

**BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA
RESOLUTION APPROVING AND AUTHORIZING CHAIRMAN TO SIGN REQUEST
FOR CDBG PROJECT FUNDS FOR PROJECT ACTIVITIES**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, on January 24, 2012 the Sarpy County Board approved Resolution 2012-023 approving the application for Community Development Block Grant funds to Sergeant's Pet Products, Inc. (Sergeant's) through the Nebraska Department of Economic Development (NDED); and,

WHEREAS, Sergeant's has met all of the requirements precedent to a draw down of funds; and,

WHEREAS, NDED requires the attached Request for CDBG Project Funds for Project Activities be approved and submitted for the draw down of funds.

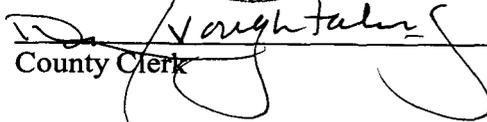
NOW, THEREFORE, BE IT RESOLVED, that the attached Request for CDBG Project Funds for Project activities is hereby approved and the Chairman of such Board is hereby authorized to sign the same.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 12th day of February, 2013.



Sarpy County Board Chairman

Attest:
SEAL



County Clerk



REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities
 (Excludes activity 0181 general administration)
 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
 NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
 See Reverse Side for Instructions / Revised May 2012

CDBG REQUEST form Project Acty	DED Date Stamp
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Name of Local Government Grantee Sarpy County		Mailing Address 1210 Golden Gate Drive		City Papillion	State NE	ZIP 68046
CDBG Grant Number 11-ED-004	Federal Identification Number 47-6006504	DUNS Number 078008018	Number sequence order includes Both general admin 0181 requests And project activity requests 1	DED Program Representative Dave Honz		

Part I – STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)

1. Project Grant Funds Received to Date	\$ 0	IMPORTANT Round all figures down to nearest dollar... NO CENTS Complete Part II for all approved activities even if funds are not requested DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN
2. Add: Program Income Received to Date (exclude RLF)	\$ 0	
3. Subtotal		
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)	\$ 0	
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)		

Part II – CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)

Activity Code Description	0700	0750					TOTAL
	Direct Financial	Fixed Assets					
1. Total Cash Requirements To Date for Project	\$4,400,000	\$3,100,000	\$	\$	\$	\$	\$7,500,000
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)	\$4,400,000	\$2,600,000	\$	\$	\$	\$	\$7,000,000
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$	\$	\$	\$	\$	\$	
4. Total Current Cash Requirements		\$500,000					\$500,000
5. Less: Unpaid Previous Request							\$
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)							
7. Net Amount of Federal Funds Requested \$1,500 MINIMUM CDBG REQUEST. IF NOT FINAL DRAW, A REQUEST LESS THAN \$1,500 IS RETURNED AND NOT PROCESSED							\$500,000

I certify that this request for federal funds has been prepared in accordance with the terms and conditions of the Grant Agreement, the Administrative Requirements and Treasury Circular No. 1075 which govern expenditures of federal funds for this grant. I also certify that all data reported above is correct and that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman) 	Typed Name of Authorized Official Jim Warren	Date 2-12-2013
Signature of Authorized Official (Clerk/Treasurer) 	Typed Name of Authorized Official Deb Houghtaling	Date 2-12-2013
Person Preparing Request for CDBG Funds Form Name: Grant Anderson	Organization: MAPA	Telephone Number: 402-444-6866 x222
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY		Email: ganderson1@mapacog.org
AMOUNT APPROVED: \$ _____		INITIALS: _____ DATE: _____

Please refer to instructions for additional guidance.

INSTRUCTIONS
Request for CDBG Funds Project Activities only
Excludes 0181 General Administration
Nebraska Department of Economic Development (Revised May 2012)

**CDBG
REQUEST
form
Project Acty**

General Instructions

If a grantee has more than one grant, funds must be requested separately for each grant. Carefully enter all requested information. You must double check addition and subtraction. Incomplete or incorrect forms will not be processed. Round all figures down to the nearest dollar. **ONLY ONE ORIGINAL OF THIS FORM IS REQUIRED TO BE SUBMITTED.**
\$1,500 MINIMUM request for project activities (non-general administration), unless it is the final draw.

Identifying Information

The top portion of the Request for CDBG Funds will be completed with the appropriate identifying information.

- CDBG Grant Number - is the number assigned to each grant in the Notice of Approval for CDBG Funds.
- Tax Identification Number – it is the nine-digit identification number assigned by the Internal Revenue Service for tax identification purposes. DUN's number-<http://fedgov.dnb.com/webform/displayHomePage.do> or call D&B at 866-705-5711 or for persons with a hearing impairment, the TTY number is 866-814-7818.
- Request for CDBG Funds Number - Each request for funds will be consecutively numbered by the grantee. If a local government has received more than one CDBG grant, requests for funds will be numbered consecutively for each grant. The numbering sequence order includes draw requests for both general administration and project activities. For example: If the first draw request is for general administration, it is number 1. If the second draw request is for project activities (non-general administration), it is number 2. If the following draw, third draw request for the grant, is for general administration, it is number 3. If the next draw request is for project activities, it is number 4. When separate draw requests for general administration and project activities are submitted at the same time, number each draw request in sequence based on the signature date by the authorized officials. When the authorized signature dates are the same, number in sequence either way starting from the most recent draw request number.

Status of Funds.... *Exclude general administration activity 0181*

Part I of the Request for CDBG Funds form will provide the status of CDBG funds for the grant.

- Line 1 List all CDBG funds received to date for this grant. *Exclude general administration activity 0181*
- Line 2 Add program income received from activities related to the grant. (Exclude program income designated for revolving loan funds.)
- Line 3 Subtotal lines 1 and 2
- Line 4 Subtract all disbursements of CDBG funds to date. *Exclude general administration activity 0181* (Must agree to total of Part II, Line 3)
- Line 5 Federal funds on hand should reflect CDBG funds which have not been disbursed. *Exclude general administration activity 0181*

Cash Requirements.... *Exclude general administration activity 0181*

Part II of the Request for CDBG Funds form will provide information on the grantee's cash requirements. Requests for funds are to be submitted only as funds are needed for immediate disbursement. It is anticipated that local governments should receive funds within 2 weeks from the date the request is received in DED. Enter the amounts for each approved activity. Identify the activities by entering the activity code and activity name (as shown in the Sources and Uses Section of the grant contract) above each column. Be sure to complete Part II for all approved activities even if funds are not requested for all activities. Enter totals to the right of each row and at the bottom of each column. Do not include general administrative activity 0181. There is a separate form 0181 for requesting general administration CDBG costs.

- Line 1 Enter the total of all cash requirements to date. This amount should be equal to all expenditures paid to date plus cash needed to meet immediate obligations. *Exclude general administration activity 0181*
- Line 2 Subtract all local matching or other funds disbursed. (Include program income designated for revolving loan funds from prior grants for same activities.) This will include local funds already expended and local funds, which will be expended to meet the immediate cash obligations identified on line 1. *Exclude general administration activity 0181*
- Line 3 Subtract federal funds applied (include program income). The total of this row must equal the amount shown on Part I, Line 4.
- Line 4 Subtotal by subtracting lines 2 and 3 from line 1. This amount should be equal the amount of federal funds needed for immediate cash obligations. *Exclude general administration activity 0181*
- Line 5 Subtract the amount of any previous Request for CDBG funds, which has not yet been received.
- Line 6 Subtract the amount of federal funds on hand. This amount must equal the amount on Line 5, part I.
- Line 7 The net amount of federal funds requested is determined by subtracting lines 5 and 6 from line 4. This should be the amount of CDBG funds needed (when added to CDBG funds on hand and CDBG funds requested but not yet received) to meet immediate cash obligations. *Exclude general administration activity 0181*

Signatures of both the Mayor/Board Chairperson and the Clerk/Treasurer are necessary to process the Request for CDBG Funds. These signatures must agree to authorization signatures submitted to DED on the Authorization to Request Community Development Block Grant Funds. After signing and dating the Request for CDBG Funds, the grantee should retain a copy of the form and mail (no FAX) the single original to:
CDBG, Nebraska Department of Economic Development, P.O. Box 94666, Lincoln, Nebraska 68509-4666

Sergeant's Pet Care

	<u>Vendor</u>	<u>Equipment</u>	<u>Fair Market Value</u>
2012-08	Laminar Flow Inc	Pipronil Blending Equipment	128,273
	WMC Mechanical	Recirculating Downflow Booth Mixing Tanks	131,093
2012-11	Heritage Equipment Co.	Shampoo Mixing Tanks - Omaha	73,800
	Heritage Equipment Co.	Freight	3,500
	Heritage Equipment Co.	Freight	3,500
2012-04	Tech Depot	Several Lenovo ThinkPad, Base, Dock	360
	Tech Depot	Several Lenovo ThinkPad, Base, Dock	15,898
	Tech Depot	Several Lenovo ThinkPad, Base, Dock	16,389
	Tech Depot	Several Lenovo ThinkPad, Base, Dock	4,600
	Tech Depot	Several Lenovo ThinkPad, Base, Dock	1,902
	Tech Depot	Several Lenovo ThinkPad, Base, Dock	4,600
	Apple (PD to A Shaddy)	PCs, Hardware	875
	Apple (PD to A Shaddy)	PCs, Hardware	6,471
2012-05	Dell	IBM System x3850 X5 7143Xeon E7-8860 2.26 GHz	13,983
	Dell	IBM System x3850 X5 7143Xeon E7-8860 2.26 GHz	4,625
	Dell (Pd to A. Shaddy)	IBM System x3850 X5 7143Xeon E7-8860 2.26 GHz	6,418
2012-23A	Anixer	Office/Plant Move Technology ST	349
	Ingram Micro	Office/Plant Move Technology ST	56,987
2012-23B	Sentrix	Security System/CCTV	68,789
	Sentrix	Security System/Card Access	4,213
	Sentrix	Security System/Cameras	(700)
			545,928

Sergeant's Pet Care

Metro Leases: 1680	119,206.26
1681	698,100.65
NMHG	132,042.12

Project #	Vendor	
9	Interior Construction	82,215.00
9	Interior Construction	25,605.00
9	Interior Construction	16,418.00
9	Interior Construction	29,105.00
9	Interior Construction	89,369.00
9	Goff's Enterprises	40,860.26
9	Brase Electrical	19,214.00
9	Terry McGill	19,011.00
9	Terry McGill	46,024.00
9	Univeral Flooring	19,657.50
9	Brase Electrical	16,936.00
9	Renze Display	16,004.35
10	Schawe Tile & Floor	46,250.00
10	Mike Steigleder Srv	10,000.00
10	Mike Steigleder Srv	8,628.00
10	Mike Steigleder Srv	10,000.00
10	Interior Construction	22,837.50
10	Kure Associates	19,029.55
10	Keystone Glass	44,623.00
10	Mike Steigleder Srv	14,969.00
10	Ingram Micro	56,986.51
10	Thermal Services	10,575.00
10	Schewe Tile & Floor	46,500.00
10	Midwest Security Laminations	23,179.70
10	Thermal Services	31,238.00
11	Heritage Equipment Co	15,308.00
11	Heritage Equipment Co	15,308.00
11	Heritage Equipment Co	73,800.00
11	Millard Manufacturing	32,400.00
11	Eyman Plumbing	90,733.00
11	Eyman Plumbing	20,848.81
11	M. Davis Group	233,450.00
12	Speedshelf Systems	49,345.00
14	American Crane & Rigging	62,500.00
14	American Crane & Rigging	6,000.00
14	American Crane & Rigging	10,500.00
14	American Crane & Rigging	10,000.00
15	Brase Electrical	92,000.00
15	Brase Electrical	70,000.00
15	Brase Electrical	47,000.00
15	Brase Electrical	19,073.68
15	Brase Electrical	19,576.63
15	Brase Electrical	23,133.65
17	Thermal Services	115,408.00
18	Brase Electrical	20,264.62
18/19	Innovative Lab	69,567.75
29	Renze Display	26,876.06
	Building & land	4,675,350.56
		7,513,029.16

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE
593-4155
www.sarpy.com

ADMINISTRATOR Mark Wayne
DEPUTY ADMINISTRATOR Scott Bovick
FISCAL ADMIN./PURCHASING AGT. Brian Hanson



<u>COMMISSIONERS</u> Don Kelly District 1 Jim Thompson District 2 Tom Richards District 3 Brenda Carlisle District 4 Jim Warren District 5

MEMO

To: Sarpy County Board

From: Brian Hanson

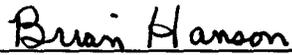
Re: Sergeant's Pet Care Block Grant Draw Down

The Sarpy County Board authorized the application for a Community Development Block Grant on behalf of Sergeant's PetCare Products (which was subsequently acquired by Perrigo Company). The grant application has been approved by the Nebraska Department of Economic Development (NDED) and Sergeant's has met all of the requirements precedent to a draw down of funds.

The attached Request for CDBG Project Funds will request NDED to remit the full \$500,000 grant award to Sarpy County. The funds will then be forwarded to Sergeant's.

Please let me or Scott Bovick know if you have any questions.

February 6, 2013



Brian E. Hanson

BEH/dp

cc: Mark Wayne
Scott Bovick
Deb Houghtaling