

**BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE APPLICATION, CERTIFICATIONS,
ASSURANCES AND LETTER OF SUPPORT FOR THE VICTIMS OF CRIME ACT GRANT (VOCA)**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant for the Sarpy County Victim Witness Unit is available to Sarpy County; and,

WHEREAS, the Crime Commission requires the application, assurances, certifications and letter of support be signed by the Authorized Official,

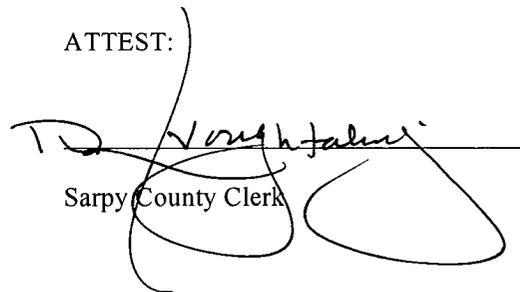
WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Victim Witness Unit; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Chairman is hereby authorized to sign the application, certifications, assurances, and letter of support for the 2013 Victims of Crime Act grant (VOCA).

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 2nd day of April, 2013.


Sarpy County Board Chairman



ATTEST:

Sarpy County Clerk

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Don Kelly District 1
Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: 2013 Victims of Crime Act (VOCA) Grant Application

On April 2, 2013 the County Board will be asked to authorize the Chairman to sign the application, certifications, assurances, and letter of support for the 2013 VOCA grant proposal. This is a continuation grant that will allow the Sarpy County Victim Witness Unit to continue providing services to victims of crime in Sarpy County.

The project period is July 1, 2013 to June 30, 2014. The grant application will request \$127,382 for personnel. \$ 96,362 will fund partial salaries of four (4) crime victim advocates and \$31,020 will fund the benefits for those advocates.

The County is required to provide a match of \$31,846 which will be the remaining portion of the advocates' salaries and benefits.

Do not hesitate to contact Jean Brazda at 402-593-2201 if you have comments or questions.

March 29, 2013



Lisa A. Haire

593-1565

lhaire@sarpy.com

cc: Mark Wayne
Brian Hanson
Scott Bovick
Jean Brazda
Deb Houghtaling

Sarpy County Board of Commissioners

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Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

April 2, 2013

Nebraska Crime Commission
301 Centennial Mall
PO Box 94946
Lincoln, NE. 68506

Dear Nebraska Crime Commission,

On behalf of the Sarpy County Board of Commissioners please accept this letter in support of grant funds for the continued operation of the Sarpy County Victim/Witness unit. The information and services the Victim/Witness unit provides through the Victims of Crime Act (VOCA) Grant are invaluable to the residents of Sarpy County. Through these grant funds, Sarpy County is able to give victims the assistance they need that otherwise would not be available. The Victim/Witness Unit works with local law enforcement agencies and local service organizations within the County to assist victims in getting the help they need.

We highly recommend the continuation of the VOCA Grant for the Sarpy County Victim/Witness Unit. Thank you for your consideration and past support.

Sincerely,

Jim Warren
Chairman

Sarpy County Board of Commissioners

Grant # _____

NEBRASKA CRIME COMMISSION
2013 VICTIM ASSISTANCE
Victims of Crime Act (VOCA) & State Victim Assistance
GRANT APPLICATION

1. Applicant Name: <u>Must</u> be the agency/organization that will receive and disburse the grant funds.	Name: Sarpy County Victim Witness Unit	Phone (402)593-2201 Fax (402)593-2161
2. Applicant Federal Employer ID #: (must be 9 digits)	47-600-6504	
3. Applicant DUNS #:	0780080180000	
4. Applicant Address:	1210 Golden Gate Dr., Suite 3147 Papillion, NE 68046-2857 (zip code + 4 digits)	
5. Project Title: Sarpy County Victim Assistance		
6. Project Director: (Receives all correspondence)	Name: Jean Brazda Title: Executive Director	Phone(402) 593-2201 Fax (402) 593-2161
	Email: jbrazda@sarpy.com	
	Address:1210 Golden Gate Dr., Suite 3147 Papillion, NE 68046-2857 (zip code + 4 digits)	
7. Project Coordinator: (Contact Person)	Name: Jean Brazda Title: Executive Director	Phone(402-) 593-2201 Fax (402) 593-2161
	Email: jbrazda@sarpy.com	
	Address:1210 Golden Gate Dr., Suite 3147 Papillion, NE 68046-2857 (zip code + 4 digits)	
8. Fiscal Officer: (Cannot be Project Director)	Name: Brian Hanson Title: Fiscal Administration	Phone(402) 593-2349 Fax (402) 593-4304
	Email: bhanson@sarpy.com	
	Address: 1210 Golden Gate Dr Papillion, NE 68046-2894 (zip code + 4 digits)	
9. Authorized Official: (NOTE: The authorized official would	Name: Jim Warren Title: Chairperson	Phone (402)593-4155 Fax (402)593-4471

include county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)	Email: jwarren@sarpy.com
	Address: 1210 Golden Gate Dr Papillion, NE 68046-2894 (zip code + 4 digits)

10. Proposed Project Period (month/day/year): From July 1, 2013 To June 30, 2014

11. Previous 5-Years of Crime Commission funding for this project:

Grant #	Amount	Area Served by Project (Counties/Cities)
12-VA-201	\$107,527	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
11-VA-202	\$124,149	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
10-VA-210	\$124,149	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
09-VA-210	\$115,000	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
08-VA-239/ 06-VA-243	\$104,143	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.

<p>12. Type of Agency:</p> <input type="checkbox"/> State Agency <input checked="" type="checkbox"/> Unit of Local Government <input type="checkbox"/> Private Non-Profit <input type="checkbox"/> Native American Tribe or Organization <input type="checkbox"/> Other:	<p>13. Funds will be used primarily to: (check only one)</p> <input type="checkbox"/> Expand services into a new geographic area <input type="checkbox"/> Offer new types of services <input type="checkbox"/> Serve additional victim populations <input checked="" type="checkbox"/> Continue existing services to crime victims <input type="checkbox"/> Other:
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14. If awarded, these funds will:

 Start a New Victim Services Program
 Expand or Enhance Existing Program not funded by VOCA in previous years
 Continue Existing Program funded by VOCA in previous years
 Technology

15. Identify types of victims to be served with requested Victim Assistance funds and Match funds:

<input checked="" type="checkbox"/> Child Abuse/Physical <input checked="" type="checkbox"/> Child Abuse/Sexual <input checked="" type="checkbox"/> DUI/DWI Victims <input checked="" type="checkbox"/> Domestic Violence Victims <input checked="" type="checkbox"/> Adult Victims/Sexual Assault <input checked="" type="checkbox"/> Other – List: criminal mischief, destruction of motor vehicle, disturbing the peace, tampering, forgery, stalking, burglary, terroristic threats, and theft	<input checked="" type="checkbox"/> Elder Abuse <input checked="" type="checkbox"/> Adult Survivors of Incest or Child Sexual Abuse <input checked="" type="checkbox"/> Survivors of Homicide Victims <input checked="" type="checkbox"/> Robbery <input checked="" type="checkbox"/> Assault
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16. Agency Staff / Volunteers	# Part Time	# Full Time
Total # of agency volunteers (excluding board members)	3	0
Total # of paid agency staff	0	8
# of volunteers that support <u>this project only</u>	3	0
# of paid staff for <u>this project only</u>	0	5.75

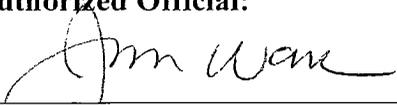
17. Check the services to be provided by the Victim Assistance Funds and match funds.

<input checked="" type="checkbox"/> Crisis Counseling	<input type="checkbox"/> Shelter/Safe Home	<input checked="" type="checkbox"/> Emergency Legal Advocacy
<input checked="" type="checkbox"/> Follow-up Contact	<input checked="" type="checkbox"/> Personal Advocacy	<input checked="" type="checkbox"/> Assist with Filing Compensation Claims
<input type="checkbox"/> Therapy	<input checked="" type="checkbox"/> Information/Referral	<input checked="" type="checkbox"/> VINE assistance to victims
<input type="checkbox"/> Group Treatment	<input checked="" type="checkbox"/> Criminal Justice Advocacy	<input checked="" type="checkbox"/> Telephone Contacts (Information & Referral)
<input type="checkbox"/> Crisis Hotline	<input checked="" type="checkbox"/> Emergency Financial Assistance	<input type="checkbox"/> Other: Specify

**NEBRASKA CRIME COMMISSION
BUDGET SUMMARY**

Category	Requested Federal Amount	Match Share	Total Project
A. Personnel	\$127,382	\$31,846	\$159,228
B. Consultants/Contracts			
C. Travel			
D. Supplies/Operating Expenses			
E. Equipment			
F. Other Costs			
TOTAL AMOUNT	\$127,382	\$31,846	\$159,228
% Contribution	80%	20%	100%

CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Name of Authorized Official: Jim Warren
Title: Chairperson
Address: 1210 Golden Gate Dr.
City, State, Zip: Papillion, NE 68046-2894
Telephone: 402-593-4155
Signature of Authorized Official: 
Date: 4-2-2013

NOTE: Authorized official includes county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.

CATEGORY A - PERSONNEL

Position	Annual Salary	% Time Devoted	Amount Requested	Match	Subtotal	Requested Fringe	Match Fringe	TOTAL COSTS
Lead Crime Victim Advocate	\$52,607	100%	\$27,055	\$20,325	\$47,380	\$8,230	\$4,108	\$59,718
Crime Victim Advocate	\$41,334	100%	\$21,257	\$0	\$21,257	\$3,169	\$	\$24,426
Crime Victim Advocate	\$48,532	100%	\$24,959	\$5,731	\$30,690	\$11,974	\$1,682	\$44,346
Crime Victim Advocate	\$44,907	100%	\$23,091	\$	\$23,091	\$7,647	\$	\$30,738
Total Personnel Budget			Amount Requested	Match	Subtotal	Fringe Requested	Fringe Match	TOTAL COSTS
			\$96,362	\$26,056	\$122,418	\$31,020	\$5,790	\$159,228

CATEGORY A – PERSONNEL NARRATIVE:

*All sources of match must be identified.

Continued funding is being requested for four Crime Victim Advocate positions to provide direct service to all crime victims participating in the Sarpy County criminal and juvenile justice system. These positions also collaborate with criminal justice and community agencies as members of community based committees and coalitions to respond to the needs of crime victims in Sarpy County.

1. This grant funds an existing FTE Lead Crime Victim Advocate. The salary for this position is \$52,607 with fringe benefits of \$16,003 for a total of \$68,610. **The VOCA Grant will fund 51.4278% of this position which will be \$27,054.616 in salary and \$4,334.373 in benefits plus \$1,826.19 for retirement and \$2,069.678 social security.** This advocate has been with the Victim/ Witness Unit for ten years. This position spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position attends all child abuse and neglect task force meetings and has increased the collaboration with other referral agencies. This position also provides oversight on daily case management duties as well as assigns cases and assists other advocates with high profile cases. In addition, she supervises the interns and volunteers with the Unit.
2. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$41,334 with fringe benefits of \$6,161 for a total of \$47,495. **The VOCA Grant will fund 51.4278% of this position which will cover \$21,257.161 in salary and \$107.478 in benefits plus \$1,434.86 for retirement and \$1,626.173 for social security.** This advocate has been with the Victim/ Witness Unit three years and spends 70% of her time involved in attending Juvenile Court Hearing and 30% of her time involved in County and District Court cases. She explains to the victim and their family the process of the court system, updates them on future court hearing, provides crisis intervention, assist with protection orders, as well as follows up on all restitution related cases and return of property. She is the primary point of contact for the School Resource Officers in the County and makes regular contact with them.
3. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$48,532 with fringe benefits of \$23,285 for a total of \$71,817. **The VOCA Grant will fund 52.4278% of this position which will cover \$24,958.934 in salary and \$8,380.503 in benefits plus \$1,684.73 for retirement and \$1,909.358 for social security.** This advocate has been with the Victim Witness Unit for seven years and spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process, provides updates on court hearings, notifies victims of restitution and defendant's release from Department of Corrections. This position is a member of the Coalition Against Sexual and Domestic Abuse Team and participates in the Domestic Violence and Sexual Assault Awareness activities.
4. This grant funds an existing FTE Law Enforcement Crime Victim Advocate. The salary for this position is \$44,901 with fringe benefits of \$14,869 for a total of \$59,770. **The VOCA Grant will fund 51.4278% of this position which will cover \$23,091.591 in salary and \$4,321.334 in benefits plus \$1,558.68 for retirement and \$1,766.507 for social security.** This Advocate, who has been here for four years, provides direct services to all crime victims participating in the criminal justice system. This position spends 100% of her time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position is the primary point of contact for law enforcement referrals before the defendant has been charged with a crime. The person that has this position is bi-lingual and over nine years of experience working with domestic violence and sexual assault victims.
5. The Executive Director will be involved in this project but no funds will be asked for or used as a match. The Executive Director is expected to be involved in the project 60% of her time. Her primary responsibility will be to oversee the project and staff involved. She will also carry a minimal case load which generally involves high profile cases such as motor vehicle homicide or attempted murder. This

position will also continue to be involved in the CASDA Team and assist with providing law enforcement training to new officers in Sarpy County in the area of domestic violence and sexual assault.

6. The support staff position will assist this project but no funds will be requested or used as a match. The support staff position handles the daily operation of the Unit and assist the crime victim advocates as needed. She will spend 100% of her time dedicated to the project.

Match for this grant in the amount of \$31,846 is provided through the remaining salaries and benefits of the Lead Crime Victim Advocate position (\$20,325 salary/ \$4,108 benefits) and one Adult Crime Victim Advocate position (\$5,731 salary/ \$1,682 benefits). Both positions work directly with the grant and spend 100% of their time working with crime victims.

Sustainability (Limit 3 pages)

The Sarpy County Victim Witness Unit was established in 1985 as part of the Sarpy County Attorney's Office. The physical location of the office is inside the Hall of Justice with the County Attorney. The overall goal of the Unit is to improve the treatment of victims of crime by providing them with the assistance and services necessary to speed their recovery from a criminal act. The Unit also provides support to aid them as they move through the criminal justice process. The total annual operating budget for 2012-13 fiscal year for the Unit is \$333,786, of which VOCA funded \$107,527. The Unit includes 1 FTE support staff, 4 FTE crime victim advocates, .25 Deputy Director, and .75 Executive Director. The Deputy Director's primary responsibility is to oversee the Adult Diversion Program but will assist the Unit when necessary. In 2012 the Unit served 2308 crime victims. Sarpy County has 4 County Courtrooms, 3 District Courtroom, and 2 Juvenile Courtroom. The four advocates from the Unit manage all 9 courtrooms; ensuring victims' rights are priority. The success of the Unit has been greatly due to the collaboration with the advocates, prosecutors and the County Attorney. The Unit's advocates are part of a prosecutorial team who meet regularly to discuss criminal cases and distribute work appropriately. The Unit's advocates keep victim rights and safety at the forefront of the discussions.

The County Attorney and Executive Director of the Unit have attended several County Board Meetings to discuss the fiscal needs of the program. The Chief Deputy County Attorney and Executive Director have worked with the Sarpy County Grant Writer to explore possible funding sources for the program. Both of them will continue these activities this fiscal year. In addition, the Executive Director presents an annual report to the Sarpy County Board, insuring they continue to be familiar with the Unit's success and on-going needs.

The Sarpy County Board does provide funding for the program through the County's General Fund for the Unit that is not used as match. Currently the County Board funds the salaries of the Executive and Deputy Director and the Unit's support staff. The County also provides the office space and equipment/furniture/supplies for the Unit. The County Board provides funding for the salary increases of the staff funded by this application and also pays for part of their benefits. It is anticipated that the County Board will continue to support the Units fiscal needs that are not covered through this grant (or any other grant the Unit applies for) in the future. There are no fees or donations accepted to receive services from the Unit. The Unit shares its financial department with the County. All volunteers are interviewed and trained by the Executive Director and Lead Advocate.

The three activities that will be accomplished during this next fiscal year will be: meet with the County Grant Writer to discuss expanding fiscal options; present to the County Board the fiscal needs of the Unit; research and review local, state and national grant funding options.

The County Attorney and the Executive Director would have to approach the County Board and other local foundations if VOCA dollars were not granted. Most likely the Unit would have to decrease the advocate staff to accommodate the reduction or deletion of grant dollars.

Community Description (Limit 3 pages)

Sarpy County is a unique county where Nebraska's origins began. Located in the southeast area of Nebraska, Sarpy County is directly adjacent to the greater Omaha metropolitan area to the north. Sarpy County is composed of a rural population in the Gretna and Springfield area to the west, Offutt Air Force Base to the southeast, the rapidly growing cities of Papillion and LaVista in the center, and the city of Bellevue to the east. The county is unique to other counties in Nebraska because of the military base and the ever changing military population. The total estimated population of the County in 2011 is 162,561. The percentage of change from

April 1, 2010 to July 1, 2011 is 2.3% whereas the average for Nebraska is .09%. The largest age range by population is ages 5-18 years and the smallest age range by population is 85+ years old. The median age of the population is 32 years old. Sarpy County has a total crime index in 2008 of 4,718. Although the County is predominately white, there is a growing number of Sudanese and Hispanic population in the Bellevue and LaVista areas. It is estimated by the NE Databook website the county will expand by 34,830 from the year 2005 to 2015.

The Unit works collaboratively with all law enforcement agencies including Bellevue, LaVista, and Papillion Police Departments, the Sarpy County Sheriff's Office, and Offutt Air Force Base Security Forces along with Sarpy County Attorney's Office and other community resources that may have contact with crime victims. The key stakeholders provide crime victims with contact information regarding the Unit. The stakeholders display posters in prominent areas to direct crime victims to the Unit. Regular contact is made with the stakeholders to insure that quality services are being provided and relevant information is being given to the crime victim.

2. Complete the table for the community described in #1. Census data by county can be accessed at: <http://quickfacts.census.gov/gfd/index.html>

Race	Number	% of Total Population
White	146,467	90.1
Black/African American	6,990	4.3
American Indian/ Alaska Native	1,138	.7
Asian	3,576	2.2
Native Hawaiian/Other Pacific Islander	163	.1
Other	4,227	2.6
*Total Population	162,561	100%
Hispanic or Latino		7.6
*Total Population	162,561	100%
Hispanic or Latino	12,355	7.6
Not Hispanic or Latino	135,738	83.5

*Total Population – these are the same number

List the counties included in above table: Sarpy County

Source of Data: U.S. Census Bureau- estimate 2011 statistics

Problem Statement (Limit 5 pages)

1. State the Problem

The problem to be addressed by this proposed project is . . . The population of Sarpy County continues to rapidly rise resulting in an increase in criminal behavior, child abuse, and other victim crimes throughout the County creating the need for continued victim assistance and services.

2. Describe the Problem

Sarpy County is the third largest County in the State. The Sarpy County community includes Bellevue, Papillion, LaVista, Gretna, as well as rural communities. The total population of Sarpy increased by 87% from

1980 to 2010 (from 84,971 to 158,840) and is projected to increase by another 14% in the next 10 years. Sarpy County also saw the largest growth per capita in Latino population in the state in the past decade, according to a study by University of Nebraska at Omaha researchers, based on data from the US Census and the American Community Survey. The study results found that 54% of the Latino population in Sarpy County lives in Bellevue. The total Latino population in the county went from 5,358 in 2000 to 11,569 in 2010, a 115.9 % increase. By contrast, the non-Hispanic white population grew from 106,823 to 133,132, an increase of 24.6% over the decade. The black population grew from 5,231 to 6,119, a total increase of 17%.

According to crime and arrest data Sarpy County experienced an 67% increase in Part 1 of the Uniformed Crime Report per year from 2009-2011. There were 1,464 domestic violence related calls to 911 in 2012 which is a 1.4% increase from 2011. From 2010 to 2012 the Unit had a 52% (2721 to 1789) increase in the total number of duplicated victims who received direct services and a 33% increase of homicide survivors the Unit had contact with. The Unit also provided 231,105 minutes (or 3,852 hours) of services to crime victims in Sarpy County during the same time period.

The Unit had telephone contact with 3,843 new victims. There was also follow up contact with 7,212 new victims in 2012. Follow up contact included any contact given to a victim after the initial contact with the Unit which included phone calls and letters to inform victims of court proceedings, to check the welfare of a victim, assist with community services, etc. The Unit experienced a 12% increase in the number of personal advocacy provided and a 14% increase in the amount of criminal justice advocacy given during the same time period.

Currently Sarpy County has four County Court rooms, three District Court rooms and two Juvenile Court rooms. The County has added one part-time County Judges to meet the needs of the growing community. The Unit was implemented in 1981 with a staff of one with an additional advocate being hired in 1983 and more staff following years after for a total of six. Currently there is a total of five staff including the Executive Director to cover the nine court rooms. The growing populations of the County and increase in the crime rate have continued to stretch the Unit's ability to serve all victims of crime adequately.

The Unit is working to improve contact with the victim immediately; providing crisis intervention, referring the victim to necessary agencies for assistance, and advocating for the victim with law enforcement and the County Attorney's Office. The Unit continues to work with the Sarpy County Sheriff and the Police Chiefs to put procedures in place to assist all victims so they do not feel lost in the system and are able to begin the healing process as it relates to the crime.

3. Provide Statistical Documentation of the Problem

Number of Victims Served (face to face & telephone)	2010	2011	2012	% of change from 2010 to 2012
Total Unduplicated # Victims Provided Direct Services: *VCMS does not calculate unduplicated numbers				
(duplicated) Face to Face	1789*	2823*	2721*	52%
(duplicated) Telephone	5642*	4026*	3843*	-32%
Total # of children served (0-17 years)	206	202	222	8%
Total # of elderly victims served (65+)	45	62	54	2%
Total # minority victims served	301	298	245	-18%
Number of Victims Served by Type of Crime:				
Homicide Survivors	9	9	12	33%
Sexual Assault / Adult	23	22	23	0%
Child Abuse / Physical	39	44	45	15%
Child Abuse / Sexual	63	67	74	17%
Domestic Violence	436	471	428	-2%
Adult Survivor of Incest / Child Sexual Assault	5	4	1	-80%
Assault	249	254	232	-7%
DWI / DUI Crashes	5	12	26	42%
Robbery	10	13	11	1%
Elder Abuse	0	1	2	200%
Burglary	39	41	34	-13%
Other:	691	819	909	32%
Total # adult victims provided shelter	N/A	N/A	N/A	N/A
Total # child victims provided shelter	N/A	N/A	N/A	N/A

Source of data: VCMS 2010-2012 report forms and CMS 2010-2012 reports

NOTE: Additional statistics to document the need for the project and the funds requested may be included here in table form (i.e., # of crisis line calls, # of volunteer hours, # presentations). Please indicate if the data is duplicated or unduplicated counts.

	2010	2011	2012	% of change
Volunteer hours	216 hours	352 hours	343.25 hours	59%
Protection Order Assistance	551	655	568	3%
Crisis Counseling	974	825	783	-20%
Personal Advocacy	3822	3973	4272	12%
Information Referral	1057	1165	1170	11%
Follow up contact	7809	6153	7212	-8%
Criminal Justice Support/Advocacy	6854	6763	7812	14%
Total service type in minutes:	273,914	225,559	231,105	-16%
e-mail	121,219	66,879	71,480	-41%
Face to Face	111,700	116,300	118,770	6%
Phone	40,995	42,380	40,855	-1%

Source of data: VCMS 2010-2012 report forms and CMS 2010-2012 reports

* The VCMS (Victim Case Management System) database that is utilized to track all crime victim contact and does not calculate unduplicated victim contacts.

Solution (Limit 4 pages)

1. Project Operations

Currently when a crime involving a victim is committed in Sarpy County, law enforcement respond and provide the crime victim with a referral card of the Unit and a domestic violence (DV) crisis card if applicable. If the crime was a domestic violence related offense, a domestic violence worksheet is completed by law enforcement and faxed or emailed to the Unit by the end of the officer's shift. This worksheet is kept and placed in the file once the case is referred to the Unit. The Unit then provides a copy of the worksheet to Heartland Family Service and the Lead Juvenile Prosecutor, if a child was present during the call. An advocate from Heartland Family Service will attempt contact with a DV victim within 24 hours if an arrest has been made or within 72 hours if no arrest has been made. A police report is completed once law enforcement decides whether or not to arrest or issue a citation. The officer may also provide the crime victim the Unit's crisis card which includes important numbers such as CPS Hotline, Heartland Family Service crisis line, and the VINE number. The police report of the incident is forwarded to the County Attorney's Office at which time a prosecutor will decide what charges to file and if a referral to the Unit is needed. Once the referral to the Unit is made the Lead Advocate of the Unit reviews the file and assigns a crime victim advocate to the case. This process of assigning an advocate is completed within two days of the referral. The crime victim advocate will stay with the case through the entire process. If the case involves a high profile, serious crime the Unit is informed by law enforcement or the County Attorney's Office as soon as possible through phone contact or report referral. This is usually within 72 hours of the crime occurring. The Executive Director is on call 24 hours a day and will be notified by the County Attorney or his designee if victim contact is needed on scene.

Referrals also may come from law enforcement or other community agencies that have identified a person as a crime victim. This type of victim is able to access the Unit by phone or in person to receive services. The Papillion Police Department has made this referral process part of the Standard Operation Procedures. The police officer will provide the crime victim with a special brochure which list the Crime Victims Rights and the Unit's contact information. Other referrals come when a crime victim arrives at the Unit's office and requests services such as protection orders or restitution.

A letter is sent out to the crime victim and or family as soon as the crime victim advocate receives the case. The letter introduces the advocate and explains the role of the Unit. The letter is mailed out with a packet of information which includes the "Victim's Guide to the Nebraska Criminal Justice System", a victim impact statement, information on VINE, crisis card, safety planning information and protection order information if necessary. The letter will also inform the victim of the next court hearing and let the victim know that a crime victim advocate will attend all court hearings with the victim and or family if they would like that support.

Collaboration in regards to domestic violence and sexual assault cases exists with Heartland Family Service (HFS). Attempted contact is made with the DV/ SA victim once the Unit's advocate is assigned the criminal file. If the contact is successful a meeting is set up with the prosecutor and the crime victim advocate. During the meeting information about the HFS is provided as well as the crisis line and the DV women's support group. Every effort is made to make sure the victim is provided relevant referrals to HFS. If contact is unsuccessful, the Unit will call HFS to have the program relay a message to the DV/SA victim. HFS and the Unit ensure that confidentiality is respected at all times. The HFS will utilize the Unit when they need information on the criminal case or assistance with protection orders.

If the criminal case involves child abuse or child sexual abuse and the child victim was interviewed by Project Harmony, follow up contact will be made with Project Harmony. The purpose of this contact is to inform the child advocate at Project Harmony of the criminal charges and to inform them that contact will be made with the victim and guardian soon. Collaboration on these types of cases are crucial to the child/family well being. The child advocate at Project Harmony will provide the Unit with appropriate referrals for counseling and may provide additional information regarding the child/ family that was not in the original police report.

All crime victims may still access services from the Unit regardless of the outcome of the crime or the arrest of a suspect. The Unit always offers face-to-face contact with the victim; however it is up to the victim to decide the extent and type of contact made by the Unit. At times the Unit's Advocates will make contact with secondary victims involved in a crime. This type of contact is similar to the primary victims such as crisis intervention, appropriate referral to outside agencies, information regarding the court system, etc.

The Unit will attend pre-trial conference or depositions as it relates to child sexual abuse or assault cases. The crime victim advocate will be present in the room when defense council and the prosecutor ask the child victim questions related to the crime. The advocate provides support to the child when the parents cannot be present because they may be a secondary victim to the crime. The advocate will also show the child the court room, let them set in the witness chair and answer age appropriate questions related to testifying. The crime victim advocate will provide agency referral information to the family to make sure they and the child are aware of services available to them. The advocates will assist the prosecutor when trial preparation of the victim is necessary. These meetings insure that the victim is more comfortable with the process of testifying.

A follow up letter will be sent to the crime victim once a trial date is set. If a victim impact statement has not been returned by that time, a second statement will be included with the letter. The Unit will provide probation with the victim impact statements when a pre-sentence investigation or pre-disposition investigation is ordered by the courts. A copy of the victim impact statement is provided to the County Attorney's Office to be referred to during trial and sentencing. Advocates of the Unit will make phone contact or send a letter within one day to notify the victim and family members of the outcome of the case.

The law enforcement advocate within the Unit will make regular contact with crime victims as mentioned above as well as be the primary point of contact for law enforcement referrals. There are times when the defendant has fled the scene or has yet to be identified. In these cases, law enforcement will be encouraged to provide the crime victim with information and a referral to the Unit so assistance can happen before the case has been formally charged by the County Attorney's Office. The victim will be provided information about the criminal justice process as well as asked to complete a victim impact statement. Notification will be made to the victim as soon as charges have been filed.

On-going collaboration exists between the Unit's advocates and The Child Abuse Task Force as well as the Coalition Against Domestic and Sexual Abuse (formally known as Sarpy County Coordinated Response Team). The Unit provides both teams with information as it relates to crime victims and the court process, keeping in mind confidentiality.

Throughout the entire criminal justice system process the crime victim advocates of the Unit will make every attempt to notify the crime victim of services, court dates, and possible referrals available to them. The Unit understands the importance of the Crime Victim's Rights and keeping the victim informed. From the moment of first contact, the Unit's Advocates provide crisis intervention, personal advocacy, information about the criminal justice system and referral to appropriate community based agencies. In addition to the

direct services provided to the victim, the advocates ensure that the victim's voice is heard in all of the criminal meetings with the prosecutor as well as the pre-sentencing phase with probation.

2. Coordination

Agency Name	How the project specifically coordinates with this program.
Heartland Family Service Domestic Abuse Program	The Unit refers all domestic violence and adult sexual assault related cases to Heartland. Information about the program is provided to the victim at initial contact with the Unit and it is part of the safety plan information provided in writing. Heartland will refer DV/ SA victims to the Unit for assistance with protection orders or to gather information about the criminal justice system.
Sarpy County Probation	The Unit provides Probation with victim impact statements for the pre-sentence investigation report. The Unit also coordinates contact with the crime victim and probation to relay information regarding impact of the crime and sentencing recommendations.
Sarpy County Attorney's Office	The Unit is part of the County Attorney's Office. All criminal cases where a victim has been identified will be referred to the Unit. The Unit also coordinates crime victim meetings with the prosecutors.
All Law Enforcement Agencies in the County	All law enforcement agencies in the County, which include the Bellevue Police Department, Papillion Police Department, LaVista Police Department and the Sarpy County Sheriff's Department, have crime victim posters displayed in the lobby areas as well as officers have crisis cards to provide crime victims. The Unit has regular contact through e-mail, face to face or phone with officers regarding criminal cases and clarification of information.
Sexual Assault Response Coordinator and Domestic Abuse Victim Advocate, Offutt Air Force Base	The Unit will refer military personnel or dependants of military personnel to the Sexual Assault Response Coordinator or Domestic Abuse Victim Advocate. The Unit will provide the Coordinators with information regarding the criminal case and assist with scheduling meetings with the prosecutors. The Unit will also notify the Coordinators of all court hearings.

Activities / Timetable (Limit 2 pages)

ACTIVITY	POSITION RESPONSIBLE	1 ST Quarter 1 st -3 rd	2 nd Quarter 4 th -6 th	3 rd Quarter 7 th -9 th	4 th Quarter 10 th -12 th
Assist with filing compensation claims	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Provide direct services to victims by phone or in person, including attending court hearing, protection order hearings, meetings, etc.	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend CASDA, 1184 meetings, and other community meetings	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend state wide victim conference	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
When available, attend training to keep current on victim issues	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare VOCA Grant application	Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Enter data into VCMS	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Recruit and train new volunteers	Lead Advocate, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in DV awareness activities	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborate with the SAFE and CJCC Boards to promote the Unit and the services offered to victim and to represent victims' rights in these systems.	Executive Director, Deputy Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend weekly meetings with the prosecutors	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in Victim Rights Week activities throughout the County.	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare quarterly reports for the Crime Commission	Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in SA awareness activities.	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Assign all new cases to advocates.	Lead Advocate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Goals, Objectives & Performance Indicators (Pages as needed)

Goal, Objectives & Performance Indicators

Goal: To provide information, advocacy, and assistance to victims of crime in the Communities of Sarpy County

Objective #1. Increase the number of total number of services provided direct service by 1% (from 13207 to 13339) in a 12 month period.

Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
# of victims served	2308	2331
# of duplicated victims provided services by phone, face to face or mail.	13207	13339
# of victims who were provided personal advocacy	4272	4314
# of victims who were provided criminal justice support/ advocacy	7812	7890
# of clients assisted with protection orders		

Objective # 2. To increase the overall public awareness information provided to referring agencies by 2% (189 to 192) in a 12 month period.

Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
# of contacts with # of law enforcement agencies (duplicated)	56/52	57/53
# of contact with # of private non-profit agencies (duplicated)	101/40	103/41
#of contacts with # of community criminal / juvenile justice agencies (duplicated)	8/5	8/5
# of contacts with the schools by the Juvenile Crime Victim Advocate	24	24

Continuation Information (Limit 2 pages)

Please complete the following if the project currently receives or has received funds for the same project in the past from the Nebraska Crime Commission.

1. Briefly describe the most recent (past year) funded grant project's accomplishments, milestones, goals and objectives.
The Unit, although small, reaches out to an enormous amount of crime victims throughout the year. In 2012, the Unit made contact with 2721 crime victims face to face and 3843 crime victims through phone contact. The Unit's staff remained active in the community by participating in the child abuse task force meeting, co-chairing the public awareness outreach committee with CASDA and participated in the criminal justice committee with CASDA. The Executive Director was asked to co-present at the State Patrol annual conference on the topic of "*Achieving Victim Participation in the Criminal Justice System*". The Executive Director was also asked to co-present at the state-wide 911 dispatchers training on the topic of "*Dispatchers Role in Domestic Violence Cases*". In addition to all of these activities, the Unit's advocates were able to be part of many people's lives as it relates to the court process. Crime victims and their families allowed these advocates to be part of amazing healing and personal vindication without hesitation. The Unit received countless "thank yous" in person and in writing from people the Unit touched. This process would not have been possible if the Unit did not have outstanding, emphatic and dedicated advocates.
2. Clearly state how continuation funding is vital to the ongoing success of the program.
Continued funding is essential to the success of the Unit. Some County funding is providing but not enough to sustain the office as it currently operates. The Unit would not be able to meet the demands of the court system or achieve Crime Victim Rights if funding was cut.
3. Explain any problems, barriers or challenges during the previously funded grant project. Discuss how these were addressed and the end results.
One challenge that the Unit faced during this grant year was vicarious trauma. Because the Unit is small advocates carry a large caseload. Staff, at times, is exhausted with the types of crimes they continue to be exposed to. As result, The Executive Director and Lead Advocate implemented regular, monthly staff meetings. These meetings are a chance for the advocates to review files and take some time for them to process the difficult cases. It is also a time for the Unit to come together as a team and do some team building activities.

Another challenge the Unit has encountered is an increase in spontaneous pleas which results in the victims not being aware or are made aware at the last minute. The Executive Director has met with all of the prosecutors and explained the Crime Victims Rights as well as County Attorney Protocol addressing pleas. All of the prosecutors were in agreement that victims need to be made aware of pleas as soon as possible.

One major problem the Unit faced was restitution. There have been a few felony level cases where the District Court Judge ordered restitution and prison time. In one of the cases, when the defendant was up for a parole review, the victim was made aware of the review and inquired about her restitution. The Unit made contact with the Crime Victim Advocate at the Department of Corrections (DOC), who made inquires about the restitution with the DOC. The DOC stated they could not collect restitution from the defendant since the Sarpy District Court Judge did not specifically order the defendant to pay restitution while in DOC. This information was taken back to the County Attorney who made contact with the District Court Judge. The Judge stated he was unable to change the sentencing order. A request was made to the Parole Board regarding the restitution, stating parole should not be offered until restitution was paid. The Parole Board stated they had no control over the restitution payment. Needless to say the victim has yet to be paid the restitution. It is unclear what needs to be done in this specific case other than file a violation on the original sentence. For future cases, the prosecutors are going to make specific request to the sentencing Judge to include restitution payments as part of the DOC sentencing.

4. Provide any other relevant information here.

The Unit is still able to utilize volunteers from the community to assist the office. Two of the volunteers have been with the office since its inception, which is over 25 years. They bring with them a wealth of information about the office and how things were and how things have changed.

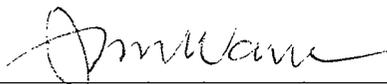
CERTIFIED ASSURANCES

1. The applicant assures that federal or state grant funds made available under the Victims of Crime Act (VOCA) and state victim assistance funds will not be used to supplant existing funds, but will be used to enhance or expand direct services to victims of crime.
2. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice (Crime Commission) shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the victim assistance grant program.
3. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Crime Commission may require.
4. The applicant certifies that the program contained in its application will meet requirements as stated in the Victim Assistance Grant Application Kit; that all information presented is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws.
5. The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Victims of Crime Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and, Executive Order 11246, as amended by Executive Order 11375, and their implementing regulations.
6. The applicant assures that programs will maintain information on victim services provided by race, national origin, sex, age, and handicap.
7. The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
8. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEOP) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEOP on file which meets the requirements therein.
9. The applicant assures that it will comply and contractors will comply, with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M 7100.01.
10. Pursuant to the Office of Management and Budget (OMB) Circular A-133, non-Federal entities expending \$500,000 or more a year from all federal sources shall have a single organization-wide audit conducted in accordance with the provisions of OMB Circular A-133. Non-federal entities that expend less than \$500,000 a year in Federal dollars from all sources are exempt from Federal audit requirements for that year. However, financial records must be maintained in an acceptable accounting system and be available for review or audit by appropriate officials of Federal, state or local agencies.
11. Confidentially of Research Information. No recipient of monies under the Victims of Crime Act shall use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with the Act.
12. Confidentiality of Victim Information - At no time shall a victim's name, address, phone number or other identifying information be divulged to another individual or agency unless they are a part of the criminal justice system or Health and Human Services system unless the victim has given prior voluntary written consent for such release of information.

13. The applicant agrees to submit all required reports in a timely manner.
14. The applicant agrees not to utilize federal or state victim assistance funds for crime prevention, community education, services to perpetrators, conference attendance by individual crime victims, lobbying, victim relocation or services to witnesses other than the victim.
15. The applicant agrees to establish and maintain a Drug Free Workplace Policy.
16. The applicant will comply, and all its contractors will comply with the Equal Treatment for Faith Based Organizations Title 28 C.F.R. part 38.

CERTIFICATION

I certify that I have read and reviewed the above assurances, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws, and, that the applicant will implement the project as written, if approved by the Crime Commission.



4-2-2013

(SIGNATURE OF AUTHORIZED OFFICIAL)

(DATE)

1210 Golden Gate Dr., Papillion, NE 68046-2894

(ADDRESS)

Jim Warren,

Chairperson

(TYPED NAME)

(TITLE)

402-593-4155

(TELEPHONE NUMBER)

