

**BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING CHAIRMAN TO SIGN THE NEBRASKA OFFICE OF HIGHWAY SAFETY  
(NOHS) GRANT APPLICATION FOR THE  
SARPY COUNTY TRAFFIC UNIT**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Nebraska Office of Highway Safety grant for the Sarpy County Traffic Unit is available to Sarpy County; and,

WHEREAS, the grant application must be submitted to the Nebraska Office of Highway Safety; and

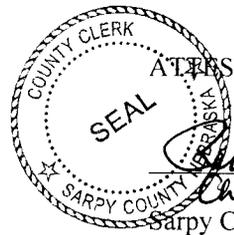
WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Traffic Unit; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that submission of the Sarpy County Traffic Unit grant is hereby approved; and

BE IT FURTHER RESOLVED, By the Sarpy County Board of Commissioners that the Board Chairperson is hereby authorized to sign the attached application for the Sarpy County Traffic Unit grant.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 22nd day of July, 2014.

  
\_\_\_\_\_  
Sarpy County Board Chairman

ATTEST:  
 *Steve Lunsman*  
\_\_\_\_\_  
Sarpy County Clerk

# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

Don Kelly District 1  
Jim Thompson District 2  
Tom Richards District 3  
Brenda Carlisle District 4  
Jim Warren District 5

## MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: Nebraska Office of Highway Safety Grant Application for the Traffic Unit

On July 22, 2014 the County Board will be asked to authorize the Chairman to sign the Nebraska Office of Highway Safety grant application for the continuation of the Sarpy County Traffic Unit.

This year's grant application will request \$298,593 for partial (75%) of the salaries/benefits for the four (4) sworn officers; two (2) officers for the Bellevue Police Department, and one (1) deputy and one (1) sergeant for the SCSO. Sarpy County and the City of Bellevue will be responsible for funding the remaining personnel costs. For the last three years, NOHS funded this grant at 50%. NOHS may award 50% again this year but it was suggested that Sarpy County request 75% in the event there are extra funds available.

The Traffic Unit will focus on selective enforcement in areas where traffic is highest or where issues have been identified.

Please do not hesitate to contact me if you have comments or questions.

July 18, 2014

\_\_\_\_\_  
Lisa A. Haire

593-1565

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Sheriff Davis  
Lt. Mike Erhart  
Chief Elbert  
Deb Houghtaling

# Nebraska Office of Highway Safety Grant Contract Proposal Cover

**Applicant/Organization:** Sarpy County

**Project Director:** Lisa Haire

**Address:** 1210 Golden Gate Drive

**City, State, Zip:** Papillion, NE 68046

**Telephone  
(include Area Code):** 402-593-1565

**Fax:  
(include Area Code):** 402-593-4303

**Email:** lhaire@sarpy.com

**Federal Identification No.  
(FID):** 47-600-6504

**Project Title:** Sarpy County Traffic Unit

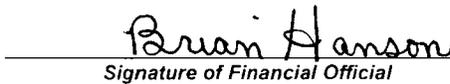
**Grant Contract Period:** October 2014-September 2015

By signing the Grant Contract Proposal Cover the Applicant/Organization has agreed to comply with all applicable federal and state laws, rules and regulations and certifications and assurances contained in Attachment A of the Grant Contract Proposal Guide and Policies and Procedures.

  
*Signature of Authorized Official*

Jim Thompson/Board Chairman  
*Type Name and Title*

July 22, 2014  
*Date*

  
*Signature of Financial Official*

Brian Hanson/Fiscal Administrator  
*Type Name and Title*

July 18, 2014  
*Date*

## **SARPY COUNTY TRAFFIC UNIT**

### **SUMMARY**

The Sarpy County Sheriff's Office is dedicated to the reduction of fatal and injurious crashes. Sarpy County fully supports the Traffic Unit and is requesting funds to continue the dual agency Sarpy County Traffic Unit. The goal of this project is to reduce the number of fatal, A, and B type injury crashes in Sarpy County by 15% (46) from 308 (2009 – 2013 five year baseline average) to 262 in 2015. Additionally, the goal of the Bellevue Police Department is to decrease the fatal, A, and B type injury crashes by 15% (14) in Bellevue from 87 (2009 – 2013 five year baseline average) to 83 in 2015.

The Traffic Unit brings together two law enforcement agencies in an effort to increase selective enforcement in areas where traffic is highest or where problems have been identified by crash data, citizens, or law enforcement without decreasing uniformed patrol levels. In addition to regular traffic enforcement activities, the Unit is available for increased enforcement during public events, school events, and other identified occasions where the potential for fatal and injurious crashes is high. The total cost of the project is \$398,125, with \$298,593 funded by the Nebraska Office of Highway Safety (NOHS) and \$99,532 funded by the agencies.

Continuation of the Traffic Unit will benefit the community by further reducing the number of fatal and injurious crashes and enhancing public safety. By dedicating a patrol team strictly for selective traffic enforcement, other patrol personnel are better able to concentrate on alternate areas of enforcement. Finally, with the continuation of the Traffic Unit, each agency's selective traffic enforcement overtime costs will be decreased.

The Sarpy County Traffic Unit has been operational for four years. During the first year of grant funding (2009-2010), the Traffic Unit hired four (4) new law enforcement professionals and purchased four (4) new law enforcement vehicles for traffic enforcement and uniform patrols in those areas where there was a noted higher probability of fatal and injurious crashes.

Between 2009 and 2013, the Traffic Unit has conducted seventy-four (94) public safety presentations, patrolled 3,167.90 hours in high volume areas during rush hour, 1,614.25 hours in school zones, and 8,177.50 hours in identified problem areas. Additionally, the Traffic Unit has held seventy (106) traffic safety presentations at local schools on the topics of drinking and driving, seat belt use, and texting while driving, and assisted with traffic control during special events held in Sarpy County for a total of 2,614.85 hours.

### **ORGANIZATIONAL BACKGROUND**

The Sarpy County Sheriff's Office, headed by Sheriff Jeff Davis, is located in Papillion, Nebraska. The Sheriff's Office employs 131 full time deputies, 71 full-time civilians, and 37 part-time civilians to serve a population of 169,331. The organization of the department is comprised of the Sheriff, the Chief Deputy, who is next in the chain of command, followed by Division Captains, Lieutenants, Sergeants, and Deputies. Civilian staff is assigned to the various areas of the department's divisions and units. The civilian staff includes booking clerks, vehicle inspectors, court security entry officers, juvenile center staff, support staff, tow lot operators, evidence and property technicians and technical support. The Sarpy County Sheriff's Department staff is assigned in an organizational structure which includes the Road Patrol, Jail, Investigative, Support Services, and Administrative Divisions.

The Bellevue Police Department employs 95 sworn officers, 16 full-time civilians, and 8 part-time civilians to serve a population of approximately 55,000 citizens. They are a full service police organization made up of four bureaus and seven patrol districts. Part of their mission is to work with the community to prevent problems or to solve them before they negatively impact a person's quality of life. With this in mind, the Bellevue Police Department is constantly striving to provide the most efficient police services possible.

The Traffic Unit is a dual-jurisdictional team consisting of law enforcement professionals from the City of Bellevue Police Department and the Sarpy County Sheriff's Office which include two Officers from Bellevue, one Sergeant from Sarpy County, and one Deputy from Sarpy County.

**PROBLEM IDENTIFICATION**

In the time period of 2006-2008, prior to the implementation of the Traffic Unit, the County had 1,050 fatal, A, and B type injury crashes. An additional 1,428 C type injury crashes occurred during the same time period. Despite law enforcement traffic safety efforts, between 2006 and 2007 fatal, A, and B type injury crashes increased by 18% and between 2006 and 2008 fatal, A, and B type injury crashes increased by 12% in Sarpy County. County law enforcement agencies have determined there was a lack of personnel and time to dedicate to the type of intensive traffic enforcement that would result in lower rates of crashes. Additionally, selective traffic enforcement was restricted to uniform patrol efforts which limited extensive concentrated service in areas and situations where the probability of fatal and injurious crashes was likely.

With the addition of four new personnel dedicated strictly to traffic enforcement in 2009, uniform patrols have increased in those areas where the probability of fatal and injurious crashes was likely. As a result of this increase in traffic enforcement, the Traffic Unit is having a direct impact on lowering the rate of crashes throughout the County. Based on data from the Standard Summary - Nebraska Department of Roads, from calendar year 2008 to 2013 the total number of fatal, A, and B crashes in Sarpy County decreased 11.9% from 354 to 312. The total number of A and B type injury crashes decreased 12.1% from 346 in 2008 to 304 in 2013. Additionally, total fatal, type A, and type B injury crashes in Bellevue decreased 22.3% from 112 in 2008 to 87 in 2013.

Sarpy County

	<b>Fatal Crashes</b>	<b>A Injury Crashes</b>	<b>B Injury Crashes</b>	<b>Total Fatal, A &amp; B</b>	<b>Total A&amp;B Crashes</b>
2008	8	91	255	354	346
2009	4	98	206	308	304
2010	8	86	216	310	302
2011	6	76	221	303	297
2012	8	94	207	309	301
2013	8	97	207	312	304
<b>Total</b>	42	542	1312	1896	1854
<b>5 yr. avg 2009-2013</b>				308	
15% reduction from 5 yr baseline Average				46	
<b>2015 FY Goal</b>				<b>262</b>	

\*Crash data includes Papillion and LaVista which are not included in the Grant\*

City of Bellevue

	Fatal Crashes	A Injury Crashes	B Injury Crashes	Total Fatal, A & B	Total A&B Crashes
2008	0	28	84	112	112
2009	1	23	76	100	99
2010	0	25	69	94	94
2011	1	24	79	104	103
2012	1	22	78	101	100
2013	0	27	60	87	87
<b>Total</b>	<b>3</b>	<b>149</b>	<b>446</b>	<b>598</b>	<b>595</b>
<b>5 yr. avg</b>	<b>2009-2013</b>			<b>97</b>	
15% reduction from 5 yr baseline Average				<b>14</b>	
<b>2015 FY Goal</b>				<b>83</b>	

The target population for this project is all drivers operating motor vehicles in Sarpy County. The Traffic Unit serves a population of approximately 158,840 people and 251 square miles which includes the cities of Papillion, Bellevue, La Vista, Gretna, Springfield, and the rural areas of Sarpy County. According to the Nebraska Department of Motor Vehicles 2013 Annual Report, there were 119,710 licensed drivers in Sarpy County with another 6,297 holding permits for a total of 126,007 drivers in Sarpy County.

**GOAL**

The goal of this project is to reduce the number of fatal, A and B type injury crashes in Sarpy County by 15% (46) from 308 (2009 – 2013 five year baseline average) to 262 in 2015. Additionally, the goal of the Bellevue Police Department is to decrease the fatal, A, and B type injury crashes by 15% (14) in Bellevue from 97 (2009 – 2013 five year baseline average) to 83 in 2015.

**OBJECTIVES**

1. To increase traffic enforcement in DDACTS (Data Driven Approaches to Crime and Traffic Safety) identified high problem crash locations from 6 hours to 10 hours per month.
2. To continue selective traffic enforcement in school zones when school is in session, a maximum of 16 hours per week School zone enforcement will only be conducted if identified as a high problem crash location.
3. To participate in selective traffic enforcement at special events and/or statewide traffic enforcement operations, including all High School activities in Sarpy County.
4. Increase public awareness regarding contributing factors to fatal, A and B type injury crashes by conducting traffic safety presentations at schools and other public events such as the Sarpy County Fair.
5. Increase enforcement activities for drivers with an emphasis on occupant restraint, DUI, and speeding on rural roads.

**STRATEGIES**

1. Gather fatal, A and B type injury crash data for Sarpy County, identify high crash locations, prioritize the high crash locations and create a priority listing for selective enforcement activities. Completion Date: October 2014.
2. Assign the grant funded personnel (4 FTEs) to conduct selective enforcement at the identified high crash locations utilizing saturation patrols, checkpoints, speed enforcement, seat belt enforcement, etc. Completion Date: September 2015.
3. Assign the grant funded personnel (4 FTEs) to conduct selective enforcement during, but not limited to, the Click It or Ticket Mobilizations (May and November),

You Drink & Drive. You Lose. Crackdowns (August-September, December-January), Werner Park traffic control (Spring/Summer), Springfield Days (June), Gretna Days (July), Sarpy County Fair (August), Papio Days (June), Offutt Air Show (August), LaVista Days (May), Memorial Day Ceremony, Safe Saturdays, and selected High School activities. Completion: September 2015.

4. Organize and conduct traffic safety presentations on the factors that contribute to fatal and serious injury crashes for schools, fairs, clubs, etc. A minimum of (15) public presentations will be conducted and a minimum (10) school presentations with an emphasis on occupant restraint safety and underage drinking. Completion date: September 2015.
5. Complete monthly selective enforcement activity summary, including a breakout of citations issued, and forward with each monthly report to NOHS. Completion date: Monthly through September 2015.
6. Analyze project period statistics to determine project success, form future planning and create annual report for NOHS. Completion date: November 15, 2015.

**EVALUATION**

Crash data from the project period will be compared with crash data from the previous year to determine if the decreases in fatal, A and B type injury crashes were achieved in Sarpy County. The crash data from the identified high crash locations will also be analyzed to determine if reductions occurred.

**BUDGET PROPOSAL**

Fiscal Year 2014 (October 1, 2014 to September 30, 2015)

	<b>Total Personal Services Costs</b>	<b>Federal Funds 75%</b>	<b>Grant Contractor Funds 25%</b>
<b>Personal Services</b>	\$398,125	\$298,593	\$99,532
<b>Contractual Services</b>	\$0	\$0	\$0
<b>Commodities</b>	\$0	\$0	\$0
<b>Other Direct Costs</b>	\$0	\$0	\$0
<b>Indirect Costs</b>	\$0	\$0	\$0
<b>TOTAL</b>	\$398,125	\$298,593	\$99,532

**BUDGET NARRATIVE**

Total Personal Services - \$398,125 for one sergeant, one deputy and two police officers. **75% funding from NOHS for the project = \$298,593.**

Each agency will fund remaining personal services costs as indicated below:

- Sarpy County Sheriff's Office – \$ 50,552
- Bellevue Police Department – \$ 48,980
- Total Agency funds **\$99,532**

**Total Request from Grantor:** Sarpy County requests \$298,593 to assist in maintaining the four (4) law enforcement officers hired to implement the Sarpy County Traffic Unit.

**COST ASSUMPTION**

Funding secured through this proposal will assist each law enforcement agency in maintaining the current level of personnel assigned to the Unit. Future personnel costs will be assumed by each agency.

Adopted April 4, 1995 Revised December 16, 2003

Revised: August 17, 2004

Not more than three persons are permitted to ride in the front seat of a vehicle and no one will interfere with the driver's control of that vehicle.

Persons are not permitted to ride on the hood, running board, or fender of any vehicle, nor project any part of their body beyond the sides of the vehicle. No one is permitted to get on or off a vehicle while it is in motion.

A radiator cap shall not be removed from an overheated radiator until the motor has been cooled and the water has ceased boiling.

Vehicle doors shall be kept closed while the unit is in motion and shall not be left open while the vehicle is parked.

No one shall open the door of a motor vehicle on the side available to moving traffic unless and until it is reasonably safe to do so and it can be done without interfering with the movement of other traffic.

Drivers shall not permit vehicles to be loaded beyond the capacity of the unit, nor shall they permit material, equipment, or miscellaneous gear to be loaded upon a running board, fender, hood, or truck box in any manner which would permit any portion thereof to extend beyond the fender line or to extend upwards to heights sufficient to strike overhead wires, garage doors, etc.. or in any way interfere with the vision of the operator.

An employee shall not start the motor on self-propelled equipment unless he is seated in the driver's seat and is certain that the gears are in neutral.

Equipment or tools carried on vehicles, when not used, shall be placed securely in compartments or otherwise fastened.

Do not use cold weather starting fluid. If engine fails to start, call Fleet Services.

All employees shall cooperate with the Building and Grounds Department by moving their personal and County vehicles to alternate parking locations when requested to do so for snow removal purposes. Failure to do so may result in the vehicle being towed away at the employee's expense.

## **Section 2: Seat Belts**

The Sarpy County Board recognizes that the use of seat belts is one means of reducing deaths and personal injury should a vehicle accident occur. In support of vehicle restraints and to promote a safe working environment the County Board has approved the following policy.

All employees who are either passengers or who are operating a motor vehicle or heavy equipment with a rollover protection device (R.O.P.S. Cab) must wear a vehicle restraining device while performing County business. This policy includes personal, leased or rented vehicles which may also be used by employees. Violations of this policy will be considered as a 'failure to obey safety

rules' under Article 1-14, Corrective Action of the Sarpy County Policies and Procedures Manual.

The following are the only exceptions to this policy:

1. Heavy equipment without rollover protection structure (R.O.P. S. Cab)
2. Motor Vehicles without vehicle restraining devices.

### **Section 3: Motor Vehicle Records Evaluation**

Sarpy County, in an effort to reduce its potential liability for motor vehicle accidents involving County employees while on working hours, has written the following policy.

A motor vehicle records (MVR) check for the last three years shall be conducted initially on all County employees that will be driving County owned vehicles or equipment, or personal vehicles used while conducting County business.

An updated MVR check covering the previous three year period will be conducted a minimum of every two years for all employees authorized to drive County owned vehicles or equipment or personal vehicles. This will typically be done at the time the employee takes the defensive driving course, which is every two years.

The following guidelines will be used to determine if a driver is acceptable.

1. Questionable drivers
  - a. Two "at fault" accidents in the latest three year period.
  - b. Four moving violations in the latest three year period.
  - c. One "at fault" accident and three moving violations in the latest three year period.
  - d. Any driver who has a past driving record or personal administrative disciplinary actions, regardless of time period, that indicates unsafe or irresponsible driving habits.
2. Unacceptable drivers
  - a. Three or more "at fault" accidents in the latest three year period.
  - b. Five moving violations in the latest three year period.
  - c. Any combination of "at fault" accidents and moving violations totaling five or over.
  - d. A DWI/DUI conviction in the latest five-year period when viewed in conjunction with the employee's past driving record or personal administrative disciplinary actions, regardless of time period, that indicates unsafe or irresponsible driving habits. Factors considered when reviewing

## DRUG FREE WORKPLACE

Sarpy County is subject to the Drug-Free Workplace Act of 1989, Public Law 100-690.

Sarpy County is committed to the policy of maintaining a drug-free workplace. Thus, the unlawful manufacture, distribution, dispensation, possession, or use of any controlled substance or alcohol by any employee in the workplace is prohibited. (A "controlled substance" within the meaning of this statement means any controlled substance in schedules I through V of Section 202 of the Controlled Substance Act [21 U.S.C. 812] and as further defined in federal regulations found at {21 CFR 1308.11 thru 1308.15}). Any violation of this prohibition will result in discipline up to and including discharge.

It is not Sarpy County's intent to intrude into the private lives of employees. However, the effect of drug and alcohol abuse on safety, work quality, increased medical expenses and lost productivity requires a drug free workplace policy.

1. Employees who use, attempt to possess or use, manufacture or participate in the transfer, sale, offering or possession of unauthorized alcohol, illegal drugs, prescription drugs, or other \*controlled substances while on the job or on county premises (including county parking lots), will be subject to severe disciplinary action which may include discharge.
2. When there is reasonable cause to suspect possession, influence, or use of alcohol or drugs on the job, employees may be required to submit to an alcohol or drug test. Refusal to submit to a search or test will be considered to be insubordination subject to discipline up to and including termination.
3. Employees who report for work or are at work under the influence of alcohol, illegal drugs or any controlled substance, will be subject to severe disciplinary action up to and including termination.
4. An employee who, under a physician's care, is taking medication, which may affect the employee's ability to work safely, is responsible for informing the supervisor of their condition before beginning work.
5. Employees who are off-duty and have been drinking or are under the influence of drugs, are obligated to refuse any emergency calls.
6. All persons being considered for employment with Sarpy County shall submit to drug testing prior to gaining employment with the County.

Sarpy County will assist an employee in obtaining rehabilitation and assistance when he/she informs the Elected Official/Dept. Head of any drug related problem or disabilities prior to (a) notification of any investigation concerning their conduct; (b) arrest; or (c) discipline for engaging in the conduct described above.

As required by federal law, it is a condition of continued employment that:

1. Any employee who is convicted of any criminal drug statute violation for conduct in the workplace is required to notify the County Attorney of this fact no later than five (5) calendar days after such conviction. (A "conviction" means a finding of guilt - including a plea of "no contest" - of the imposition of a sentence, or both, by any judicial body charged with the responsibility of determining violations of federal or state criminal drug statutes.
2. Each employee abides by the terms of this statement.

Federal law requires that Sarpy County notify the federal government of any convictions in violation of our policy.

Federal law further requires Sarpy County to impose sanctions, which may include discharge for any violation of the provisions of this notice or policy.