs shall have a running slope not steeper than 1:12. EXCEPTION: In existing sites, buildings, and facilities, ramps shall be permitted to have running slopes steeper than 1:12 complying with Table 405.2 where such slopes are necessary due to space limitations.
Finding	Running slope is 1:12.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

North Entrance Ramp Slope

1.28 Is there a level landing that is at least 60 inches long and at least as wide as the ramp:
At the top of the ramp?
At the bottom of the ramp?

Code	405.7 Landings; 405.7.2 Width; 405.7.3 Length
Code Description	405.7 - Ramps shall have landings at the top and the bottom of each ramp run. Landings shall comply with 405.7. 405.7.2 - The landing clear width shall be at least as wide as the widest ramp run leading to the landing. 405.7.3 - The landing clear length shall be 60 inches long minimum.
Finding	There is a level landing that is at least 60" long and at least as wide as the ramp at the bottom of the ramp but not at the top.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure ramp to include level landing at top.

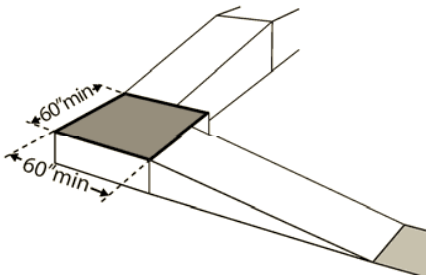


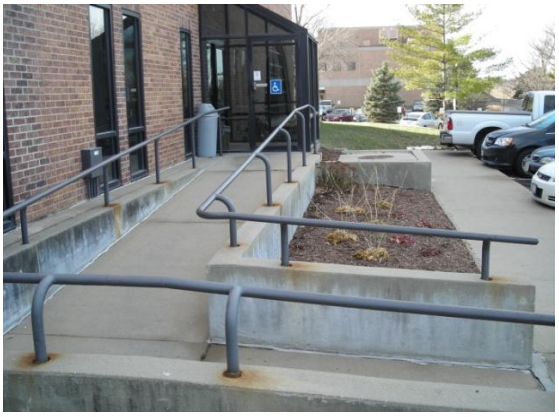


North Entrance Ramp

1.29 Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?

Code	405.7.4 Change in Direction
Code Description	Ramps that change direction between runs at landings shall have a clear landing 60 inches by 60 inches minimum.
Finding	There is a level landing where the ramp changes direction that is at least 60" by 60".
Compliant?	**YES**
Recommended Repair (if needed)	N/A

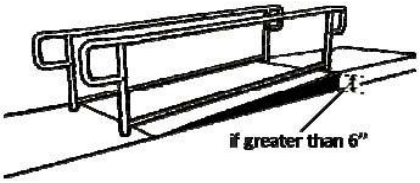


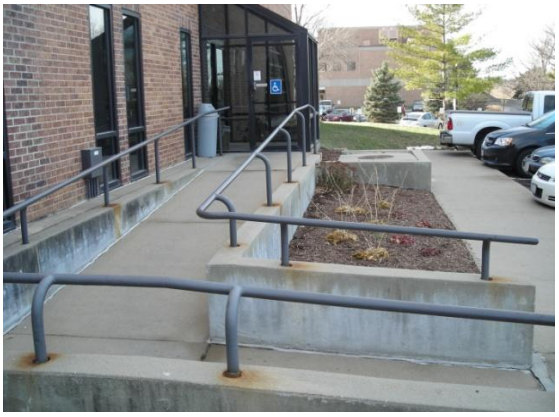


North Entrance Ramp

1.30 If the ramp has a rise higher than 6 inches, are there handrails on both sides?

Code	405.8 Handrails; 505.2 Where Required
Code Description	405.8 - Ramp runs with a rise greater than 6 inches shall have handrails complying with 505. 505.2 - Handrails shall be provided on both sides of stairs and ramps.
Finding	There are handrails on both sides.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

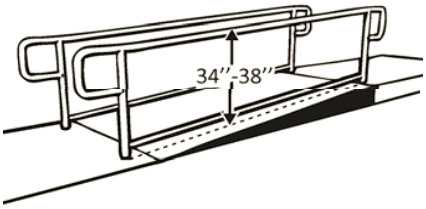




North Entrance Ramp

1.31 Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?

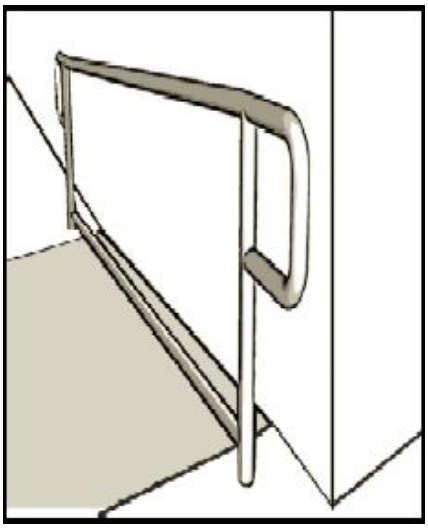
Code	505.4 Height
Code Description	Top of gripping surfaces of handrails shall be 34 inches minimum and 38 inches maximum vertically above walking surfaces, stair nosings, and ramp surfaces. Handrails shall be at a consistent height above walking surfaces, stair nosings, and ramp surfaces.
Finding	The top of the handrail gripping surface is between 35" and 36".
Compliant?	**YES**
Recommended Repair (if needed)	N/A

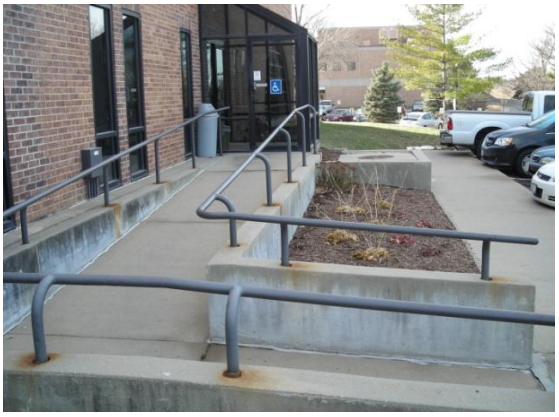


Handrail Height

1.32 Is the handrail gripping surface continuous and not obstructed along the top or sides? Is the bottom of the handrail gripping surface obstructed for no more than 20 percent of its length?

Code	505.6 Gripping Surface
Code Description	Handrail gripping surfaces shall be continuous along their length and shall not be obstructed along their tops or sides. The bottoms of handrail gripping surfaces shall not be obstructed for more than 20 percent of their length. Where provided, horizontal projections shall occur 1-1/2 inches minimum below the bottom of the handrail gripping surface.
Finding	Handrail gripping surface is continuous and not obstructed along the top or sides. The bottom of the handrail gripping surface is obstructed for no more than 20% of its length.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

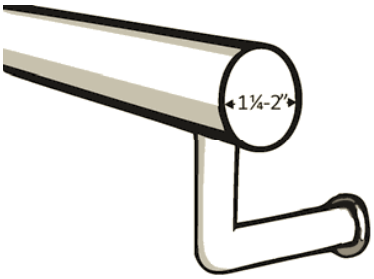




Unobstructed Handrails

1.33 If the handrail gripping surface is circular, is it no less than 1-1/4 inches and no greater than 2 inches in diameter?

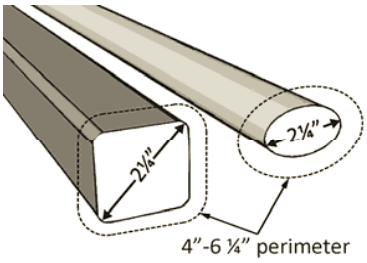
Code	505.7.1 Circular Cross Section
Code Description	Handrail gripping surfaces with a circular cross section shall have an outside diameter of 1-1/4 inches minimum and 2 inches maximum.
Finding	The handrail is 2" in diameter.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Handrail Diameter

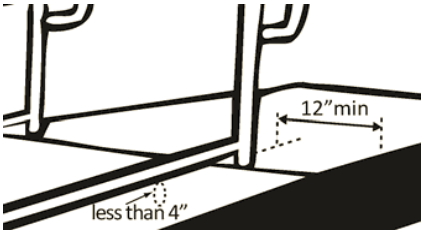
1.34 If the handrail gripping surface is non-circular, is it no less than 4 inches and no greater than 6-1/2 inches in perimeter and no more than 2-1/4 inches in cross section?

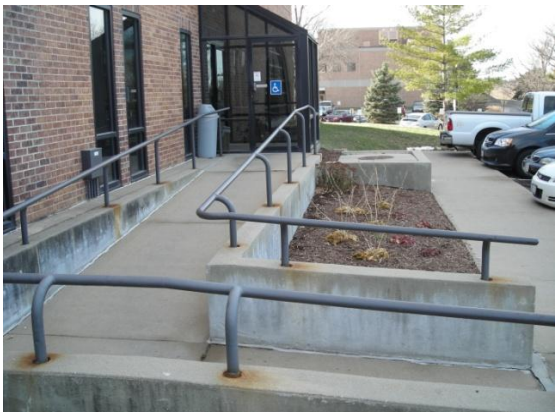
Code	505.7.2 Non-Circular Cross Sections
Code Description	Handrail gripping surfaces with a non-circular cross section shall have a perimeter dimension of 4 inches minimum and 6-1/4 inches maximum, and a cross-section dimension of 2-1/4 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



1.35 Does the handrail:
Extend at least 12 inches horizontally beyond the top and bottom of the ramp?
Return to a wall, guard, or landing surface?

Code	505.10.1 Top and Bottom Extension at Ramps
Code Description	Ramp handrails shall extend horizontally above the landing for 12 inches minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.
Finding	Handrails do not extend beyond the top and bottom of the ramp, and they do not return to a wall, guard or landing surface at the bottom.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure handrails.

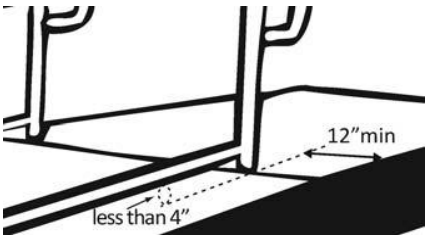




Handrail Extension

1.36 To prevent wheelchair casters and crutch tips from falling off:
Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?
or
Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?

Code	405.9.1 Extended Floor or Ground Surface; 405.9.2 Curb or Barrier
Code Description	405.9.1 - The floor or ground surface of the ramp run or landing shall extend 12 inches minimum beyond the inside face of a handrail complying with 505. 405.9.2 - A curb or barrier shall be provided that prevents the passage of a 4 inch diameter sphere where any portion of the sphere is within 4 inches of the finish floor or ground surface.
Finding	There is a barrier that prevents the passage of a 4" diameter sphere.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Barrier

Entrance

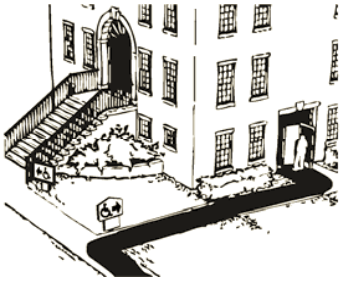
1.37 Is the main entrance accessible?

Code	404.1 General
Code Description	Doors, doorways, and gates that are part of an accessible route shall comply with 404.
Finding	Main entrance is accessible.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Main Entrance

1.38 If the main entrance is not accessible, is there an alternative accessible entrance? Can the alternative accessible entrance be used independently and during the same hours as the main entrance?

Code	216.6 Entrances
Code Description	Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1. Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



1.39 Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?

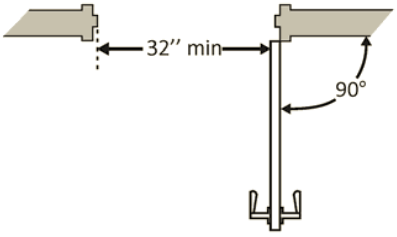
Code	216.6 Entrances
Code Description	Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1. Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

1.40 If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?

Code	216.6 Entrances
Code Description	Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1. Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

1.41 Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees?

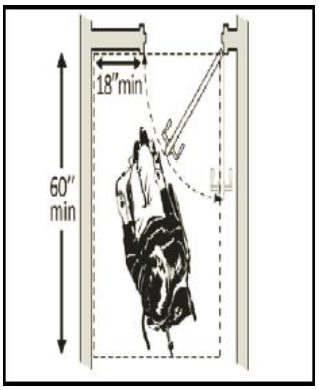
Code	404.2.3 Clear Width
Code Description	Door openings shall provide a clear width of 32 inches minimum. Clear openings of doorways with swinging doors shall be measured between the face of the door and the stop with the door open 90 degrees. Openings more than 24 inches deep shall provide a clear opening of 36 inches minimum. There shall be no projections into the required clear opening width lower than 34 inches above the finish floor or ground. Projections into the clear opening width between 34 inches and 80 inches above the finish floor or ground shall not exceed 4 inches.
Finding	All accessible entrance doors have a clear opening width of at least 33".
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Typical Clear Opening Width

1.42 If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?
On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)?

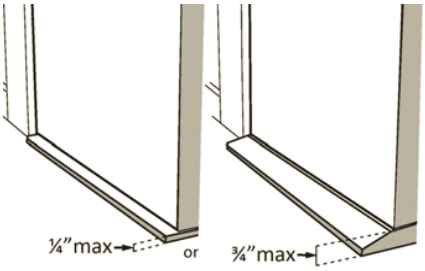
Code	404.2.4.1 Swinging Doors and Gates; Table 404.2.4.1; 404.2.4.4 Floor or Ground Surface
Code Description	404.2.4.1 - Swinging doors and gates shall have maneuvering clearances complying with Table 404.2.4.1. (See table.) 404.2.4.4 - Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted. EXCEPTIONS: 1. Slopes not steeper than 1:48 shall be permitted. 2. Changes in level at thresholds complying with 404.2.5 shall be permitted.
Finding	There is at least 18" of maneuvering clearance beyond the latch side plus at least 60" clear depth. On both sides of the door, all ground and floor surfaces are flat.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

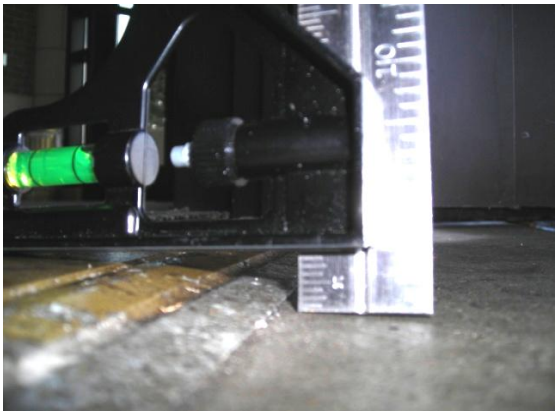


Main Entrance Maneuvering Clearance

1.43 Is the door threshold edge no more than 1/4 inch high?
Or
No more than 3/4 inch high if slope is beveled no steeper than 1:2? *(Note: The first 1/4 inch of the threshold may be vertical; the rest must be beveled.)*

Code	303.2 Vertical; 303.3 Beveled
Code Description	303.2 - Changes in level of 1/4 inch high maximum shall be permitted to be vertical. 303.3 - Changes in level between 1/4 inch high minimum and 1/2 inch high maximum shall be beveled with a slope not steeper than 1:2.
Finding	Thresholds are 1/4" high.
Compliant?	**YES**
Recommended Repair (if needed)	N/A





Threshold Height

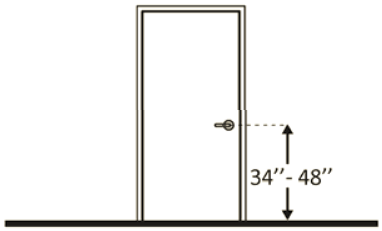
1.44 Is the door equipped with hardware, including locks, that is operable with one hand and does not require tight grasping, pinching, or twisting of the wrist?

Code	309.4 Operation; Advisory 404.2.7 Door and Gate Hardware
Code Description	309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds. Advisory 404.2.7 - Door hardware that can be operated with a closed fist or a loose grip accommodates the greatest range of users. Hardware that requires simultaneous hand and finger movements require greater dexterity and coordination, and is not recommended.
Finding	All doors are equipped with accessible hardware.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Typical Door Hardware

1.45 Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface?

Code	404.2.7 Door and Gate Hardware
Code Description	Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches minimum and 48 inches maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.
Finding	All operable parts of all door hardware are between 39" and 47" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

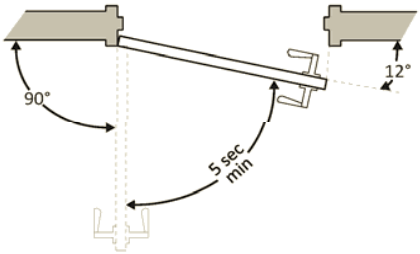


Main Entrance Door Hardware Height

Main Entrance Door Hardware Height

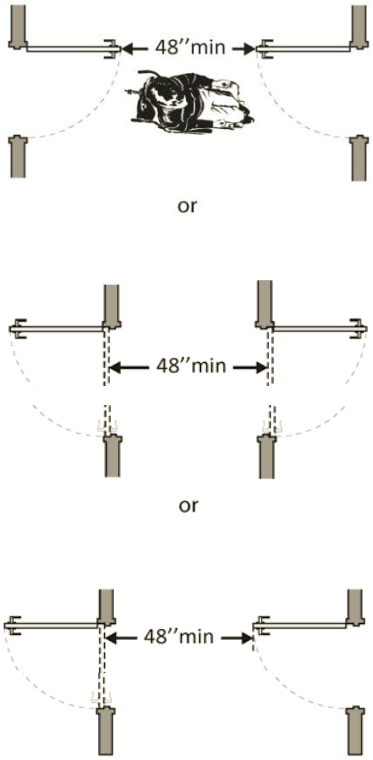
1.46 If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?

Code	404.2.8.1 Door Closers and Gate Closers
Code Description	Door closers and gate closers shall be adjusted so that from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.
Finding	All doors except the Juvenile entrance door take less than 5 seconds to close.
Compliant?	**NO**
Recommended Repair (if needed)	Adjust closers.



1.47 If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?

Code	404.2.6 Doors in Series and Gates in Series
Code Description	The distance between two hinged or pivoted doors in series and gates in series shall be 48 inches minimum plus the width of doors or gates swinging into the space.
Finding	**Main Entrance**: The distance between the two doors is 56" plus the width of the doors when swinging into the space. **County Court Entrance**: The distance between the two doors is 24" plus the width of the doors when swinging into the space.
Compliant?	**NO**
Recommended Repair (if needed)	Remove inner door.



1.48 If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick?

Code	302.2 Carpet
Code Description	Carpet or carpet tile shall be securely attached and shall have a firm cushion, pad, or backing or no cushion or pad. Carpet or carpet tile shall have a level loop, textured loop, level cut pile, or level cut/uncut pile texture. Pile height shall be 1/2 inch maximum. Exposed edges of carpet shall be fastened to floor surfaces and shall have trim on the entire length or the exposed edge. Carpet edge shall comply with 303.
Finding	Carpet is 1/4" high.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Typical Carpet

1.49 Are edges of carpets or mats securely attached to minimize tripping hazards?

Code	302.2 Carpet
Code Description	Carpet or carpet tile shall be securely attached and shall have a firm cushion, pad, or backing or no cushion or pad. Carpet or carpet tile shall have a level loop, textured loop, level cut pile, or level cut/uncut pile texture. Pile height shall be 1/2 inch maximum. Exposed edges of carpet shall be fastened to floor surfaces and shall have trim on the entire length or the exposed edge. Carpet edge shall comply with 303.
Finding	Edges of carpet are securely attached.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Entrance Carpet

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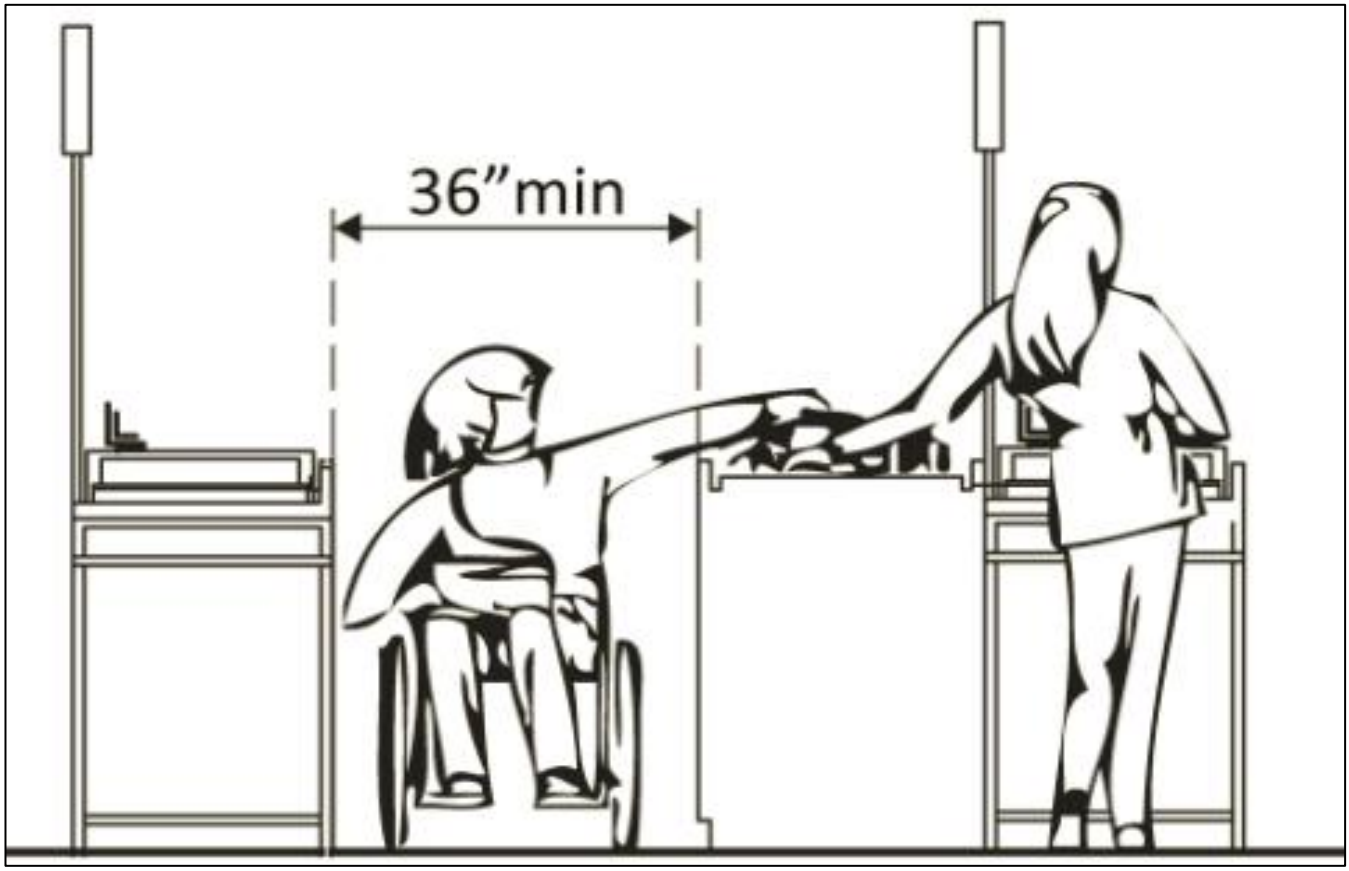
Priority 2 - Access to Goods & Services

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



2.1 Does the accessible entrance provide direct access to the main floor, lobby and elevator?

Code	206.3 Location
Code Description	Accessible routes shall coincide with or be located in the same area as general circulation paths. Where circulation paths are interior, required accessible routes shall also be interior.
Finding	The accessible entrance provides direct access to the main floor and elevator.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Elevator

Interior Accessible Route

2.2 Are all public spaces on at least one accessible route?

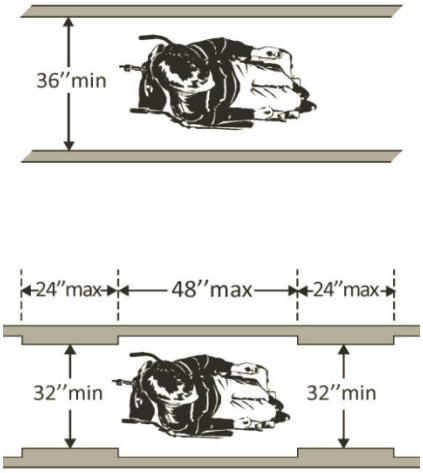
Code	206.3 Location
Code Description	Accessible routes shall coincide with or be located in the same area as general circulation paths. Where circulation paths are interior, required accessible routes shall also be interior.
Finding	All public spaces are on at least one accessible route.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

2.3 Is the route stable, firm and slip-resistant?

Code	302.1 General
Code Description	Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.
Finding	Route is stable, firm and slip-resistant.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

2.4 Is the route at least 36 inches wide? *(Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.)*

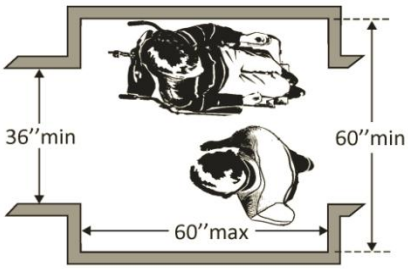
Code	403.5.1 Clear Width
Code Description	Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches minimum. EXCEPTION: The clear width shall be permitted to be reduced to 32 inches minimum for a length of 24 inches maximum provided that reduced width segments are separated by segments that are 48 inches long minimum and 36 inches wide minimum.
Finding	Route is at least 36" wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Route Width

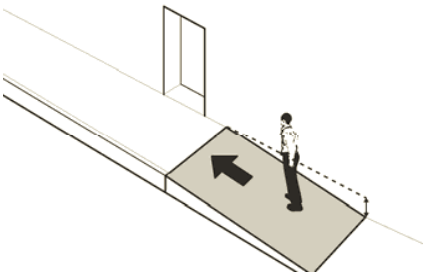
2.5 If the route is greater than 200 feet in length and no less than 36 inches wide, is there a passing space no less than 60 x 60 inches?

Code	403.5.3 Passing Spaces
Code Description	An accessible route with a clear width less than 60 inches shall provide passing spaces at intervals of 200 feet maximum. Passing spaces shall be either: a space 60 inches minimum by 60 inches minimum; or, an intersection of two walking surfaces providing a T-shaped space complying with 304.3.2 where the base and arms of the T-shaped space extend 48 inches minimum beyond the intersection.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



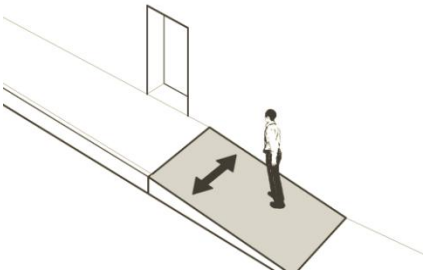
2.6 Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run?

Code	403.3 Slope
Code Description	The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of walking surfaces shall not be steeper than 1:48.
Finding	There is no slope.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



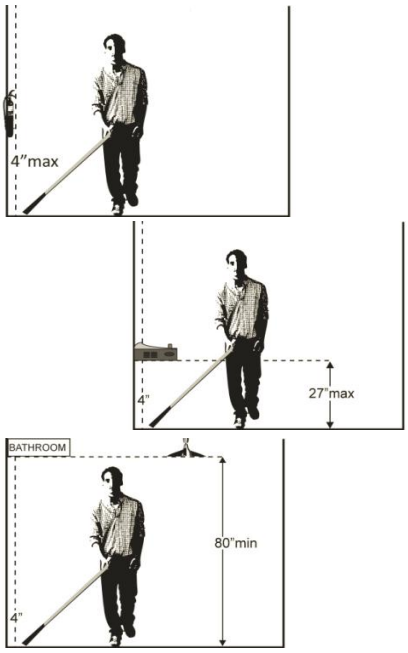
2.7 Is the cross slope no steeper than 1:48?

Code	403.3 Slope
Code Description	The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of walking surfaces shall not be steeper than 1:48.
Finding	There is no cross slope.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



2.8 Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?
or
If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor?
or
Is the bottom leading edge at 80 inches or higher above the floor?

Code	307.2 Protrusion Limits
Code Description	Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor or ground shall protrude 4 inches maximum horizontally into the circulation path.
Finding	Fire extinguisher protrudes more than 4" into the circulation path.
Compliant?	**NO**
Recommended Repair (if needed)	Add tactile warning or reconfigure walls.



Fire Extinguishers

2.9 Are there elevators or platform lifts to all public stories?*

Code	206.2.3 Multi-Story Buildings and Facilities
Code Description	At least one accessible route shall connect each story and mezzanine in multi-story buildings and facilities.
Finding	There are elevators to all public stories.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

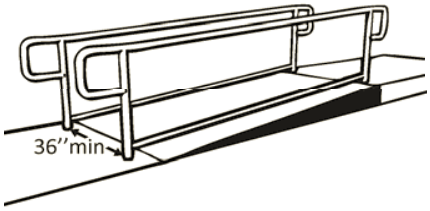
Elevator

*Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless a facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or government facility.

Ramps

2.10 If there is a ramp, is it at least 36 inches wide? If there are handrails, measure between the handrails.

Code	405.5 Clear Width
Code Description	The clear width of a ramp run and, where handrails are provided, the clear width between handrails shall be 36 inches minimum.
Finding	Ramps are at least 36" wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Ramp Width

Ramp Width

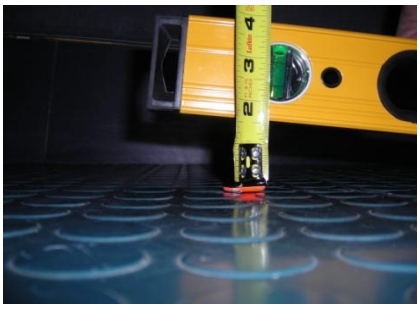
2.11 Is the surface stable, firm and slip resistant?

Code	302.1 General
Code Description	Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.
Finding	Surface is stable, firm and slip-resistant.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

2.12 For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? *(Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.*

Code	405.2 Slope
Code Description	Ramp runs shall have a running slope not steeper than 1:12.
Finding	Ramps have slopes that measure 1.5:12 and 0.75:12.
Compliant?	**NO**
Recommended Repair (if needed)	Regrade ramp.

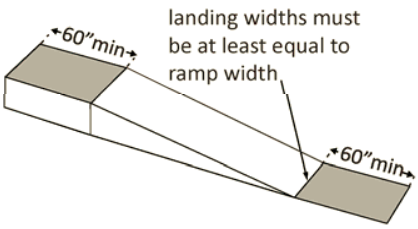
Ramp Slope



Ramp Slope

2.13 Is there a level landing that is at least 60 inches long and at least as wide as the ramp:
At the top of the ramp?
At the bottom of the ramp?

Code	405.7 Landings; 405.7.2 Width; 405.7.3 Length
Code Description	405.7 - Ramps shall have landings at the top and the bottom of each ramp run. Landings shall comply with 405.7. 405.7.2 - The landing clear width shall be at least as wide as the widest ramp run leading to the landing. 405.7.3 - The landing clear length shall be 60 inches long minimum.
Finding	There are level landings at least 60" long and at least as wide as the ramp at the top and bottom of both ramps.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

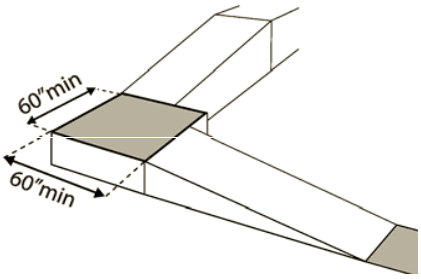


Level Landing

Level Landing

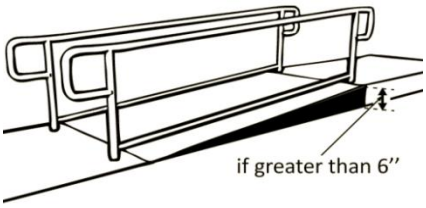
2.14 Is there a level landing where the ramp changes direction that is at least 60 x 60 inches?

Code	405.7.4 Change in Direction
Code Description	Ramps that change direction between runs at landings shall have a clear landing 60 inches by 60 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.15 If the ramp has a rise higher than 6 inches are there handrails on both sides?

Code	405.8 Handrails; 505.2 Where Required
Code Description	405.8 - Ramp runs with a rise greater than 6 inches shall have handrails complying with 505. 505.2 - Handrails shall be provided on both sides of stairs and ramps.
Finding	There are not handrails on both sides of the ramps.
Compliant?	**NO**
Recommended Repair (if needed)	Add handrails.

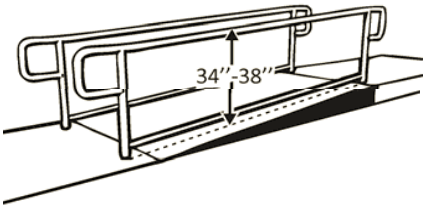


No Handrails

One Handrail

2.16 Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?

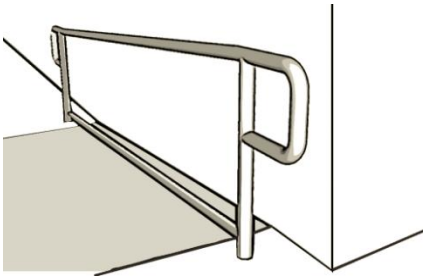
Code	505.4 Height
Code Description	Top of gripping surfaces of handrails shall be 34 inches minimum and 38 inches maximum vertically above walking surfaces, stair nosings, and ramp surfaces. Handrails shall be at a consistent height above walking surfaces, stair nosings, and ramp surfaces.
Finding	The top of the handrail gripping surface is 35-1/2" above the ramp surface.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Handrail Height

2.17 Is the handrail gripping surface continuous and not obstructed along the top or sides? If there are obstructions, is the bottom of the handrail gripping surface obstructed by no more than 20%?

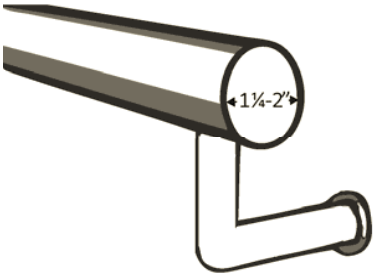
Code	505.6 Gripping Surface
Code Description	Handrail gripping surfaces shall be continuous along their length and shall not be obstructed along their tops or sides. The bottoms of handrail gripping surfaces shall not be obstructed for more than 20 percent of their length. Where provided, horizontal projections shall occur 1-1/2 inches minimum below the bottom of the handrail gripping surface.
Finding	The handrail gripping surface in not continuous along the top or sides. The bottom of the handrail gripping surface is obstructed by no more than 20%.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

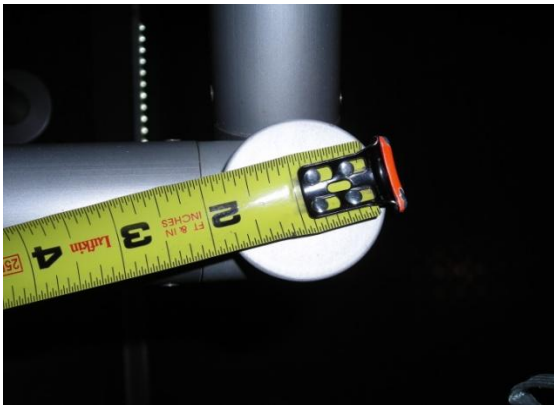


Obstructed Handrail

2.18 If the handrail gripping surface is circular, is it no less than 1-1/4 inches and no greater than 2 inches in diameter?

Code	505.7.1 Circular Cross Section
Code Description	Handrail gripping surfaces with a circular cross section shall have an outside diameter of 1-1/4 inches minimum and 2 inches maximum.
Finding	The handrail gripping surface is 1-3/4" in diameter.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

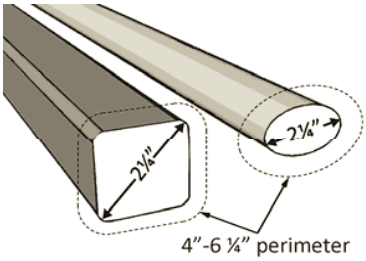




Handrail Diameter

2.19 If the handrail gripping surface is non-circular, is it no less than 4 inches and no greater than 6-1/2 inches in perimeter and no more than 2-1/4 inches in cross section?

Code	505.7.2 Non-Circular Cross Sections
Code Description	Handrail gripping surfaces with a non-circular cross section shall have a perimeter dimension of 4 inches minimum and 6-1/4 inches maximum, and a cross-section dimension of 2-1/4 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



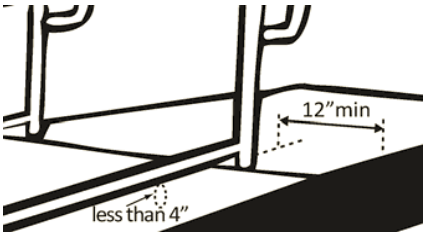
2.20 Does the handrail:
Extend at least 12 inches beyond the top and bottom of the ramp?
Return to a wall, guard, or landing surface?

Code	505.10.1 Top and Bottom Extension at Ramps
Code Description	Ramp handrails shall extend horizontally above the landing for 12 inches minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.
Finding	Handrail does not extend at least 12" beyond the top and bottom of the ramp.
Compliant?	**NO**
Recommended Repair (if needed)	Replace handrail.

Handrail

2.21 To prevent wheelchair casters and crutch tips from falling off:
Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?
or
Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?

Code	405.9.1 Extended Floor or Ground Surface; 405.9.2 Curb or Barrier
Code Description	405.9.1 - The floor or ground surface of the ramp run or landing shall extend 12 inches minimum beyond the inside face of a handrail complying with 505. 405.9.2 - A curb or barrier shall be provided that prevents the passage of a 4 inch diameter sphere where any portion of the sphere is within 4 inches of the finish floor or ground surface.
Finding	There is a curb that prevents the passage of a 4" diameter sphere.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

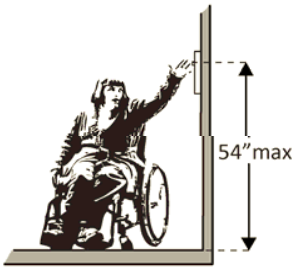


Elevators - Full Size & LULA (limited use, limited application)

Note: LULA elevators are often used in alterations.

2.22 If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor?

Code	407.2.1.1 Height; 308.1 General
Code Description	407.2.1.1 - Call buttons and keypads shall be located within one of the reach ranges specified in 308, measured to the centerline of the highest operable part. 308.1 - Reach ranges shall comply with 308.
Finding	Call buttons are 41" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Call Button Height

2.23 If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*

Code	407.3.3 Reopening Device
Code Description	Elevator doors shall be provided with a reopening device complying with 407.3.3 that shall stop and reopen a car door and hoistway door automatically if the door becomes obstructed by an object or person.
Finding	The sliding door reopens automatically when obstructed by an object or person.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

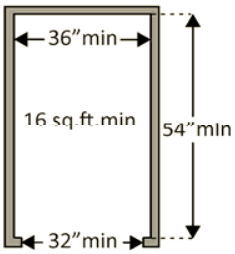
*If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically.

2.24 If there is a LULA elevator with a swinging door:
Is the door power-operated?
Does the door remain open for at least 20 seconds when activated?

Code	408.3.2.1 Power Operation; 408.3.2.2 Duration
Code Description	408.3.2.1 Swinging doors shall be power-operated and shall comply with ANSI/BHMA A156.19 (1997 or 2002 edition) (See "Referenced Standards" in Chapter 1) 408.3.2.2 - Power-operated swinging doors shall remain open for 20 seconds minimum when activated.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

2.25 If there is a full size elevator:
Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?
Is the door opening width at least 32 inches?

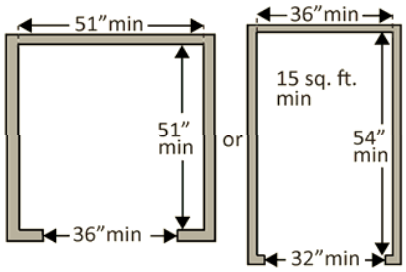
Code	407.4.1 Car Dimensions
Code Description	Inside dimensions of elevator cars and clear width of elevator doors shall comply with Table 407.4.1. (See Table 407.4.1)
Finding	The interior of the elevator is at least 54" deep by at least 36" wide with at least 16 sq. ft. of clear floor area. The door opening width is 42".
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Elevator Interior

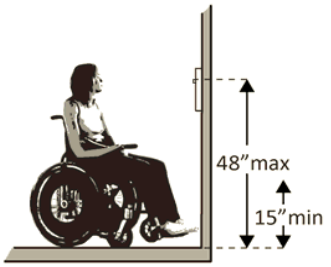
2.26 If there is a LULA elevator, is the interior:
At least 51 x 51 inches with a door opening width of at least 36 inches?
or
At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?

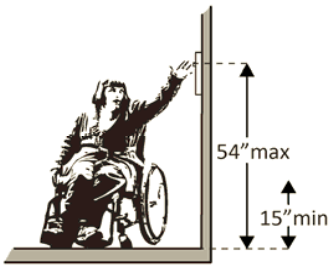
Code	408.4.1 Car Dimensions and Doors
Code Description	Elevator cars shall provide a clear width 42 inches minimum and a clear depth 54 inches minimum. Car doors shall be positioned at the narrow ends of cars and shall provide 32 inches minimum clear width. EXCEPTIONS: 1. Cars that provide a clear width 51 inches minimum shall be permitted to provide a clear depth 51 inches minimum provided that car doors provide a clear opening 36 inches wide minimum. 2. Existing elevator cars shall be permitted to provide a clear width 36 inches minimum, clear depth 54 inches minimum, and a net clear platform area 15 square feet minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.27 If there is a full size or LULA elevator, are the in-car controls:
No less than 15 inches and no greater than 48 inches above the floor?
or
Up to 54 inches above the floor for a parallel approach?

Code	407.4.6.1 Location
Code Description	Controls shall be located within one of the reach ranges specified in 308.
Finding	The in-car controls are no less than 15" and no greater than 48" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A





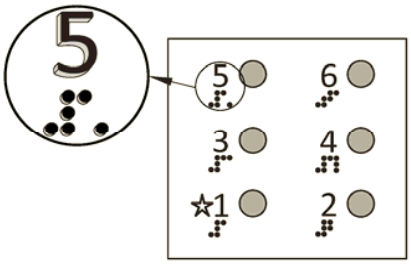
In-Car Control Height

2.28 If there is a LULA elevator, are the in-car controls centered on a side wall?

Code	408.4.6 Car Controls
Code Description	Elevator car controls shall comply with 407.4.6. Control panels shall be centered on a side wall.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

2.29 If there is a full size or LULA elevator:
Are the car control buttons designated with raised characters?
Are the car control buttons designated with Braille?

Code	407.4.7.1.1 Type; 703.2 Raised Characters
Code Description	407.4.7.1.1 - Control buttons shall be identified by tactile characters complying with 703.2. 703.2 - Raised characters shall comply with 703.2 and shall be duplicated in Braille complying with 703.3. Raised characters shall be installed in accordance with 703.4.
Finding	Car control buttons are designated with raised characters and Braille.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Car Control Buttons

2.30 If there is a full size or LULA elevator, are there audible signals which sound as the car passes or is about to stop at a floor?

Code	407.4.8 Car Position Indicators; 407.4.8.2 Audible Indicators
Code Description	407.4.8 - Audible and visible car position indicators shall be provided in elevator cars. 407.4.8.2 - Audible indicators shall comply with 407.4.8.2.
Finding	There are no audible signals.
Compliant?	**NO**
Recommended Repair (if needed)	Install audible signals.

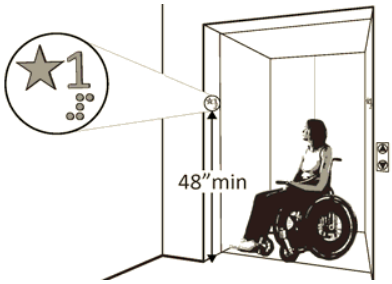
2.31 If there is a full size or LULA elevator:
Is there a sign on both door jambs at every floor identifying the floor?
Is there a tactile star on both jambs at the main entry level?
Do text characters contrast with their backgrounds?
Are text characters raised?
Is there Braille?
Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*

Code	407.2.3.1 Floor Designation; 703.5.1 Finish and Contrast; 703.4.1 Height Above Finish Floor or Ground
Code Description	407.2.3.1 - Floor designations complying with 703.2 and 703.4.1 shall be provided on both jambs of elevator hoistway entrances. Floor designations shall be provided in both tactile characters and Braille. Tactile characters shall be 2 inches high minimum. A tactile star shall be provided on both jambs at the main entry level. 703.5.1 - Characters and their background shall have a non-glare finish. Characters shall contrast with their background with either light characters on a dark background or dark characters on a light background. 703.4.1 - Tactile characters on signs shall be located 48 inches minimum above the finish floor or ground surface, measured from the baseline of the lowest tactile character and 60 inches maximum above the finish floor or ground surface, measured from the baseline of the highest tactile character.
Finding	There is a sign on both door jambs at every floor identifying the floor; there is a tactile star on both jambs at the main entry level; text characters contrast with their backgrounds; text characters are raised; there is Braille; the baseline of the lowest character is at least 48" above the floor, and the baseline of the highest character is no more than 60" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Pictures on next page.

*If constructed before 3/15/2013 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required.

2.31 Continued.



Tactile Star

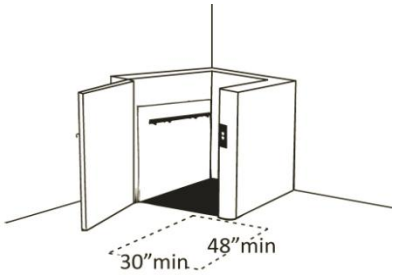
Platform Lifts

2.32 If a lift is provided, can it be used without assistance from others?

Code	410.1 General
Code Description	Platform lifts shall comply with ASME A18.1 (1999 edition or 2003 edition) (See "Referenced Standards" in Chapter 1). Platform lifts shall not be attendant-operated and shall provide unassisted entry and exit from the lift.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

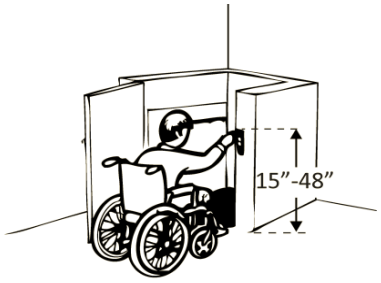
2.33 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?

Code	410.3 Clear Floor Space; 305.3 Size
Code Description	410.3 - Clear floor space in platform lifts shall comply with 305. 305.3 - The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



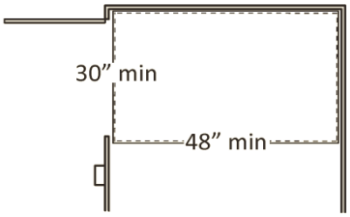
2.34 Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?

Code	410.5 Operable Parts; 309.3 Height; 308 Reach Ranges
Code Description	410.5 - Controls for platform lifts shall comply with 309. 309.3 - Operable parts shall be placed within one or more of the reach ranges specified in 308. 308 - (See ADA Standards)
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



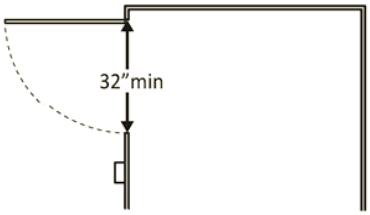
2.35 Is there a clear floor space at least 30 inches wide by at least 48 inches long inside the lift?

Code	410.3 Clear Floor Space; 305.3 Size
Code Description	410.3 - Clear floor space in platform lifts shall comply with 305. 305.3 - The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



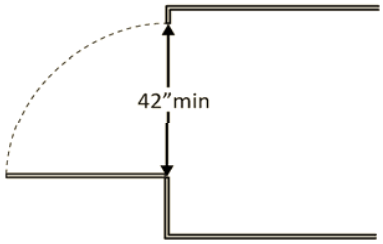
2.36 If there is an end door, is the clear opening width at least 32 inches?

Code	410.6 Doors and Gates
Code Description	Platform lifts shall have low-energy power-operated doors or gates complying with 404.3. Doors shall remain open for 20 seconds minimum. End doors and gates shall provide a clear width of 32 inches minimum. Side doors and gates shall provide a clear width of 42 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.37 If there is a side door, is the clear opening width at least 42 inches?

Code	410.6 Doors and Gates
Code Description	Platform lifts shall have low-energy power-operated doors or gates complying with 404.3. Doors shall remain open for 20 seconds minimum. End doors and gates shall provide a clear width of 32 inches minimum. Side doors and gates shall provide a clear width of 42 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



Signs

Note: "Tactile characters" are read using touch, i.e. raised characters and Braille.

2.38 If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs:
Do text characters contrast with their backgrounds?
Are text characters raised?
Is there Braille?
Is the sign mounted:
On the wall on the latch side of the door? Note: Signs are permitted on the push side of doors with closers and without hold-open devices.
With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?*
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?**
Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.

Code	216.2 Designations; 703.1 General; 703.2 Raised Characters; 703.5.1 - Finish and Contrast; 703.4.2 - Location; 703.4.1 Height Above Finish Floor or Ground
Code Description	216.2 - Interior and exterior signs identifying permanent rooms and spaces shall comply with 703.1, 703.2, and 703.5. 703.1 - Signs shall comply with 703. Where both visual and tactile characters are required, either one sign with both visual and tactile characters, or two separate signs, one with visual, and one with tactile characters, shall be provided. 703.2 - Raised characters shall comply with 703.2 and shall be duplicated in Braille complying with 703.3. Raised characters shall be installed in accordance with 703.4. 703.5.1 - Characters and their background shall have a non-glare finish. Characters shall contrast with their background with either light characters on a dark background or dark characters on a light background. 703.4.2 - Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side. Where a tactile sign is provided at double doors with one active leaf, the sign shall be located on the inactive leaf. Where a tactile sign is provided at double doors with two active leafs, the sign shall be located to the right of the right hand door. Where there is no wall space at the latch side of a single door or at the right side of double doors, signs shall be located on the nearest adjacent wall. Signs containing tactile characters shall be located so that a clear floor space of 18 inches minimum by 18 inches minimum, centered on the tactile characters, is provided beyond the arc of any door swing between the closed petition and 45 degree open position. 703.4.1 - Tactile characters on signs shall be located 48 inches minimum above the finish floor or ground surface, measured from the baseline of the lowest tactile character and 60 inches maximum above the finish floor or ground surface, measured from the baseline of the highest tactile character.

Continued on next page.

2.38 Continued.

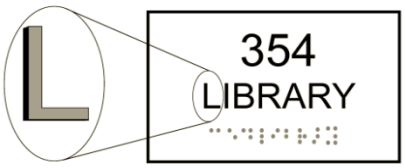
Finding	Text characters contrast with their backgrounds; text characters are raised; there is Braille; signs are mounted on the wall on the latch side of the door; there is sufficient clear floor space centered on the tactile characters; baseline of the lowest characters are at least 48" above the floor, but the baseline of the highest characters are between 60-3/4" and 62-1/2" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Lower signs.

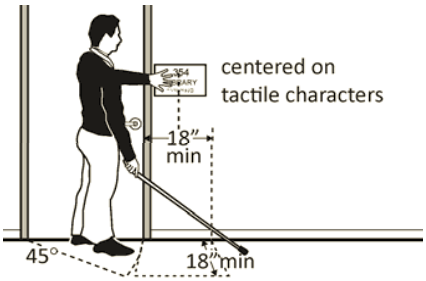
*If constructed before 3/15/2010 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation is not required.

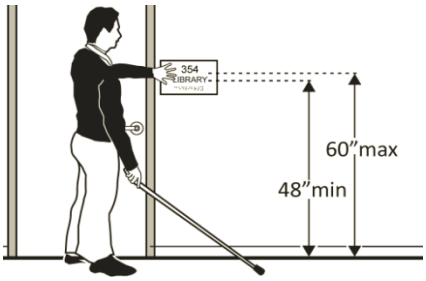
**If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required.

Pictures on next page.

2.38 Continued.





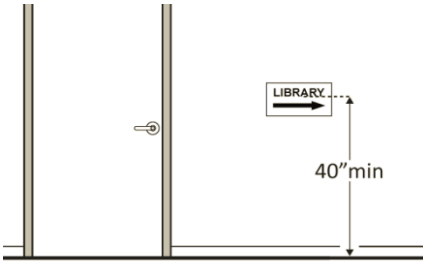


Sign Height

Sign Height

2.39 If there are signs that provide direction to or information about interior spaces:
Do text characters contrast with their backgrounds?
Is the sign mounted so that characters are at least 40 inches above the floor?

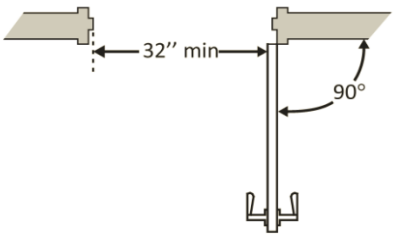
Code	703.5.1 Finish and Contrast; 703.5.5 Character Height
Code Description	703.5.1 - Characters and their backgrounds shall have a non-glare finish. Characters shall contrast with their background with either light characters on a dark background or dark characters on a light background. 703.5.5 - Minimum character height shall comply with Table 703.5.5. Viewing distance shall be measured as the horizontal distance between the character and an obstruction preventing further approach towards the sign. Character height shall be based on the uppercase letter "I". (See Table 703.5.5)
Finding	***NOT USED***
Compliant?	
Recommended Repair (if needed)	



Interior Doors - to classrooms, medical exam rooms, conference rooms, etc.

2.40 Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?

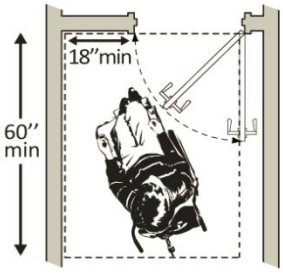
Code	404.2.3 Clear Width
Code Description	Door openings shall provide a clear width of 32 inches minimum. Clear openings of doorways with swinging doors shall be measured between the face of the door and the stop, with the door open 90 degrees. Openings more than 24 inches deep shall provide a clear opening of 36 inches minimum. There shall be no projections into the required clear opening width lower than 34 inches above the finish floor or ground. Projections into the clear opening width between 34 inches and 80 inches above the finish floor or ground shall not exceed 4 inches.
Finding	All doors have a clear opening width of at least 33" except for the executive office door.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure door width.



Typical Door Clear Opening Width

2.41 If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?
On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?

Code	404.2.4.1 Swinging Doors and Gates; 404.2.4.4 Floor or Ground Surfaces
Code Description	404.2.4.1 - Swinging doors and gates shall have maneuvering clearances complying with Table 404.2.4.1. (See Table 404.2.4.1) 404.2.4.4 - Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted. EXCEPTIONS: 1. Slopes not steeper than 1:48 shall be permitted. 2. Changes in level at thresholds complying with 404.2.5 shall be permitted.
Finding	There is 24" of maneuvering clearance beyond the latch side plus at least 60" clear depth for all front approaches to pull sides of doors. Both sides of the all doors have level floor surfaces.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

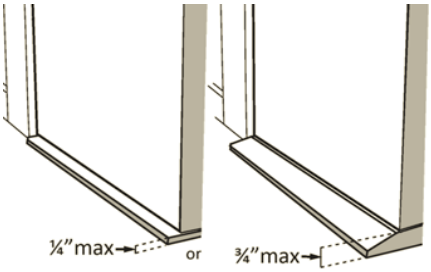


2.42 Is the door threshold edge no more than 1/4 inch high?

Or

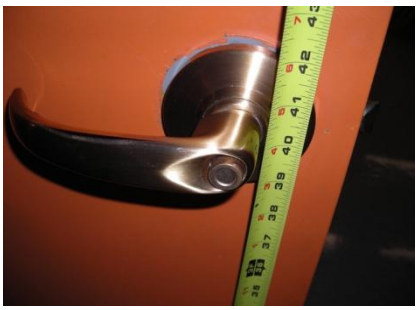
No more than 3/4 inch high if slope is beveled no steeper than 1:2? Note: The first 1/4 inch of the threshold may be vertical; the rest must be beveled.

Code	303.2 Vertical; 303.3 Beveled
Code Description	303.2 - Changes in level of 1/4 inch high maximum shall be permitted to be vertical. 303.3 - Changes in level between 1/4 inch high minimum and 1/2 inch high maximum shall be beveled with a slope not steeper than 1:2.
Finding	Thresholds are 1/4" high, beveled, or mercer strips only.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



2.43 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching and twisting of the wrist?

Code	309.4 Operation; Advisory 404.2.7 Door and Gate Hardware
Code Description	309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds. Advisory 404.2.7 - Door hardware that can be operated with a closed fist or a loose grip accommodates the greatest range of users. Hardware that requires simultaneous hand and finger movements require greater dexterity and coordination, and is not recommended.
Finding	All doors are equipped with inaccessible hardware except for the door to the 911 lounge.
Compliant?	**NO**
Recommended Repair (if needed)	Replace inaccessible hardware.

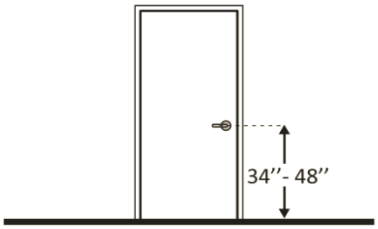


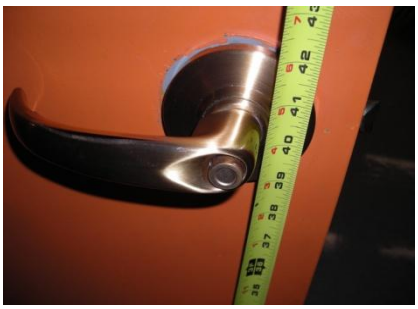
Accessible Hardware

Inaccessible Hardware

2.44 Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor?

Code	404.2.7 Door and Gate Hardware
Code Description	Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches minimum and 48 inches maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.
Finding	All operable parts of the hardware are between 38" and 41" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A





Hardware Height

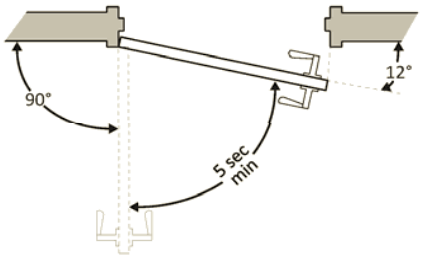
Hardware Height

2.45 Can the door be opened easily (5 pounds maximum force)? Note: You can use a pressure gauge or fish scale to measure force. If you do not have a pressure gauge or fish scale you will need to judge whether the door is easy to open.

Code	404.2.9 Door and Gate Opening Force
Code Description	Fire doors shall have a minimum opening force allowable by the appropriate administrative authority. The force for pushing or pulling open a door or gate other than fire doors shall be as follows: 1. Interior hinged doors and gates: 5 pounds maximum. 2. Sliding or folding doors: 5 pounds maximum.
Finding	All doors but one require more than 5 pounds force.
Compliant?	**NO**
Recommended Repair (if needed)	Adjust closers.

2.46 If the door has a closer, does it take at least 5 seconds to close from an open position of 12 degrees from the latch?

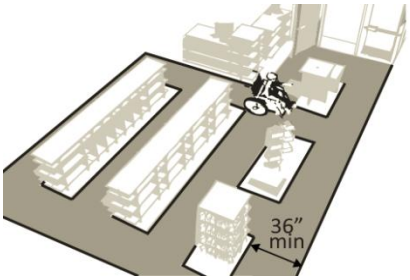
Code	404.2.8.1 Door Closers and Gate Closers
Code Description	Door closers and gate closers shall be adjusted so that from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.
Finding	All doors except I.S. take less than 5 seconds to close.
Compliant?	**NO**
Recommended Repair (if needed)	Adjust closers.



Rooms and Spaces - stores, supermarkets, libraries, etc.

2.47 Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?

Code	403.5.1 Clear Width; 227.3 Counters
Code Description	403.5.1 - Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches minimum. 227.3 - Where provided, at least one of each type of sales counter and service counter shall comply with 904.4. Where counters are dispersed throughout the building or facility, counters complying with 904.4 also shall be dispersed.
Finding	All aisles and pathways are at least 36" wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Pathway

2.48 Are floor surfaces stable, firm and slip resistant?

Code	302.1 General
Code Description	Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302.
Finding	Floor surfaces are stable, firm and slip-resistant.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

2.49 If there is carpet:
Is it no higher than 1/2 inch?
Is it securely attached along the edges?

Code	302.2 Carpet
Code Description	Carpet or carpet tile shall be securely attached and shall have a firm cushion, pad, or backing or no cushion or pad. Carpet or carpet tile shall have a level loop, textured loop, level cut pile, or level cut/uncut pile texture. Pile height shall be 1/2 inch maximum. Exposed edges of carpet shall be fastened to floor surfaces and shall have trim on the entire length or the exposed edge. Carpet edge shall comply with 303.
Finding	Carpet is 1/4" high and is securely attached along the edges.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Typical Carpet

Controls - light switches, security and intercom systems, emergency/alarm boxes,

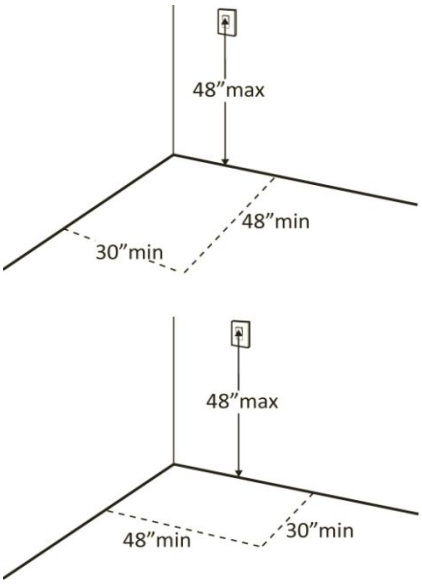
2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?
Are the operable parts no higher than 48 inches above the floor?*

Code	205.1 General; Advisory 205.1 General; 305.3 Size; 309.3 Height
Code Description	205.1 - Operable parts on accessible elements, accessible routes, and in accessible rooms and spaces shall comply with 309. Advisory 205.1 - Controls covered by 205.1 include, but are not limited to, light switches, circuit breakers, duplexes and other convenience receptacles, environmental and appliance controls, plumbing fixture controls, and security and intercom systems. 305.3 - The clear floor or ground space shall be 30 inches minimum by 48 inches minimum. 309.3 - Operable parts shall be placed within one or more of the reach ranges specified in 308.
Finding	There is insufficient clear floor space, and the operable parts are 50" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Move obstructions and lower switches.

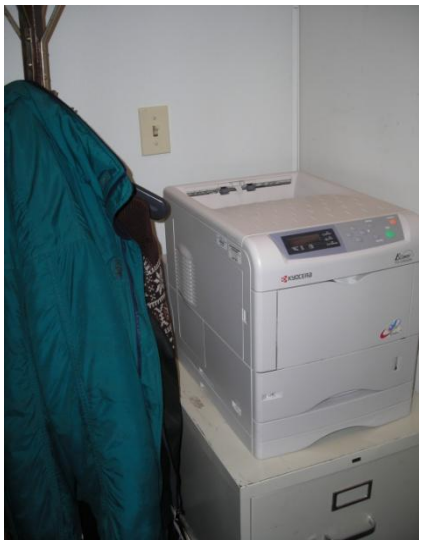
Pictures on next page.

*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor.

2.50 Continued.

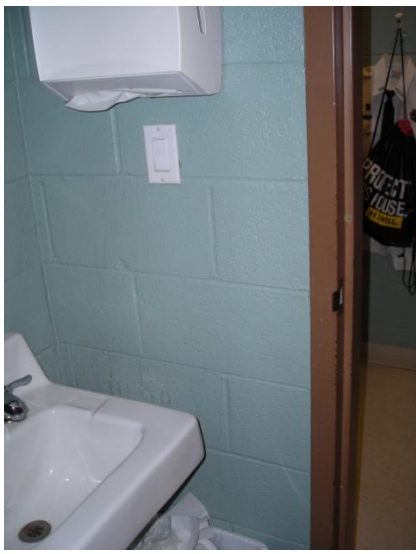


Typical Switch Height



Switch Location

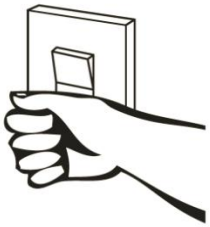
Switch Location



Switch Location

2.51 Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?

Code	309.4 Operation; Advisory 404.2.7 Door and Gate Hardware
Code Description	309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds. Advisory 404.2.7 - Door hardware that can be operated with a closed fist or a loose grip accommodates the greatest range of users. Hardware that requires simultaneous hand and finger movements require greater dexterity and coordination, and is not recommended.
Finding	Control can be operated with one hand and without tight grasping, pinching, or twisting of the wrist.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Typical Switch

Seating: Assembly Areas - theaters, auditoriums, stadiums, theater style classrooms, etc.

2.52 Are an adequate number of wheelchair spaces provided?

Code	221.2.1.1 - General Seating; Table 221.2.1.1 Number of Wheelchair Spaces is Assembly Areas
Code Description	Wheelchair spaces complying with 802.1 shall be provided in accordance with Table 221.2.1.1. (See Table 221.2.1.1)
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

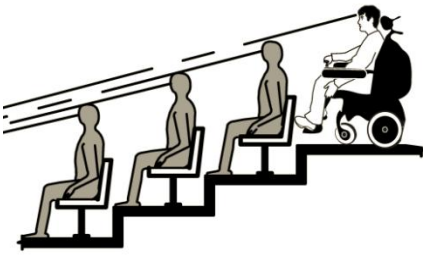
# of Seats	Wheelchair Spaces
4-25	1
26-50	2
51-150	4
151-300	5
301-500	6
501-5000	See Table
5001+	See Table

2.53 Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities?

Code	221.2.3 Lines of Sight and Dispersion; Advisory 221.2.3 Lines of Sight and Dispersion
Code Description	221.2.3 - Wheelchair spaces shall provide lines of sight complying with 802.2 and shall comply with 221.2.3. In providing lines of sight, wheelchair spaces shall be dispersed. Wheelchair spaces shall provide spectators with choices of seating locations and viewing angles that are substantially equivalent to, or better than, the choices of seating locations and viewing angles available to all other spectators. When the number of wheelchair spaces required by 221.2.1 has been met, further dispersion shall not be required. Advisory 221.2.3 - Consistent with the overall intent of the ADA, individuals who use wheelchairs must be provided equal access so that their experience is substantially equivalent to that of other members of the audience. Thus, while individuals who use wheelchairs need not be provided with the best seats in the house, neither may they be relegated to the worst.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

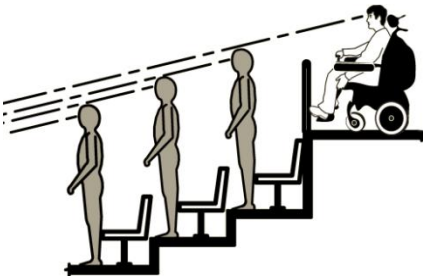
2.54 Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?

Code	802.2.1.1 Lines of Sight Over Heads; 802.2.1.2 Lines of Sight Between Heads
Code Description	802.2.1 - Where spectators are provided lines of sight over the heads of spectators seated in the first row in front of their seats, spectators seated in wheelchair spaces shall be afforded lines of sight over the heads of seated spectators in the first row in front of wheelchair spaces. 802.2.1.2 - Where spectators are provided lines of sight over the shoulders and between the heads of spectators seated in the first row in front of their seats, spectators seated in wheelchair spaces shall be afforded lines of sight over the shoulders and between the heads of seated spectators in the first row in front of wheelchair spaces.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.55 Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?

Code	802.2.2.1 Lines of Sight Over Heads; 802.2.2.2 Lines of Sight Between Heads
Code Description	802.2.2.1 - Where standing spectators are provided lines of sight over the heads of spectators standing in the first row in front of their seats, spectators seated in wheelchair spaces shall be afforded lines of sight over the heads of standing spectators in the first row in front of wheelchair spaces. 802.2.2.2 - Where standing spectators are provided lines of sight over the shoulders and between the heads of spectators standing in the first row in front of their seats, spectators seated in wheelchair spaces shall be afforded lines of sight over the shoulders and between the heads of standing spectators in the first row in front of wheelchair spaces.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

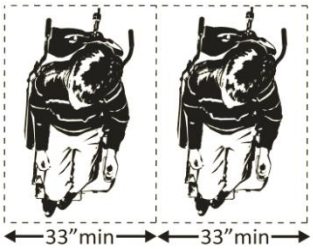


2.56 If there is a single wheelchair space, is it at least 36 inches wide?

Code	802.1.2 Width
Code Description	A single wheelchair space shall be 36 inches wide minimum. Where two adjacent wheelchair spaces are provided, each wheelchair space shall be 33 inches wide minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

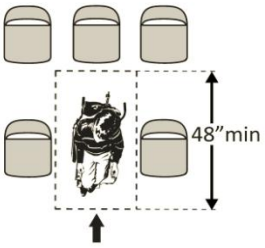
2.57 If there are two adjacent wheelchair spaces, are they each at least 33 inches wide?

Code	802.1.2 Width
Code Description	A single wheelchair space shall be 36 inches wide minimum. Where two adjacent wheelchair spaces are provided, each wheelchair space shall be 33 inches wide minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



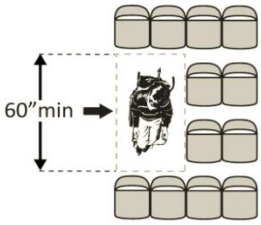
2.58 If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep?

Code	802.1.3 Depth
Code Description	Where a wheelchair space can be entered from the front or rear, the wheelchair space shall be 48 inches deep minimum. Where a wheelchair space can be entered only from the side, the wheelchair space shall be 60 inches deep minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



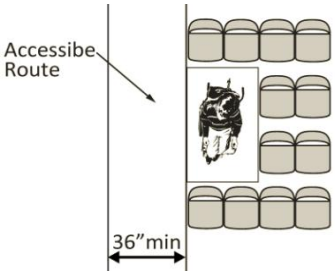
2.59 If the wheelchair space can only be entered from the side, is it at least 60 inches deep?

Code	802.1.3 Depth
Code Description	Where a wheelchair space can be entered from the front or rear, the wheelchair space shall be 48 inches deep minimum. Where a wheelchair space can be entered only from the side, the wheelchair space shall be 60 inches deep minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.60 Do wheelchair spaces adjoin, but not overlap, accessible routes?

Code	802.1.4 Approach
Code Description	Wheelchair spaces shall adjoin accessible routes. Accessible routes shall not overlap wheelchair spaces.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

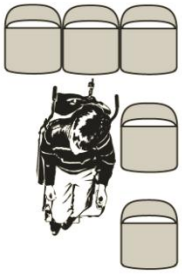


2.61 Is there at least one companion seat for each wheelchair space?

Code	221.3 Companion Seats
Code Description	At least one companion seat complying with 802.3 shall be provided for each wheelchair space required by 221.2.1.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

2.62 Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair?

Code	802.3.1 Alignment
Code Description	In row seating, companion seats shall be located to provide shoulder alignment with adjacent wheelchair spaces. The shoulder alignment point of the wheelchair space shall be measured 36 inches from the front of the wheelchair space. The floor surface of the companion seat shall be at the same elevation as the floor surface of the wheelchair space.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.63 Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?

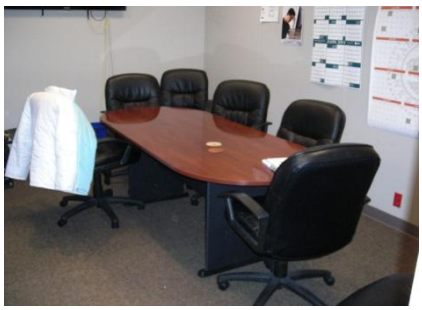
Code	802.3.2 Type
Code Description	Companion seats shall be equivalent in size, quality, comfort, and amenities to the seating in the immediate area. Companion seats shall be permitted to be movable.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)

2.64 Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs?

Code	226.1 General
Code Description	Where dining surfaces are provided for the consumption of food or drink, at least 5 perfect of seating spaces and standing spaces at the dining surfaces shall comply with 902. In addition, where work surfaces are provided for use by other than employees, at least 5 percent shall comply with 902.
Finding	There are sufficient spaces accessible for people who use wheelchairs. **Training**: Total Spaces - 12; Wheelchair Spaces - 6 **911 Admin**: Total Spaces - 8; Wheelchair Spaces - 2
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Training Seating



911 Admin Seating

2.65 Is there a route at least 36 inches wide to accessible seating?

Code	403.5.1 Clear Width
Code Description	Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches minimum.
Finding	There are routes at least 36" wide to all accessible seating.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

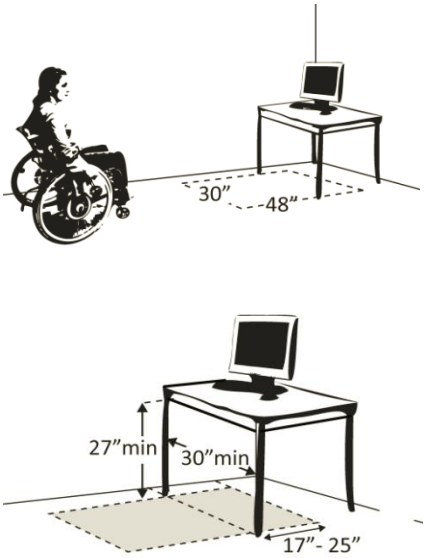
2.66 At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor?

Code	902.3 Height
Code Description	The tops of dining surfaces and work surfaces shall be 28 inches minimum and 34 inches maximum above the finish floor or ground.
Finding	The tops of the accessible surfaces are between 29" and 29-1/2" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Accessible Surface Height

2.67 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27 inches high and at least 30 inches wide?

Code	305.3 Size; 306.2.2 Maximum Depth; 306.2.3 Minimum Required Depth; 306.3.1 General; 306.3.5 Width
Code Description	305 - The clear floor or ground space shall be 30 inches minimum by 48 inches minimum. 306.2.2 - Toe clearance shall extend 25 inches maximum under an element. 306.2.3 - Where toe clearance is required at an element as part of a clear floor space, the toe clearance shall extend 17 inches minimum under the element. 306.3.1 - Space under an element between 9 inches and 27 inches above the finish floor or ground shall be considered knee clearance and shall comply with 306.3. 306.3.5 - Knee clearance shall be 30 inches wide minimum.
Finding	There is sufficient clear floor space for a forward approach. Knee spaces range between 28" and 28-1/2" high.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Typical Knee Space

Seating: General - reception areas, waiting rooms, etc.

2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair?

Code	221.2.1.1 General Seating; Table 221.2.1.1 Number of Wheelchair Spaces in Assembly Areas; 802.1 Wheelchair Spaces
Code Description	221.2.1.1 - Wheelchair spaces complying with 802.1 shall be provided in accordance with Table 221.2.1.1. (See Table 221.2.1.1) 802.1 - Wheelchair spaces shall comply with 802.1.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

# of Seats	Wheelchair Spaces
4-25	1
26-50	2
51-150	4
151-300	5
301-500	6
501-5000	See Table
5001+	See Table

Benches - In locker rooms, dressing rooms, fitting rooms

2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench?

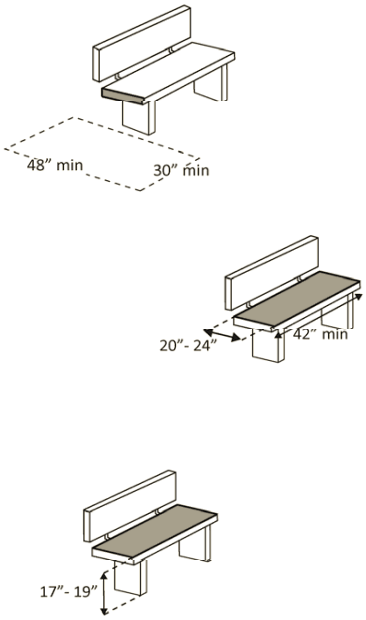
Code	803.4 Benches; Advisory 803.1 General
Code Description	803.4 - A bench complying with 903 shall be provided within the room. Advisory 803.1 General - Partitions and doors should be designed to ensure people using accessible dressing and fitting rooms privacy equivalent to that afforded other users of the facility. Section 903.5 requires dressing room bench seats to be installed so that they are at the same height as a typical wheelchair seat, 17 inches to 19 inches. However, wheelchair seats can be lower than dressing room benches for people of short stature or children using wheelchairs.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?
Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?
Does the bench have back support or is it affixed to a wall?
Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?

Code	903.2 Clear Floor or Ground Space; 903.3 Size; 903.4 Back Support; 903.5 Height
Code Description	903.2 - Clear floor or ground space complying with 305 shall be provided and shall be positioned at the end of the bench seat and parallel to the short axis of the bench. 903.3 - Benches shall have seats that are 42 inches long minimum and 20 inches deep minimum and 24 inches deep maximum. 903.4 - The bench shall provide for back support or shall be affixed to a wall. Back support shall be 42 inches long minimum and shall extend from a point 2 inches maximum above the seat surface to a point 18 inches minimum above the seat surface. Back support shall be 2-1/2 inches maximum from the rear edge of the seat measured horizontally. 903.5 - The top of the bench seat surface shall be 17 inches minimum and 19 inches maximum above the finish floor or ground.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

Pictures on next page.

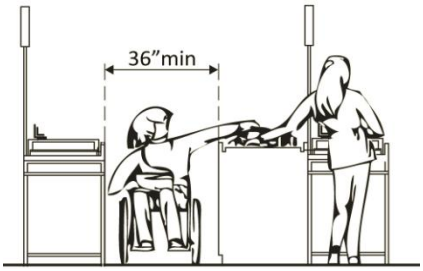
2.70 Continued.



Check-Out Aisles - supermarkets, large retail stores, etc.

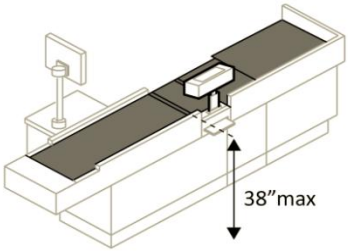
2.71 Is the aisle at least 36 inches wide?

Code	904.3.1 Aisle; 403.5.1 Clear Width
Code Description	904.3.1 - Aisles shall comply with 403. 403.5.1 - Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



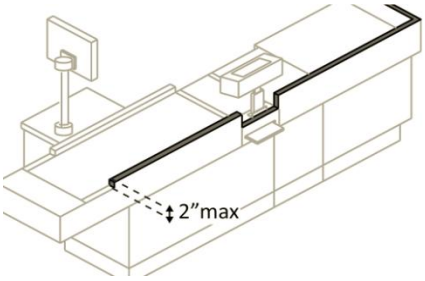
2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor?

Code	904.3.2 Counter
Code Description	The counter surface height shall be 38 inches maximum above the finish floor or ground. The top of the counter edge protection shall be 2 inches maximum above the top of the counter surface on the aisle side of the check-out counter.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



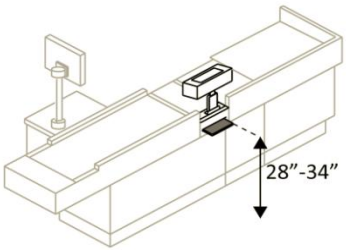
2.73 Is the top of the counter edge protection no higher than 2 inches above the counter surface?

Code	904.3.2 Counter
Code Description	The counter surface height shall be 38 inches maximum above the finish floor or ground. The top of the counter edge protection shall be 2 inches maximum above the top of the counter surface on the aisle side of the check-out counter.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.74 If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor?

Code	904.3.3 Check Writing Surfaces; 902.3 Height
Code Description	904.3.3 - Where provided, check writing surfaces shall comply with 902.3. 902.3 - The tops of dining surfaces and work surfaces shall be 28 inches minimum and 34 inches maximum above the finish floor or ground.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



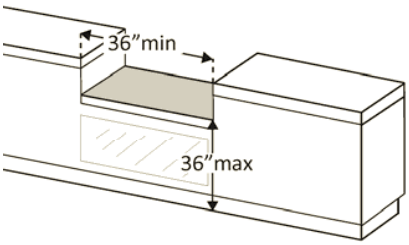
2.75 If there is more than one check-out aisle, is there a sign with the International Symbol of Accessibility at the accessible aisle?

Code	216.11 Check-Out Aisles
Code Description	Where more than one check-out aisle is provided, check-out aisles complying with 904.3 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1. Where check-out aisles are identified by numbers, letters, or functions, signs identifying check-out aisles complying with 904.3 shall be located in the same location as the check-out aisle identification.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

Sales & Service Counters - banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.

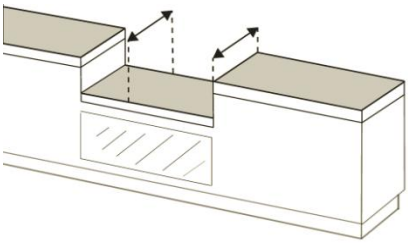
2.76 Is there a portion of at least one of each type of counter that is:
No higher than 36 inches above the floor?
At least 36 inches long?

Code	904.4.1 Parallel Approach
Code Description	A portion of the counter surface that is 36 inches long minimum and 36 inches high maximum above the finish floor shall be provided. A clear floor or ground space complying with 305 shall be positioned for a parallel approach adjacent to the 36 inch minimum length of counter.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



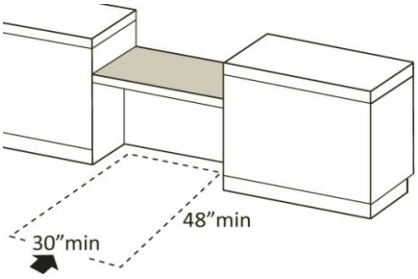
2.77 Does the accessible portion of the counter extend the same depth as the counter top?

Code	904.4 Sales and Service Counters
Code Description	Sales counters and service counters shall comply with 904.4.1 or 904.4.2. The accessible portion of the counter top shall extend the same depth as the sales or service counter top.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.78 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach?

Code	904.4.1 Parallel Approach
Code Description	A portion of the counter surface that is 36 inches long minimum and 36 inches high maximum above the finish floor shall be provided. A clear floor or ground space complying with 305 shall be positioned for a parallel approach adjacent to the 36 inch minimum length of counter.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



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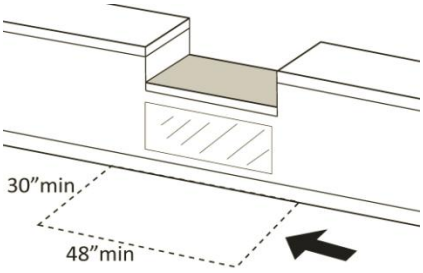
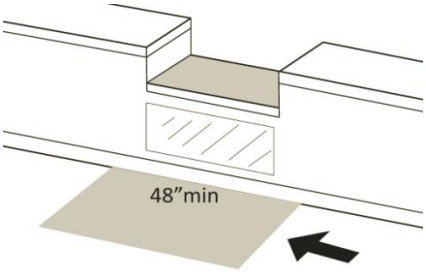


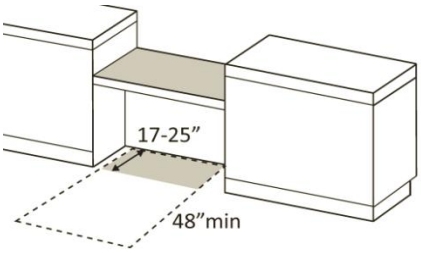
2.79 For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of the counter?

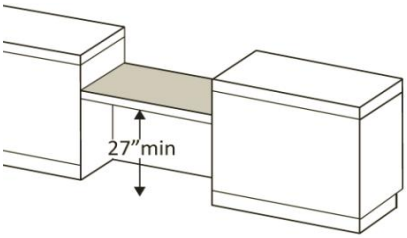
Code	904.4.1 Parallel Approach
Code Description	A portion of the counter surface that is 36 inches long minimum and 36 inches high maximum above the finish floor shall be provided. A clear floor or ground space complying with 305 shall be positioned for a parallel approach adjacent to the 36 inch minimum length of counter.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.80 For a forward approach:
Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter?
Is there at least 27 inches clearance from the floor to the bottom of the counter?

Code	904.4.2 Forward Approach
Code Description	A portion of the counter surface that is 30 inches long minimum and 36 inches high maximum shall be provided. Knee and toe space complying with 306 shall be provided under the counter. A clear floor or ground space complying with 305 shall be positioned for a forward approach to the counter.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

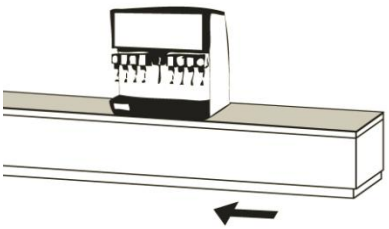




Food Service Lines - in cafeterias, salad bars, eat-in fast food establishments, etc.

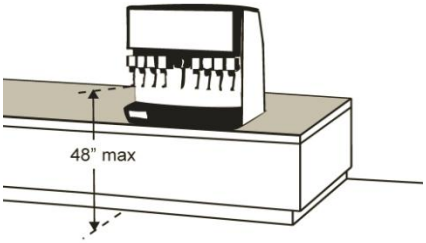
2.81 Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?

Code	227.4 Food Service Lines
Code Description	Food service lines shall comply with 904.5. Where self-service shelves are provided, at least 50 percent, but no fewer than one, of each type provided shall comply with 308.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



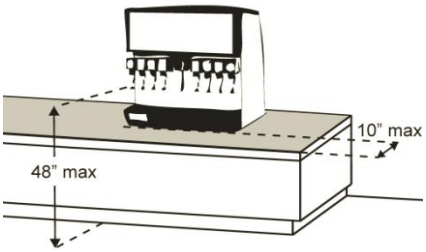
2.82 If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?

Code	308.3.1 Unobstructed
Code Description	Where a clear floor or ground space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches maximum and the low side reach shall be 15 inches minimum above the finish floor or ground. EXCEPTIONS: 1. An obstruction shall be permitted between the clear floor or ground space and the element where the depth of the obstruction is 10 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



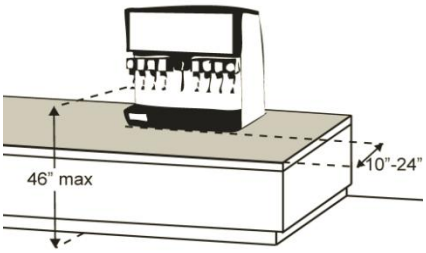
2.83 If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor?

Code	308.3.1 Unobstructed
Code Description	Where a clear floor or ground space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches maximum and the low side reach shall be 15 inches minimum above the finish floor or ground. EXCEPTIONS: 1. An obstruction shall be permitted between the clear floor or ground space and the element where the depth of the obstruction is 10 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



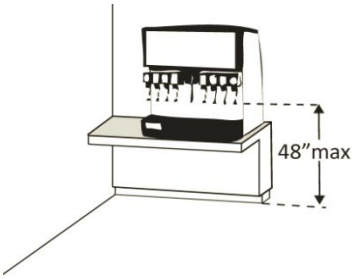
2.84 If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor?

Code	308.3.2 Obstructed High Reach
Code Description	Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches maximum and the depth of the obstruction shall be 24 inches maximum. The high side reach shall be 48 inches maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches maximum for a reach depth of 24 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



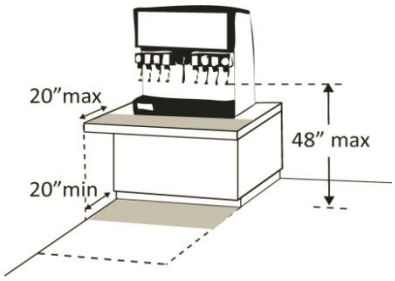
2.85 If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor?

Code	308.2.1 Unobstructed
Code Description	Where a forward reach is unobstructed, the high forward reach shall be 48 inches maximum and the low forward reach shall be 15 inches minimum above the finish floor or ground.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



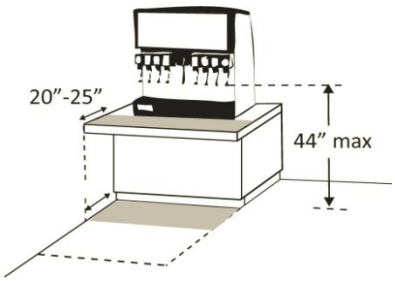
2.86 If there is an obstruction no deeper than 20 inches with a forward approach:
Does the clear floor space extend under the obstruction that is at least the same depth as the obstruction?
Is the shelf or dispensing device no higher than 48 inches above the floor?

Code	308.2.2 Obstructed High Reach
Code Description	Where a high forward reach is over an obstruction, the clear floor space shall extend beneath the element for a distance not less than the required reach depth over the obstruction. The high forward reach shall be 48 inches maximum where the reach depth is 20 inches maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches maximum and the reach depth shall be 25 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



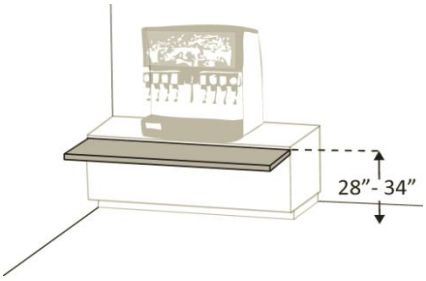
2.87 If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach:
Does the clear floor space extend under the obstruction that is at least the same depth as the obstruction?
Is the shelf or dispensing device no higher than 44 inches above the floor?

Code	308.2.2 Obstructed High Reach
Code Description	Where a high forward reach is over an obstruction, the clear floor space shall extend beneath the element for a distance not less than the required reach depth over the obstruction. The high forward reach shall be 48 inches maximum where the reach depth is 20 inches maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches maximum and the reach depth shall be 25 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



2.88 If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?

Code	904.5.2 Tray Slides
Code Description	The tops of tray slides shall be 28 inches minimum and 34 inches maximum above the finish floor or ground.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



Break Rooms

This section is not in the ADA Checklist; however, the codes do come from the ADA Guidelines.

2.89 What is the height of the counter? Note: Can be no more than 34".

Code	804.3.2 Height
Code Description	The kitchen work surface shall be 34 inches maximum above the finish floor or ground.
Finding	Counter is 37" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Lower counter.

Counter Height

2.90 What is the depth of the break room counter? Note: Can be no more than 24".

Code	308.3.2 Obstructed High Reach
Code Description	Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches maximum and the depth of the obstruction shall be 24 inches maximum. The high side reach shall be 48 inches maximum for a reach depth of 10 inches maximum. Where the reach depth exceeds 10 inches, the high side reach shall be 46 inches maximum for a reach depth of 24 inches maximum.
Finding	Counter is 24" deep.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Counter Depth

2.91 Are the operable parts of the sink accessible?
Height - 34 inches maximum
Depth - 24 inches maximum
Operation - 5 pounds maximum

Code	309.3 Height; 309.4 Operation
Code Description	309.3 - Operable parts shall be placed within one or more of the reach ranges specified in 308. 309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds.
Finding	Operable parts of the sink are 43" above the floor and can be operated with 3 pounds force.
Compliant?	**NO**
Recommended Repair (if needed)	Lower sink.

2.92 Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:
Above lavatories or counters no less than 20 inches and greater than 25 inches deep: no higher than 44 inches above the floor?
Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?
Not over an obstruction: no higher than 48 inches above the floor?
Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching, or twisting of the wrist?
Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?

Code	308.1 General; 309.4 Operation
Code Description	308.1 - Reach ranges shall comply with 308. 309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum.
Finding	Operable parts of the towel dispenser are 53" above the floor. They can be operated without tight grasping, pinching or twisting of the wrist with less than 5 pounds force.
Compliant?	**NO**
Recommended Repair (if needed)	Lower towel dispenser.

Towel Dispenser Height

2.93 Are the operable parts of the soap dispenser within one of the following reach ranges:
Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?
Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?
Not over an obstruction: no higher than 48 inches above the floor?

Code	308.1 General
Code Description	Reach ranges shall comply with 308.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

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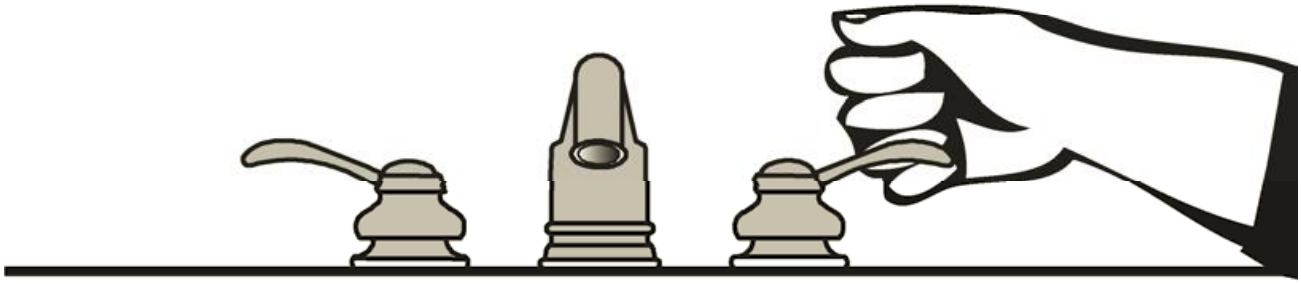
Priority 3 - Toilet Rooms

When toilet rooms are open to the public they should be accessible to people with disabilities



3.1 If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)

Code	213.1 General
Code Description	Where toilet facilities and bathing facilities are provided, they shall comply with 213. Where toilet facilities and bathing facilities are provided in facilities permitted by 2063.2.3 Exceptions 1 and 2 not to connect stories by an accessible route, toilet facilities and bathing facilities shall be provided on a story connected by an accessible route to an accessible entrance.
Finding	At least one toilet room is accessible.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Accessible Toilet Room

3.2 Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms?

Code	216.8 Toilet Rooms and Bathing Rooms
Code Description	Where existing toilet rooms or bathing rooms do not comply with 603, directional signs indicating the location of the nearest toilet room or bathing room complying with 603 within the facility shall be provided. Signs shall comply with 703.5 and shall include the International Symbol of Accessibility complying with 703.7.2.1. Where existing toilet rooms or bathing rooms do not comply with 603, the toilet rooms or bathing rooms complying with 603 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1. Where clustered single user toilet rooms or bathing facilities are permitted to use exceptions 213.2, toilet rooms or bathing facilities complying with 603 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1 unless all toilet rooms and bathing facilities comply with 603.
Finding	There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms.
Compliant?	**NO**
Recommended Repair (if needed)	Install directional signs.

Inaccessible Toilet Room

3.3 If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility?

Code	216.8 Toilet Rooms and Bathing Rooms
Code Description	Where existing toilet rooms or bathing rooms do not comply with 603, directional signs indicating the location of the nearest toilet room or bathing room complying with 603 within the facility shall be provided. Signs shall comply with 703.5 and shall include the International Symbol of Accessibility complying with 703.7.2.1. Where existing toilet rooms or bathing rooms do not comply with 603, the toilet rooms or bathing rooms complying with 603 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1. Where clustered single user toilet rooms or bathing facilities are permitted to use exceptions 213.2, toilet rooms or bathing facilities complying with 603 shall be identified by the International Symbol of Accessibility complying with 703.7.2.1 unless all toilet rooms and bathing facilities comply with 603.
Finding	There are signs at accessible toilet rooms with the International Symbol of Accessibility.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

International Symbol of Accessibility

Accessible Route

3.4 Is there a route to the accessible toilet room(s) that does not include the use of stairs? Is the route accessible? (See Priority 2 Interior Accessible Route for specifics.)

Code	402.2 Components
Code Description	Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 1:20, doorways, ramps, curb ramps excluding the flared sides, elevators, and platform lifts. All components of an accessible route shall comply with the applicable requirements of Chapter 4.
Finding	There is an accessible route to the accessible toilet rooms that does not include the use of stairs.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Accessible Route

Signs at Toilet Rooms

3.5 Do text characters contrast with their backgrounds?
Are text characters raised?
Is there Braille?
Is the sign mounted:
On the wall on the latch side of the door? Note: Signs are permitted on the push side of doors with closers and without hold-open devices.
With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?*
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor?** Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.

Code	703.1 General; 703.2 Raised Characters; 703.5.1 - Finish and Contrast; 703.4.2 - Location; 703.4.1 Height Above Finish Floor or Ground
Code Description	703.1 - Signs shall comply with 703. Where both visual and tactile characters are required, either one sign with both visual and tactile characters, or two separate signs, one with visual, and one with tactile characters, shall be provided. 703.2 - Raised characters shall comply with 703.2 and shall be duplicated in Braille complying with 703.3. Raised characters shall be installed in accordance with 703.4. 703.5.1 - Characters and their background shall have a non-glare finish. Characters shall contrast with their background with either light characters on a dark background or dark characters on a light background. 703.4.2 - Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side. Where a tactile sign is provided at double doors with one active leaf, the sign shall be located on the inactive leaf. Where a tactile sign is provided at double doors with two active leafs, the sign shall be located to the right of the right hand door. Where there is no wall space at the latch side of a single door or at the right side of double doors, signs shall be located on the nearest adjacent wall. Signs containing tactile characters shall be located so that a clear floor space of 18 inches minimum by 18 inches minimum, centered on the tactile characters, is provided beyond the arc of any door swing between the closed petition and 45 degree open position. 703.4.1 - Tactile characters on signs shall be located 48 inches minimum above the finish floor or ground surface, measured from the baseline of the lowest tactile character and 60 inches maximum above the finish floor or ground surface, measured from the baseline of the highest tactile character.

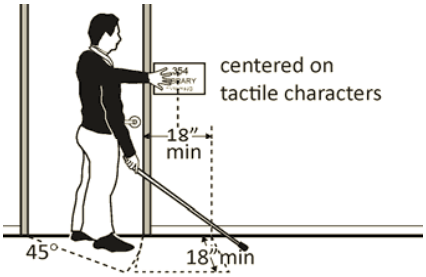
*If constructed before 3/15/2010 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation is not required.

Pictures on next page.

**If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required.

3.5 Continued.

Finding	Text characters contrast with their backgrounds; text characters are raised; there is Braille; signs are mounted on the doors; baseline of the highest character is 58-1/2" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Move signs to wall on latch side.

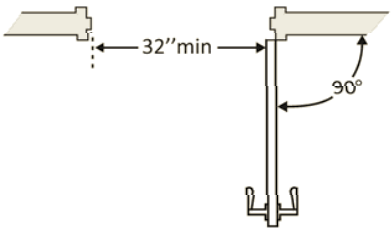


Typical Signage

Entrance

3.6 Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?

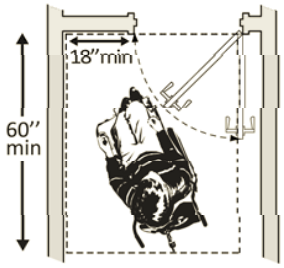
Code	404.2.3 Clear Width
Code Description	Door openings shall provide a clear width of 32 inches minimum. Clear openings of doorways with swinging doors shall be measured between the face of the door and the stop, with the door open 90 degrees. Openings more than 24 inches deep shall provide a clear opening of 36 inches minimum. There shall be no projections into the required clear opening width lower than 34 inches above the finish floor or ground. Projections into the clear opening width between 34 inches and 80 inches above the finish floor or ground shall not exceed 4 inches.
Finding	Both doors have a clear opening width of 33".
Compliant?	**YES**
Recommended Repair (if needed)	N/A



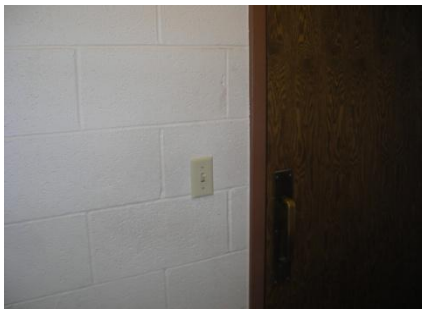
Typical Door Clear Opening Width

3.7 If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?
On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?

Code	404.2.4.1 Swinging Doors and Gates; 404.2.4.4 Floor or Ground Surfaces
Code Description	404.2.4.1 - Swinging doors and gates shall have maneuvering clearances complying with Table 404.2.4.1. (See Table 404.2.4.1) 404.2.4.4 - Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted. EXCEPTIONS: 1. Slopes not steeper than 1:48 shall be permitted. 2. Changes in level at thresholds complying with 404.2.5 shall be permitted.
Finding	**Men's Toilet Room**: There is insufficient maneuvering clearance. Both sides of the door have level floor surfaces. **Women's Toilet Room**: There is 36" of maneuvering clearance beyond the latch side plus at least 60" clear depth. Both sides of the door have level floor surfaces.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure walls or add automatic door opener.



Men's Maneuvering Clearance



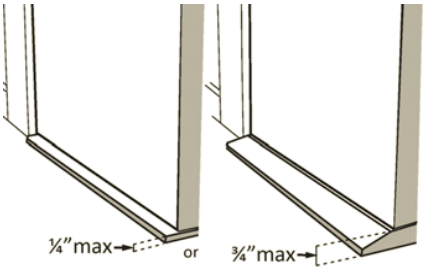
Women's Maneuvering Clearance

3.8 Is the door threshold edge no more than 1/4 inch high?

Or

No more than 3/4 inch high if slope is beveled no steeper than 1:2? Note: The first 1/4 inch of the threshold may be vertical; the rest must be beveled.

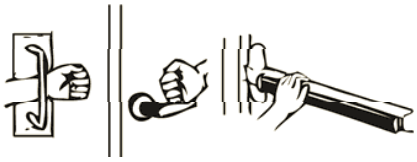
Code	303.2 Vertical; 303.3 Beveled
Code Description	303.2 - Changes in level of 1/4 inch high maximum shall be permitted to be vertical. 303.3 - Changes in level between 1/4 inch high minimum and 1/2 inch high maximum shall be beveled with a slope not steeper than 1:2.
Finding	Thresholds are mercer strips only.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Typical Mercer Strip Threshold

3.9 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching, or twisting of the wrist? Check door handle and lock (if provided).

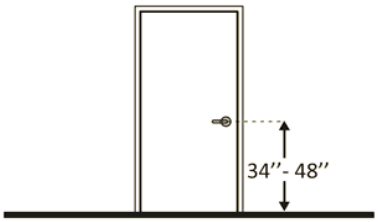
Code	309.4 Operation; Advisory 404.2.7 Door and Gate Hardware
Code Description	309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds. Advisory 404.2.7 - Door hardware that can be operated with a closed fist or a loose grip accommodates the greatest range of users. Hardware that requires simultaneous hand and finger movements require greater dexterity and coordination, and is not recommended.
Finding	Doors are equipped with accessible hardware.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Typical Door Hardware

3.10 Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?

Code	404.2.7 Door and Gate Hardware
Code Description	Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches minimum and 48 inches maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.
Finding	All operable parts of all door hardware are mounted 42" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



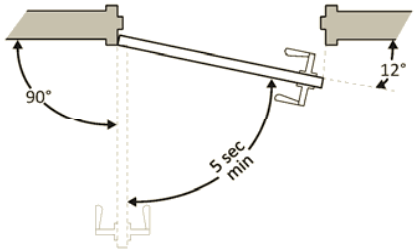
Typical Door Hardware Height

3.11 Can the door be opened easily (5 pounds maximum force)?

Code	404.2.9 Door and Gate Opening Force
Code Description	Fire doors shall have a minimum opening force allowable by the appropriate administrative authority. The force for pushing or pulling open a door or gate other than fire doors shall be as follows: 1. Interior hinged doors and gates: 5 pounds maximum. 2. Sliding or folding doors: 5 pounds maximum.
Finding	Doors require 12 pounds force to open.
Compliant?	**NO**
Recommended Repair (if needed)	Adjust closers.

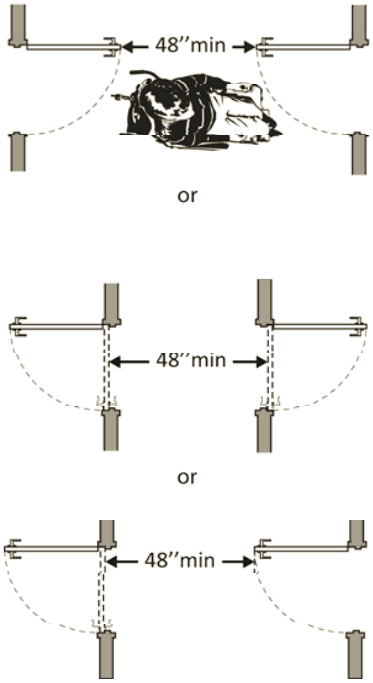
3.12 If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?

Code	404.2.8.1 Door Closers and Gate Closers
Code Description	Door closers and gate closers shall be adjusted so that from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.
Finding	Doors take 3.9 seconds to close.
Compliant?	**NO**
Recommended Repair (if needed)	Adjust closers.



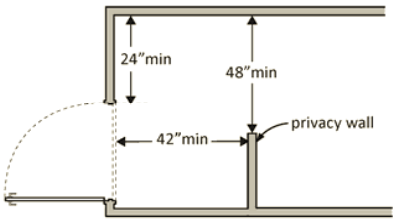
3.13 If there are doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?

Code	404.2.6 Doors in Series and Gates in Series
Code Description	The distance between two hinged or pivoted doors in series and gates in series shall be 48 inches minimum plus the width of doors or gates swinging into the space.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



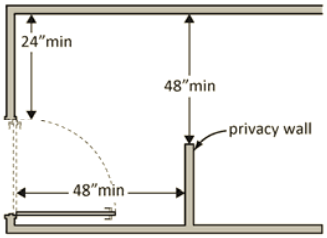
3.14 If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall?

Code	404.2.4.1 Swinging Doors and Gates; Table 404.2.4.1 Maneuvering Clearances at Manual Swinging Doors and Gates
Code Description	Swinging doors and gates shall have maneuvering clearances complying with Table 404.2.4.1. (See Table 404.2.4.1)
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



3.15 If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer?

Code	404.2.4.1 Swinging Doors and Gates; Table 404.2.4.1 Maneuvering Clearances at
Code Description	Swinging doors and gates shall have maneuvering clearances complying with Table 404.2.4.1. (See Table 404.2.4.1)
Finding	There is only 43-1/2" of clearance to the privacy wall in the Women's toilet room.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure toilet room.



Maneuvering Clearance - Women's Toilet Room

Maneuvering Clearance - Women's Toilet Room

In the Toilet Room

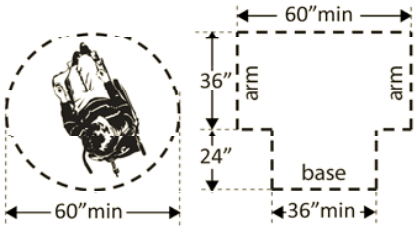
3.16 Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide?

Code	403.5.1 Clear Width
Code Description	Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches minimum.
Finding	There is a clear path to at least one of each type of fixture in each toilet room that is at least 36" wide.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Clear Path

3.17 Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square?*

Code	304.3.1 Circular Space; 304.3.2 T-Shaped Space
Code Description	304.3.1 - The turning space shall be a space of 60 inches diameter minimum. The space shall be permitted to include knee and toe clearance complying with 306. 304.3.2 - The turning space shall be a T-shaped space within a 60 inch square minimum with arms and base 36 inches wide minimum. Each arm of the T shall be clear of obstructions 12 inches minimum in each direction and the base shall be clear of obstructions 24 inches minimum. The space shall be permitted to include knee and toe clearance complying with 306 only at the end of either the base or one arm.
Finding	There is sufficient clear floor space available for a person in a wheelchair to turn around.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

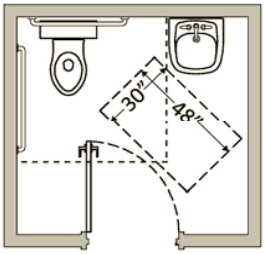


Clear Floor Space

*The door to the toilet room may swing into the required turning space.

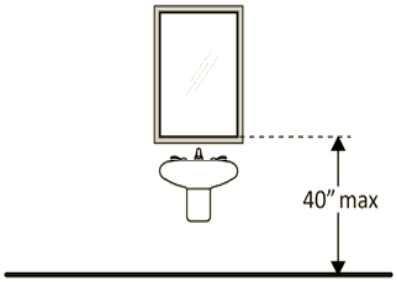
3.18 In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?

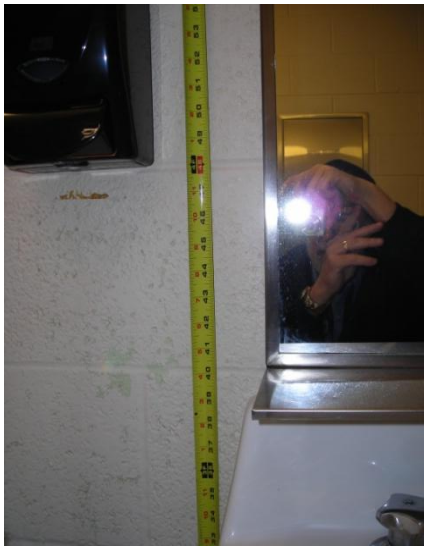
Code	305.3 Size
Code Description	The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



3.19 If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor?
or
If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*

Code	603.3 Mirrors
Code Description	Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches maximum above the finish floor or ground. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches maximum above the finish floor or ground.
Finding	The bottom edges of the reflecting surfaces of the mirrors are 41-1/2" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Lower mirrors.



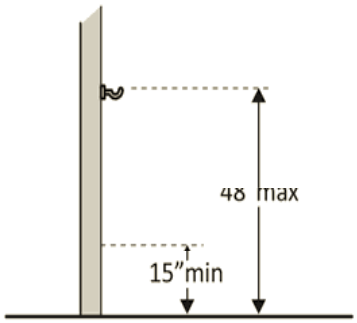


Mirror Height

*If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required.

3.20 If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?

Code	603.4 Coat Hooks and Shelves; 308.1 General
Code Description	603.4 - Coat hooks shall be located within one of the reach ranges specified in 308. Shelves shall be located 40 inches minimum and 48 inches maximum above the finish floor. 308.1 - Reach ranges shall comply with 308.
Finding	Coat hooks are 65" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Lower coat hooks.



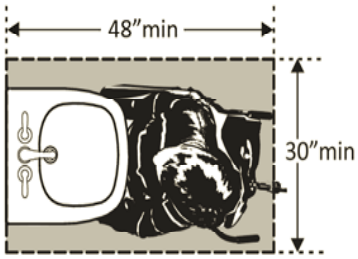
Coat Hook Height

Lavatories

Note; 2010 Standards refer to sinks in toilet rooms as lavatories.

3.21 Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long?

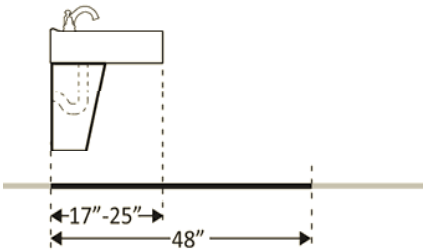
Code	606.2 Clear Floor Space; 305.3 Size
Code Description	606.2 - A clear floor space complying with 305, positioned for a forward approach, and knee and toe clearance complying with 306 shall be provided. 305.3 - The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.
Finding	At least one lavatory has a clear floor space for a forward approach at least 30" wide by at least 48" long.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

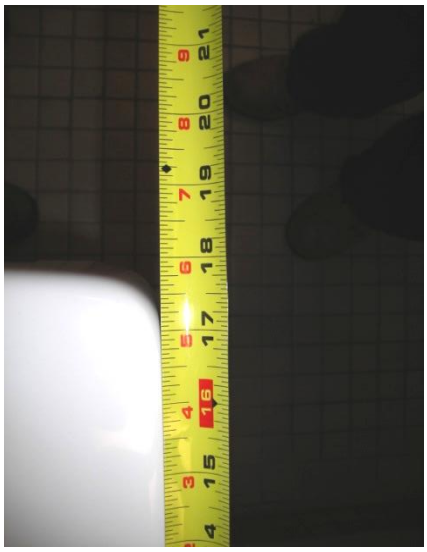


Clear Floor Space

3.22 Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet?

Code	606.2 Clear Floor Space; 306.2.2 Maximum Depth; 306.2.3 Minimum Required Depth
Code Description	606.2 - A clear floor space complying with 305, positioned for a forward approach, and knee and toe clearance complying with 306 shall be provided. 306.2.2 - Toe clearance shall extend 25 inches maximum under an element. 306.2.3 - Where toe clearance is required at an element as part of a clear floor space, the toe clearance shall extend 17 inches minimum under the element.
Finding	There is 18" of the clear floor space that extends under the lavatory.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

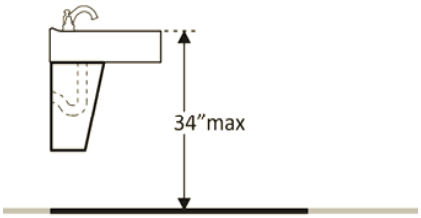




Clear Floor Space Extension

3.23 Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor?

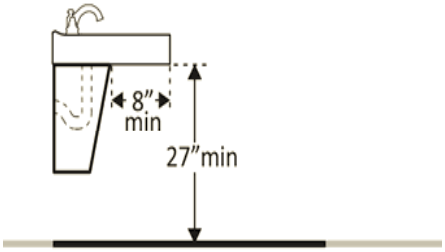
Code	606.3 Height
Code Description	Lavatories and sinks shall be installed with the front of the higher of the rim or counter surface 34 inches maximum above the finish floor or ground.
Finding	The front of the lavatory is 31" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Lavatory Height

3.24 Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance?

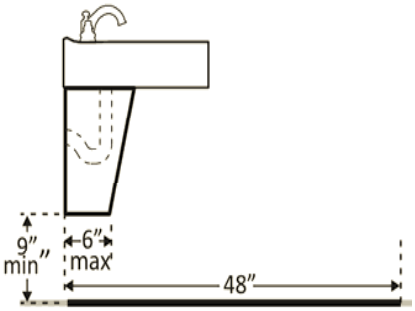
Code	306.3.3 Minimum Required Depth
Code Description	Where knee clearance is required under an element as part of a clear floor space, the knee clearance shall be 11 inches deep minimum at 9 inches above the finish floor or ground, and 8 inches deep minimum at 27 inches above the finish floor or ground.
Finding	There is 26" clearance from the floor to the bottom of the lavatory that extends at least 8" underneath for knee clearance.
Compliant?	**NO**
Recommended Repair (if needed)	Raise lavatory.



Knee Clearance

3.25 Is there toe clearance at least 9 inches high? (Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.)

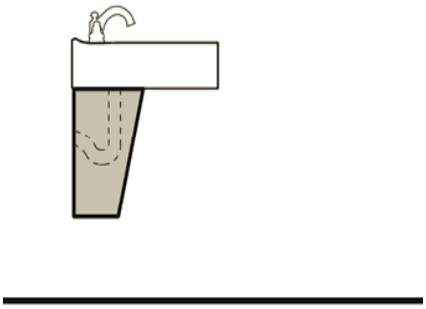
Code	306.2.1 General; 306.2.4 Additional Clearance
Code Description	306.2.1 - Space under an element between the finish floor or ground and 9 inches above the finish floor or ground shall be considered toe clearance and shall comply with 306.2. 306.2.4 - Space extending greater than 6 inches beyond the available knee clearance at 9 inches above the finish floor or ground shall not be considered toe clearance.
Finding	Toe clearance is at least 9" high.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Toe Clearance

3.26 Are pipes below the lavatory insulated or otherwise configured to protect against contact?

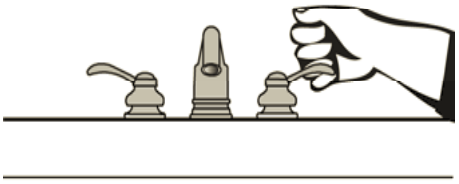
Code	606.5 Exposed Pipes and Surfaces
Code Description	Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories or sinks.
Finding	Pipes are not configured to protect against contact.
Compliant?	**NO**
Recommended Repair (if needed)	Install insulation or cover panel.



Typical Pipe Configuration

3.27 Can the faucet be operated without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the faucet no greater than 5 pounds?

Code	309.4 Operation
Code Description	Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum.
Finding	Faucets cannot be operated without tight grasping, pinching or twisting of the wrist.
Compliant?	**NO**
Recommended Repair (if needed)	Replace faucets.

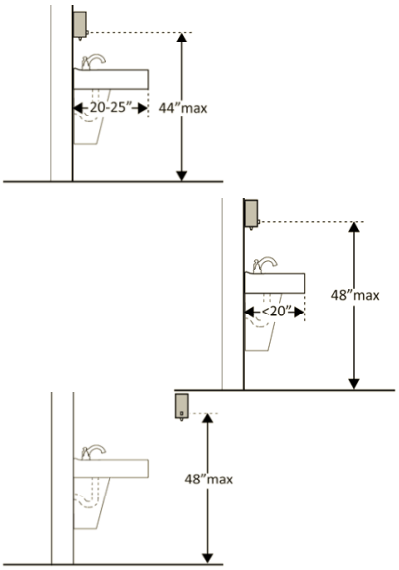


Typical Faucet

Soap Dispensers and Hand Dryers

3.28 Are the operable parts of the soap dispenser within one of the following reach ranges:
Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?
Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?
Not over an obstruction: no higher than 48 inches above the floor?

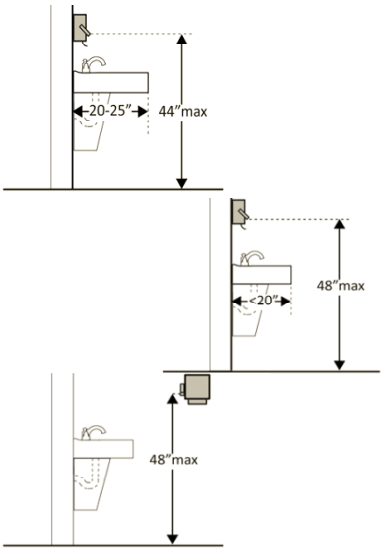
Code	308.1 General
Code Description	Reach ranges shall comply with 308.
Finding	Operable parts of the soap dispensers are 49" above the ground.
Compliant?	**NO**
Recommended Repair (if needed)	Lower soap dispensers.



Typical Soap Dispenser Height

3.29 Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:
Above lavatories or counters no less than 20 inches and greater than 25 inches deep: no higher than 44 inches above the floor?
Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?
Not over an obstruction: no higher than 48 inches above the floor?
Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching, or twisting of the wrist?
Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds?

Code	308.1 General; 309.4 Operation
Code Description	308.1 - Reach ranges shall comply with 308. 309.4 - Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum.
Finding	Operable parts of the towel dispensers are 49" above the floor. They can be operated without tight grasping, pinching or twisting of the wrist with less than 5 pounds force.
Compliant?	**NO**
Recommended Repair (if needed)	Lower towel dispensers.



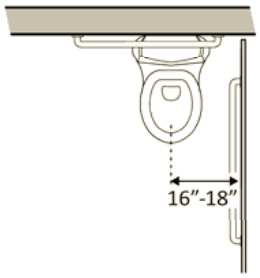
Typical Towel Dispenser Height

Water Closets in Single-User Toilet Rooms and Compartments (Stalls)

Note: 2010 Standards refer to toilets as water closets

3.30 Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition?

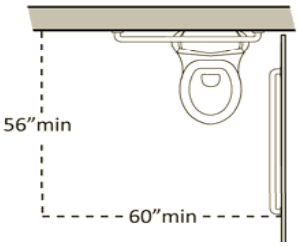
Code	604.2 Location
Code Description	The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches minimum to 18 inches maximum from the side wall or partition, except that the water closet shall be 17 inches minimum and 19 inches maximum from the side wall or partition in the ambulatory accessible compartment specified in 604.8.2. Water closets shall be arranged for a left-hand or right-hand approach.
Finding	Centerlines of water closets are 18" from the side walls.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

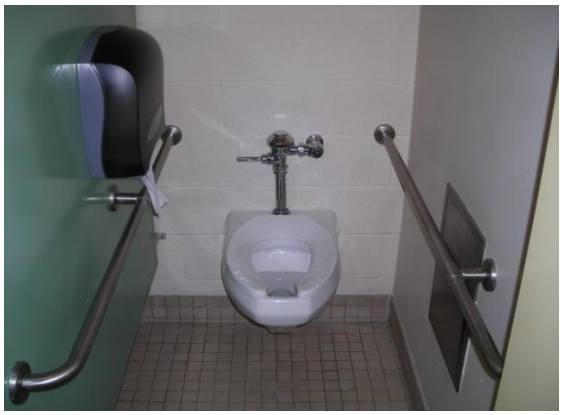


Typical Water Closet Centerline

3.31 Is the clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*

Code	604.3.1 Size
Code Description	Clearance around a water closet shall be 60 inches minimum measured perpendicular from the side wall and 56 inches minimum measured perpendicular from the rear wall.
Finding	There is insufficient clearance around the water closets.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure toilet rooms.



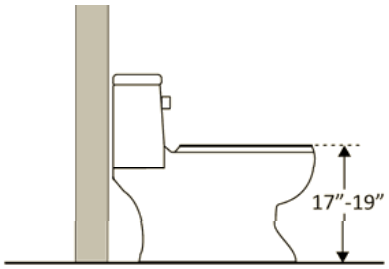


Typical Water Closet Clearance

*If constructed before 3/15/2012, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet.

3.32 Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?

Code	604.4 Seats
Code Description	The seat height of a water closet above the finish floor shall be 17 inches minimum and 19 inches maximum measured to the top of the seat. Seats shall not be sprung to return to a lifted position.
Finding	Water closets are 22" above the floor measured to the top of the seat.
Compliant?	**NO**
Recommended Repair (if needed)	Replace water closets.



Typical Water Closet Height

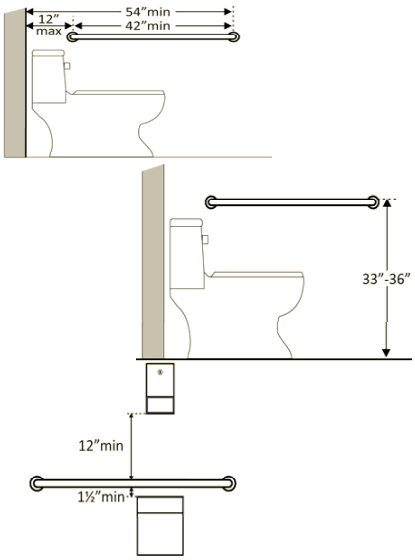
3.33 Is there a grab bar at least 42 inches long on the side wall?
Is it located no more than 12 inches from the rear wall?
Does it extend at least 54 inches from the rear wall?
Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?
Is there at least 12 inches clearance between the grab bar and protruding objects above?*
Is there at least 1-1/2 inches clearance between the grab bar and projecting objects below?*
Is the space between the wall and the grab bar 1-1/2 inches?

Code	604.5 Grab Bars; 604.5.1 Side Wall; 609.4 Position of Grab Bars; 609.6 Spacing
Code Description	604.5 - Grab bars for water closets shall comply with 609. Grab bars shall be provided on the side wall closest to the water closet and on the rear wall. 604.5.1 - The side wall grab bar shall be 42 inches long minimum, located 12 inches maximum from the rear wall and extending 54 inches minimum from the rear wall. 609.4 - Grab bars shall be installed in a horizontal position, 33 inches minimum and 36 inches maximum above the finish floor measured to the top of the gripping surface, except that at water closets for children's use complying with 604.9, grab bars shall be installed in a horizontal position 18 inches minimum and 27 inches maximum above the finish floor measured to the top of the gripping surface. 609.3 - The space between the wall and the grab bar shall be 1-1/2 inches. The space between the grab bar and projecting objects below and at the ends shall be 1-1/2 inches minimum. The space between the grab bar and projecting objects above shall be 12 inches minimum.
Finding	There are grab bars on the side wall that are 52" long and are attached to the rear wall; they extend 52" from the rear wall; they are mounted 33" above the floor to the top of the gripping surface; there is only 5" clearance between the grab bars and protruding objects above; the space between the wall and the grab bar is 3".
Compliant?	**NO**
Recommended Repair (if needed)	Move or replace grab bars; move above obstructions.

Pictures on next page.

*If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards.

3.33 Continued.



Side Wall Grab Bars

Side Wall Grab Bar Length and Extension from Rear Wall

Side Wall Grab Bar Height

Space Between Side Wall and Grab Bars

Side Wall Grab Bar Above Obstruction

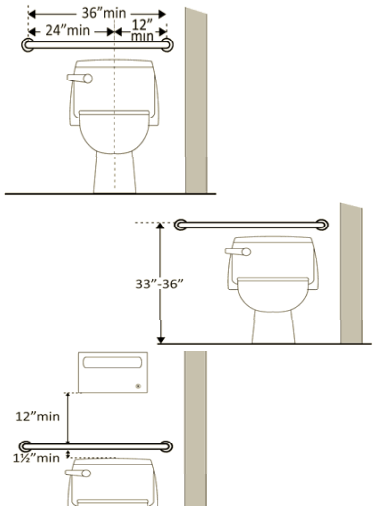
3.34 Is there a grab bar at least 36 inches long on the rear wall?
Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?
Does it extend at least 24 inches on the other (open) side?
Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface?
Are there at least 12 inches clearance between the grab bar and protruding objects above?*
Are there at least 1-1/2 inches clearance between the grab bar and projecting objects below?*
Is the space between the wall and the grab bar 1-1/2 inches?

Code	604.5 Grab Bars; 604.5.2 Rear Wall; 609.4 Position of Grab Bars; 609.6 Spacing
Code Description	604.5 - Grab bars for water closets shall comply with 609. Grab bars shall be provided on the side wall closest to the water closet and on the rear wall. 604.5.2 - The rear wall grab bar shall be 36 inches long minimum and extend from the centerline of the water closet 12 inches minimum on one side and 24 inches minimum on the other side. 609.4 - Grab bars shall be installed in a horizontal position, 33 inches minimum and 36 inches maximum above the finish floor measured to the top of the gripping surface, except that at water closets for children's use complying with 604.9, grab bars shall be installed in a horizontal position 18 inches minimum and 27 inches maximum above the finish floor measured to the top of the gripping surface. 609.3 - The space between the wall and the grab bar shall be 1-1/2 inches. The space between the grab bar and projecting objects below and at the ends shall be 1-1/2 inches minimum. The space between the grab bar and projecting objects above shall be 12 inches minimum.
Finding	There are no rear grab bars.
Compliant?	**NO**
Recommended Repair (if needed)	Install rear grab bars.

Pictures on next page.

*If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards

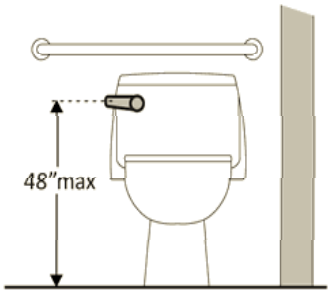
3.34 Continued.



No Rear Grab Bar

3.35 If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor?

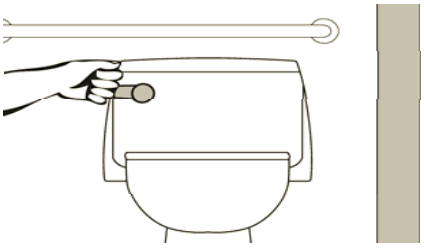
Code	309.3 Height
Code Description	Operable parts shall be placed within one or more of the reach ranges specified in 308.
Finding	Flush controls are 30-1/2" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Typical Flush Control Height

3.36 If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?
Is the force required to activate the flush control no greater than 5 pounds?

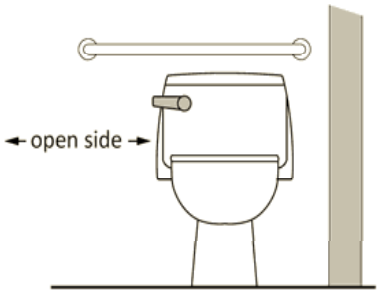
Code	309.4 Operation
Code Description	Operable parts shall be operated with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum.
Finding	Flush controls can be operated with one hand and without tight grasping, pinching or twisting of the wrist. Force required is 6 pounds.
Compliant?	**NO**
Recommended Repair (if needed)	Adjust flush control.



Typical Flush Control

3.37 Is the flush control on the open side of the water closet?

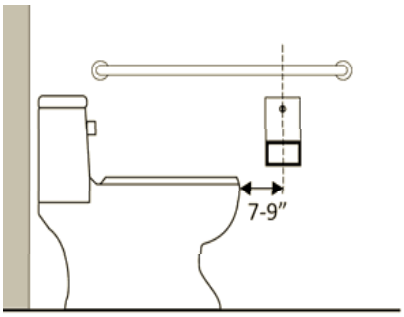
Code	604.6 Flush Controls
Code Description	Flush controls shall be hand operated or automatic. Hand operated flush controls shall comply with 309. Flush controls shall be located on the open side of the water closet except in ambulatory accessible compartments complying with 604.8.2.
Finding	There is no open side of the water closet.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure toilet room.



No Open Side

3.38 Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*

Code	604.7 Dispensers
Code Description	Toilet paper dispensers shall comply with 309.4 and shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches minimum and 48 inches maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.
Finding	Toilet paper dispensers are located -4" from the front of the water closet to the centerline of the dispensers.
Compliant?	**NO**
Recommended Repair (if needed)	Move toilet paper dispensers.

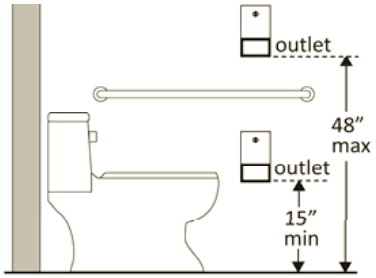


Typical Toilet Paper Dispenser Location

*If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet.

3.39 Is the outlet of the dispenser:
Located no less than 15 inches and no greater than 48 inches above the floor?
Not located behind grab bars?

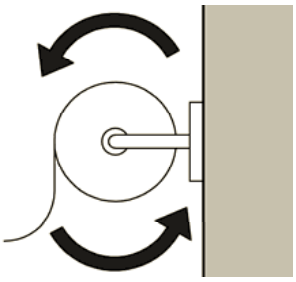
Code	604.7 Dispensers
Code Description	Toilet paper dispensers shall comply with 309.4 and shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches minimum and 48 inches maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.
Finding	Outlets of the dispensers are 38" above the floor and not located behind grab bars.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Outlet Height

3.40 Does the dispenser allow continuous paper flow?

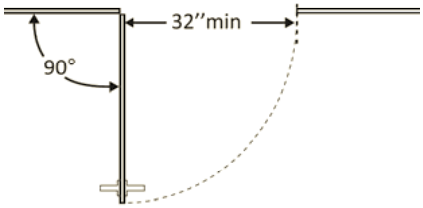
Code	604.7 Dispensers
Code Description	Toilet paper dispensers shall comply with 309.4 and shall be 7 inches minimum and 9 inches maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches minimum and 48 inches maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.
Finding	Dispensers allow continuous paper flow.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Toilet Compartments (Stalls)

3.41 Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?

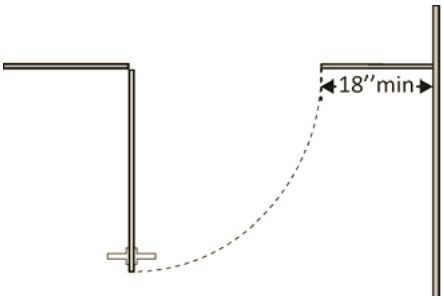
Code	404.2.3 Clear Width
Code Description	Door openings shall provide a clear width of 32 inches minimum. Clear openings of doorways with swinging doors shall be measured between the face of the door and the stop, with the door open 90 degrees. Openings more than 24 inches deep shall provide a clear opening of 36 inches minimum. There shall be no projections into the required clear opening width lower than 34 inches above the finish floor or ground. Projections into the clear opening width between 34 inches and 80 inches above the finish floor or ground shall not exceed 4 inches.
Finding	Doors have clear opening widths of 30-1/2".
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure door widths.



Typical Door Clear Opening Width

3.42 If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?*

Code	404.2.4.1 Swinging Doors and Gates; 404.2.4.4 Floor or Ground Surfaces
Code Description	404.2.4.1 - Swinging doors and gates shall have maneuvering clearances complying with Table 404.2.4.1. (See Table 404.2.4.1) 404.2.4.4 - Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted. EXCEPTIONS: 1. Slopes not steeper than 1:48 shall be permitted. 2. Changes in level at thresholds complying with 404.2.5 shall be permitted.
Finding	There is at least 18" of maneuvering clearance beyond the latch side plus at least 60" clear depth.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

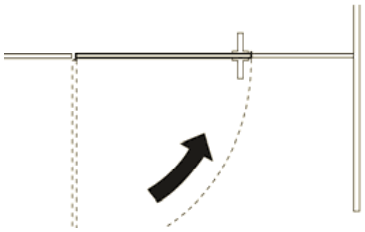


Typical Maneuvering Clearance

*See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.

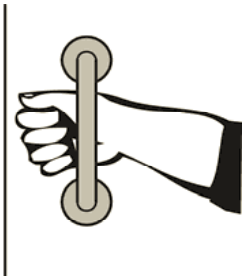
3.43 Is the door self-closing?

Code	604.8.1.2 Doors
Code Description	Toilet compartment doors, including door hardware, shall comply with 404 except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches minimum. Doors shall be located in the front partition or in the side wall or partition farthest from the water closet. Where located in the front partition, the door opening shall be 4 inches maximum from the side wall or partition farthest from the water closet. Where located in the side wall or partition, the door opening shall be 4 inches maximum from the front partition. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.
Finding	Doors are not self-closing.
Compliant?	**NO**
Recommended Repair (if needed)	Add closers.



3.44 Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching, or twisting of the wrist?*

Code	604.8.1.2 Doors
Code Description	Toilet compartment doors, including door hardware, shall comply with 404 except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches minimum. Doors shall be located in the front partition or in the side wall or partition farthest from the water closet. Where located in the front partition, the door opening shall be 4 inches maximum from the side wall or partition farthest from the water closet. Where located in the side wall or partition, the door opening shall be 4 inches maximum from the front partition. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.
Finding	There are door pulls on both sides of the doors that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

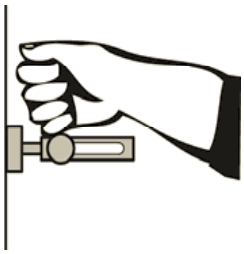


Typical Door Pull

*If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards.

3.45 Is the lock operable with one hand and without tight grasping, pinching, or twisting of the wrist?

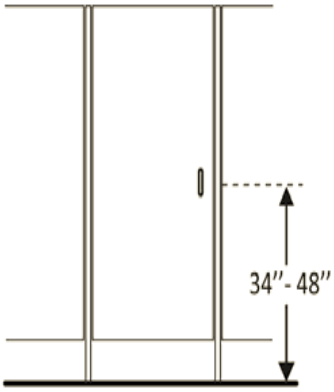
Code	309.4 Operation
Code Description	Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate the operable parts shall be 5 pounds maximum.
Finding	Locks are not operable with one hand and without tight grasping, pinching or twisting of the wrist.
Compliant?	**NO**
Recommended Repair (if needed)	Replace locks.



Typical Lock

3.46 Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?

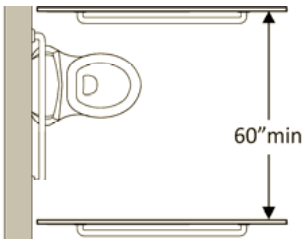
Code	404.2.7 Door and Gate Hardware
Code Description	Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches minimum and 48 inches maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.
Finding	Operable parts of all door hardware are mounted 40-1/2" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

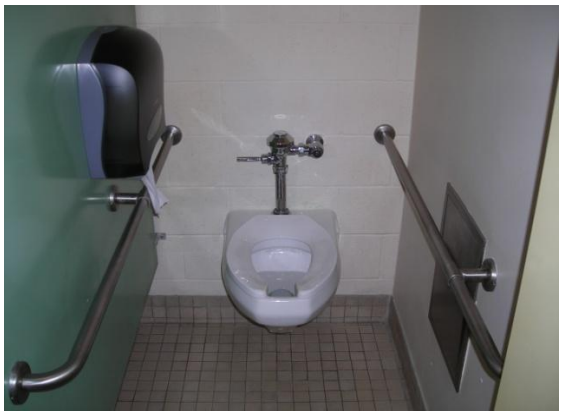


Typical Door Hardware Height

3.47 Is the compartment at least 60 inches wide?

Code	604.8.1.1 Size
Code Description	Wheelchair accessible compartments shall be 60 inches wide minimum measured perpendicular to the side wall, and 56 inches deep minimum for wall hung water closets and 59 inches deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches wide minimum measured perpendicular to the side wall, and 59 inches deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.
Finding	The compartments are 36" wide.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure compartment widths.

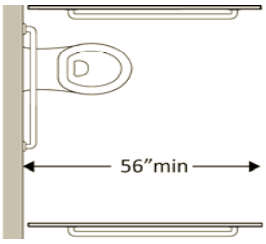


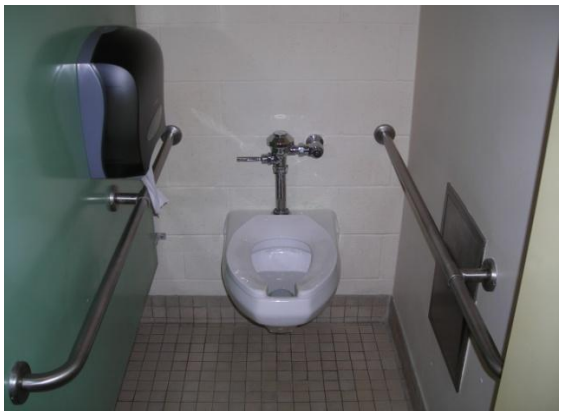


Typical Compartment Width

3.48 If the water closet is wall hung, is the compartment at least 56 inches deep?

Code	604.8.1.1 Size
Code Description	Wheelchair accessible compartments shall be 60 inches wide minimum measured perpendicular to the side wall, and 56 inches deep minimum for wall hung water closets and 59 inches deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches wide minimum measured perpendicular to the side wall, and 59 inches deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.
Finding	The compartments are 55" deep.
Compliant?	**NO**
Recommended Repair (if needed)	Reconfigure compartment depth.

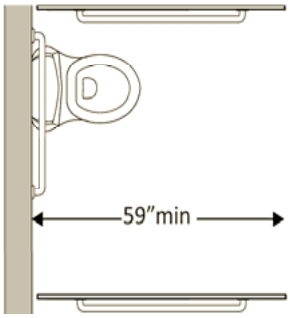




Typical Compartment Depth

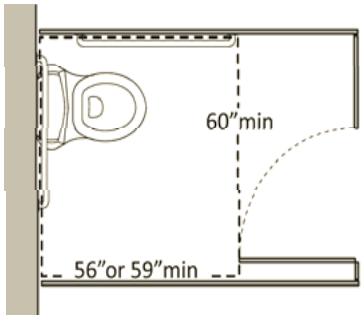
3.49 If the water closet is floor mounted, is the compartment at least 59 inches deep?

Code	604.8.1.1 Size
Code Description	Wheelchair accessible compartments shall be 60 inches wide minimum measured perpendicular to the side wall, and 56 inches deep minimum for wall hung water closets and 59 inches deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches wide minimum measured perpendicular to the side wall, and 59 inches deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



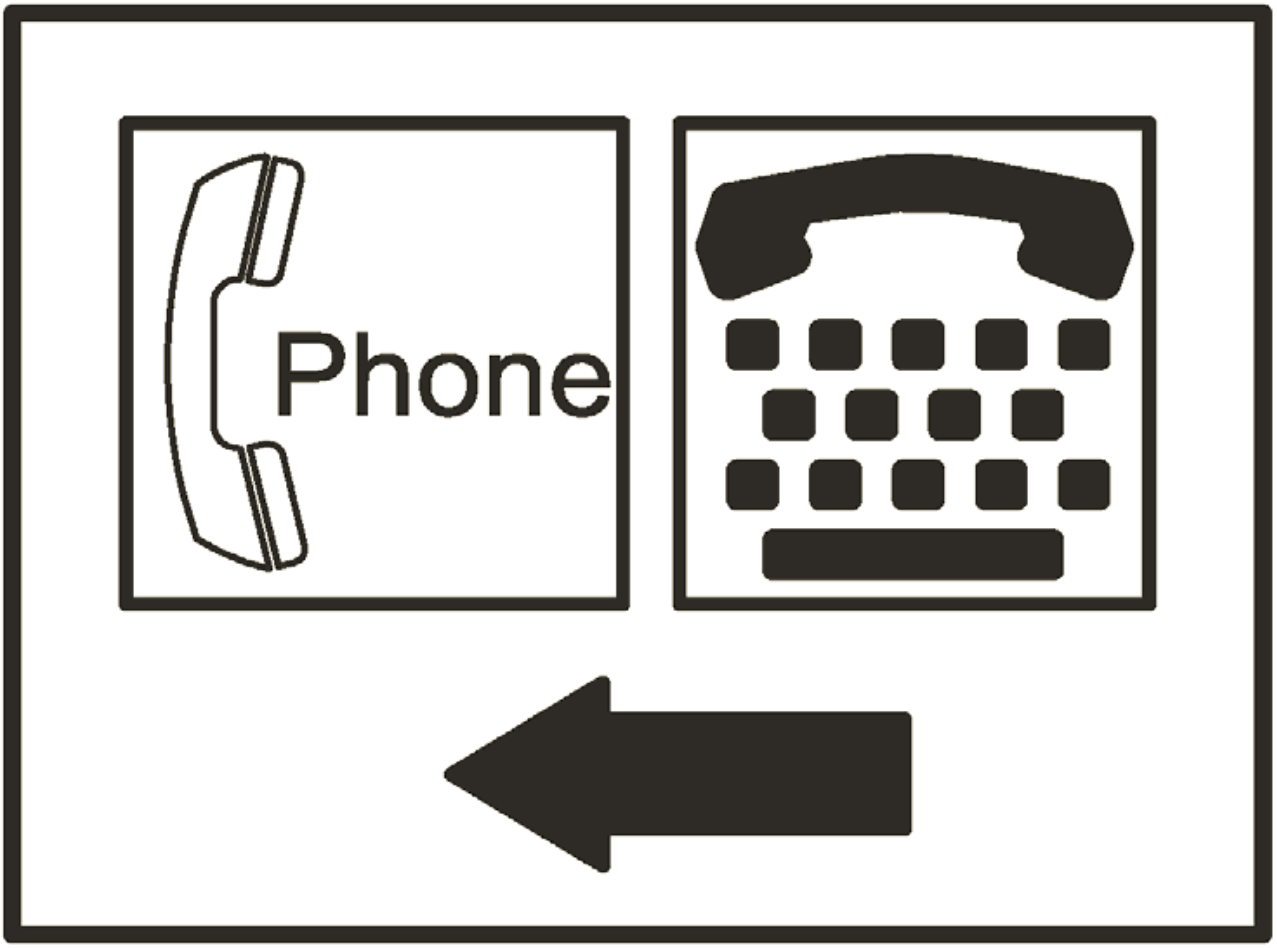
3.50 If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?

Code	604.8.2.2 Doors
Code Description	Toilet compartment doors, including door hardware, shall comply with 404, except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches minimum. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



Priority 4 - Additional Access

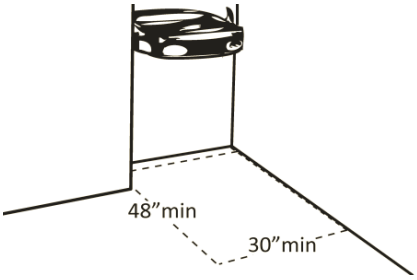
Amenities such as drinking fountains and public telephones should be accessible to people with disabilities



Drinking Fountains

4.1 Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*

Code	602.2 Clear Floor Space; 305.3 Size
Code Description	602.2 - Units shall have a clear floor or ground space complying with 305 positioned for a forward approach and centered on the unit. Knee and toe clearance complying with 306 shall be provided. 305.3 - The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.
Finding	At least one drinking fountain has a clear floor space at least 30" wide by at least 48" long centered in front of it for a forward approach.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

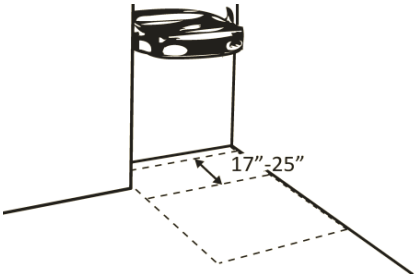


Clear Floor Space

*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered.

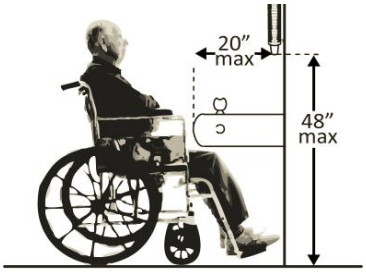
4.2 If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?

Code	602.2 Clear Floor Space; 306.2.2 Maximum Depth; 306.2.3 Minimum Required
Code Description	602.2 - Units shall have a clear floor or ground space complying with 305 positioned for a forward approach and centered on the unit. Knee and toe clearance complying with 306 shall be provided. 306.2.2 - Toe clearance shall extend 25 inches maximum under an element. 306.2.3 - Where toe clearance is required at an element as part of a clear floor space, the toe clearance shall extend 17 inches minimum under the element.
Finding	Only 9-1/2" of the clear floor space extends under the drinking fountain.
Compliant?	**NO**
Recommended Repair (if needed)	Replace drinking fountain.



4.3 If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor?

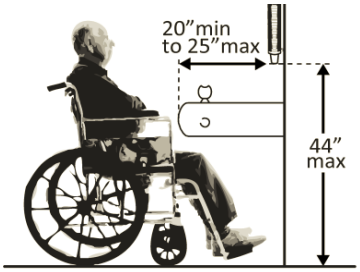
Code	308.2.2 Obstructed High Reach
Code Description	Where a high forward reach is over an obstruction, the clear floor space shall extend beneath the element for a distance not less than the required reach depth over the obstruction. The high forward reach shall be 48 inches maximum where the reach depth is 20 inches maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches maximum and the reach depth shall be 25 inches maximum.
Finding	Operable parts are 45" above the floor.
Compliant?	**YES**
Recommended Repair (if needed)	N/A



Operable Parts Height

4.4 If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor?

Code	308.2.2 Obstructed High Reach
Code Description	Where a high forward reach is over an obstruction, the clear floor space shall extend beneath the element for a distance not less than the required reach depth over the obstruction. The high forward reach shall be 48 inches maximum where the reach depth is 20 inches maximum. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches maximum and the reach depth shall be 25 inches maximum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



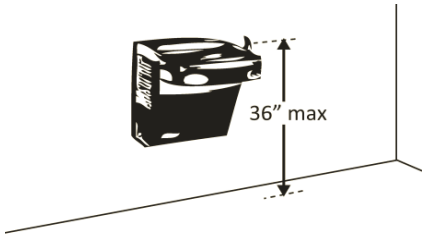
4.5 Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?
Is the force required to activate the control no more than 5 pounds?

Code	309.4 Operation
Code Description	Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum.
Finding	Control can be operated with one hand and without tight grasping, pinching, or twisting of the wrist with less than 5 pounds force.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Control

4.6 Is the spout outlet no higher than 36 inches above the floor?

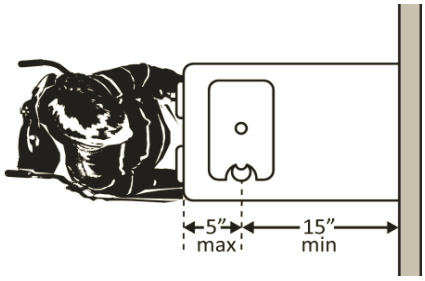
Code	602.4 Spout Height
Code Description	Spout outlets shall be 36 inches maximum above the finish floor or ground.
Finding	Spout outlet is 49" above the floor.
Compliant?	**NO**
Recommended Repair (if needed)	Replace drinking fountain.



Spout Outlet Height

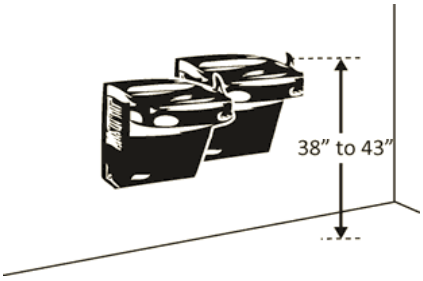
4.7 Is the spout:
At least 15 inches from the rear of the drinking fountain?
No more than 5 inches from the front of the drinking fountain?

Code	602.5 Spout Location
Code Description	The spout shall be located 15 inches minimum from the vertical support and 5 inches maximum from the front edge of the unit, including bumpers.
Finding	The spout is 9-1/2" from the rear of the drinking fountain and 1" from the front of the drinking fountain.
Compliant?	**NO**
Recommended Repair (if needed)	Replace drinking fountain.



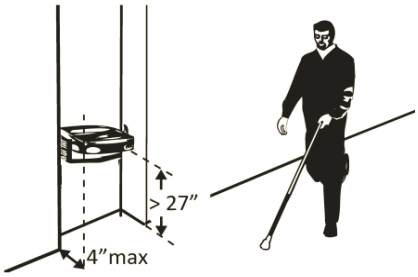
4.8 If there is more than one drinking fountain, is there at least one for standing persons? Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?

Code	211.2 Minimum Number; 602.7 Drinking Fountains for Standing Persons
Code Description	211.2 - No fewer than two drinking fountains shall be provided. One drinking fountain shall comply with 602.1 through 602.6 and one drinking fountain shall comply with 602.7. 602.7 - Spout outlets of drinking fountains for standing persons shall be 38 inches minimum and 43 inches maximum above the finish floor or ground.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



4.9 If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?

Code	307.2 Protrusion Limits
Code Description	Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor or ground shall protrude 4 inches maximum horizontally into the circulation path.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

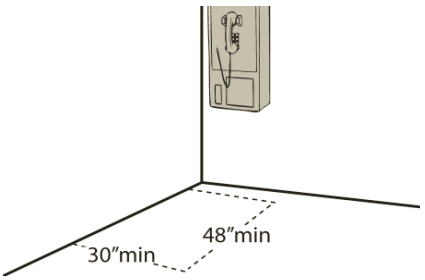


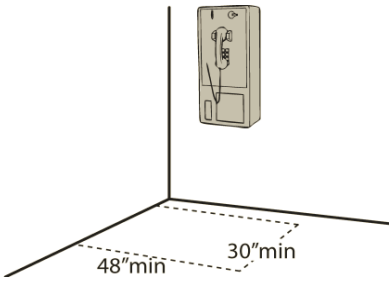
Public Telephones

TTYs are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.

4.10 Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach?

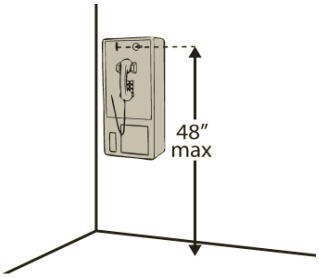
Code	305.3 Size
Code Description	The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	





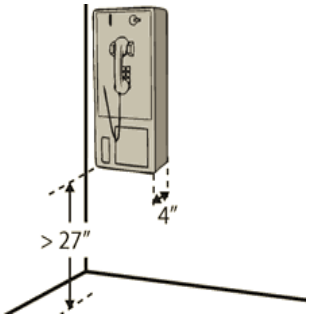
4.11 Is the highest operable part of the telephone no higher than 48 inches above the floor?

Code	308.1 General
Code Description	Reach ranges shall comply with 308.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



4.12 If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path?

Code	307.2 Protrusion Limits
Code Description	Objects with leading edges more than 27 inches and not more than 80 inches above the finish floor or ground shall protrude 4 inches maximum horizontally into the circulation path.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



4.13 Does at least one telephone have a volume control?

Code	217.3 Volume Controls
Code Description	All public telephones shall have volume controls complying with 704.3.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

4.14 Is the volume control identified by a pictogram of a telephone handset with radiating sound waves?

Code	703.7.2.3 Volume Control Telephones
Code Description	Telephones with a volume control shall be identified by a pictogram of a telephone handset with radiating sound waves on a square field such as shown in Figure 703.7.2.3.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

4.15 Does at least one telephone have a TTY?

Code	217.4 TTYs
Code Description	TTYs complying with 704.4 shall be provided in accordance with 217.4.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

4.16 Is the touch surface of the TTY keypad at least 34 inches above the floor?

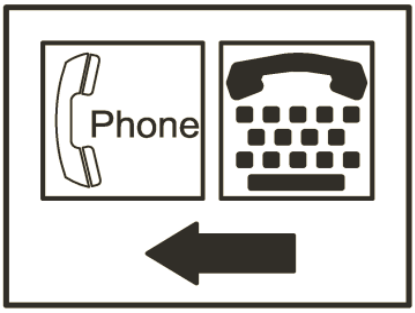
Code	704.4.1 Height
Code Description	When in use, the touch surface of TTY keypads shall be 34 inches minimum above the finish floor.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

4.17 Is the TTY identified by the International Symbol of TTY?

Code	216.9.1 Identification Signs
Code Description	Public TTYs shall be identified by the International Symbol of TTY complying with 703.7.2.2.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	

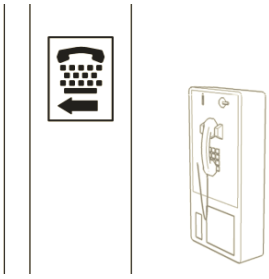
4.18 Do signs that provide direction to public telephones also provide direction to the TTY?

Code	216.9.2 Directional Signs
Code Description	Directional signs indicating the location of the nearest public TTY shall be provided at all banks of public pay telephones not containing a public TTY. In addition, where signs provide direction to public pay telephones, they shall also provide direction to public TTYs. Directional signs shall comply with 703.5 and shall include the International Symbol of TTY complying with 703.7.2.2.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



4.19 Do telephones that do not have a TTY provide direction to the TTY?

Code	216.9.2 Directional Signs
Code Description	Directional signs indicating the location of the nearest public TTY shall be provided at all banks of public pay telephones not containing a public TTY. In addition, where signs provide direction to public pay telephones, they shall also provide direction to public TTYs. Directional signs shall comply with 703.5 and shall include the International Symbol of TTY complying with 703.7.2.2.
Finding	*****NOT USED*****
Compliant?	
Recommended Repair (if needed)	



Fire Alarm Systems

4.20 If there are fire alarm systems, do they have both flashing lights and audible signals?

Code	702.1 General
Code Description	Fire alarm systems shall have permanently installed audible and visible alarms complying with NFPA 72 (1999 or 2002 edition) (See "Referenced Standards" in Chapter 1), except that the maximum allowable sound level of audible notification appliances complying with section 4-3.2.1 of NFPA 72 (1999 edition) shall have a sound level no more than 110 dB at the minimum hearing distance from the audible appliance. In addition, alarms in guest rooms required to provide communication features shall comply with sections 4-3 and 4-4 of NFPA 72 (1999 edition) or sections 7.4 and 7.5 of NFPA 72 (2002 edition).
Finding	Fire alarm systems have both flashing lights and audible signals.
Compliant?	**YES**
Recommended Repair (if needed)	N/A

Fire Alarm System

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Courthouse (Basement) Transition Plan

Deficiencies		Proposed Corrective Action	Projected Cost	Anticipated Completion Date	Actual Cost
Priority #	Description				
1.3	There is no van accessible space.	Reconfigure spaces by repainting lines.	See Courthouse - Area A		
1.10	Bottoms of signs are too low.	Raise signs.	See Courthouse - Area A		
1.20	Running slope of north curb ramp is too steep.	Regrade ramp.	See Courthouse - Area A		
1.28	There is no level landing at the top of the ramp.	Reconfigure ramp.	See Courthouse - Area A		
1.35	Handrails do not extend beyond top and bottom of ramp; does not return to anything at bottom of ramp.	Reconfigure handrails.	See Courthouse - Area A		
1.46	Doors close too quickly.	Adjust closers.	See Courthouse - Area A		
1.47	County Court entrance has insufficient space between doors.	Remove inner door.	See Courthouse - Area A		
2.12	Ramp is too steep.	Regrade ramp.	$0.00	Unachievable due to degree of difficulty.	
2.15	Handrails are not on both sides of ramp.	Add handrails.	$3,000.00	2016-03	
2.20	Handrails do not extend beyond top and bottom of ramp.	Replace handrails.	Included in Courthouse - Basement 2.15	2016-03	
2.30	There are no audible signals in the elevator.	Install audible signals.	$1,500.00	2016-03	
2.38	Baseline of highest characters are too high.	Lower signs.	$500.00	2016-03	
2.40	Executive office door has insufficient clear opening width.	Reconfigure door width.	$0.00	Accommodations available in adjacent spaces.	
2.43	Doors are equipped with inaccessible hardware.	Replace (20) hardware sets.	$11,000.00	2016-03	
2.45	Doors require too much force to open.	Adjust closers.	$250.00	2016-03	
2.46	Doors close too quickly.	Adjust closers.	$250.00	2016-03	
2.50	Insufficient clear floor space; switches are too high.	Move obstructions and lower (19) switches.	$5,000.00	2016-04	
2.89	Counter is too high.	Lower counter.	$3,000.00	2016-04	
2.91	Sink operable parts are too high.	Lower sink.	$500.00	2016-04	
2.92	Towel dispenser is too high.	Lower towel dispenser.	$100.00	2016-04	
3.2	No directional signs at inaccessible toilet rooms.	Install directional signs.	$300.00	2018-08	
3.5	Signs are mounted on doors.	Move signs to wall on latch side.	$100.00	2018-08	
3.7	Insufficient maneuvering clearance at men's toilet room door.	Reconfigure walls or add automatic door opener.	$2,000.00	2018-08	
3.11	Doors require too much force to open.	Adjust closers.	$100.00	2018-09	

Courthouse (Basement) Transition Plan

Deficiencies		Proposed Corrective Action	Projected Cost	Anticipated Completion Date	Actual Cost
Priority #	Description				
3.12	Doors close too quickly.	Adjust closers.	$100.00	2018-09	
3.15	Insufficient maneuvering clearance to privacy wall.	Reconfigure (1) women's toilet room.	$500.00	2018-09	
3.19	Mirrors are too high.	Lower mirrors.	$200.00	2018-09	
3.20	Coat hooks are too high.	Lower coat hooks.	$100.00	2018-09	
3.24	Insufficient knee clearance.	Raise lavatories.	$750.00	2018-09	
3.26	Pipes are not configured to protect against contact.	Install insulation or cover panel.	$100.00	2018-09	
3.27	Faucets are inaccessible.	Replace faucets.	$700.00	2018-10	
3.28	Soap dispensers are too high.	Lower soap dispensers.	$200.00	2018-10	
3.29	Towel dispensers are too high.	Lower towel dispensers.	$200.00	2018-10	
3.31	Insufficient clearance around water closets.	Reconfigure toilet rooms.	$2,000.00	2018-10	
3.32	Water closets are too high.	Replace water closets.	$2,000.00	2018-10	
3.33	Grab bars do not extend far enough; insufficient above clearance.	Move or replace grab bars; move above obstructions.	$1,000.00	2018-11	
3.34	No rear grab bars.	Install rear grab bars.	Included in Courthouse - Basement, 3.33	2018-11	
3.36	Flush control requires too much force to operate.	Adjust flush control.	$100.00	2018-11	
3.37	No open side of water closet.	Install auto flush valve.	$300.00	2018-11	
3.38	Toilet paper dispensers are too far back.	Move toilet paper dispensers.	$200.00	2018-11	
3.41	Insufficient door clear opening width.	Reconfigure door width.	$1,000.00	2018-12	
3.43	Doors are not self-closing.	Add closers.	$200.00	2018-12	
3.45	Locks are inaccessible.	Replace locks.	$200.00	2018-12	
3.47	Compartments are too narrow.	Reconfigure compartment widths.	$2,000.00	2018-12	
3.48	Compartments are too shallow.	Reconfigure compartment depth.	Included in Courthouse - Basement, 3.47	2018-12	
4.2	Insufficient clear floor space extension.	Replace drinking fountain.	$1,000.00	2019-12	
4.6	Spout outlet is too high.	Replace drinking fountain.	Included in Courthouse - Basement, 4.2	2019-12	
4.7	Spout outlet is too near rear of drinking fountain.	Replace drinking fountain.	Included in Courthouse - Basement, 4.2	2019-12	
		TOTAL	**$40,450.00**		**$0.00**