

**BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE SARPY COUNTY CITIZEN CORPS DISASTER
PREPAREDNESS GRANT CLOSE-OUT ADJUSTMENT NOTICE**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Homeland Security grant was awarded to Sarpy County Citizen Corps through the Nebraska Emergency Management Agency (NEMA) ; and,

WHEREAS, Sarpy County Citizen Corps expended \$3,605.08 of the \$5,152 that was awarded, returning \$1,546.92 of the funds to the grantor; and,

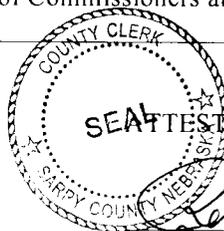
WHEREAS, Sarpy County is committed to and supports the grant; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners, that the Chairman is hereby authorized to sign the Sarpy County Citizen Corps Disaster Preparedness Grant Close-Out Notice.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 26th day of February, 2013.



Sarpy County Board Chairman





Chief Deputy
Sarpy County Clerk

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Don Kelly District 1
Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: Grant Close-out Adjustment Notice

On February 26, 2013, the County Board will be asked to authorize the Chairman to sign the Close-out Grant Adjustment Notice for the Citizen Corps Disaster Preparedness grant.

The Citizen Corps Grant awarded Sarpy County a predetermined funding allocation of \$5,152. The funding allowed the Sarpy County Citizen Corps Council to help meet the following goals: 1) implement strategies that promote Citizen Corps, strengthen its visibility in the community, and expand membership on the Council; 2) develop a public education and National Preparedness Month initiative; 3) outreach education to the faith based community to increase personal preparedness and participation in County sheltering planning; and 4) organize and develop a Sarpy County CERT Program to serve all County communities.

A total of \$3,605.08 was expended under the terms of the grant. A Close-out Adjustment Notice must be signed to de-obligate the remaining \$1,546.92.

Please do not hesitate to contact Curtis Rainge at 593-4366 if you have comments or questions.

February 22, 2013

Lisa A. Haire

593-1565

cc: Mark Wayne
Brian Hanson
Scott Bovick
Curtis Rainge
Deb Houghtaling

Curtis Rainge

From: GAN@NebraskaGMS.com
Sent: Wednesday, February 13, 2013 9:19 AM
To: Curtis Rainge
Subject: Grant Adjustment Notice has been RELEASED for East CCP Region-Sarpy County
Attachments: GAN_CLOSEOUT_09-GA_31022-02.pdf

A Grant Adjustment Notice (GAN) has been RELEASED by the SAA for East CCP Region-Sarpy County - 2009:

Subgrantee: East CCP Region-Sarpy County

GAN Type: 2009 Deobligation/Grant Close

GAN Date: 13-Feb-13

Due Date: 30-Mar-13

Original Amount: \$5,152.00

New Amount: \$3,605.08

Delta: (\$1,546.92)

Project/Adjustment Detail	Grant Year	Orig Amount	Ad Amount	Delta
Establish/enhance Citizen Corps Councils	2009 CCP	\$5,152.00	\$3,605.08	(\$1,546.92)

Reason for GAN: Grant has closed.

Reason Comment: Grant Adjustment Notice

Attached is a copy of the required GAN paper work. Please print a copy, have the appropriate individual sign where designated and return the signed copy to the return address on the GAN. (Retain a copy of the signed document for your records.)

If you have any questions concerning this e-mail please contact the SAA.

NOTE: The GAN process is not complete until the SAA receives a signed copy of this GAN. All activities on this grant are frozen until the GAN is completely processed. Please attend to this matter as soon as possible.

Nebraska GMS

NEBRASKA EMERGENCY MANAGEMENT AGENCY HOMELAND SECURITY GRANT PROGRAM (HSGP)		FINAL Grant Adjustment Notice For East CCP Region-Sarpy County	
1. SUB-RECIPIENT NAME AND ADDRESS: 1210 Golden Gate Drive Papillion, NE 68046		4. SUB-AWARD NUMBER: 2009 HSGP - 31022	
2. FEDERAL GRANT TITLE: 2009 HOMELAND SECURITY GRANT PROGRAM		5. PERFORMANCE/BUDGET PERIOD FOR GRANTS: FROM Sep 1, 2009 - Jul 31, 2012	
3A. FEDERAL GRANT AWARD NUMBER: 2009-SS-T9-0061		6. DATE OF FEDERAL AWARD TO NEMA: August 21, 2009	
3B. FEDERAL GRANTING AGENCY: OFFICE OF GRANTS AND TRAINING (G&T) DEPARTMENT OF HOMELAND SECURITY (DHS)		7. AMOUNT OF 2009 CCP SUBAWARD: Previous Award: \$5,152.00 This Award: \$3,605.08 De-Obligated Amount: \$1,546.92	
8. SUBAWARD DATE: February 13, 2013		9. ACTION: GRANT ADJUSTMENT (2) This supersedes all awards.	
10. SPECIAL CONDITIONS: This Sub award is subject to the ODP FY 2005 Homeland Security Grant Program Guidelines and Application Kit. The Guidelines and Kit can be accessed at http://www.ojp.gov/fundopps.htm . The ODP periodically publishes Information Bulletins to release, update, amend or clarify grants and programs which it administers. ODP's Information Bulletins can be accessed at http://www.ojp.usdoj.gov/odp/docs/bulletins.htm and are incorporated by reference into this Sub award. This Sub award is also subject to the current Nebraska Homeland Security Grant Program (HSGP) Grant Instructions, the Federal Grant Award and to the grant guidance imposed upon NEMA by DHS. The Nebraska Grant Instructions are intended to complement rather than replace the Federal Program Guidelines published by the ODP and are incorporated by reference into this Sub-award together with the attached Special Conditions.			
11. STATUTORY AUTHORITY FOR GRANT This project is supported under Public Law 108-334, the Department of Homeland Security Appropriations Act of 2005.			
12. A-133 REPORTING REQUIREMENT: All sub-recipients must submit an audit report to the Federal Audit Clearinghouse if they expended more than \$500,000 in federal funds in one fiscal year. The Federal Audit Clearinghouse submission requirements can be found at http://harvester.census.gov/sac/ . A report must be submitted to NEMA - SAA each year this grant is active. Sub-recipient shall comply with the audit requirements set forth in OMB Circular A-133 and as further described in the current edition of the OJP Financial Guide.			
13. METHOD OF PAYMENT: Primary method is reimbursement. See the 2009 Nebraska Homeland Security Grant Program Guidelines for further instructions on obtaining reimbursement. (2005 Guide will be sent under separate letter)			
14. DEBARMENT / SUSPENSION CERTIFICATION: By signing in block 19 below, the sub-recipient official certifies that any contractors utilized are not listed on the excluded parties listed system at http://www.epls.gov .			
15. NON-SUPPLANTING CERTIFICATION: By signing in block 19 below, the sub-recipient official certifies federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Sub-recipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.			
AGENCY APPROVAL		SUB-RECIPIENT ACCEPTANCE	
16. APPROVING NEMA OFFICIAL <i>AL BERNST</i>		17. TYPED NAME AND TITLE OF AUTHORIZED SUB-RECIPIENT OFFICIAL Tim Warren, Chairman	
18. SIGNATURE OF APPROVING NEMA OFFICIAL <i>AL BERNST</i>		19. SIGNATURE OF AUTHORIZED SUB-RECIPIENT OFFICIAL <i>Tim Warren</i>	20. DATE 2-26-2013

**NEBRASKA EMERGENCY MANAGEMENT
AGENCY (NEMA)**

**HOMELAND SECURITY GRANT
PROGRAM (HSGP)**

**FINAL Grant Adjustment Notice
For**

East CCP Region-Sarpy County

AWARD NUMBER: 2009 HSGP - 31022

SPECIAL CONDITIONS

- 1) **Purpose** : Sub-grant funds will be used to provide law enforcement and emergency response communities with enhanced capabilities for preparing and responding to the potential threats of manmade and natural disasters.
- 2) **Overview** : Funds provided shall be used to provide law enforcement and emergency response communities with enhanced capabilities for detecting, deterring, disrupting, and preventing acts of terrorism as described in the Federal Program Guidelines, specifically: planning, equipment, training and exercise needs . All costs under these categories must be eligible under OMB Circular No. A-87 Attachment A, located at <http://www.whitehouse.gov/omb/circulars/index.html>.
- 3) The **Notice of Sub-recipient Award** is only an offer until the sub-recipient returns the signed copy of the Notification of Sub-recipient Award in accordance with the date provided in the transmittal letter.
- 4) Sub-recipient agrees to comply with the applicable financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide located at <http://www.ojp.usdoj.gov/oc/> and OMB Circular A-87.
- 5) Sub-recipient agrees to use the Nebraska Grant Management System for all financial transactions and tracking for all grants from NEMA, <https://www.nebraskagms.com>.
- 6) Sub-recipient agrees to make no request for reimbursement prior to return of this agreement and signed by the authorized sub-recipient representative.
- 7) Sub-recipient agrees to make no request for reimbursement for goods or services procured by sub-recipient prior to the performance period start date of this agreement.
- 8) Prior to disbursement of any FY2005 grant funds, subgrantee will have:
 - a. FY2004 5-year Training and Exercise Calendar submitted to NEMA
 - b. FY2005 5-year Training and Exercise Calendar submitted to NEMA
 - c. Current County Local Emergency Operations Plan (L.E.O.P)
- 9) Sub-recipient agrees to comply with the U.S. Department of Homeland Security Fiscal Year 2005 Homeland Security Grant Program Guidelines and Application Kit and the Notice of Award from ODP to NEMA.
- 10) Sub-recipient agrees to monitor the activities of program participants as necessary to ensure that federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements and that the performance goals are achieved.
- 11) Notwithstanding any other agreement provisions, the parties hereto understand and agree that NEMA's obligations under this agreement are contingent upon the receipt of adequate funds to meet NEMA's liabilities hereunder. NEMA shall not be liable to the Sub-recipient for costs under this Agreement which exceed the amount specified in the Notice of Sub-recipient Award.
- 12) Projects identified in the Nebraska GMS website (www.nebraskagms.com) must identify and relate to the goals and objectives indicated by the applicable Nebraska Homeland Security Strategic Plan for the grant period of performance.
- 13) Sub-recipient agrees to comply with all reporting requirements and shall provide such information as required to NEMA for reporting as noted in the 2005 Federal Grant Guidelines. All sub-recipients are required to complete and submit the Biannual Strategy Implementation Report (BSIR) each July 15 and January 15 until the end of the grant. A final BSIR is due at the time the grant is closed. The BSIR is accessed through the on-line Grant Reporting Tool at www.reporting.odp.dhs.gov.
- 14) Sub-recipient must prepare and submit quarterly performance reports to NEMA for the duration of the grant performance period or until all grant activities are completed and the grant is formally closed. Sub-recipient may also be required to submit additional information and data requested by NEMA.

- 15) NEMA may perform periodic reviews of sub-recipient performance of eligible activities and approved projects. These reviews may include, without limitation: performance of on-site audit and compliance monitoring - including inspection of all grant-related records and items, comparing actual sub-recipient activities to those approved in the sub-award application and subsequent modifications if any, ensuring that advances have been disbursed in accordance with applicable guidelines, confirming compliance with grant assurances, information provided on performance reports and payment requests, needs and threat assessments and strategies.
- 16) NEMA may suspend or terminate sub-award funding, in whole or in part, or other measures may be imposed for any of the following reasons: failing to comply with the requirements or statutory objectives of federal law, failing to make satisfactory progress toward the goals or objectives set forth in the sub-award application, failing to follow grant agreement requirements or special conditions, failing to submit required reports, filing a false certification in the application or other report or document.
- 17) NEMA will close a sub-award after receiving sub-recipient's final performance report indicating that all approved work has been completed and all funds have been disbursed, completing a review to confirm the accuracy of the reported information, and reconciling actual costs to awards modifications and payments. If the close out review and reconciliation indicates that the sub-recipient is owed additional funds, NEMA will send the final payment automatically to the sub-recipient. If the sub-recipient did not use all the funds received, NEMA will issue a new GAN to de-obligate the unused funds..
- 18) Sub-recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of ODP.
- 19) The sub-recipient agrees that all allocations and use of funds under this grant will be in accordance with the Fiscal Year 2005 Homeland Security Grant Program Guidelines and Application Kit and must support the goals and objectives included in the State Homeland Security Strategy and the Urban Area Homeland Security Strategies.
- 20) When implementing the Office of State and Local Government Coordination and Preparedness (SLGCP) funded activities, the sub-recipient must comply with all federal civil rights laws, to include Title VI of the Civil Rights Act, as amended. The sub-recipient is required to take reasonable steps to ensure persons of limited English proficiency have meaningful access to language assistance services regarding the development of proposals and budgets and conducting SLGCP funded activities.
- 21) The sub-recipient agrees that all publications created with funding under this grant shall prominently contain the following statement: 'This Document was prepared under a grant from the SLGCP, United States Department of Homeland Security. Point of view or opinions expressed in the document are those of the authors and do not necessarily represent the official position or policies of SLGCP or the U.S. Department of Homeland Security.'
- 22) The sub-recipient agrees that any equipment purchased with grant funding shall be prominently marked as follows: 'Purchased with funds provided by the U.S. Department of Homeland Security.' Exceptions to this requirement are limited to items where placing of the marking is not possible due to the nature of the equipment.
- 23) Title to equipment costing \$5,000 or more and acquired by the subgrantee with funds provided under this award shall vest in the subgrantee. When the equipment is no longer needed by the subgrantee and the per unit fair market value is less than \$5,000, the subgrantee may retain, sell, or dispose of the equipment with no further obligation to NEMA. If, on the other hand, the per unit fair market value is \$5,000 or more, then the subgrantee must submit a written request to NEMA, for disposition instructions.
- 24) The sub-recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
- 25) Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by NEMA prior to obligation or expenditure of such funds.
- 26) Sub-recipient acknowledges that SLGCP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes: (1) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a recipient or sub-recipient purchases ownership with Federal support. The Recipient agrees to consult with SLGCP regarding the allocation of any patent rights that arise from, or are purchased with, this funding.
- 27) Sub-recipient shall provide the assurances required by ODP. Failure to comply may result in the withholding of funds, termination of the award or other sanctions.

- 28) Sub-recipients must implement the National Incident Management System (NIMS) at the local level. The requirement to train personnel on the IS-700 course, National Incident Management System (NIMS), An Introduction, has been extended into FY 06. Grant recipients should still complete the following other four aspects of this task no later than October 1, 2005: *(1) Formally recognize the NIMS and adopt the NIMS principles and policies, (2) Establish a NIMS baseline by determining which NIMS requirements are met, (3) Establish a timeframe and (4) Develop a strategy for full NIMS implementation and institutionalize the use of the Incident Command System (ICS).*
- 29) Sub-recipients must maintain an updated inventory of equipment purchased through this grant program.
- 30) Notice. All notices or communication required or permitted to be given by either party hereunder shall be deemed sufficiently given if mailed by registered mail or certified mail, return receipt requested, or sent by overnight courier, such as Federal Express, to the other party at its respective address set forth below or to such other address as one party shall give notice of to the other from time to time hereunder. Mailed notices shall be deemed to be received on the third business day following the date of mailing. Notices sent by overnight courier shall be deemed received the following business day.

Jurisdiction information