

BOARD OF COMMISSIONERS
SARPY COUNTY, NEBRASKA

RESOLUTION APPROVING AGREEMENT WITH ARCHITECT FOR THE MASTER PLAN UPDATE

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

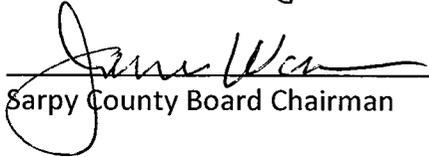
WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, Sarpy County requires the professional services of an Architect to assist in plan implementation for updating the existing long range Courthouse Campus Master Plan; and

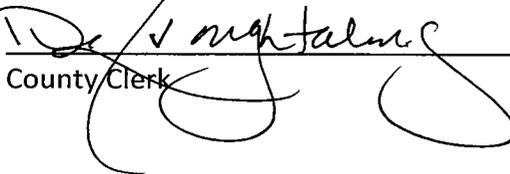
WHEREAS, the firm of Carlson West Povondra Architects has the experience and qualifications required by Sarpy County.

NOW, THEREFORE, BE IT RESOLVED, by the Sarpy County Board of Commissioners that the attached Agreement provided by Carlson West Povondra Architects is hereby approved and the Chairman of such Board is hereby authorized to sign said Agreement, as well as such other documents necessary to consummate the transaction described therein.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 8th day of January, 2013.


Sarpy County Board Chairman

Attest
SEAL



County Clerk

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Rusty Hike District 1
Jim Thompson District 2
Tom Richards District 3
Jim Nekuda District 4
Jim Warren District 5

MEMO

January 8, 2013

TO: Sarpy County Board of Commissioners

FROM: Scott Bovick, Deputy County Administrator

RE: Resolution to approve Architectural Services Agreement with Carlson West Povondra (CWP) Architects for Facilities Master Plan Update

Several weeks ago the County Board approved an agreement with CWP to provide architectural design services related to the relocation of the Public Defender's Office from the Farm Bureau Building to the first floor of the Law Enforcement Center. At that time the Board expressed an interest in having a long range plan in place to help make facility related decisions.

Al Povondra has provided an agreement to update the County's long range facility plan. As Mr. Povondra states in his letter, his firm completed a Master Plan in 1999, it was updated in 2004, and many of the recommendations have been implemented including the Courthouse Administration Addition, the Courthouse Hall of Justice Remodel, and the new Sheriff's Office. The update will identify and evaluate facility adequacy, deficiencies, and future needs to help the County Board in future facility-related decision making.

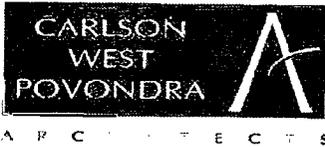
The fee is a lump sum of \$4,750.00 which could be credited to the County if we select CWP to provide design services for a future project. Mr. Povondra has indicated that he can have the plan update completed within 60 days of a notice to proceed.

Please feel free to contact me if you have any questions. Thank you.



Scott Bovick, Deputy County Administrator

Cc: Deb Houghtaling
Mark Wayne
Brian Hanson
Ross Richards



December 20, 2012

Mr. Scott Bovick, Deputy County Administrator
Sarpy County Courthouse
1210 Golden Gate Drive
Papillion, NE 68046

Dear Scott,

Regarding our recent discussion that included Mark Wayne, I am pleased to submit for your consideration this proposal for a Sarpy County Master Plan Update. Our firm provided a long range Courthouse Campus Master Plan in 1999. This plan was updated in 2004 and many of the recommendations of this action plan were implemented. These include the construction of the new Administration Wing, the Courthouse renovation and the new Sheriff's offices. This new proposal facilities update will study space needs and conditions at Sarpy County facilities to determine adequacy, deficiencies and future needs in order to provide stakeholders with information for advanced planning.

PROPOSAL FOR A SARPY COUNTY FACILITIES MASTER PLAN UPDATE

A. Scope of Work:

Carlson West Povondra Architects (CWPA) will provide the following Master Planning Services:

1. Documentation

CWPA will update floor plans to reflect current department spaces to facilitate analysis and proposed future space allocations.

2. Space Utilization Analysis

CWPA will interview Sarpy County departments with regards to staff, space utilization, environmental conditions, parking, equipment, storage and future growth. From this information CWPA will create a space utilization space program for each department.

3. Action Plans

CWPA will prepare a proposed Action Plan to address present and/or future space needs based upon information gathered in #1 and #2 above. Depending on the issues such as cost, timing, and other factors optional action plans may be proposed. The Action Plan will include short range and long range recommended improvements as well as holistic project budget estimates and schedule timelines.

B. Study Fee:

CWPA will provide the Space Needs Study for a lump sum of \$4,750.00.*

*CWPA will credit 100% of the Space Needs Study fee if selected to provide Design Services for a future Courthouse Improvement Construction Project.

C. Services Not Included:

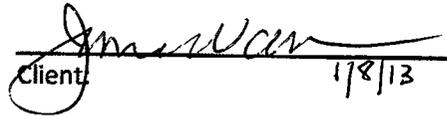
CWPA will not provide services for the Investigation, Abatement and Removal of any existing Hazardous Materials.

Proposed by:

Accepted by:



Architect: Albert Povondra, AIA, Principal



Client: 1/8/13

Residency Verification

The Architect agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Architect is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Architect is an individual or sole proprietorship, the following applies:

1. The Architect must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Architect indicates on such attestation form that he or she is a qualified alien, the Architect agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Architect's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Architect understands and agrees that lawful presence in the United States is required and the Architect may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. Sect. 4-108.

Approved by Architect:


Title: PRINCIPAL

Approved by County:

 1/8/13
Chairman
Board of Commissioners