

**BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE EQUAL EMPLOYMENT OPPORTUNITY PLAN
(EEOP) CERTIFICATION AND LETTER OF EXPLANATION FOR BUREAU OF JUSTICE GRANTS**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, Bureau of Justice Assistance Grants were awarded to the Sarpy County through the Nebraska Crime Commission; and,

WHEREAS, per Federal Regulations, Sarpy County must certify there is an EEOP available and has been formulated in the last two years; and,

WHEREAS, Sarpy County does have an EEOP, effective February 1, 2014, but it does not have certain utilization and statistical requirements per Federal Regulation; and,

WHEREAS, a letter will accompany the certification form indicating that Sarpy County is currently working on the utilization analysis; and,

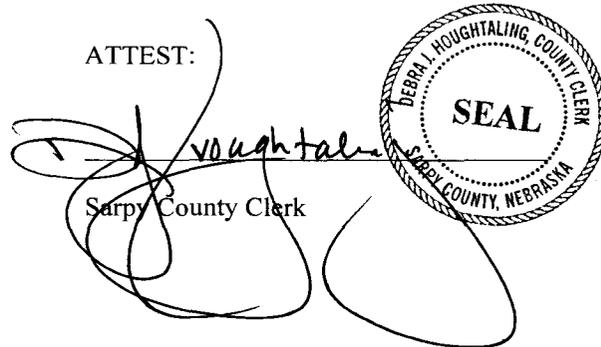
WHEREAS, Sarpy County is committed to and supports an EEOP; and;

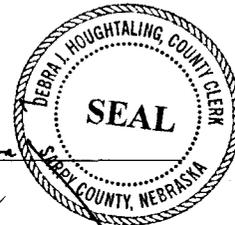
NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Chairman is hereby authorized to sign the EEOP certificate and attached letter.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 30th day of September, 2014.


Sarpy County Board Chairman

ATTEST:


Sarpy County Clerk



Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Don Kelly District 1
Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: Sarpy County EEOP Documentation for Bureau of Justice Grants

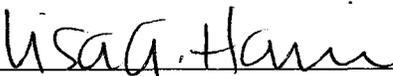
On September 30, 2014 the County Board will be asked to authorize the Chairman to sign the Equal Employment Opportunity Plan Certification for the JDAI grant, the Truancy grant, and the VOCA grant.

Per Federal Regulations, grantees are required to certify they have an EEOP and that it has been formulated and signed into effect within the past two years. Sarpy County does have an EEOP and it was updated on February 1, 2014. However, certain utilization and statistical information are also required. The utilization and statistical analysis require extensive preparation and research. The County Attorney's Office and the Human Resource Office are working on these requirements but they are not complete. The Nebraska Crime Commission requires that grantees provide a copy of the certification form to them for grants offered through the Bureau of Justice Assistance.

In order to be in compliance, Sarpy County must submit the form indicating there is an EEOP; however, since the Plan is not 100% complete, Sarpy County will indicate in an attached letter that the utilization analysis is in the process of being completed.

Please do not hesitate to contact Bonnie Moore or Karen Buche with questions.

September 26, 2014



Lisa A. Haire
593-1565

cc: Mark Wayne
Brian Hanson
Scott Bovick
Mike Smith
Karen Buche
Deb Houghtaling

Sarpy County Board of Commissioners

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COMMISSIONERS

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Jim Thompson District 2
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Jim Warren District 5

September 30, 2014

Office for Civil Rights
Office of Justice Programs
U.S. Department of Justice
810 7th Street, N.W.
Washington, D.C. 20531

To whom it may concern,

Sarpy County updated its EEOP on February 1, 2014. The updated EEOP does not include certain utilization and statistical analysis required by the Federal Regulation. The analysis requires extensive preparation and research. Sarpy County understands the importance of that analysis and is working diligently to complete it.

Sincerely,

Jim Thompson
Chairman, Board of Commissioners

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three.

Recipient's Name: <u>Sarpy County</u>	DUNS Number: <u>078008018</u>
Address: <u>1210 Golden Gate Drive, Papillion NE 68046</u>	
Grant Title: <u>Victims of Crime</u>	Grant Number: <u>14-VA-215</u> Award Amount: <u>\$159,228</u>
Name and Title of Contact Person: <u>Jean Brazda</u>	
Telephone Number: <u>402-543-2201</u>	E-Mail Address: <u>Jbrazda@SARPY.COM</u>

Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply:

- Recipient has less than fifty employees. Recipient is an Indian tribe. Recipient is a medical institution.
 Recipient is a nonprofit organization. Recipient is an educational institution. Recipient is receiving an award less than \$25,000.

I, _____ [responsible official],
certify that _____ [recipient] is
not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302.
I further certify that _____ [recipient]
will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of
services.

Print or Type Name and Title

Signature

Date

Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Jim Thompson, County Board Chairman [responsible official],
certify that Sarpy County, Nebraska [recipient],
which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than
\$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last
twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable
federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for
Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:
County Clerk's Office, Sarpy County, NE [organization],
1210 Golden Gate Drive, Papillion, NE 68046 [address].

Jim Thompson, Chairman

Signature

Date

9-30-14

Section C—Declaration Stating that an EEOP Utilization Report Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward of \$500,000 or more, then the recipient agency must send an EEOP Utilization Report to the OCR for review.

I, _____ [responsible official],
certify that _____ [recipient],
which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in
accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____ [date] to the
Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

Print or Type Name and Title

Signature

Date

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEO) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three.

Recipient's Name: <u>Sarpy County</u>	DUNS Number: <u>078008018</u>	
Address: <u>1210 Golden Gate Drive Papillion NE 68046</u>		
Grant Title: <u>Sarpy County Truancy</u>	Grant Number: <u>13-JJ-08</u>	Award Amount: <u>33,553</u>
Name and Title of Contact Person: <u>USA Haive Grant Coordinator</u>		
Telephone Number: <u>402-593-1565</u>	E-Mail Address: <u>thave@sarpy.com</u>	

Section A—Declaration Claiming Complete Exemption from the EEO Requirement

Please check all the following boxes that apply:

- Recipient has less than fifty employees. Recipient is an Indian tribe. Recipient is a medical institution.
 Recipient is a nonprofit organization. Recipient is an educational institution. Recipient is receiving an award less than \$25,000.

I, _____ [responsible official],
certify that _____ [recipient] is
not required to prepare an EEO for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302.
I further certify that _____ [recipient]
will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of
services.

Print or Type Name and Title

Signature

Date

Section B—Declaration Claiming Exemption from the EEO Submission Requirement and Certifying That an EEO Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEO to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Jim Thompson, County Board Chairman [responsible official],
certify that Sarpy County, Nebraska [recipient],
which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than
\$500,000, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last
twenty-four months, the proper authority has formulated and signed into effect the EEO and, as required by applicable
federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for
Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEO is on file at the following office:
County Clerk's Office, Sarpy County, Nebraska [organization],
1210 Golden Gate Drive, Papillion, NE 68046 [address].

Jim Thompson, Chairman
Print or Type Name and Title

Signature

9-30-14
Date

Section C—Declaration Stating that an EEO Utilization Report Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward of \$500,000 or more, then the recipient agency must send an EEO Utilization Report to the OCR for review.

I, _____ [responsible official],
certify that _____ [recipient],
which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEO in
accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____ [date] to the
Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

Print or Type Name and Title

Signature

Date