BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA

RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE APPLICATION, CERTIFICATIONS, ASSURANCES AND LETTER OF SUPPORT FOR THE VICTIMS OF CRIME ACT GRANT (VOCA)

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant for the Sarpy County Victim Witness Unit is available to Sarpy County; and,

WHEREAS, the Crime Commission requires the application, assurances, certifications and letter of support be signed by the Authorized Official,

WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Victim Witness Unit; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Chairman is hereby authorized to sign the application, certifications, assurances, and letter of support for the 2014 Victims of Crime Act grant (VOCA).

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 25th day of March, 2014.

Sarpy County Board Chairman

DEBRA J. HOUGHTALING, COUNTY CLERK
SEAL
SARPY COUNTY, NEBRASKA

ATTEST:

Sarpy County Clerk

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155
www.sarpy.com
ADMINISTRATOR Mark Wayne
DEPUTY ADMINISTRATOR Scott Bovick
FISCAL ADMIN./PURCHASING AGT. Brian Hanson

COMMISSIONERS
Don Kelly District 1
Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: 2014 Victims of Crime Act (VOCA) Grant Application

On March 25, 2014 the County Board will be asked to authorize the Chairman to sign the application, certifications, assurances, and letter of support for the 2014 VOCA grant proposal. This is a continuation grant that will allow the Sarpy County Victim Witness Unit to continue providing services to victims of crime in Sarpy County.

The project period is July 1, 2014 to June 30, 2015. The grant application will request $127,382 for personnel. $91,907 will fund partial salaries of four (4) crime victim advocates and $35,475 will fund partial benefits for those advocates.

The County is required to provide a match of $31,846 which will be the remaining portion of the salaries and benefits.

Do not hesitate to contact Jean Brazda at 402-593-2201 if you have comments or questions.

March 21, 2014

Lisa A. Haire

Lisa A. Haire
593-1565
lhaire@sarpy.com

cc: Mark Wayne
Brian Hanson
Scott Bovick
Jean Brazda
Deb Houghtaling

Sarpy County Board of Commissioners

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Jim Warren District 5

March 25, 2014

Nebraska Crime Commission
301 Centennial Mall
PO Box 94946
Lincoln, NE. 68506

Dear Nebraska Crime Commission,

On behalf of the Sarpy County Board of Commissioners please accept this letter in support of grant funds for the continued operation of the Sarpy County Victim/Witness unit. The information and services the Victim/Witness unit provides through the Victims of Crime Act (VOCA) Grant are invaluable to the residents of Sarpy County. Through these grant funds, Sarpy County is able to give victims the assistance they need that otherwise would not be available. The Victim/Witness Unit works with local law enforcement agencies and local service organizations within the County to assist victims in getting the help they need.

We highly recommend the continuation of the VOCA Grant for the Sarpy County Victim/Witness Unit. Thank you for your consideration and past support.

Sincerely,

Jim Thompson
Chairman
Sarpy County Board of Commissioners

State Use Only

Grant #_____

NEBRASKA CRIME COMMISSION
2014 VICTIM ASSISTANCE
Victims of Crime Act (VOCA) & State Victim Assistance
GRANT APPLICATION

1. Applicant Name: (Agency/Organization) The applicant must be the agency that will receive and disburse the grant funds.	Name: Sarpy County Victim Witness Unit	Phone (402)593-2201 Fax (402)593-2161
2. Applicant Federal Employer ID #: (must be 9 digits)	47-600-6504	
3. Applicant DUNS #:	0780080180000	
4. Applicant Address:	1210 Golden Gate Dr. Suite 3147 Papillion, NE 68046-2857 (zip code + 4 digits)	
5. Project Title: Sarpy County Victim Assistance		
6. Project Director: (Receives all correspondence)	Name: Jean Brazda Title: Executive Director	Phone (402)593-2201 Fax (402)593-2161
	Email: jbrazda@sarpy.com	
	Address: 1210 Golden Gate Dr. Suite 3147 Papillion, NE 68046-2857 (zip code + 4 digits)	
7. Project Coordinator: (Contact Person)	Name: Lisa Haire Title: Grant Coordinator	Phone (402)593-1565 Fax (402)593-4303
	Email: lhaire@sarpy.com	
	Address: 1210 Golden Gate Dr., Box 1220 Papillion, NE 68046-2842 (zip code + 4 digits)	
8. Fiscal Officer: (Cannot be Project Director)	Name: Brian Hanson Title: Fiscal Administration	Phone (402)593-2349 Fax (402)593-4304
	Email: bhanson@sarpy.com	
	Address: 1210 Golden Gate Dr. Papillion, NE 68046-2894 (zip code + 4 digits)	
9. Authorized Official: (NOTE: The authorized official would include county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)	Name: Jim Thompson Title: Chairperson, Board of Commissioners	Phone (402)593-4155 Fax (402)593-4300
	Email: jthompson@sarpy.com	

	Address: 1210 Golden Gate Dr. Papillion, NE 68046-2894 (zip code + 4 digits)

10. Previous 5-Years Commission funding for this Project:

Grant #13-VA-204	Amount:$107,527
Grant #12-VA-201	Amount:$107, 527
Grant #11-VA-202	Amount:$124,149
Grant #10-VA-210	Amount:$124,149
Grant #09-VA-210	Amount:$115,000

11. Area Served by this Project (Counties/Cities)

Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield,
Cass: Upon request

12. Type of Agency:

- ☐ State Agency
- ☒ Unit of Local Government
- ☐ Private Non-Profit
- ☐ Native American Tribe or Organization
- ☐ Other: (indicate)

13. Funds will be used primarily to: (check only one)

- ☐ Expand services into a new geographic area
- ☐ Offer new types of services
- ☐ Serve additional victim populations
- ☒ Continue existing services to crime victims
- ☐ Other: (indicate)

14. If awarded, these funds will: (check only one)

- ☐ Start a New Victim Services Program
- ☐ Expand or Enhance Existing Program not funded by VOCA in previous years
- ☒ Continue Existing Program funded by VOCA in previous years
- ☐ Technology

15. Identify types of victims to be served with requested Victim Assistance funds and Match funds:

- ☒ Child Abuse/Physical
- ☒ Child Abuse/Sexual
- ☒ DUI/DWI Victims
- ☒ Domestic Violence Victims
- ☒ Adult Victims/Sexual Assault
- ☒ Other – List: criminal mischief, tampering, forgery, stalking, burglary, terroristic threats, destruction of motor vehicle, disturbing the peace, and theft.
- ☒ Elder Abuse
- ☒ Adult Survivors of Incest or Child Sexual Abuse
- ☒ Survivors of Homicide Victims
- ☒ Robbery
- ☒ Assault

16. Agency Staff & Volunteers (volunteers are required)	**# Part Time**	**# Full Time**
Total # of agency volunteers (excluding board members)	3	0

Total # of paid agency staff	0	8
# of volunteers that support this project only	3	0
# of paid staff for this project only	0	5.75

17. Check the services to be provided by the Victim Assistance funds and Match funds.

- ☒ Crisis Counseling
- ☒ Follow-up Contact
- ☐ Therapy
- ☐ Group Treatment
- ☐ Crisis Hotline
- ☐ Shelter/Safe Home
- ☒ Personal Advocacy
- ☒ Information/Referral
- ☒ Criminal Justice Advocacy
- ☒ Emergency Financial Assistance
- ☒ Emergency Legal Advocacy
- ☒ Assist with Filing Compensation Claims
- ☒ VINE assistance to victims
- ☒ Telephone Contacts (Information & Referral)
- ☐ Other: Specify

18. Project Summary: (150 words or less)

The Sarpy County Victim Witness Unit was established in 1985 as part of the Sarpy County Attorney's Office. The overall goal of the Unit is to improve the treatment of victims of crime by providing them with the assistance and services necessary to speed their recovery from a criminal act. The Unit also provides support to aid them as they move through the criminal justice process. In 2013 the Unit served 2189 crime victims. Sarpy County has 4 County Courtrooms, 3 District Courtroom, and 2 Juvenile Courtroom. The four advocates from the Unit manage all 9 courtrooms; ensuring victims' rights are priority. The success of the Unit has been greatly due to the collaboration with the advocates, prosecutors and the County Attorney. The Unit's advocates are part of a prosecutorial team who meet regularly to discuss criminal cases and distribute work appropriately. The Unit's advocates keep victim rights and safety at the forefront of the discussions.

BUDGET SUMMARY

Category	Requested Federal Amount	Match Share	Total Project
A. Personnel	$127,382	$31,846	$159,228
B. Consultants/Contracts			
C. Travel			
D. Supplies/Operating Expenses			
E. Equipment			
F. Other Costs			
TOTAL AMOUNT	$127,382	$31,846	$159,228
% Contribution	80%	20%	100%

CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Name of Authorized Official: Jim Thompson
Title: Chairperson
Address: 1210 Golden Gate Dr.
City, State, Zip: Papillion, NE 68046-2894
Telephone: 402-593-4155
Signature:
Date: March 25, 2014

(NOTE: Authorized official includes county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)

Proposed Project Period (month/day/year): From July 1, 2014 To June 30, 2015

CATEGORY A - PERSONNEL

Position	Annual Salary	% Time Devoted	Amount Requested	Match	Subtotal	Requested Fringe	Match Fringe	TOTAL COSTS
Lead Crime Victim Advocate	$53,658	100%	$26,618	$20,325	$46,943	$7,988	$4,108	$59,039
Crime Victim Advocate	$44,270	100%	$21,961	$0	$21,961	$3,271	$0	$25,232
Crime Victim Advocate	$ 50,139	100%	$24,872	$5,731	$30,603	$12,581	$1,682	$44,866
Crime Victim Advocate	$37,204	100%	$18,456	$0	$18,456	$11,635	$0	$30,091

Total Personnel Budget	Amount Requested	Match	Subtotal	Fringe Requested	Fringe Match	TOTAL COSTS
	$91,907	$26,056	$117,963	$35,475	$5,790	$159,228

CATEGORY A – PERSONNEL NARRATIVE:

*All sources of match must be identified.

Continued funding is being requested for four Crime Victim Advocate positions to provide direct service to all crime victims participating in the Sarpy County criminal and juvenile justice system. These positions also collaborate with criminal justice and community agencies as members of community based committees and coalitions to respond to the needs of crime victims in Sarpy County.

1. This grant funds an existing FTE Lead Crime Victim Advocate. The salary for this position is $53,658 with fringe benefits of $16,103 for a total of $69,761. **The VOCA Grant will fund 49.6063% of this position which will be $26,617.741 in salary and $4,154.792 in benefits plus $1,796.70 for retirement and $2,036.257social security.** This advocate has been with the Victim/ Witness Unit for eleven years. This position spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position attends all child abuse and neglect task force meetings and has increased the collaboration with other referral agencies. This position also provides oversight on daily case management duties as well as assigns cases and assists other advocates with high profile cases. In addition, she supervises the interns and volunteers with the Unit.

2. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is $44,270 with fringe benefits of $6,594 for a total of $50,864. **The VOCA Grant will fund 49.6063% of this position which will cover $21,960.703 in salary and $108.464 in benefits plus $1,482.35 for retirement and $1,679.994 for social security**. This advocate has been with the Victim/ Witness Unit four years and spends 70% of her time involved in attending Juvenile Court Hearing and 30% of her time involved in County and District Court cases. She explains to the victim and their family the process of the court system, updates them on future court hearing, provides crisis intervention, assist with protection orders, as well as follows up on all restitution related cases and return of property. She is the primary point of contact for the School Resource Officers in the County and makes regular contact with them.

3. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is $50,139 with fringe benefits of $25.362 for a total of $75,501. **The VOCA Grant will fund 49.6063% of this position which will cover $24,872.096 in salary and $8,999.552 in benefits plus $1,678.87 for retirement and $1,902.715 for social security.** This advocate has been with the Victim Witness Unit for eight years and spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process, provides updates on court hearings, notifies victims of restitution and defendant's release from Department of Corrections. This position is a member of the Coalition Against Sexual and Domestic Abuse Team and participates in the Domestic Violence and Sexual Assault Awareness activities.

4. This grant funds an existing FTE Law Enforcement Crime Victim Advocate position. The salary for this position is $37,204 with fringe benefits of $23,456 for a total of $60,660. **The VOCA Grant will fund 49.6063% of this position which will cover $18,455.523 in salary and $8,978.442 in benefits plus $1,245.75 for retirement and $1,411.848 for social security.** As of May 2, 2014, the advocate who held the position for five years will be leaving the office to attend law school. This Unit will be interviewing and hiring for a new advocate in late April 2014. This position provides direct services to all crime victims participating in the criminal justice system. This position spends 100% of her time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position is the primary point of contact for law enforcement referrals before the defendant has been charged with a crime.

5. The Executive Director will be involved in this project but no funds will be asked for or used as a match. The Executive Director is expected to be involved in the project 60% of her time. Her primary responsibility will be to oversee the project and staff involved. She will also carry a minimal case load which generally involves high profile cases such as motor vehicle homicide or attempted murder. This position will also continue to be involved in the CASDA Team and assist with providing law enforcement

training to new officers in Sarpy County in the area of domestic violence and sexual assault. She will also be the primary handler for the court facility dog.

6. The support staff position will assist this project but no funds will be requested or used as a match. The support staff position handles the daily operation of the Unit and assist the crime victim advocates as needed. She will spend 100% of her time dedicated to the project.

Match for this grant in the amount of $31,846 is provided through the remaining salaries and benefits of the Lead Crime Victim Advocate position ($20,325 salary/ $4,108 benefits) and one Adult Crime Victim Advocate position ($5,731 salary/ $1,682 benefits). Both positions work directly with the grant and spend 100% of their time working with crime victims.

Sustainability (Limit 3 pages)

The Sarpy County Victim Witness Unit was established in 1985 as part of the Sarpy County Attorney's Office. The physical location of the office is inside the Hall of Justice with the County Attorney. The overall goal of the Unit is to improve the treatment of victims of crime by providing them with the assistance and services necessary to speed their recovery from a criminal act. The Unit also provides support to aid them as they move through the criminal justice process. The total annual operating budget for 2013-14 fiscal year for the Unit is $344,508 of which VOCA funded $107,527. The Unit includes 1 FTE support staff, 4 FTE crime victim advocates, .25 Deputy Director, and .75 Executive Director. The Deputy Director's primary responsibility is to oversee the Adult Diversion Program but will assist the Unit when necessary. In 2013 the Unit served 2189 crime victims. Sarpy County has 4 County Courtrooms, 3 District Courtroom, and 2 Juvenile Courtroom. The four advocates from the Unit manage all 9 courtrooms; ensuring victims' rights are priority. The success of the Unit has been greatly due to the collaboration with the advocates, prosecutors and the County Attorney. The Unit's advocates are part of a prosecutorial team who meet regularly to discuss criminal cases and distribute work appropriately. The Unit's advocates keep victim rights and safety at the forefront of the discussions.

The Unit is able to utilize the County Human Resource Department, County Fiscal Department, and other necessary departments to be able to function as a program. The Executive Director is the primary person responsible for the interviewing and hiring of all staff and interviewing of all potential volunteers. The Unit has requested additional funding from outside resources when necessary, such as the Midlands Community Foundation. This Foundation provided the Unit with a $10,000 grant to assist with the cost of the new Courthouse Dog Program.

The County Attorney and Executive Director of the Unit have attended several County Board Meetings to discuss the fiscal needs of the program. The Chief Deputy County Attorney and Executive Director have worked with the Sarpy County Grant Writer to explore possible funding sources for the program. Both of them will continue these activities this fiscal year. In addition, the Executive Director presents an annual report to the Sarpy County Board, insuring they continue to be familiar with the Unit's success and on-going needs.

The Sarpy County Board does provide funding for the program through the County's General Fund for the Unit that is not used as match. Currently the County Board funds the salaries of the Executive and Deputy Director and the Unit's one support staff. The County also provides the office space and equipment/furniture/supplies for the Unit. The County Board provides funding for the salary increases of the staff funded by this application and also pays for part of their benefits. It is anticipated that the County Board will continue to support the Unit's fiscal needs that are not covered through this grant (or any other grant the Unit applies for) in the future. There are no fees or donations accepted to receive services from the Unit.

The three activities that will be accomplished during this next fiscal year will be: meet with the County Grant Writer to discuss expanding fiscal options; present to the County Board the fiscal needs of the Unit; research and review local, state and national grant funding options.

The County Attorney and the Executive Director would have to approach the County Board and other local foundations if VOCA dollars were not granted. Most likely the Unit would have to decrease the advocate staff to accommodate the reduction or deletion of grant dollars.

Supplemental Funding Chart (must be completed): 12

List Sources of Funding (add lines as needed)	Is applicant direct recipient of funds?	Projected 2014 – 2015 (12 months)	Actual 2013-2014 (12 months)
CRIME COMMISSION:			
STOP VAWA (federal)	☐Y ☒N		
VOCA (federal)	☒Y ☐N	$127,382	$107,527
	☐Y ☐N		
	☐Y ☐N		
DHHS:			
FVPSA (federal)	☐Y ☒N		
DHHS (state)	☐Y ☒N		
NHAP (state & federal)	☐Y ☒N		
	☐Y ☐N		
NDVSAC:			
SASP (federal)	☐Y ☒N		
RPE (federal)	☐Y ☒N		
	☐Y ☐N		
Other FEDERAL:			
Discretionary (ID Type)	☐Y ☒N		
	☐Y ☐N		
	☐Y ☐N		
Other STATE:			
	☐Y ☒N		
	☐Y ☐N		
Other LOCAL:			
County	☒Y ☐N	$248,830	$236,981
	☐Y ☐N		
	☐Y ☐N		
OTHER: (i.e., service fees)			
Midlands Community Foundation	☒Y ☐N	$0	$10,000
One time grant	☐Y ☐N		
	☐Y ☐N		

Community Description (Limit 3 pages)

1. Provide brief description of the community(s) where project will take place. Include unique identifiers and relevant community factors (i.e., geographic, economic, etc.).

Sarpy County is a unique county where Nebraska's origins began. Located in the southeast area of Nebraska, Sarpy County is directly adjacent to the greater Omaha metropolitan area to the north. Sarpy County is composed of a rural population in the Gretna and Springfield area to the west, Offutt Air Force Base to the southeast, the rapidly growing cities of Papillion and LaVista in the center, and the city of Bellevue to the east. The county is unique to other counties in Nebraska because of the military base and the ever changing military population. The total estimated population of the County in 2012 is 165,853. The percentage of change from April 1, 2010 to July 1, 2012 is 4.4% whereas the average for Nebraska is 1.6%. Sarpy County continues to be the fastest growing

County in the State. The largest age range by population is ages 5-18 years and the smallest age range by population is 85+ years old. The median age of the population is 32 years old. Sarpy County has a total crime index in 2008 of 4,718. Although the County is predominately white, there is a growing number of Sudanese and Hispanic population in the Bellevue and LaVista areas. It is estimated by the NE Databook website the county will expand by 34,830 from the year 2005 to 2015.

The Unit works collaboratively with all law enforcement agencies including Bellevue, LaVista, and Papillion Police Departments, the Sarpy County Sheriff's Office, and Offutt Air Force Base Security Forces along with Sarpy County Attorney's Office and other community resources that may have contact with crime victims. The key stakeholders provide crime victims with contact information regarding the Unit. The stakeholders display posters in prominent areas to direct crime victims to the Unit. Regular contact is made with the stakeholders to insure that quality services are being provided and relevant information is being given to the crime victim.

2. Complete the table for the community described in #1. Census data by county can be accessed at: http://quickfacts.census.gov/gfd/index.html

Race	Number	% of Total Population
White	149,269	90.1%
Black/African American	7,296	4.3%
American Indian/ Alaska Native	995	.6%
Asian	3,649	2.2%
Native Hawaiian/Other Pacific Islander	166	.1%
Other	4,478	2.7%
***Total Population**	**165,853**	**100%**
Hispanic or Latino		
***Total Population**	**165,853**	**100%**
Hispanic or Latino	**12,770**	**7.7%**
Not Hispanic or Latino	**138,156**	**83.3%**

*Total Population – these are the same number

List the counties included in above table: Sarpy County
Source of Data: U.S. Census Bureau- estimate 2012 statistics

Problem Statement (Limit 5 pages)

1. State the Problem
The problem to be addressed by this proposed project is . . . The population of Sarpy County continues to rapidly rise resulting in an increase in criminal behavior, child abuse, and other victim crimes throughout the County creating the need for continued victim assistance and services.

2. Describe the Problem
Identify factors that are contributing and/or causing the problem and explain the problem's effects.

Sarpy County is the third largest County in the State. The Sarpy County community includes Bellevue, Papillion, LaVista, Springfield, Gretna, as well as rural communities. The total population of Sarpy increased by 87% from 1980 to 2010 (from 84,971 to 158,840) and is projected to increase by another 14% in the next 10 years. Sarpy County also saw the largest growth per capita in Latino population in the state in the past decade, according to a study by University of Nebraska at Omaha researchers, based on data from the US Census and the American Community Survey. The study results found that 54% of the Latino population in Sarpy County lives in Bellevue. The total Latino population in the county went from 5,358 in 2000 to 11,569 in 2010, a 115.9 % increase. By contrast, the non-Hispanic white population grew from 106,823 to 133,132, an increase of 24.6% over the decade. The black population grew from 5,231 to 6,119, a total increase of 17%.

According to crime and arrest data Sarpy County experienced an 67% increase in Part 1 of the Uniformed Crime Report per year from 2009-2011. From 2011 to 2013 the Unit had a 46% (4026 to 5873) increase in the total number of duplicated victims who received direct services through phone contact, a 50% increase of adult survivors of sexual assault the Unit had contact with, and a 92% in the number of survivors of DUI crashes the Unit made contact with. The Unit also provided 203,336 minutes (or 3,389 hours) of services to crime victims in Sarpy County during the same time period.

The Unit had telephone contact with 3,540 new victims. There was also follow up contact with 7,310 new victims in 2013. Follow up contact included any contact given to a victim after the initial contact with the Unit which included phone calls and letters to inform victims of court proceedings, to check the welfare of a victim, assist with community services, etc. The Unit experienced n 8% increase in the number of personal advocacy provided and a 19% increase in the amount of criminal justice advocacy given during the same time period. Some examples of personal advocacy would be making phone calls on behalf of the victim, following up on restitution assistance, and calling the tow lot on behalf of the victim. Criminal justice advocacy examples would be preparing the victim for court, attending court hearings with the victim, assisting in preparing the victim for depositions, attending depositions with the victim, informing the victim of the court progress and court hearings and assisting the victim with the victim impact statements or letters.

Currently Sarpy County has four County Court rooms, three District Court rooms and two Juvenile Court rooms. The County has added one part-time County Judges to meet the needs of the growing community. The Unit was implemented in 1981 with a staff of one with an additional advocate being hired in 1983 and more staff following years after for a total of six. Currently there is a total of five staff including the Executive Director to cover the nine court rooms. The growing populations of the County and increase in the crime rate have continued to stretch the Unit's ability to serve all victims of crime adequately.

The Unit is working to improve contact with the victim immediately; providing crisis intervention, referring the victim to necessary agencies for assistance, and advocating for the victim with law enforcement and the County Attorney's Office. The Unit continues to work with the Sarpy County Sheriff and the Police Chiefs to put procedures in place to assist all victims so they do not feel lost in the system and are able to begin the healing process as it relates to the crime.

3. Provide Statistical Documentation of the Problem

Number of Victims Served (face to face & telephone)	**2011**	**2012**	**2013**	**% of change from 2011 to 2013**
Total Unduplicated # Victims Provided Direct Services:				
(duplicated) Face to Face	2823*	2721*	2189*	-22%
(duplicated) Telephone	4026*	3843*	5873*	46%
Total # of children served (0-17 years)	202	222	196	-3%
Total # of elderly victims served (65+)	62	54	63	2%
Total # minority victims served	298	245	212	-29%
Number of Victims Served by Type of Crime:				
Homicide Survivors	9	12	11	22%
Sexual Assault / Adult	22	23	33	50%
Child Abuse / Physical	44	45	27	-39%
Child Abuse / Sexual	67	74	58	-13%
Intimate Partner Violence	471	428	415	-12%
Adult Survivor of Incest / Child Sexual Assault	4	1	4	0
Assault	254	232	231	-9%
DWI / DUI Crashes	12	26	23	92%
Robbery	13	11	8	-38%
Elder Abuse	1	2	1	0
Burglary	41	34	28	-32%
Other:	819	919	862	5%
Total # adult victims provided shelter	N/A	N/A	N/A	N/A
Total # child victims provided shelter	N/A	N/A	N/A	N/A

Source of data: Source of data: *VCMS 2011-2013 report forms and CMS 2011-2013 reports*

NOTE: Additional statistics to document the need for the project and the funds requested may be included here in table form (i.e., # of crisis line calls, # of volunteer hours, # presentations). Please indicate if the data is duplicated or unduplicated counts.

	2011	2012	2013	% of change
Volunteer hours	352 hours	343 hours	330 hours	-6%
Protection Order Assistance	655	568	451	-31%
Crisis Counseling	825	783	646	-22%
Personal Advocacy	3973	4272	4302	8%
Information Referral	1165	1170	971	-17%
Follow up contact	6153	7212	7310	19%
Criminal Justice Support/Advocacy	6763	7812	8058	19%
Total service type in minutes:	225,559	231,105	203,336	-10%
e-mail	66,879	71,480	72,214	8%
Face to Face	116,300	118,770	87,180	-25%
Phone	42,380	40,855	43,942	4%

Source of data: *VCMS 2011-2013 report forms and CMS 2011-2013 reports*

* The VCMS (Victim Case Management System) database that is utilized to track all crime victim contact and does not calculate unduplicated victim contacts.

Solution (Limit 4 pages)

1. Project Operations

Currently when a crime involving a victim is committed in Sarpy County, law enforcement respond and provide the crime victim with a referral card of the Unit and a domestic violence (DV) crisis card if applicable. If the crime was a domestic violence related offense, a domestic violence worksheet is completed by law enforcement and faxed or emailed to the Unit by the end of the officer's shift. This worksheet is kept and placed in the file once the case is referred to the Unit. The Unit then provides a copy of the worksheet to Heartland Family Service and the Lead Juvenile Prosecutor, if a child was present during the call. An advocate from Heartland Family Service will attempt contact with a DV victim within 24 hours if an arrest has been made or within 72 hours if no arrest has been made. A police report is completed once law enforcement decides whether or not to arrest or issue a citation. The officer may also provide the crime victim the Unit's crisis card which includes important numbers such as CPS Hotline, Heartland Family Service crisis line, and the VINE number. The police report of the incident is forwarded to the County Attorney's Office at which time a prosecutor will decide what charges to file and if a referral to the Unit is needed. All cases involving a crime victim are referred to the Unit. Once the referral to the Unit is made the Lead Advocate of the Unit reviews the file and assigns a crime victim advocate to the case. This process of assigning an advocate is completed within two days of the referral. The crime victim advocate will stay with the case through the entire process. If the case involves a high profile, serious crime the Unit is informed by law enforcement or the County Attorney's Office as soon as possible through phone contact or report referral. This is usually within 72 hours of the crime occurring. The Unit is in the beginning process of creating a standard report that can be generated daily that identifies the major crimes in order to get the affidavit that is used as bond settings. This affidavit will allow contact with the victim 24-72 hours after the crime has occurred. In addition, the Executive Director is on call 24 hours a day and will be notified by the County Attorney or his designee if victim contact is needed on scene.

Referrals also may come from law enforcement or other community agencies that have identified a person as a crime victim. This type of victim is able to access the Unit by phone or in person to receive services. The Papillion Police Department has made this referral process part of the Standard Operation Procedures. The police officer will provide the crime victim with a special brochure which list the Crime Victims Rights and the Unit's contact information. Other referrals come when a crime victim arrives at the Unit's office and requests services such as protection orders or restitution.

A letter is sent out to the crime victim and or family as soon as the crime victim advocate receives the case. The letter introduces the advocate and explains the role of the Unit. The letter is mailed out with a packet of information which includes the "Victim's Guide to the Nebraska Criminal Justice System", a victim impact statement, information on VINE, crisis card, safety planning information and protection order information if necessary. The letter will also inform the victim of the next court hearing and let the victim know that a crime victim advocate will attend all court hearings with the victim and or family if they would like that support.

Collaboration in regards to domestic violence and sexual assault cases exists with Heartland Family Service (HFS). Attempted contact is made with the DV/ SA victim once the Unit's advocate is assigned the criminal file. If the contact is successful a meeting is set up with the prosecutor and the crime victim advocate. During the meeting information about the HFS is provided as well as the crisis line and the DV women's support group. Every effort is made to make sure the victim is provided relevant referrals to HFS. If contact is unsuccessful, the Unit will call HFS to have the program relay a message to the DV/SA victim. HFS and the Unit ensure that confidentiality is respected at all times. The HFS will utilize the Unit when they need information on the criminal case or assistance with protection orders.

If the criminal case involves child abuse or child sexual abuse and the child victim was interviewed by Project Harmony, follow up contact will be made with Project Harmony. The purpose of this contact is to inform the child advocate at Project Harmony of the criminal charges and to inform them that contact will be made with the victim and guardian soon. Collaboration on these types of cases are crucial to the child/family wellbeing. The child advocate at Project Harmony will provide the Unit with appropriate referrals for counseling and may provide additional information regarding the child/ family that was not in the original police report.

All crime victims may still access services from the Unit regardless of the outcome of the crime or the arrest of a suspect. The Unit always offers face-to-face contact with the victim; however it is up to the victim to decide the extent and type of contact made by the Unit. At times the Unit's advocates will make contact with secondary victims involved in a crime. This type of contact is similar to the primary victims such as crisis intervention, appropriate referral to outside agencies, information regarding the court system, etc.

The Unit will attend pre-trial conference or depositions as it relates to child sexual abuse or assault cases. The crime victim advocate will be present in the room when defense council and the prosecutor ask the child victim questions related to the crime. The advocate provides support to the child when the parents cannot be present because they may be a secondary victim to the crime. The advocate will also show the child the court room, let them set in the witness chair and answer age appropriate questions related to testifying. The crime victim advocate will provide agency referral information to the family to make sure they and the child are aware of services available to them. The advocates will assist the prosecutor when trial preparation of the victim is necessary. These meetings insure that the victim is more comfortable with the process of testifying.

A follow up letter will be sent or a phone call will be made to the crime victim once a trial date is set. If a victim impact statement has not been returned by that time, a second statement will be included with the letter. The Unit will provide probation with the victim impact statements when a pre-sentence investigation or pre-disposition investigation is ordered by the courts. A copy of the victim impact statement is provided to the County Attorney's Office to be referred to during trial and sentencing. Advocates of the Unit will make phone contact or send a letter within one day to notify the victim and family members of the outcome of the case.

The law enforcement advocate within the Unit will make regular contact with crime victims as mentioned above as well as be the primary point of contact for law enforcement referrals. There are times when the defendant has fled the scene or has yet to be identified. In these cases, law enforcement will be encouraged to provide the crime victim with information and a referral to the Unit so assistance can happen before the case has been formally charged by the County Attorney's Office. The victim will be provided information about the criminal justice process as well as asked to complete a victim impact statement. Notification will be made to the victim as soon as charges have been filed.

Victims going through the Juvenile Court Process are handled a little differently because the focus of the court is different. The juvenile advocate will make the initial contact with the victim once the case has been referred to the Unit. The type of contact would be by mail or phone. The victim is sent a victim impact statement and explained the Juvenile Court process. The victims may be informed of all formal court hearings and also informed of pretrial conferences that happen in Judges' Chambers. Priority is given to felony level cases, sexual assaults, misdemeanor assaults, and intimate partner violence cases. The type of advocacy and referral process is the same as with adult cases. The victim is informed that the Juvenile Court process focuses on the rehabilitation of the offender.

On-going collaboration exists between the Unit's advocates and The Child Abuse Task Force as well as the Coalition Against Domestic and Sexual Abuse (formally known as Sarpy County Coordinated Response

Team). The Unit provides both teams with information as it relates to crime victims and the court process, keeping in mind confidentiality.

Throughout the entire criminal justice system process the crime victim advocates of the Unit will make every attempt to notify the crime victim of services, court dates, and possible resources available to them. The Unit understands the importance of the Crime Victim's Rights and keeping the victim informed. From the moment of first contact, the Unit's advocates provide crisis intervention, personal advocacy, information about the criminal justice system and referral to appropriate community based agencies. In addition to the direct services provided to the victim, the advocates ensure that the victim's voice is heard in all of the criminal meetings with the prosecutor as well as the pre-sentencing phase with probation.

In an effort to better serve the victims of crime in Sarpy County the Unit will be introducing a new "tool" during the next fiscal year. The Executive Director of the Unit was selected by Canine Companion for Independence to receive a fully trained court facility dog. There are times throughout the court process that the victim must meet with the prosecutor and advocate to tell their story. A victim who is dealing with post-traumatic stress or one who is a child may not be able to tell their story or may leave details out because they are frightened or fear consequences. The prosecutor and advocate understand that if the victim refuses to talk or share their story, the criminal case may potentially be jeopardized. Research has shown that with a court facility dog available, especially during meetings with children, fear and stress are significantly decreased in those individuals and they are more willing to open up about their experience. A court facility dog provides emotional support to everyone involved, specifically the crime victim. The dog will be available for meetings, depositions, and eventually trials. The dog is specifically trained to assist individuals with physical, psychological and emotional trauma and is a neutral party of the criminal process, ensuring a calming presence to promote justice and provide an atmosphere of normalcy.

2. Volunteer Job Description –

The Unit utilizes volunteers to assist with general office functions. The volunteers help generate the letters and victim impact statements that are sent to the crime victims as well as assisting with writing up a new file. The Unit will also use the interns/ practicum students to help petitioners in protection orders complete the required paperwork correctly. The Unit does conduct an interview process which includes a face to face interview with the Executive Director and Lead Advocate, a criminal background check and a reference check. The volunteer is given a formal ID badge with allows them access to the County Attorney's Office. The volunteer must sign a confidentiality statement, agreeing to keep all information viewed confidential according to County Policy. The Unit currently has three consistent volunteers, two of which have been with the Unit since 1998. In 2013, the volunteers performed 330 hours of volunteer service.

3. Community Coordination

Agency Name	How the project specifically coordinates with this program.
Heartland Family Service Domestic Abuse Program	The Unit refers all domestic violence and adult sexual assault related cases to Heartland. Information about the program is provided to the victim at initial contact with the Unit and it is part of the safety plan information provided in writing. Heartland will refer DV/ SA victims to the Unit for assistance with protection orders or to gather information about the criminal justice system.
Sarpy County Probation	The Unit provides Probation with victim impact statements for the pre-sentence investigation report. The Unit also coordinates contact with the crime victim and probation to relay information regarding impact of the crime and sentencing recommendations.
Sarpy County Attorney's Office	The Unit is part of the County Attorney's Office. All criminal cases where a victim has been identified will be referred to the Unit. The Unit also coordinates crime victim meetings with the prosecutors.
All Law Enforcement Agencies in the County	All law enforcement agencies in the County, which include the Bellevue Police Department, Papillion Police Department, LaVista Police Department and the Sarpy County Sheriff's Department, have crime victim posters displayed in the lobby areas as well as officers have crisis cards to provide crime victims. The Unit has regular contact through e-mail, face to face or phone with officers regarding criminal cases and clarification of information.
Sexual Assault Response Coordinator and Domestic Abuse Victim Advocate, Offutt Air Force Base	The Unit will refer military personnel or dependents of military personnel to the Sexual Assault Response Coordinator or Domestic Abuse Victim Advocate. The Unit will provide the staff with information regarding the criminal case and assist with scheduling meetings with the prosecutors. The Unit will also notify the Coordinators of all court hearings.

Activities / Timetable (Limit 2 pages)

Add rows as needed.

ACTIVITY	POSITION RESPONSIBLE	1ST Quarter 1st-3rd	2nd Quarter 4th-6th	3rd Quarter 7th-9th	4th Quarter 10th-12th
Assist with filing compensation claims	Crime Victim Advocates, Executive Director	☒	☒	☒	☒
Provide direct services to victims by phone or in person, including attending court hearing, protection order hearings, meetings, etc.	Crime Victim Advocates, Executive Director	X	X	X	X
Attend CASDA, 1184 meetings, and other community meetings	Crime Victim Advocates, Executive Director	☒	☒	☒	☒
Attend state wide victim conference	Crime Victim Advocates, Executive Director	☐	☐	☐	☒

When available, attend training to keep current on victim issues	Crime Victim Advocates, Executive Director	☒	☒	☒	☒
Prepare VOCA Grant application		☐	☐	☐	☒
Enter data into CMS	Crime Victim Advocates, Executive Director	☒	☒	☒	☒
Recruit and train new volunteers	Lead Advocate, Executive Director	X	X	X	X
Promote and participate in DV awareness activities	Crime Victim Advocates, Executive Director	X			
Collaborate with the SAFE and CJCC Boards to promote the Unit and the services offered to victim and to represent victims' rights in these systems.	Executive Director	X	X	X	X
Attend weekly meetings with the prosecutors	Crime Victim Advocates, Executive Director	X	X	X	X
Promote and participate in Victim Rights Week activities throughout the County.	Crime Victim Advocates, Executive Director				X
Prepare quarterly reports for the Crime Commission	Executive Director	X	X	X	X
Promote and participate in SA awareness activities.	Crime Victim Advocates, Executive Director				X
Assign all new cases to advocates.	Lead Advocate	X	X	X	X

Continuation Information (Limit 3 pages)

1. Describe the most recent (past year) funded grant project's accomplishments and milestones.

The Unit, although small, reaches out to an enormous amount of crime victims throughout the year. In 2013, the Unit made contact with 1,823 crime victims face to face and 5,873 crime victims through phone contact. The Unit's staff remained active in the community by participating in the child abuse task force meeting, co-chairing the public awareness outreach committee with CASDA and participated in the criminal justice committee with CASDA. The Executive Director was asked to present at the Nebraska Victim Assistance Academy on the topic of "*Victim Bill of Rights*". The Executive Director was also asked to meet with the new Lt. Col and her staff of the 55th Staff Judge Advocate Office at Offutt Air Force Base. There were 20 Air Force personnel present, ranging from attorney's to law clerks. The primary purpose of the meeting was to discuss on-going collaboration with the Unit and Offutt. The Unit's crisis cards and brochures were provided along with information on how to obtain a domestic violence or harassment protection order.

During this grant funded year, the Executive Director started the application process in hopes of receiving a trained court facility dog through Canine Companions for Independence. This was a long, detailed process that included an extensive written application and an on-site interview at Canine Companions in Ohio. The courthouse dog specializes in assisting individuals with physical, psychological, or emotional trauma due to criminal conduct. The use of the dog can help bring major change in how the Unit meets the emotional needs of all involved in the criminal justice system. This dog would become a member of the Unit and reside with the Executive Director. During the application process, the Executive Director also applied for grant funds

through Midlands Community Foundation to support a two day training for community members and the training and expense related to the court facility dog. The Foundation awarded the Unit with a $10,000 grant to assist with the related expenses. The Executive Director set up a two day training for the members of the Criminal Justice Coordinating Committee (CJCC) and all of the District, County and Juvenile Judges. The Courthouse Dogs Foundation provided the training as a way to introduce the idea of a court facility dog. The Courthouse Dogs Foundation brought in their trained court facility dog who demonstrated to the CJCC, Judges and County Commissioner what the dog was capable of doing for crime victims. This two day training was able to generate the support from members of the CJCC, the County Board and the Judicial Bench. In October 2013, The Executive Director received notice from Canine Companions for Independence that she would be receiving a court facility dog. The court facility dog would be the first in Nebraska. Training of the handler is only done four times a year so the waiting list is long. The Executive Director was given notice that she will be attending a week long training in Ohio May 12-16th. Once she completes the training, she and the court facility dog will be ready to provide emotional support to those in need in Sarpy County.

In addition to all of these activities, the Unit's advocates were able to be part of many people's lives as it related to the court process. Crime victims and their families allowed these advocates to be part of amazing healing and personal vindication without hesitation. The Unit received countless "thank yous" in person and in writing from people the Unit touched. This process would not have been possible if the Unit did not have outstanding, emphatic and dedicated advocates.

2. List the results of the project's measurable outcomes achieved.
From July 1, 2012 to June 30, 2013

erformance Indicators for the jective:	Baseline Statistic stated in Problem Statement	Projected Result	Provide Statistics collected during reporting period for each performance indicator listed for this objectiv				
			1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	YTD
of victims served	12593*	12719	674	626	580	685	2565*
of duplicated victims provided rvices by phone, face to face or mail	12403	12527	3338	3324	3330	2887	12879
of victims who were provided personal vocacy	3973	4012	1043	1071	1229	915	4258
of victims who were provided criminal stice support/ advocacy	6763	6831	1968	2192	2015	2000	8175
of clients assisted with protection ders	655	721	156	120	137	100	513

contacts with # of law enforcement gencies (duplicated)	TBD	+2%	14/15	14/11	7/5	11/5	46/36
contact with # of private non-profit gencies (duplicated)	TBD	+2%	25/10	26/10	19/11	44/5	114/36
of contacts with # of community iminal/ juvenile justice agencies uplicated)	TBD	+2%	2/1	3/2	5/3	16/3	26/9
of contacts with the schools by the venile Crime Victim Advocate	8	8	8	4	2	2	16

3. Explain any problems, barriers or challenges during the previously funded grant project. Discuss how these were addressed and the end results.

A difficulty the Unit continues to face but has increased lately is the increased number of protection orders being denied by the Judges. It appears that the Judges are asking for more specific time frame and repeated history of abuse rather than a limited number of events. The advocates who have assisted the petitioners with the protection order applications have been following up with the Judges' bailiffs to gather additional information as to why the orders were not granted. This information has assisted the advocates with future applications.

Another problem the Unit encountered during this reporting period was misinformation being given to victims by defense attorneys. There has been an increase of domestic violence cases where the defense attorney has told the victim that they are not required to attend a trial even if a subpoena was issued. The defense attorney told the victim that nothing would happen to them if they didn't show up and they could ignore the court order. During this grant period a domestic violence victim, who had regular contact with the Unit, failed to show for the start of the jury trial. When contact was finally made with the victim by the advocate, the victim stated he did not have to come to court and he could ignore the subpoena. The victim also stated that the defense attorney told him the defendant would be facing maximum punishment in jail and it would be the victim's fault if that happened. The advocate had to explain to the victim that the Judge was preparing to issue a bench warrant for his arrest if he did not appear within a certain time frame. The victim did arrive to court in time to testify and he also prepared an affidavit for the Court, stated what he was told by defense counsel. The issue continues to be documented by the advocates and the prosecutors. The County Attorney is deciding what further action to take.

A trend the Unit has seen in the last year is the increased request by defense counsel to take the depositions of the identified crime victims. This request continues to be granted by the Courts with certain stipulations, one being the defendant not be present. Recently the County Attorney has decided that when a request is made to the Court by defense, the prosecutor also, as standard practice, ask for the advocate to be present with the victims during the depositions. In the past this has been granted for child aged victims; recently some the Courts have now expanded and allowed advocates present in cases involving adult sexual assault and domestic violence victims.

The last reported obstacle the Unit will encounter is the departure of the bi-lingual advocate. This advocate

has been with the Unit for five years and brought with her a wealth of knowledge related to domestic violence and sexual assault. This advocate was accepted in to law school which prevents her for continuing her position. The Unit will start the hiring process in late April.

4. Clearly state how continuation funding is vital to the ongoing success of the program.

   Continued funding is essential to the success of the Unit. Some county funding is providing but not enough to sustain the office as it currently operates. The Unit would not be able to meet the demands of the court system or achieve Crime Victim Rights if funding was cut.

Goals, Objectives & Performance Indicators (pages as needed)

Goal, Objectives & Performance Indicators		
Goal: To provide information, advocacy, and assistance to victims of crime in the Communities of Sarpy County		
Objective # Increase the number of total number of services provided direct service by 1% (from 13597 to 13732) in a 12 month period.		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
# of victims served	3353	3386
# of duplicated victims provided services by phone, face to face or mail.	13597	13732
# of victims who were provided personal advocacy	4381	4424
# of victims who were provided criminal justice support/ advocacy	8200	8220
Objective # 2 To increase the overall public awareness information provided to referring agencies by 1% (170 to 172) in a 12 month period.		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
# of contacts with # of law enforcement agencies (duplicated)	60/42	61/42
# of contact with # of private non-profit agencies (duplicated)	80/40	81/40
# of contacts with the schools by the Juvenile Crime Victim Advocate	30/12	30/12
Objective # 3. To increase the awareness of the victims' perspective for sentencing purposes by 2% in a 12 month period.		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
# of victim letters or impact statements returned to the Unit	292	298

CERTIFIED ASSURANCES

1. The applicant assures that federal or state grant funds made available under the Victims of Crime Act (VOCA) and state victim assistance funds will not be used to supplant existing funds, but will be used to enhance or expand direct services to victims of crime.

2. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice (Crime Commission) shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the victim assistance grant program.

3. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Crime Commission may require.

4. The applicant certifies that the program contained in its application will meet requirements as stated in the Victim Assistance Grant Application Kit; that all information presented is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws.

5. The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Victims of Crime Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and, Executive Order 11246, as amended by Executive Order 11375, and their implementing regulations.

6. The applicant assures that programs will maintain information on victim services provided by race, national origin, sex, age, and handicap.

7. The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.

8. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEOP) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEOP on file which meets the requirements therein.

9. The applicant assures that it will comply and contractors will comply, with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M 7100.01.

10. Pursuant to the Office of Management and Budget (OMB) Circular A-133, non-Federal entities expending $500,000 or more a year from all federal sources shall have a single organization-wide audit conducted in accordance with the provisions of OMB Circular A-133. Non-federal entities that expend less than $500,000 a year in Federal dollars from all sources are exempt from Federal audit requirements for that year. However, financial records must be maintained in an acceptable accounting system and be available for review or audit by appropriate officials of Federal, state or local agencies.

11. Confidentially of Research Information. No recipient of monies under the Victims of Crime Act shall use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with the Act.

12. Confidentiality of Victim Information - At no time shall a victim's name, address, phone number or other identifying information be divulged to another individual or agency unless they are a part of the criminal justice system or Health and Human Services system unless the victim has given prior voluntary written consent for such release of information.

13. The applicant agrees to submit all required reports in a timely manner.

14. The applicant agrees not to utilize federal or state victim assistance funds for crime prevention, community education, services to perpetrators, conference attendance by individual crime victims, lobbying, victim re-location or services to witnesses other than the victim.

15. The applicant agrees to establish and maintain a Drug Free Workplace Policy.

16. The applicant will comply, and all its contractors will comply with the Equal Treatment for Faith Based Organizations Title 28 C.F.R. part 38.

CERTIFICATION

I certify that I have read and reviewed the above assurances, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws, and, that the applicant will implement the project as written, if approved by the Crime Commission.

(SIGNATURE OF AUTHORIZED OFFICIAL)	3-25-14 (DATE)
1210 Golden Gate Dr. #1250 (ADDRESS)	
Jim Thompson (TYPED NAME)	Chairperson, Board of Commissioners (TITLE)
402-593-4155 (TELEPHONE NUMBER)	

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARTMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department of agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIUALS)

The applicant certifies that it will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B. Establishing an on-going drug-free awareness program to inform employees about—

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation, and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C. Notifying the employee in the statement that the employee will:

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

A. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

B. Requiring such employee to participate satisfactorily in a drug abuse assistance of rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Organization Name and Address:

Jim Thompson, Chairperson
Typed Name ~~and Title of~~ Authorized Representative

3-25-14
Signature Date