

**BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA**

**RESOLUTION RATIFYING THE AWARD FOR THE IN-CAR CAMERA MINI- GRANT  
FOR THE SARPY COUNTY SHERIFF'S OFFICE AS REFERENCED IN ATTACHED MEMO**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, the grant referenced in the attached memo was available to the Sarpy County Sheriff's Office; and,

WHEREAS, Sarpy County was awarded funding for In-Car Camera systems; and,

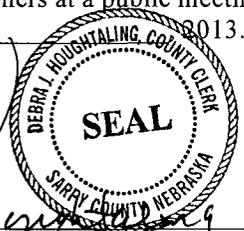
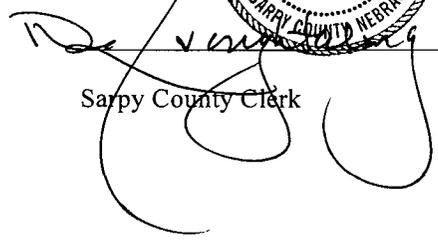
WHEREAS, Sheriff Jeff Davis signed the award; and,

WHEREAS, Sarpy County is committed to and supports the grant for In-Car Cameras as referenced in the attached memo; and;

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the award referenced in the attached memo for the Sarpy County Sheriff's Office is hereby ratified.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 12<sup>th</sup> day of February, 2013.

  
\_\_\_\_\_  
Sarpy County Board Chairman

ATTEST:   
  
\_\_\_\_\_  
Sarpy County Clerk

# *Sarpy County Board of Commissioners*

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

**Don Kelly** District 1  
**Jim Thompson** District 2  
**Tom Richards** District 3  
**Brenda Carlisle** District 4  
**Jim Warren** District 5

## MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: Nebraska Office of Highway Safety award for in-car cameras for the Sarpy County Sheriff's Office

On February 13, 2013, the County Board will be asked to ratify the award for in-car cameras for the Sarpy County Sheriff's Office.

The grant will provide funding for the Sarpy County Sheriff's Office (SCSO) to purchase 3 in-car cameras for use in SCSO cruisers. The Nebraska Office of Highway Safety will reimburse Sarpy County up to \$9,888.75. Sarpy County will be responsible for the remaining \$3,296.25 which will be deducted from the Road Patrol budget.

Please do not hesitate to contact me if you have comments or questions.

February 8, 2013

\_\_\_\_\_  
Lisa A. Haire

593-1565

cc: Mark Wayne

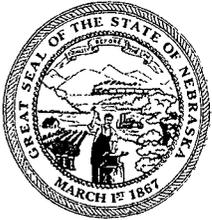
Brian Hanson

Scott Bovick

Sheriff Davis

Lt. Russ Zeeb

Deb Houghtaling



Dave Heineman  
Governor

# STATE OF NEBRASKA

DEPARTMENT OF ROADS  
Randall D. Peters, P.E., Director - State Engineer

February 1, 2013

NEBRASKA OFFICE OF HIGHWAY SAFETY  
PO Box 94612 • Lincoln NE 68509-4612  
Phone (402)471-2515 • FAX (402)471-3865  
transportation.nebraska.gov/nohs/

Sheriff Jeff L. Davis  
Sarpy County Sheriff's Office  
8335 Platteview Road  
Papillion, Nebraska 68128

Dear Sheriff Davis:

Enclosed is one fully executed copy of the "In-Car Camera System Mini-Grant Contract Application and Award". The application requirements have been met and the funding request has been approved. Your agency will receive funding assistance in the amount of \$9,888.75 by federal section 410 highway safety incentive funds to assist with the purchase of three digital in-car camera systems. The CFDA # for this project is 20.601.

Reimbursement for the purchase of the units will be paid when the terms of the Mini-Grant Contract have been satisfied. Total reimbursement shall not exceed \$9,888.75 for the three in-car camera systems. You may proceed with the arrangements to place the order. When submitting your reimbursement request to our office, please include the serial numbers for the in-car cameras.

As outlined in the Mini-Grant Contract, your agency will be responsible for the selection, bid process, acquisition and all costs associated with the installation and maintenance of the in-car camera systems. Additionally, agencies are required to provide training for their in-car camera system operators. Training is available through the Nebraska Law Enforcement Training Center.

If you have any questions, please contact Traffic Safety Specialist Becky Stinson at 402/471-3880 or [becky.stinson@nebraska.gov](mailto:becky.stinson@nebraska.gov).

Very truly yours,

Fred E Zwonechek  
Administrator  
Nebraska Office of Highway Safety

FEZ:BS:410982c

Enclosures



Nebraska Office of Highway Safety (NOHS)

IN-CAR CAMERA SYSTEM

MINI-GRANT CONTRACT APPLICATION AND AWARD

MUST BE APPROVED BY NOHS PRIOR TO PURCHASE

RECEIVED

JAN 07 2013

NE Office of Highway Safety

Please Type DATE: 1-2-13

APPLICANT : Sarpy County Sheriff Dept

ADDRESS : 8335 Platteview Rd

CITY, STATE, ZIP : Papillion, NE 68128

TELEPHONE NO. : 402-593-2288 FEDERAL I.D. NO. : 47-6006504

EMAIL ADDRESS : RZeeb@sarpy.com

PROJECT DESCRIPTION: The purpose of this Mini-Grant Contract is to provide funding assistance to law enforcement agencies to acquire digital in-car camera system(s). The NOHS will provide funding assistance for a maximum of three (3) in-car cameras at either 75% of the cost of the unit, or \$3,500.00 per unit, whichever cost is lower.

The applicant must submit the following supporting documentation with this application:

- 1) make, model, manufacturer and itemized cost summary of the equipment to be purchased; and,
- 2) a copy of your agency's current seat belt policy and drug-free workplace policy.

Upon receipt of the equipment the agency agrees to provide annual reports of the activity generated (i.e. number of recorded traffic stops) to the NOHS for three (3) years.

CONTRACTUAL SERVICES:

1) Number of In-Car Camera System(s)	3	
2) Total Cost per Unit	\$ 4395 ✓	
3) Cost to Law Enforcement Agency	<del>\$ 13185</del>	3,296.25 (1,098.75 x 3)
4) Cost to Nebraska Office of Highway Safety	<del>\$ 10500</del>	9,088.75 (3,296.25 x 3)

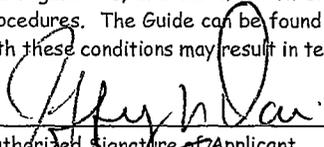
The applicant will be responsible for the bid process, selection, acquisition, initial payment, installation, maintenance and provide operator training for personnel utilizing the in-car camera system.

Within sixty (60) days from the date of this award the reimbursement request must be submitted to NOHS. After sixty (60) days, reimbursements will not be honored.

This Mini-Grant Contract is financed on a reimbursement basis. The applicant must 1) receive approval of the Mini-Grant Contract from the NOHS prior to purchase; 2) incur the expenses (pay the bills); 3) request reimbursement for the amount awarded on a "Mini-Grant Contract Claim for Reimbursement (CR); and 4) complete the CR and attach the required supporting documentation as prescribed below.

- a) Itemize each expenditure on the Claim for Reimbursement located on the NOHS website at: [www.transportation.nebraska.gov/nohs/contract.html](http://www.transportation.nebraska.gov/nohs/contract.html)
- b) Attach a copy of the invoice(s) from the vendor with the itemized costs of the equipment.
- c) Attach a copy of the check(s) paid by the applicant to the vendor for the equipment.
- d) Provide the serial numbers for the equipment.

Acceptance of Conditions: The Mini-Grant Contract Award recipient agrees to comply with all applicable federal and state laws, rules and regulations, and certification and assurances located in Attachment A of the Grant Contract Proposal Guide and Policies and Procedures. The Guide can be found on the NOHS website at [www.transportation.nebraska.gov/nohs/contract.html](http://www.transportation.nebraska.gov/nohs/contract.html). Failure to comply with these conditions may result in termination of this Grant Contract Award. All Awards are subject to availability of Federal Funding.

 1/2/13  
 Authorized Signature of Applicant Date Sheriff Jeff L. Davis  
 Print or Type Name

 2/1/13  
 Nebraska Office of Highway Safety Date Fred E Zwonechek, Administrator  
 Print or Type Name

Return completed form to: Nebraska Office of Highway Safety Phone (402) 471-2515  
 P.O. Box 94612 FAX (402) 471-3865  
 Lincoln, Nebraska 68509-4612

TO BE COMPLETED BY NOHS

Project No.: 410-13-02-23 SB: ✓ DF: ✓ Contract Approval Date: 2/1/13

The Catalog of Federal Domestic Assistance (CFDA) number assigned to this Mini-Grant Contract is 20.601.



## EFFECTIVE IMMEDIATELY

All traffic enforcement activity utilizing the in-car camera equipment being awarded must be reported to the Nebraska Office of Highway Safety (NOHS) annually for three (3) years.

In September, the NOHS will forward your agency a traffic enforcement activity reporting form requesting activity from October 1 - September 30. The activity for each in-car camera awarded will need to be reported (by serial number of the piece of equipment). You will need to complete the activity report and return it to the NOHS within a specified time frame.

This notice is being supplied now so you can begin capturing the activity once the unit is placed into service. The activity the NOHS will request will be the number of recorded traffic stops utilizing the in-car camera.

# Mini-Grant Contract Claim for Reimbursement



Nebraska Office of Highway Safety - NOHS P.O. Box 94612, Lincoln, NE 68509-4612 Telephone: (402) 471-2515 FAX: (402) 471-3865 Website: www.roads.ne.gov/nohs/	Date:
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<b>From:</b>	Agency:	Invoice Number:
	Address:	
	City, State, Zip:	Project Number:
	Telephone No.:	
	Contact Person:	
	E-Mail:	

### REIMBURSEMENT REQUEST

Description	Amount
<b>NOTE: To process this reimbursement all supporting documentation listed on the Mini-Grant Contract must be attached.</b>	Total

Current Claim Amount	Previous Claim Total <small>*Only use if previous claim has been made on this project.</small>	Total Claim to Date

**CERTIFICATION:**

I hereby certify the foregoing document is consistent with the terms of the grant contract and is a true and accurate accounting of the expenditures.

Signature of Authorized Official	Type/Print Name and Title	Date
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**NOHS USE ONLY**

Total Reimbursement		NDOR DOC#	
Project Manager Review Initial/Date		AB#	
Supervisor Review Initial/Date		TRANS	OE
Administrator Review Initials/Date		ACTIVITY	ACCOUNT
Local %		NIGP	DATE
Accountant Date Paid/Initial		APPROVED (PRINT NAME)	Fred E. Zwonechek
Warrant #		APPROVED SIGNATURE	
		NOHS Project	Amount:

Distribution: Original to NOHS  
Make Copy for Your File