

**BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE REVISED BUDGET FOR THE VICTIMS OF  
CRIME ACT GRANT (VOCA)**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant for the Sarpy County Victim Witness Unit was available to Sarpy County; and,

WHEREAS, Sarpy County applied for the grant; and,

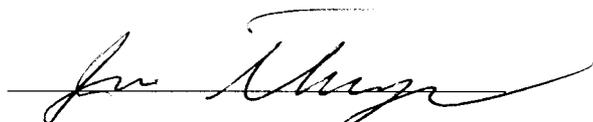
WHEREAS, the Crime Commission has awarded Sarpy County more than what was requested; and,

WHEREAS, a revised budget is required to be signed by the Authorized Official; and,

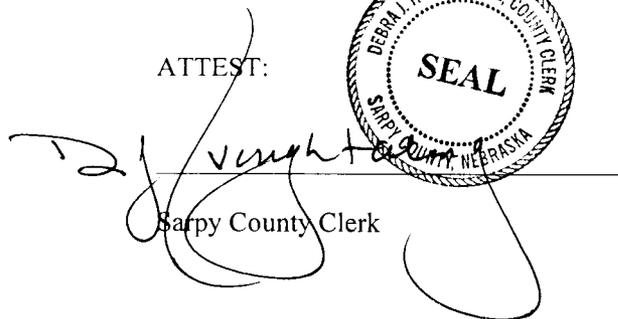
WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Victim Witness Unit; and,

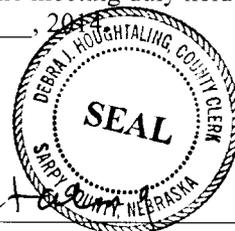
NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Chairman is hereby authorized to sign the revised budget for the 2014 Victims of Crime Act grant (VOCA).

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 12<sup>th</sup> day of August, 2014

  
Sarpy County Board Chairman

ATTEST:

  
Sarpy County Clerk



# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

Don Kelly District 1  
Jim Thompson District 2  
Tom Richards District 3  
Brenda Carlisle District 4  
Jim Warren District 5

## MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: 2014 Victims of Crime Act (VOCA) Grant Application

On March 25, 2014 the County Board will be asked to authorize the Chairman to sign the application, certifications, assurances, and letter of support for the 2014 VOCA grant proposal. This is a continuation grant that will allow the Sarpy County Victim Witness Unit to continue providing services to victims of crime in Sarpy County.

The project period is July 1, 2014 to September 30, 2015. The grant application will request \$127,382 for personnel. \$91,907 will fund partial salaries of four (4) crime victim advocates and \$35,475 will fund partial benefits for those advocates.

The County is required to provide a match of \$31,846 which will be the remaining portion of the salaries and benefits.

Do not hesitate to contact Jean Brazda at 402-593-2201 if you have comments or questions.

August 8, 2014

Lisa A. Haire

593-1565

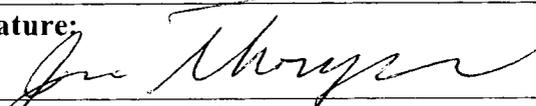
[lhaire@sarpy.com](mailto:lhaire@sarpy.com)

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Jean Brazda  
Deb Houghtaling

## REVISED BUDGET SUMMARY

Category	Requested Federal Amount	Match Share	Total Project
A. Personnel	\$159,228	\$39,807	\$199,035
B. Consultants/Contracts			
C. Travel			
D. Supplies/Operating Expenses			
E. Equipment			
F. Other Costs			
<b>TOTAL AMOUNT</b>	\$159,228	\$39,807	\$199,035
<b>% Contribution</b>	80%	20%	100%

**CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.**

Name of Authorized Official: Jim Thompson
Title: Chairperson
Address: 1210 Golden Gate Dr.
City, State, Zip: Papillion, NE 68046-2894
Telephone: 402-593-4155
Signature: 
Date: August 12, 2014

(NOTE: Authorized official includes county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)

<b>Proposed Project Period (month/day/year):</b> From July 1, 2014                      To September 30, 2015
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**CATEGORY A – PERSONNEL FOR 15 MONTHS**

<b>Position</b>	<b>Annual Salary</b>	<b>% Time Devoted</b>	<b>Amount Requested</b>	<b>Match</b>	<b>Subtotal</b>	<b>Requested Fringe</b>	<b>Match Fringe</b>	<b>TOTAL COSTS</b>
Lead Crime Victim Advocate	\$70,694	100%	\$34,907	\$20,325	\$55,232	\$10,056	\$4,108	\$69,396
Crime Victim Advocate	\$57,515	100%	\$28,400	\$0	\$28,400	\$4,238	\$0	\$32,638
Crime Victim Advocate	\$ 67,176	100%	\$33,170	\$13,692	\$46,862	\$15,648	\$1,682	\$64,192
Crime Victim Advocate	\$49,545	100%	\$26,465	\$0	\$24,464	\$8,344	\$0	\$32,809
<b>Total Personnel Budget</b>			<b>Amount Requested</b>	<b>Match</b>	<b>Subtotal</b>	<b>Fringe Requested</b>	<b>Fringe Match</b>	<b>TOTAL COSTS</b>
			\$120,942	\$34,017	\$154,959	\$38,286	\$5,790	\$199,035

## CATEGORY A – PERSONNEL NARRATIVE:

Continued funding is being requested for four Crime Victim Advocate positions to provide direct service to all crime victims participating in the Sarpy County criminal and juvenile justice system. These positions also collaborate with criminal justice and community agencies as members of community based committees and coalitions to respond to the needs of crime victims in Sarpy County.

1. This grant funds an existing FTE Lead Crime Victim Advocate. The salary for this position is \$70,694 with fringe benefits of \$20,366 for a total of \$91,060. **The VOCA Grant will fund 49.3782% of this position which will be \$34,907.445 in salary and \$5,029.666 in benefits plus \$2,356.25 for retirement and \$2,670.420 social security.** This advocate has been with the Victim/ Witness Unit for eleven years. This position spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position attends all child abuse and neglect task force meetings and has increased the collaboration with other referral agencies. This position also provides oversight on daily case management duties as well as assigns cases and assists other advocates with high profile cases. In addition, she supervises the interns and volunteers with the Unit.
2. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$57,515 with fringe benefits of \$8,582 for a total of \$66,097. **The VOCA Grant will fund 49.3782% of this position which will cover \$28,399.888 in salary and \$148.134 in benefits plus \$1,916.99 for retirement and \$2,172.591 for social security.** This advocate has been with the Victim/ Witness Unit four years and spends 70% of her time involved in attending Juvenile Court Hearing and 30% of her time involved in County and District Court cases. She explains to the victim and their family the process of the court system, updates them on future court hearing, provides crisis intervention, assist with protection orders, as well as follows up on all restitution related cases and return of property. She is the primary point of contact for the School Resource Officers in the County and makes regular contact with them.
3. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$67,176 with fringe benefits of \$31,690 for a total of \$98,866. **The VOCA Grant will fund 49.3782% of this position which will cover \$33,170.319 in salary and \$10,871.604 in benefits plus \$2,239.00 for retirement and \$2,537.529 for social security.** This advocate has been with the Victim Witness Unit for eight years and spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process, provides updates on court hearings, notifies victims of restitution and defendant's release from Department of Corrections. This position is a member of the Coalition Against Sexual and Domestic Abuse Team and participates in the Domestic Violence and Sexual Assault Awareness activities.
4. This grant funds an existing FTE Law Enforcement Crime Victim Advocate position. The salary for this position is \$49,545 with fringe benefits of \$16,897 for a total of \$66,442. **The VOCA Grant will fund 49.3782% of this position which will cover \$24,464.444 in salary and \$4,820.797 in benefits plus \$1,651.35 for retirement and \$1,871.530 for social security.** As of July 14, 2014, a new advocate has started. This position provides direct services to all crime victims participating in the criminal justice system. He spends 100% of his time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy,

referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings.

5. The Executive Director will be involved in this project but no funds will be asked for or used as a match. The Executive Director is expected to be involved in the project 60% of her time. Her primary responsibility will be to oversee the project and staff involved. She will also carry a minimal case load which generally involves high profile cases such as motor vehicle homicide or attempted murder. This position will also continue to be involved in the CASDA Team and assist with providing training as needed in Sarpy County in the area of domestic violence and sexual assault. She is the primary handler for the facility dog.
6. The support staff position will assist this project but no funds will be requested or used as a match. The support staff position handles the daily operation of the Unit and assist the crime victim advocates as needed. She will spend 100% of her time dedicated to the project.

Match for this grant in the amount of \$34,017 is provided through the remaining salaries and benefits of the Lead Crime Victim Advocate position (\$20,325 salary/ \$4,108 benefits) and one Adult Crime Victim Advocate position (\$13,692 salary/ \$1,682 benefits). Both positions work directly with the grant and spend 100% of their time working with crime victims.