

14/001262

**BOARD OF COUNTY COMMISSIONERS**  
**SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE AGREEMENT WITH CONSULTANT TO FACILITATE NAVIGATOR ABSTINENCE CLASS AT THE JUVENILE JUSTICE CENTER**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103, the powers of the County as a body are exercised by the County Board; and,

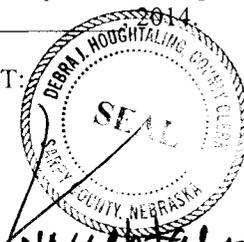
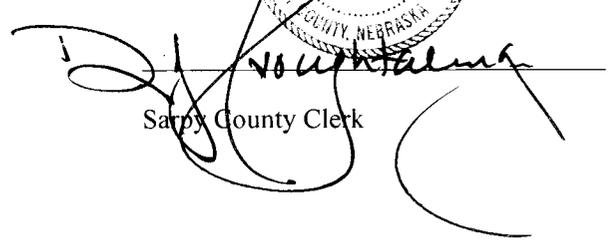
WHEREAS, Sarpy County desires to contract with Kimberly Schiemann ("Consultant") to facilitate the Navigator Abstinence class at the Juvenile Justice Center; and,

WHEREAS, the Consultant has the required qualifications and experience to provide these services.

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Board Chairman is hereby authorized to sign the attached agreement with the Consultant and any other related documents, the same being approved by the Board.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 19<sup>th</sup> day of August 2014.

  
Sarpy County Board Chairman

ATTEST:  
SEAL  
  
  
Sarpy County Clerk

# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

Don Kelly District 1  
Jim Thompson District 2  
Tom Richards District 3  
Brenda Carlisle District 4  
Jim Warren District 5

## MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: Contract with Kimberly Schiemann for Navigator Abstinence Program

On August 19, 2014, the County Board will be asked to authorize the Chairman to sign the attached contract with Kimberly Schiemann. The contractor will be paid \$400.00 per each 8 hour class at the Sarpy County Juvenile Reporting Center.

No County funds will be used for this contract. This contract is in connection with the Community Based Juvenile Services Grant funding from the Nebraska Crime Commission.

Please contact Michelle Siders at 537-7012 if you have comments or questions.

August 15, 2014

Lisa A. Haire  
593-1565

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Beth Garber  
Dick Shea  
Michelle Siders  
Deb Houghtaling

## AGREEMENT

This Agreement is entered into by and between the County of Sarpy, in the State of Nebraska, a body politic and corporate, and herein after "County", and Kimberly Schiemann, hereinafter "Consultant".

WHEREAS, County is desirous of contracting for facilitation of Navigator Abstinence Program and associated services for Sarpy County; and,

WHEREAS, Consultant has the required qualifications and experience to provide these services.

NOW, THEREFORE, for and in consideration of the declarations and mutual promises and covenants contained herein, County and Consultant agree as follows:

### I. DUTIES OF CONSULTANT

- A. Facilitate the Navigator Abstinence Program class, as approved by Sarpy County.
- B. Preparation and presentation of educational materials presented in each class including participant handouts, computer presentation materials, and audio/visual materials presented during the class.
- C. Work collaboratively with staff of the Sarpy County Juvenile Reporting Center to provide confidential information regarding clients when appropriate.
- D. Consultant will be accountable/report to Michelle Siders, Sarpy County Juvenile Reporting Center Coordinator and will not commence work until notice has been received from Michelle Siders to proceed with work.

II. DUTIES OF COUNTY:

- A. Sarpy County will be responsible for providing records and information requested by the Consultant pertinent to the presentation of the Navigator Abstinence Program including written, audio/visual, and computer programs needed to facilitation of the class.
  
- B. Compensation for services described above shall be invoiced for an amount not to exceed twelve hundred dollars (\$1,200.00). Consultant shall be paid for three, (8) hour classes at a rate of \$400 per class. Invoices shall be submitted no more frequently than every thirty (30) days and shall be due and payable within thirty (30) days of receipt. If Sarpy County objects to all or any portion of an invoice, the County shall so notify Consultant within fourteen (14) calendar days of the invoice date, identify the cause of the disagreement, and pay when due that portion of the invoice, if any, not in dispute. The remainder shall be paid upon resolution of the dispute.

Invoices should be submitted on a form as provided in Attachment A.

III. TERM

The contract will be from August 1, 2014 through June 30, 2015.

IV. ASSIGNMENT

The Consultant may not assign this agreement without prior written consent of the County.

V. INDEPENDENT CONTRACTOR

The Consultant shall in the performance of the contract at all times be an independent contractor and not an employee or agent of the County. As such, the Consultant shall not be entitled to receive from the County any health insurance, retirement, or other similar benefits. The Consultant, its officers, employees and agents shall at no time represent the Consultant to be other than an independent contractor or represent themselves to be other than employees of the Consultant.

As an independent contractor, Consultant is responsible for all equipment outside County Facilities necessary to perform the contract.

VI. INSURANCE

During the course of services under this contract, the Consultant shall maintain Automobile Liability insurance.

VII. TAXES AND WITHHOLDINGS

The Consultant shall be responsible for any and all taxes related to payment for her duties under this Agreement, including, but not limited to employment taxes.

Furthermore, consistent with the Consultant's independent contractor status, no withholdings shall be taken from the Consultant's payments from the County for services rendered under this Agreement.

VIII. TERMINATION

Either party may terminate the contract with thirty (30) days written notice to the other.

IX. NON-DISCRIMINATION CLAUSE

Pursuant to Neb Rev. Stat. ' 73-102 (Reissue 2009), Consultant declares, promises, and warrants she has and will continue to comply fully with Title VI of the Civil Rights Act of 1964, as amended, (42 U.S.C.A. ' 1985, et seq.) and the Nebraska Fair Employment Practice Act, Neb Rev. Stat. ' 48-1101, et seq., (Reissue 2010), in that there shall be no discrimination against any employee which is employed in the performance of this contract, or against any applicant for such employment, because of age, color, national origin, race, religion, creed, disability or sex.

X. CONFLICT OF INTEREST

Pursuant to Neb Rev. Stat. ' 23-3113 (Reissue 2012), the parties hereto declare and affirm that no officer, member, or employee of the County, and no member of its governing body, and no other public official of the County who exercises any functions or responsibilities in the review or approval of the undertaking described in this contract, or the performing of services pursuant to this contract, shall participate in any decision relating to this contract which affects his or her personal interest, or any corporation, partnership, or association in which he or she is directly or indirectly interested; nor shall any employee of the County, nor any member of its governing body, have any interest, direct or indirect, in this contract or the proceeds thereof.

## XI. RESIDENCY VERIFICATION

The Contractor agrees to comply with the residency verification requirements of Neb. Rev. Stat. § 4-108 (Reissue 2012) through § 4-114 (Reissue 2012). The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at [www.das.state.ne.us](http://www.das.state.ne.us).
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108 (Reissue 2012).

## XII. BREACH

Should Consultant breach, violate, or abrogate any term, condition, clause or provision of this agreement, the County shall notify Consultant in writing that such an action has occurred. If satisfactory provision does not occur within ten (10) days from such written notice, the County may, at its option, terminate this agreement and obtain an alternate provider to provide all required services. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

## XIII. SAVINGS CLAUSE

This Agreement shall be interpreted, construed and enforced under the laws of the State of Nebraska. It is understood and agreed by the County and Consultant hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms, conditions, or provisions shall not be affected, and the rights and obligations of the County and Consultant shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to be invalid.

## XIV. SCOPE OF AGREEMENT

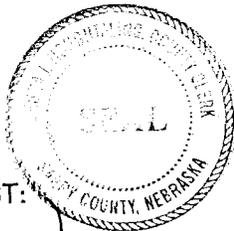
This Agreement, along with the Attachment "A", respectively, contain the entire Agreement between the County and Consultant, and there are no other written or oral promises, contracts or warrants which may affect it. This Agreement cannot be amended except by written agreement of both the County and Consultant. Notice to the County and Consultant shall be given in writing to the agents for each party named below:

County: Ms. Debra Houghtaling  
Clerk of Sarpy County  
1210 Golden Gate Drive, Suite 1250  
Papillion, NE 68046

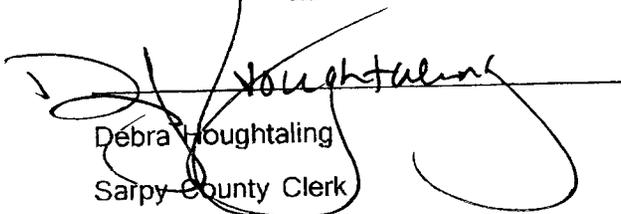
Consultant: Kimberly Schiemann  
4988 S. 177<sup>th</sup> Circle  
Omaha, Ne 68135

IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals in duplicate this 19<sup>th</sup> day of August, 20    .

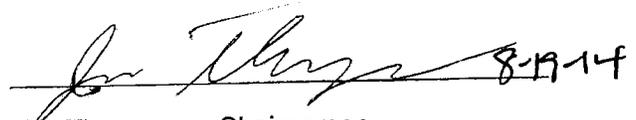
(Seal)



ATTEST:

  
Debra Houghtaling  
Sarpy County Clerk

COUNTY OF SARPY, NEBRASKA,  
A body Politic and Corporate

  
Jim Thompson, Chairperson  
Sarpy County Board Of Commissioners

Consultant: Kim Schiemann

By: Kim Schiemann 8/25/14

Title: Relationship Educator

Approved as to form:

R. Moore  
Deputy Sarpy County Attorney

