

**BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE LETTER OF SUPPORT AND APPLICATION
FOR THE JUSTICE ASSISTANCE GRANT (JAG) OFFERED THROUGH THE NEBRASKA CRIME
COMMISSION FOR A MENTAL HEALTH CASE MANAGEMENT PROGRAM**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

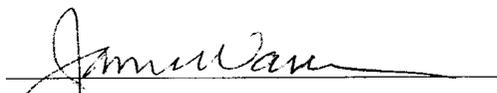
WHEREAS, a Justice Assistance Grant (JAG) is available through the Nebraska Crime Commission; and,

WHEREAS, Sarpy County is requesting funding to begin a Mental Health Intensive Case Management Program through Pretrial Release Services; and,

WHEREAS, Sarpy County is committed to and supports an Mental Health Intensive Case Management Program; and,

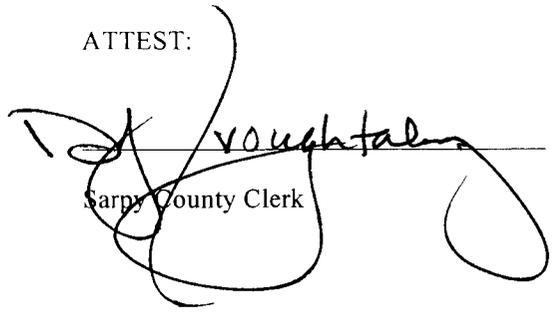
NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Sarpy County Chairman is hereby authorized to sign the JAG application and letter of support for a Mental Health Intensive Case Management Program.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 30th day of July, 2013.


Sarpy County Board Chairman



ATTEST:


Sarpy County Clerk

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Don Kelly District 1
Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

To: Sarpy County Board

From: Lisa A. Haire

Re: Mental Health Intensive Case Management Grant Application

On July 30, 2013 the County Board will be asked to authorize the Chairman to sign the grant application and letter of support for the Mental Health Intensive Case Management Program. The grant application is a Byrne/Justice Assistance Grant (JAG) offered through the Nebraska Crime Commission.

Sarpy County is requesting \$100,253 for an Intensive Mental Health Case Management Program. \$68,753 for one full-time Pre-trial Services employee to manage case load, \$13,000 for contracts with a service provider for mental health/substance abuse evaluations and services, contracts with I-Securetrac and Vigilnet for GPS and Continuous Alcohol Monitoring (CAM), \$5,000 will be requested for mileage, cab fare and/or bus fare for travel to and from appointments and court dates, \$6,000 for drug testing supplies, an office chair, and cell phone, \$2,500 for a computer, iPad, and office desk. Additionally, \$5,000 will be requested for medication vouchers and medical services for clients.

There is no match required, however, in order to strengthen the grant application; the County will contribute a portion of the salaries of two Pre-Trial employees to the grant application.

Please contact Danielle Richler at (402) 593-4301 or myself with any questions or concerns.

July 26, 2013

Lisa A. Haire

593-1565

lhaire@sarpy.com

cc: Mark Wayne
Brian Hanson
Scott Bovick
Jeff Davis
Danielle Richler
Dan Williamson
Deb Houghtaling

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Don Kelly District 1
Jim Thompson District 2
Tom Richards District 3
Brenda Carlisle District 4
Jim Warren District 5

July 30, 2013

Nebraska Crime Commission
301 Centennial Mall South
PO Box 94946
Lincoln, NE. 68508

The Sarpy County Board of Commissioners supports a Mental Health Intensive Case Management Program. There are significant challenges resulting from individuals with untreated mental illness who are in custody or pending trial. With start-up funding, Sarpy County can begin to implement a program through Pretrial Release which can offer supervision while also offering services such as treatment through a contracted provider, medication and housing assistance, assistance with applying for aid, and transportation to and from appointments and court dates. This program will utilize resources to help individuals get the help they need while also promoting public safety.

The Sarpy County Mental Health Intensive Case Management Program will be an important first step in providing mentally ill persons involved in the criminal justice system services to help establish independent living skills, manage their mental illness and reduce their future contacts with the criminal justice system.

Once again the Sarpy County Board of Commissioners supports this application and requests positive consideration from the Crime Commission.

Sincerely,

Jim Warren
Chairman

Sarpy County Board of Commissioners

State Use Only

Grant # _____

**NEBRASKA CRIME COMMISSION
GRANT APPLICATION**
Byrne/JAG
FY2013

1. Applicant Name: (Agency/Organization) The applicant <u>must</u> be the agency that will receive and disburse the grant funds.	Name: Sarpy County	Telephone (402)593-1565 Fax (402)593-4303
2. Federal Employer ID # of Applicant: The Federal Identification Number must be the nine digit number of the applicant.	47-600-6504	
3. Address:	1210 Golden Gate Drive Papillion, NE 68046-2839 (Please include last four digits of zip code)	
4. Project Title: Sarpy County Mental Health Intensive Case Management Program		
5. Project Director: (Receives all grant correspondence)	Name: Lisa Haire Telephone(402)593-1565 Fax (402)593-4303	
	Email: lhaire@sarpy.com	
	Address:1210 Golden Gate Drive Papillion, NE 68046-2839 (Please include last four digits of zip code)	
6. Project Coordinator: (Contact Person)	Name: Danielle Richler Telephone(402)593-4301 Fax (402)593-2344	
	Email: drichler@sarpy.com	
	Address: 1210 Golden Gate Drive Papillion, NE 68046-2839 (Please include last four digits of zip code)	
7. Fiscal Officer: (Cannot be Project Director)	Name: Brian Hanson Telephone(402)593-2349 Fax (402)593-4303	
	Email: bhanson@sarpy.com	
	Address: 1210 Golden Gate Drive Papillion, NE 68046-2839 (Please include last four digits of zip code)	
8. Authorized Official: (NOTE: The authorized official would include: county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)	Name: Jim Warren Telephone(402)593-4155 Fax (402)593-4300	
	Email: jwarren@sarpy.com	
	Address: 1210 Golden Gate Drive Papillion, NE 68046-2839 (Please include last four digits of zip code)	

9. Proposed Project Period: From: October 1, 2013

To: September 30, 2014

10. Previous 2-Years Commission Funding for This Project: N/A

11. Area(s) Served by Project: All of Sarpy County, Nebraska including the cities of Bellevue, LaVista, Papillion, Springfield, Gretna and surrounding rural areas.

Grant #:

Amount:

Grant #:

Amount:

12. Type of Agency:

- State Agency
- Unit of Local Government
- Private Non-Profit
- Native American Tribe or Organization
- Technology
- Other

13. If Awarded, These Funds Will:

- Create New Service/Activity
- Enhance Existing Program
- Continue Existing Program
- Technology
- Other

14. Program Area

- Law Enforcement Programs
- Prosecution and Court Program
- Prevention and Education Programs
- Corrections and Community Corrections Programs
- Drug Treatment Programs
- Planning, Evaluation, and Technology Improvement Programs
- Crime Victim and Witness Programs (Other than compensation)
- Other:

15. For Task Forces Only

Total number of law enforcement officers actively conducting task force investigations on a full time basis, regardless of funding source.

How many of these investigators are Nebraska State Patrol officers?

How many of these investigators are local law enforcement officers?

16. Sustainability Plan

Please submit a copy of your current **SUSTAINABILITY PLAN**

Sustainability Plan has been established

Timeframe: **Established**

**NEBRASKA CRIME COMMISSION
BUDGET SUMMARY**

Category	Requested Amount	Match Share	Total Project Cost
A. Personnel	\$68,753	\$18,583	\$87,336
B. Consultants/Contracts	\$13,000	\$0	\$13,000
C. Travel	\$5,000	\$0	\$5,000
D. Supplies/ Operating Expenses	\$6,000	\$0	\$6,000
E. Equipment	\$2,500	\$0	\$2,500
F. Other Costs	\$5,000	\$0	\$5,000
TOTAL AMOUNT	\$100,253	\$18,583	\$118,836
% Contribution	84%	16%	100%

CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Name of Authorized Official: Jim Warren
Title: Chairman, County Board of Commissioners
Address: 1210 Golden Gate Drive
City, State, Zip: Papillion, NE 68046-2844
Telephone: 402-593-4155
Signature: 
Date: July 30, 2013

(* NOTE: The authorized official would include: county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)

Personnel Budget Narrative and Job Descriptions

Funding is being requested for one Full-time Intensive Case Manager to provide comprehensive needs support to participants in the Sarpy County Mental Health Intensive Case Management Program. This person will be responsible for providing intensive case management services for clients including assistance with receiving appropriate mental health/substance abuse treatment, applying for benefits, establishing housing and entering education or job placement programs. Additionally, the Case Manager will provide participant transportation to and from appointments as needed.

One Case Manager at \$45,644/year + \$23,109 for benefits = \$68,753

Retirement	\$ 3,081
Social Security	\$ 3,492
Health Ins.	\$15,484
Dental Ins.	\$ 792
Life & AD&D	\$ 73
LTD	\$ 187
<u>Total Benefits</u>	<u>\$23,109</u>

Total Personnel Request: \$68,753

Sarpy County will contribute \$18,583 as matching personnel funds. The Pre-trial Services Director will manage and oversee the duties of the Case Supervisor, providing direct services as needed and general program oversight. The Director will spend 10% of the time working with the Mental Health Intensive Case Management Program and this salary will be used as in-kind matching funds for this grant. Additionally, the Sarpy County Supervision Specialist will also contribute at least 25% of his time to working with the Program. This employee is a Licensed Mental Health Practitioner (LMHP), responsibilities include: screening persons for participation in the program, obtaining past health and criminal records, making recommendations as to appropriateness for participation, and data gathering for evaluation purposes.

\$72,082/year x 10 % = \$ 7,208

\$45,500/year x 25% = \$ 11,375

TOTAL \$ 18,583

Total In-Kind Match Contribution: \$18,583

Category A - Personnel

Position	Annual Salary	% Time Devoted	Amount Requested	Match	Subtotal	Requested Fringe	Match Fringe	TOTAL COSTS
Mental Health Intensive Case Manager	\$45,644/year	100%	\$45,644	\$0	\$45,644	\$23,109	\$0	\$68,753
Pre-Trial Release Services Director	\$72,082/year	10%	\$0	\$7,208	\$7,208	\$0	\$0	\$7,208
Pre-Trial Supervision Specialist (LMHP)	\$45,500/year	25%	\$0	\$11,375	\$11,375	\$0	\$0	\$11,375
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
Total Personnel Budget								
			Amount Requested	Match	Subtotal	Fringe Requested	Fringe Match	TOTAL COSTS
			\$45,644	\$18,583	\$64,227	\$23,109	\$0	\$87,336

See Attached Job Descriptions



JOB DESCRIPTION



Class Title: PRE-TRIAL & COMMUNITY SERVICES DIRECTOR
Department: Adult Pre-Trial Release and Community Service
Division:
Date: July 1, 2012
Revision Dates:

Grade Number: UC/11
FLSA: Exempt
Union: N/A
Location: West Annex
OCC #:

GENERAL PURPOSE

Under the general supervision of the County Administrator, with regular direction from the Pre-Trial Release Program Judicial Committee, consistently apply the directives of the presiding or assigned County & District Court Judges. Perform a variety of complex supervisory, administrative, and technical work in the administration of the Adult Pre-Trial Release and Community Service Programs. Perform professional assessments on criminal justice offenders, offering information, practical assistance, and reports to the County and District Courts. Manage court-ordered community service programs.

SUPERVISION EXERCISED

Exercises supervision over the Adult Pre-Trial Release Program staff, Adult and Juvenile Program Coordinators, college students working in the community service office for college credit, volunteer program.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Design, develop, implement, and manage the policies and procedures for the Adult Pre Trial Release Program and Community Service Program, in conjunction with court approval.

Provide direction to staff members to ensure the smooth operation of the program.

Ensure that assigned areas of responsibility are performed within budget; perform cost control activities; monitor expenditures in departments for adherence to sound fiscal control; prepare annual budget requests; ensure effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Prepare work schedules, and expedite workflow; evaluate and standardize procedures to improve efficiency and effectiveness of operations.

Serve as a liaison between offenders and the Criminal Justice system.

Perform professional, non-advocacy comprehensive intake and assessment services on offenders.

Prepare and provide accurate and timely reports and offender assessments to the District and County Court judges.

Coordinate through outside agencies for counseling referrals and other services as needed.



JOB DESCRIPTION



Compile and maintain statistical information for grant reporting purposes, budget planning, and implementation.

Prepare a variety of studies, reports, and related information for decision-making purposes.

Develop new programs offered by the program; coordinate in-service training.

Develop and maintain community outreach programs with Law Enforcement and Criminal Justice System.

Assist in development and training of staff.

Conduct presentations.

Coordinate and monitor records of client hours worked and dollar amounts saved by the county.

Work with Human Service agencies establishing needs and providing appropriate clients.

Supervise the court ordered Community Service and Offender Work programs, paying special attention to placement of clients.

Interact with probationers, probation officers, and judges regarding those pending revocation and possible jail time due to lack of compliance of their Community Service/Offender Work Program obligation.

Recruit and orientate agencies willing to provide clients with community service opportunities.

PERIPHERAL DUTIES

Serve as a Member of the Criminal Justice Committee; serve on the Adult Pre-Trial Release Program subcommittee.

Attend seminars and workshops related to departmental duties and responsibilities.

Serve as a member of various employee committees, as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

Graduation from a college or university with a bachelor's degree in human services, criminal justice, business management, public administration or a closely related field, and

Four (4) years of Management experience; or

Approved combination of training, education, and experience that would provide equivalent knowledge, skills, and abilities may be substituted for the stated education and experience.



JOB DESCRIPTION



Necessary Knowledge, Skills, and Abilities:

Considerable knowledge of and ability to use assessment methods and techniques

Considerable knowledge of the criminal justice system and procedures

Working knowledge of applicable County, State, and Federal laws, and policies and regulations which impact departmental activities

Working knowledge of referral resources and processes, social work, and the principles of human services

Working knowledge, and ability to use, computers and Microsoft Office software

Skill in effective verbal and written communication with ability to communicate and interact effectively while maintaining tact and professionalism

Effective communication and managerial skills; skill in public speaking

Ability to plan a personal work schedule, set priorities, and meet deadlines while managing frequent interruptions

Ability to communicate effectively, in English, both verbally and in writing

Ability to maintain detailed and accurate records and data

Ability to maintain confidentiality of program information

Ability to operate tools and equipment including, multi-line phone, computer, typewriter, printer, 10-key calculator, scanner, copier, fax, tape recorder, personal electronic devices; monitoring equipment; and drug testing tools

Ability to establish and maintain effective working relationships with clients, employees, supervisors, officials, other agencies, and the general public

SPECIAL REQUIREMENTS:

Must have and maintain throughout employment a valid Drivers' License, as well as meet eligibility requirements of "acceptable driver standards" as defined by the County.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit/remain stationary, talk, and hear (i.e. communicate), and operate/manipulate equipment (ex: use hands to finger, handle, or feel objects, tools, or controls).

The employee is occasionally required to walk/move about, bend, and reach.



JOB DESCRIPTION



The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The noise level in the work environment is usually quiet in the office, and moderate when conducting assessments and visits outside the office. Due to the nature of the position, the employee must be available days, nights, weekends, and holidays.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Elected Official/Department Head Signature: _____

Date: _____

Human Resources Director Signature: _____

Date: _____



JOB DESCRIPTION



Class Title: SUPERVISION SPECIALIST
Department: Adult Pre-trial and Community Service
Division: Adult Pre-trial Service
Date: July 20, 2007
Revision Dates: 09/10; 06/12; 07/12

Grade Number: C/5
FLSA: Non-Exempt
Union: N/A
Location: Annex
OCC#:

GENERAL PURPOSE:

Under the general supervision of the Pre-Trial-Community Services Director, supervise and monitor Pre-trial defendants in the community. Perform a variety of skilled technical and administrative work requiring moderate independent judgment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Supervise defendants placed in the community utilizing guidelines set up by the Court.

Create and maintain records of client contact and activities.

Administer drug and alcohol tests.

Conduct, score, and interpret assessment and evaluation tools.

Coordinate and consult with social service agencies, community groups, private practitioners, clergy, and law enforcement agencies regarding defendant's needs.

Attend bond hearings as required by the Director.

Prepare and provide accurate and timely reports and offender assessments to the Director, District Court and County Court Judges.

Assist the Director in obtaining background and reference information on defendants.

Coordinate with other Law Enforcement Departments for monitoring, visits, and compliance within guidelines.

Assist with supervising program participants in the community utilizing guidelines set up by the Court.

PERIPHERAL DUTIES:

Serve as member of Pretrial sub-committee.

Serve as member of various employee committees, as assigned.

Perform other duties as assigned by the Director of Pre-Trial-Community Services.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

Graduation from High School or GED required; college standing of Junior or Senior level in Criminal Justice, Human Services, Law or Social Work preferred and

Two (2) years' experience in supervision of offenders; Retired law enforcement or probation experience with supervision duties preferred.



JOB DESCRIPTION



Approved combination of training, education, and experience that would provide equivalent knowledge, skills, and abilities may be substituted for the stated education and experience.

Necessary Knowledge, Skills, and Abilities:

- Working knowledge of assessment methods and techniques
- Working knowledge of referral resources and processes
- Working knowledge of principles of human services
- Knowledge of social work, criminal justice system and procedures
- Working knowledge of, and ability to use, computers and Microsoft Office software
- Working knowledge of current office practices and procedures
- Knowledge of proper English usage, including spelling, grammar and punctuation
- Skill in executing effective customer service practices
- Ability to understand and follow instructions
- Ability to work under pressure with frequent interruptions
- Ability to prioritize work
- Ability to carry out assignments to completion within time constraints
- Ability to communicate effectively, in English, both verbally and in writing
- Ability to maintain confidential information
- Ability to operate standard office equipment including, but not limited to, multi-line phone, computer, typewriter, printer, 10-key calculator, scanner, fax, copier, tape recorder, personal electronic devices, monitoring equipment, and drug testing tools
- Ability to use and skill with drug testing and electronic monitoring equipment
- Ability to establish and maintain effective working relationships with clients, employees, supervisors, other agencies, and the general public

SPECIAL REQUIREMENTS:

- Must have and maintain throughout employment a valid Drivers' License, as well as meet eligibility requirements of "acceptable driver standards" as defined by the County.
- Must maintain certification in Preliminary Breath Testing (PBT).

PHYSICAL DEMANDS & WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.



JOB DESCRIPTION



While performing the duties of this job, the employee is frequently required to sit/remain stationary, talk, and hear (i.e. communicate / exchange information), as well as operate/manipulate equipment (e.g. use hands to finger, handle, or feel objects, tools, or controls). The employee is occasionally required to walk/move about, stand/remain upright, as well as reach, bend, and stoop.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

While performing the duties of this job, the employee occasionally will be exposed to outside weather conditions, and to temperature variations, wet and/or humid conditions.

The noise level in the work environment is usually moderately quiet in the office, and moderate to loud in the field. Due to the nature of the department, the employee must be available days, nights, weekends, and holidays.

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various type of work that may be performed. The omission of specific statement of duties does not exclude them from the position if the work is similar, related or logical assignment to the positions.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Official/Dept. Head Signature: _____

Date: _____

Human Resources Director Signature: _____

Date: _____



JOB DESCRIPTION



CLASS TITLE: Case Manager
DEPARTMENT: Adult Pre-trial and Community Services
DIVISION: Mental Health
DATE: July 16, 2013

GRADE: C6
FLSA: Non-Exempt
Union: N/A
LOCATION: Annex
CLASS:

GENERAL PURPOSE

Under the direction of the Pre-Trial/Community Services Director, perform a variety of skilled technical and administrative work requiring moderate independent judgment, and supervise and provide case management services to clients in the Mental Health Division of Pretrial Services.

ESSENTIAL FUNCTIONS

Establish and maintain effective working relationships with clients, Officials, supervisors, employees, attorneys, judges, law enforcement staff, other health care professionals, other agencies, and the general public.

Consult and collaborate with other mental health professionals in order to develop an individual treatment plan.

Plan, develop, and provide intensive case management services with clients.

Review and discuss individualized treatment plan.

Engage client in areas such as symptom identification and education, relapse prevention, coping skills, activities of daily living, and health management.

Coordinate and consult with social service agencies, community groups, private practitioners, clergy, and law enforcement agencies regarding client's needs.

Work with families and the community to assist clients in planning for future needs and goals.

Create and maintain accurate records and reports of client contact and activities.

Administer drug and alcohol tests.

Report to work with regular, predictable, and consistent attendance.

Peripheral Duties

Provide transportation for clients as needed.

Serve as member of various committees, as assigned.

Perform other duties as assigned.

MINIMUM QUALIFICATIONS

Education and Experience

Bachelor's degree* in Social Work, Human Services, Psychology, or Sociology.

Two (2) years' experience in performing case management in the Mental Health field.

Current experience with electronic monitoring preferred.



JOB DESCRIPTION



**Approved education beyond the minimum required may be substituted for up to two (2) years of stated experience.*

Special Requirements

Must have and maintain throughout employment a valid Drivers' License, as well as meet eligibility requirements of "acceptable driver standards" as defined by the County.

Must obtain and maintain certification in Preliminary Breath Testing (PBT).

Necessary Knowledge, Skills, and Abilities:

Working knowledge of mental illness and psychiatric treatment

Working knowledge of social work/counseling methods, techniques, and applications

Working knowledge of the criminal justice system, including law enforcement and corrections, with an emphasis on court proceedings

Working knowledge of behavior associated with psychiatric disorders, psychiatric terminology, and the effects and adverse reactions of psychotropic medications

Working knowledge of the environmental and cultural factors inherent in social work, treatment, and counseling

Working knowledge of, and ability to use, computers, and Microsoft Office software

Working knowledge of current office practices and procedures

Skill in the use of professional interviewing techniques to obtain basic information

Ability to deal with individuals of diverse cultural and socio-economic backgrounds

Ability to navigate effectively in stressful and/or emotionally-charged situations

Ability to accurately prepare and maintain various records, reports, correspondence, and other departmental documents

Ability to organize and prioritize tasks

Ability to exercise sound, objective judgment while working independently with strict adherence to established departmental policies and procedures

Ability to carry out assignments to completion within time constraints

Ability to communicate effectively, in English, both verbally and in writing

Ability to manage confidential and sensitive information

Ability to use drug testing and electronic monitoring equipment

Ability to operate standard office equipment including, but not limited to, multiline phone, computer, printer, 10-key calculator, scanner, fax, copier, tape recorder, personal electronic devices, monitoring equipment, and drug testing tools



JOB DESCRIPTION



PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit/remain stationary, and operate/manipulate equipment (e.g. use hands to finger, handle, or feel objects, tools, or controls). The employee is occasionally required to walk/move about, stand/remain upright, as well as reach, bend, and stoop. The employee must be able to frequently lift and/or maneuver up to 10 pounds, and occasionally lift and/or maneuver up to 50 pounds. The employee must have the physical ability to protect oneself and control combative or disruptive persons.

Required sensory abilities include vision, smell, hearing and touch. Visual abilities, correctable to normal ranges, include close, distance, and color vision as well as the ability to adjust focus. Communication abilities include the ability to talk (verbal exchange) and hear within normal ranges.

While performing the duties of this job, the employee occasionally will be exposed to outside weather conditions, temperature variations, and wet and/or humid conditions. The noise level in the work environment is usually moderately quiet in the office, and moderate to loud in the field. Due to the nature of the department, the employee must be available days, nights, weekends, and holidays.

SELECTION GUIDELINES

Formal application, rating of education and experience, interview, reference checks, successful completion of a national criminal background check, successful completion of a pre-employment drug screen, and other job related tests or checks as may be required.

DISCLAIMER

The job description is current as of the date signed. Any omission of specific statements does not exclude them from the position if they are similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Department Head:  Date: 7/25/13

Human Resources Director:  Date: 7/25/13

Consultants and Contracts Budget Narrative

Sarpy County will contract with a Service Provider to conduct mental health and substance abuse evaluations, and provide psychiatry and counseling services as needed for participants in the program.

The population to be served by the program is largely indigent and unable to pay for services to address mental illness. The contracted Service Provider will conduct mental health and substance abuse evaluations and provide limited counseling/therapeutic services. The program will also depend on the provider to assist in making referrals for community based programs and services.

Contracting with a provider will allow services to be provided onsite.. Providing services onsite minimizes the risks of missed appointments and helps ensure that reports and evaluations are provided to the Court and other relevant parties in a timely manner, and will reduce the necessity for Court hearings to be continued due to information not being available when needed. Contracting with a service provider will allow for continuity in methods of conducting evaluations and offering and implementing recommendations.

Costs for these services range by provider. In looking at several providers in the area, substance abuse evaluations cost approximately \$190. Mental health evaluations generally cost about \$250, and are conducted by a clinical psychologist or psychiatrist. Providers offer counseling services for roughly \$100 per session. These prices would apply to clients with private insurance or Medicaid. Agencies offer a sliding fee scale based on income for clients without any type of insurance. Monies allocated to contract with a provider would help offset the costs associated with co-pays, sliding fee rates and other out of pocket expenses. Strict criteria will be developed to determine who is eligible for funding with these dollars.

Courts frequently order evaluations as a condition of bond, as part of a Pre-sentence Investigation, or prior to sentencing. Typically, following the recommendations of evaluations is part of Court orders as well. In dealing with a predominately indigent population, it is difficult to get evaluations completed; finances, lack of understanding of Court orders, and issues with reliable transportation make it difficult for this population to obtain services. Contracting with a provider will be an important piece of this program, as it will allow the process to be streamlined and reasonably assure Court orders are followed and the information required is available in a timely manner.

Total Request for Service Provider Costs: \$10,000

CATEGORY B – CONSULTANTS AND CONTRACTS

1. PURPOSE: Contract with service provider for mental health evaluations and services					
2. TYPE OF CONSULTANT:			<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Organization	
3. CONSULTANT FEES:					
	Rate	# Hours	Amount Requested	Applicant's Match	Total Cost
Preparation Fees			\$10,000	\$0	\$10,000
Presentation Fees			\$	\$	\$
Travel Time Fees			\$	\$	\$
Total			\$10,000	\$0	\$10,000

4. TRAVEL EXPENSES:					
a. Mileage					
Total Miles		X .565	\$	\$	\$
b. Air Fare					
From		to	\$	\$	\$
From		to	\$	\$	\$
c. Meals					
# of days		X\$	\$	\$	\$
# of days		X\$	\$	\$	\$
d. Lodging					
# of nights		X\$	\$	\$	\$
# of nights		X\$	\$	\$	\$
e. Other Costs (Must Also Be Explained in Budget Narrative)					
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
5. TOTAL COST:			\$10,000	\$0	\$10,000

Consultants and Contracts Budget Narrative

Currently, the Sarpy County Pretrial Release Program has contracts with vendors to provide electronic monitoring for defendants on supervised release. The contracts are with Vigilnet for the Continuous Alcohol Monitor (CAM) and with I-SecureTrac for GPS monitoring. The availability of these devices plays a critical role in the Judges' decisions to release defendants from jail. The use of these devices would be crucial the Mental Health Case Management Program. Electronic monitoring devices promote community safety, offer victims a level of comfort, and help ensure compliance with Court orders. These devices are an essential tool in reporting compliance to the Court.

The Continuous Alcohol Monitor (CAM) costs \$9.95/day and GPS monitor costs \$5.50/day. Approximately 35% of defendants placed on Pretrial Release are subject to electronic monitoring. An estimated 32% (n=44) of defendants currently supervised by Pretrial Services have some form of mental illness. Utilizing these figures, it can be assumed that approximately 15 Mental Health Case Management clients would be subject to electronic monitoring. Recognizing that the average length of participation in Pretrial Services is 99 days, approximately \$12,000-\$15,000 will most likely be spent on electronic monitoring; the requested \$3,000 will contribute to funding this critical aspect of the program.

Total Request for GPS and Continuous Alcohol Monitoring (CAM) services: \$3,000

CATEGORY B – CONSULTANTS AND CONTRACTS

1. PURPOSE: Contract for GPS monitoring and Continuous Alcohol Monitoring (CAM) providers					
2. TYPE OF CONSULTANT:			<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Organization	
3. CONSULTANT FEES:					
	Rate	# Hours	Amount Requested	Applicant's Match	Total Cost
Preparation Fees			\$3,000	\$0	\$3,000
Presentation Fees			\$	\$	\$
Travel Time Fees			\$	\$	\$
Total			\$3,000	\$0	\$3,000
4. TRAVEL EXPENSES:					
a. Mileage					
Total Miles		X .565	\$	\$	\$
b. Air Fare					
From		to	\$	\$	\$
From		to	\$	\$	\$
c. Meals					
# of days		X\$	\$	\$	\$
# of days		X\$	\$	\$	\$
d. Lodging					
# of nights		X\$	\$	\$	\$
# of nights		X\$	\$	\$	\$
e. Other Costs (Must Also Be Explained in Budget Narrative)					
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
5. TOTAL COST:			\$3,000	\$0	\$3,000

Travel Expenses Budget Narrative

Funding is being requested for local travel costs in order to assist clients in getting to and from counseling/psychiatry appointments, court appearances, and other local travel as needed by clients participating in the program. Travel has been shown to be a barrier for residents of Sarpy County as there is minimal public transportation offered in the area.

Whenever necessary, the Sarpy County Community Service van will be used to transport participants/clients to and from appointments. On some occasions, it may be necessary to utilize local cab companies or other public transportation such as buses when needed.

Costs are calculated at: Mileage: Approx. 300 miles per month x 12 months x .565 per mile = \$2,034

Cab fare is estimated at: \$25.00 per one-way ride x 100 rides = \$2,500

Bus fare is estimated at: \$466 (1.25 or 1.50 per one way trip)

Total Request for Travel Expenses: \$5,000 for participant travel to and from appointments, court dates, home, and other necessary in town travel.

CATEGORY C – TRAVEL EXPENSES

Note: If needed, please copy this form and complete for each travel purpose.

1. Travel Purpose: Transporting clients to and from appointments, meetings, court dates						
2. Type of Travel <input checked="" type="checkbox"/> Local <input type="checkbox"/> In-State <input type="checkbox"/> Out-Of-State						
3. Position (s) which will be traveling for this purpose:						
Case Manager transporting clients and/or bus and cab fare to and from appointments and court dates						
4. Cost Breakdown:						
				Amount Requested	Applicant's Match	Total Cost
a. Mileage						
Total Miles	3,600	X .565	\$2,034	\$	\$2,034	
b. Air Fare						
From		to		\$	\$	\$
From		to		\$	\$	\$
c. Meals						
# of days		X \$		\$	\$	\$
# of days		X \$		\$	\$	\$
d. Lodging						
# of nights		X \$		\$	\$	\$
# of nights		X \$		\$	\$	\$
e. Other Costs (Must Also be Explained in Budget Narrative)						
Vouchers for cab fare		\$2,500	\$2,500	\$0	\$2,500	
Vouchers for bus fare		\$466	\$466	\$0	\$466	
		\$	\$	\$	\$	
5. TOTAL COST FOR THIS PURPOSE:				\$5,000	\$0	\$5,000

Supplies and Operation Expenses Budget Narrative

The Case Manager will spend about 50% of the time out of the office. This will require access to a cell phone in order to be contacted as needed by the clients, county personnel, counselors and therapists. Clients will be required to check in periodically and call if they are ill or cannot make it to appointments for any reason. Other county personnel will need to have a way to contact the Case Manager if situations should arise while the Case Manager is out of the office. The Case Manager will need a way to contact the rest of the staff to discuss progress or to report on problems. Additionally, for safety reasons, the Case Manager must have access to a phone at all times should a situation arise where additional help is needed.

\$75 per month x 12 months = \$900

The Case Manager will require an office chair while working and conducting Case Management responsibilities in the Pretrial Release office.

Office Chair = \$200

The Sarpy County Mental Health Intensive Case Management Program will provide drug testing to participants involved in the program. Funds requested in this proposal will be used to purchase 1,225 drug tests at approximately \$4.00 per test for a total cost of \$4,900. The 1,225 drug tests will allow the staff to perform drug testing for a one year period. Drug testing will be done on a random and regular basis for the duration of involvement in program.

Drug Testing Supplies = \$4,900

Total Request for Supplies/Operating Costs: \$6,000

CATEGORY D – SUPPLIES AND OPERATING EXPENSES

1. SUPPLIES:

Item	Quantity	Unit Price	Amount Requested	Applicant's Match	Total Cost
Drug Testing Supplies	1,225	\$4.00	\$4,900	\$0	\$4,900
Office Chair	1	\$200	\$200	\$0	\$200
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
SUPPLIES SUBTOTAL			\$	\$	\$

2. OPERATING EXPENSES – (Note Special Instructions):

	Rate(per month)	Amount Requested	Applicant's Match	Total Cost
Rent – Equipment		\$	\$	\$
Rent – Facilities		\$	\$	\$
Telephone	Cell phone \$75/month	\$900	\$0	\$900
Utilities		\$	\$	\$
Auto Lease		\$	\$	\$
Photo Copying		\$	\$	\$
Printing		\$	\$	\$
Non-consultant Contract Help				
Other:		\$	\$	\$
		\$	\$	\$
OPERATING EXPENSES SUBTOTAL		\$6,000	\$0	\$6,000

TOTAL SUPPLY COST		\$6,000	\$0	\$6,000
--------------------------	--	---------	-----	---------

Equipment Budget Narrative

Funding is being requested for one desk-top computer for use by the Case Manager in order to store electronic documents, assist with clerical responsibilities associated with the Program, type word documents and excel spreadsheets.

One computer and related software = \$1,500

Funding is being requested for one iPad for use by the entire Mental Health Intensive Case Management Staff. The iPad will be used by the Case Manager and/or other Mental Health Case Management staff while out of the office working directly with clients, during court appearances, for training, and while assisting with assessments in the County Jail. At least 50% of the Case Manager's time will be out of the office and access to computer files will be essential during these time periods.

One iPad and case= \$500

Funding is being requested for one office desk to be used by the Case Manager in the Pretrial Release Services office.

One office Desk = \$500

Total Request for Equipment: \$2,500

CATEGORY F – EQUIPMENT

Section 1. Program Related					
Item	Quantity	Unit Price	Amount Requested	Applicant's Match	Total Cost
Computer and related software	1	\$1,500	\$1,500	\$0	\$1,500
iPad/Case	1	\$500	\$500	\$0	\$500
			\$	\$	\$
			\$	\$	\$
Subtotal			\$2,000	\$0	\$2,000

Section 2. Office Related					
Item	Quantity	Unit Price	Amount Requested	Applicant's Match	Total Cost
Desk	1	\$500	\$500	\$0	\$500
		\$	\$	\$	\$
		\$	\$	\$	\$
Subtotal			\$500	\$0	\$500

Section 3. Household/Maintenance Related					
Item	Quantity	Unit Price	Amount Requested	Applicant's Match	Total Cost
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
Subtotal			\$	\$	\$

Section 4. Total Equipment Expense				
		Amount Requested	Applicant's Match	Total Cost
Total Equipment Expenses		\$2,500	\$0	\$2,500

Other Costs Budget Narrative

Funding is being requested to provide vouchers for medical services and medication for those clients that do not have the ability to pay for needed medical services and/or medication. In addition, the Sarpy County Mental Health Intensive Case Management Program may, on limited occasions, provide food and utilities assistance. Whenever possible, Sarpy County Health and Human Services will assist clients in applying for housing, food, medical, and utilities assistance. In the event that clients are unable to receive assistance or it is delayed for a short time, the Intensive Case Manager will provide financial help in the form of vouchers in order for clients to receive needed services and/or medication.

Total Request for Medical Services, Medication assistance, food and/or utilities assistance: \$5,000

CATEGORY G – OTHER COSTS

Description			
Item	Amount Requested	Applicant's Match	Total Cost
Reimbursement for medical services and medication Vouchers	\$5,000	\$0	\$5,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total	\$5,000	\$0	\$5,000

Problem Statement

1. Problem Statement:

The problem to be addressed by this grant application is: The Sarpy County criminal justice system has seen a significant increase in challenges resulting from individuals with mental illness. Incarcerated individuals in crisis as a result of untreated mental illness pose a substantial risk not only to themselves, but to other inmates and County Jail personnel. Defendants with untreated mental illness that are released from custody pending trial pose a risk to the community and face challenges appearing in court and participating in the judicial process.

2. Description of the Problem:

Sarpy County is requesting start-up funding to implement a program that will assist some mentally ill persons involved in the criminal justice system by providing intensive case management services designed to help them establish independent living skills, manage their mental illness and reduce their future contacts with the criminal justice system. According to the Bureau of Justice Assistance,

People with mental illness are significantly represented in the segment of the population in contact with the criminal justice system. Approximately 5% of the U.S. population has a serious mental illness...while about 16% of the prison or jail population has a serious mental illness. Of the 10 million people booked into U.S. jails in 1999, at least 700,000 had a serious mental illness and approximately three-quarters of those individuals had a co-occurring substance abuse disorder (www.bja.gov/programdetails).

In 2008, approximately 1,100 adults with mental illnesses were incarcerated in jails and prisons in Nebraska. Additionally, an estimated 21% of female and 14% of male jail inmates nationally live with serious mental illness (www.nami.org).

Sarpy County continues to see a significant rise in people with mental illness coming into contact with the justice system. In 2012, there were a total of 4,936 people booked into County Jail and 825 of those (17%) were treated in the County Jail for some sort of mental illness. As of July 1, 2013 there have already been 14 inmates put on Level 1 behavioral watch and 39 inmates put on Level 2 behavioral watch while incarcerated. Level 1 indicates immediate danger to themselves and Level 2 indicates mental health concerns and potential self-harm issues exist.

The Sarpy County Law Enforcement Center has initiated an intake survey of all individuals booked in the Jail. On the survey, inmates are asked the following questions: 1) Have you ever tried to kill yourself or done serious harm to yourself 2) Do you have any serious medical or mental problems. 3) Are you suicidal now or have you attempted suicide in the past 4) Do you intend to harm yourself or others while in this facility 5) Do you have any serious medical conditions.

In 2010, 808 inmates answered yes to one of the questions. When asked what their serious medical condition was, 141 individuals (17%) indicated that they had some sort of mental health issue. Some of the mental health conditions given were: PTSD, Depression, Bi-Polar, Anxiety, Schizophrenia, Social Anxiety, ADHD, mood disorders, Panic attacks, and alcohol and drug addictions. Of all individuals responding, 264 (33%) reported current suicidal ideations or past suicide attempts and 83 inmates (11%) had multiple bookings into the jail.

In 2011, 1,283 inmates answered yes to one of the questions. 196 (15%) reported mental health issues and 396 (31%) reported current suicidal ideation or previous suicide attempts, 179 (16%) had multiple bookings during 2011.

In 2012, 1,259 inmates booked into the jail answered yes to one of the questions. Of these inmates, 271 (22%) reported mental illness and 353 (28%) reported current suicidal ideation or past suicide attempts. Of those responding, 166 inmates (15%) had multiple bookings during 2012.

As of June 30, 2013, 611 inmates have answered yes to one of the questions. 208 inmates (34%) reported current suicidal thoughts or past suicide attempts and 137 (22%) reported mental illness. As of June 30, 2013, 54 inmates (10%) have had multiple bookings.

From July 3, 2013 – July 22, 2013, 174 inmates booked into the County jail answered a new three question survey. 71 (41%) answered “yes” to at least one of the questions, indicating they need further evaluation and may be appropriate for mental health case management. Many of these were charged with non-violent or property offenses, such as, trespassing, disorderly conduct, criminal mischief, littering, and lewd conduct, which are likely to not have been committed except for the mentally ill status of the offender.

Incarcerated individuals in the Sarpy County Jail are given the opportunity to see a Counselor and a Psychiatrist if needed. From January 2013 to June 2013, there were 355 inmates seen by a Counselor while incarcerated in the Sarpy County Jail. During that same time period, there were fourteen inmates seen by a Psychiatrist while incarcerated in the Sarpy County Jail. During 2012, 807 inmates were seen by a Counselor, and 18 were seen by the Psychiatrist and in 2011, 917 inmates saw the Counselor and in 2010, 631 inmates were seen by a Counselor.

Stress of incarceration can exacerbate symptoms and lead to mental health crises, requiring intervention measures. The extra time and attention required by persons with mental illness in the justice system can be very costly and can interfere with a person’s ability to meet obligations to the courts or to corrections programs which result in re-arrest and violations of pretrial release, probation, parole, or other court orders. According to the President’s New Freedom Commission on Mental Health, 2003,

Many individuals with mental illness report that their mental illness was first identified in jail or prison or that uncontrolled symptoms contributed to criminal behavior. The Commission recognized that the criminal justice system often becomes the primary source of mental health care and suggests trying to divert these individuals to more appropriate and typically less expensive supervised community care. These programs can involve individuals in treatment and rehabilitation, helping them to become successful, contributing members of their community (*President’s New Freedom Commission on Mental Health, 2003*).

Pretrial Release currently supervises defendants with mental illness, but there are no services or resources in place to give these clients the significant amount of attention they need. In discussing the creation of a Mental Health Case Management Program, several Pretrial Release clients came to mind as individuals that would benefit from this type of program, but one really stood out. This client reports being diagnosed with Bipolar Disorder, Major Depressive Disorder, Post-traumatic Stress Disorder, and Alcohol Dependence. Client has numerous criminal convictions and prior jail admissions.

Between March 3rd, 2012 and March 27, 2012, one particular client was admitted to the Sarpy County Jail on six separate occasions. Charges have included Domestic Assault-3rd Degree (two occasions), Theft, Criminal Mischief, Assault by Mutual Consent, Disturbing the Peace, and Felony Shoplifting. Additional past felony and misdemeanor convictions include assault, theft, trespassing, driving under the influence of alcohol, disturbing the peace, driving under suspension, and prostitution. This client's felony convictions have also resulted in numerous prison sentences. This client has failed to appear for court on over 20 occasions.

Generally, defendants with lengthy prior records and a history of failing to appear for court are not eligible for Pretrial Release. However, the Judge in this case wanted to allow the client the opportunity to receive services while her case is pending. The client was placed on Sarpy County Pretrial Release March 27th, 2013 with charges of two counts of felony shoplifting. A condition of this client's Pretrial Release Order is that she resides at and participates in the New Life Recovery Program at the Lydia House Women's Shelter. This program is addressing issues related to mental/emotional health and chemical dependency. She is under the care of a counselor as well as a psychiatrist. She is currently being prescribed Effexor, Cogentin, Amitriptyline, and Trazodone to assist her in coping with her mental health symptoms. This client has made tremendous progress since being placed on Pretrial Services.

A treatment update was received from this client's treatment provider on 07/18/2013. The update states that the client has been an active participant in classes and treatment. They report she has made great progress in her emotional health. This client was also promoted at her job within the treatment center. She is now heading the Prison Women Ministries book cart for the Sarpy County Jail. Her treatment provider projects that if the client continues to participate at her current level, she will likely be eligible for graduation from the program in the winter of 2013.

Allowing this defendant a chance to address her mental health issues while going through the court system has been a crucial factor in her recovery and rehabilitation efforts. She has obtained medication and treatment for her mental health and substance abuse disorders. Because she is stabilized, she is able to actively participate in her court case, and has not failed to appear at any hearings for her current case. It is the intention of the County that a Mental Health Intensive Case Management Program would be able to assist many more clients like this currently on Pretrial Release and possibly in the County Jail.

Sarpy County criminal justice officials recognize the need to provide an alternative form of services to individuals experiencing mental health issues. By providing intensive mental health services, Sarpy County can help to break the cycle of recidivism and provide a more appropriate system of caring for the mentally ill that will achieve a more efficient use of resources, provide treatment and services to the mentally ill, and better serve public safety.

3. **Statistical Documentation of the Problem:**

	2010	2011	2012	% Of Change
Number of persons that were seen by the Counselor while incarcerated	631	917	807	+27.9%
Number of persons seen by a psychiatrist while incarcerated	22	24	18	See below
Number of individuals placed on Level 1 behavioral watch in the County Jail	18	34	27	+50%
Number of individuals placed on Level 2 behavioral watch in the County Jail	51	55	71	+39.2%
Number of inmates reporting current mental health issues on intake survey	141	196	271	+92%
Number of inmates reporting mental health issues with multiple bookings	83	179	166	+100%
Percentage of persons on pretrial release charged with substance abuse related crimes	36%	51%	53%	+47%
Total number of persons placed on pretrial release program	134	255	333	+148%

Source: Sarpy County Jail Management System, Sarpy County Pretrial Release Services.

Explanation of Data

- The number of people seen by the Counselor while incarcerated has increased 27.9% from 2010 – 2012.
- Level 1 behavioral watch numbers increased 50% between 2010 and 2012. Level 1 behavioral watch indicates an inmate is in immediate danger to themselves. They are given only a safety blanket with no other property.
- Level 2 behavioral watch numbers increased 39.2% from 2010 – 2012. Level 2 behavioral watch indicates some mental health concerns and potential self-harm issues may be present.
- Pretrial Release Services has experienced a 148% increase from 2010 – 2012 as a way to establish Alternatives to Incarceration (ATI) programs and community correctional services that pair sanctions with therapeutic services, helping to alleviate jail over-crowding issues.
- The percentage of people placed on Pretrial Release experiencing substance abuse issues has increased 47% in three years.
- For the year 2012, the psychiatrist in the Jail was only available for part of the year. As of July 23, 2013, there have already been 14 individuals treated by the psychiatrist while incarcerated in the Sarpy County Jail.
- The number of inmates reporting current mental health issues on intake survey increased 92%.
- The number of inmates reporting mental health issues with multiple bookings in the County Jail increased 100%.

Current Efforts

Nebraska Legislative Bill (L.B. 1083), Nebraska Behavioral Health Services Act, passed in 2004, has ushered in a period of mental health reform across the state. L.B. 1083 addresses the lack of community based mental health treatment infrastructure in Nebraska. As a result, stakeholders in Sarpy County have been working to establish a mental health treatment system that addresses the needs of the community's mentally ill.

Beginning in late 2011, the Sarpy County Criminal Justice Committee (CJCC) began discussions on the mental health issues in the County Jail and how to alleviate problems associated with mentally ill persons who are incarcerated. Several stakeholders attended a local meeting to discuss options for appropriately handling a program which would screen, monitor, and supervise mentally ill persons and their subsequent treatment upon release and/or prior to a court date.

In March 2013, the CJCC voted to form a sub-committee in order to specifically address the ongoing problems associated with mentally ill individuals coming into contact with the justice system. This sub-committee meets monthly, working toward the goal of establishing alternatives to incarceration (ATI) programs and community correctional services that pair sanctions with therapeutic services.

Discussions in the sub-committee meetings centered on a common theme of getting people with mental illness the help they need to avoid future contacts with the justice system and to try to alleviate over-crowding in the County Jail with non-violent and repeat offenders. It was agreed that some type of Supervision program was needed in order to monitor individuals participating in the program, making sure they get to appointments, court dates, and helping to provide additional services needed. Intensive supervision can be offered through Pre-trial Release Services with GPS monitors, Continuous Alcohol Monitors (CAMs). County and District court judges can set Intensive Mental Health Case Management as a condition of bond. Additionally, Pre-Trial Release Services currently employs a Licensed Mental Health Practitioner (LMHP) on staff that can do initial evaluations. It was agreed that this would be a good way to begin a start-up program with the possibility of extending it in the future to a Diversion program for first time offenses.

Additionally, the Sarpy County Sheriff's Office has agreed to implement a plan to provide Crisis Intervention training to several deputies. Once the Crisis Intervention Team (CIT) training is complete, there will be several deputies trained to respond to crises involving the mentally ill. CIT training emphasizes recognition of mental illness, assisting to diffuse situations before they result in arrest and can offer alternatives to arrest when dealing with a mentally ill person. The crisis response training along with a Mental Health Case Management program will help to create a continuum of interventions designed to reduce the number of mentally ill who enter the criminal justice system and improve outcomes for those who do enter the system. CITs have been recognized as an evidence-based practice under Byrne/JAG funding in several states and jurisdictions around the country (www.ncjp.org/policy_practice/practice/law_enforcement). The training is offered free of charge through Douglas County and Alegent-Creighton Health Systems.

The criminal justice system plays an important role in mental health reform. This project provides an opportunity to partner with community providers at a time when they are developing their capacity to provide more care options. Implementation of a Mental Health Intensive Case Management program needs to take place alongside this broader process of system change that is currently taking place to maximize its standing as an integrated piece of the system.

Project Operation

Sarpy County is requesting start-up funding to implement a program that will assist some mentally ill persons who are arrested and in the criminal justice system by providing intensive case management services designed to help them establish independent living skills, manage their mental illness and reduce their future contacts with the criminal justice system.

The goals of the Sarpy County Intensive Mental Health Case Management project are to:

- Promote public safety by providing resources and treatment to persons with mental illness and monitor compliance with treatment plans and Court orders
- Provide courts, counsel and providers with compliance reports and progress updates regarding clients' treatment plans and Court ordered conditions of release
- Promote communication and collaboration between community stakeholders, treatment providers, law enforcement, corrections personnel and the Courts. Improve communication between professionals and individuals with mental illness and families of those with mental illness.
- Reduce the number of incarcerations for people with mental illness
- Reduce recidivism among individuals with mental illness.

Sarpy County will implement a post-booking Mental Health Intensive Case Management program through Pretrial Release Supervision. A post-booking program is one that identifies and works with mentally ill persons after they have been arrested and booked into jail. Each person who is booked into jail will be screened for mental illness. Any person who is identified through the initial screening process as mentally ill will be referred to a screener who will then assess them for further treatment options and acceptance into the program as a condition of their bond. This assessment will include an interview of the candidate and a review of the candidate's mental and physical health records from their current provider, if one exists. Based on the analysis, the screener will make a recommendation to the Judge and counsel for admission to the program.

Appropriate candidates will be those who would most likely not be in contact with the criminal justice system were it not for their mental illness and who exhibit an ability and willingness to seek care and receive assistance from the program. In making a decision as to participation in the program, the Court will consider the assessment provided by the screener as well as the candidate's criminal history and where the interest of the community is best served.

The participant will be assigned to the Case Manager. The Case Manager will work with each participant to ensure that they receive all the necessary support services. The Case Manager will assist the participants with securing appropriate mental and physical health services, substance abuse treatment, housing, applying for assistance programs, clothing, food, education/training, and employment options. The Case Manager will have daily contact with participants at the beginning of the program to ensure they stick with treatment programs, maintain medication as recommended, trouble shoot problems and work toward long-term goals. The goal of the program will be to help each participant establish basic resources including mental health treatment that can be maintained independently following their completion of the program.

The Screener will assess candidates at the county jail facilities. The Case Manager will be housed in the Pretrial Release Services department, however much of the Case Manager's time will be spent out of the office, working with clients in the community. Sarpy County will contract with a service provider to assist with ongoing treatment plans.

Clients will exit the program at the conclusion of his/her court case. Generally, this will be at the time of sentencing. However, a client may be released from the program if a violation occurs, the case is dismissed, or at any time at the Court's discretion. Length of program will vary from person to person depending on Court orders and willingness of the client to fully participate in programming options.

Although the program will be a collaborative one, with many participating partners, Sarpy County Pretrial Release Services will serve as the leader. Program partners include representatives from the major criminal justice departments in the county including: County Attorney's Office, District Court, County Court, Public Defender's Office, Health and Human Services Office, Community Services, Office of Veteran's Affairs, the Sarpy County Sheriff's Office/Law Enforcement Center, and various service providers in the area.

The concept of intensive mental health case management is based on the Problem-Solving Court model. Problem-Solving Courts are an alternative approach to handling criminal justice issues that are designed to focus on offender treatment, victim restitution, and decreasing recidivism. Problem solving courts have often developed around issues where the traditional court system has not been able to adequately address the issue. Specialty problem areas such as drug related crime and domestic violence are often rooted in complex social issues that require comprehensive and coordinated responses. Many jurisdictions have begun applying this practice to the problem of the mentally ill. Mental health case management programs offer a therapeutic driven approach to jurisprudence, focusing on the extent to which the courts can use the opportunity of legal proceedings to promote an outcome that will improve the well being of the accused and of society.

According to the National Center for Justice Planning, Byrne JAG funds are being used in Tennessee to provide mental health services to inmates and those on a post-booking program. Case managers assist the offenders with issues including accessing benefits and continuing treatment care upon release. The funds are used to facilitate and coordinate services for offenders with mental illness or co-occurring disorders, with a primary emphasis on diverting offenders into community services, support and care. In addition, the grant has provided funding for support services for uninsured offenders returning to the community. The goal of the project is to reduce the number of individuals with mental illness and co-occurring substance abuse disorders who are involved in the criminal justice system (www.ncjp.org/policy_practice).

In Iowa, Byrne/JAG funds support a mental health court which provides oversight, correctional supervision, and coordinated treatment services for mentally ill offenders that may face more frequent/lengthy periods of incarceration without significant help. In Colorado, Byrne funds support a Pretrial project that helps defendants spend less time in jail and more time in the community under professional pretrial supervision. The project demonstrated that new practices for bail/bond administration and pretrial services are more effective and sustainable (www.ncjp.org/policy_practice).

The First Judicial District in Waterloo, Iowa received JAG funding to implement a dual-diagnosis program which is a comprehensive approach to providing mental health and co-occurring substance abuse treatment for offenders. The program was established to identify, educate, and treat offenders. It brought together the three professions – mental health, substance abuse, and corrections. The program expects offenders to comply with supervision requirements, medication management, participation in services, and other programming. This program was a JAG Showcase Program for FY2007 (www.ncjp.org/policy_practice/practice/jag_showcase).

Additionally, Douglas County, Nebraska implemented a similar post-booking mental health diversion program that has been very successful in the seven years it has been running. Case Managers work with participants to ensure they receive all the necessary support to achieve independent living. In 2012 alone, Douglas County was able to assist 178 individuals with 78% of the participants successfully completing the program.

Activity/Timeline:

1. Reoccurring Activities:

Position	Activity Responsible For
Pre-Trial Release Services Director/Supervision Specialist	Hire/Train Case Manager
Pre-Trial Release Services Director/Supervision Specialist/Other County Stakeholders	Develop policies and procedures in conjunction with the Court. Create eligibility criteria
Supervision Specialist/Case Manager/Sarpy County Deputies	Perform initial screening at the time of booking to refer potential clients to Pretrial Release Mental Health Case Management Program.
Supervision Specialist	Conduct evaluation and assessment on those individuals that meet initial eligibility criteria at initial booking.
Supervision Specialist	Make recommendations to the Court for placement into the program after evaluation and assessments are complete. Recommend conditions of bond to the Court; ex: electronic monitoring, evaluation(s), programming, etc...
Case Manager	Manage and monitor individuals in the Program; includes frequent contact, assistance with transportation to and from Court, community based services and appointments on a regular basis.
Case Manager	Conduct drug and alcohol testing and report compliance with electronic monitoring, communicate with service providers and Supervision Specialist.
Case Manager	Evaluate individual progress on a regular basis and report to Director.
Case Manager	Participate in team meetings with providers and other stakeholders to discuss progress and compliance of clients.
Case Manager	Accurately report compliance and progress to the Court upon request.
Sheriff's Office Designated Deputies/ Case Manager/Director/Supervision Specialist	Attend Crisis Intervention Team (CIT) training in Omaha.
Case Manager/Director/Grant Coordinator	Complete Quarterly Performance Reports.
Case Manager/Director/Supervision Specialist/Law Enforcement Center	Gather statistics and performance measures for continued funding options. Evaluate Program for success and cost savings. Report progress to the Crime Commission and the Bureau of Justice Assistance.
Case Manager/Director/Supervision Specialist/Grant Coordinator	Work with County officials on future funding options/write grant for 2 nd year funding and possible expansion of the Program based on gathered statistics.

Performance Measures

Goal, Objectives & Performance Indicators		
Goal: Reduce recidivism among individuals with mental illness.		
Objective #1 Assist clients in achieving stabilization through obtaining services, aid, housing, medication, etc...		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
Number of mental health and/or substance abuse evaluations conducted.	NA	30
Number of referrals for treatment, counseling, and relevant services.	NA	35
Number of participants that obtain medication.	NA	25
Number of assessments conducted at the County Jail	NA	75
Objective # 2 Through frequent contact with clients, reduce the number of revocations of Pretrial Release due to law violations and technical violations.		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
Number of defendants revoked for law violations.	2%	1%
Number of defendants revoked for technical violations.	24%	15%
Number of defendants with multiple jail bookings.	14%	10%
Goal: Reduce the number of failures to appear for participants.		
Objective #1 Through frequent contact with clients and reminder notices (verbal and written) reduce the number of failures to appear for court.		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
Number of failure to appear warrants issued.	5% (for current PTR defendants)	2.5%
Objective #2 Offer transportation for defendants to and from court proceedings.		
Performance Indicators:	Baseline Statistics	Projected Results (Outcomes)
Number of rides provided for court appearances.	NA	120

Sustainability

The project evaluation will include a study of the cost savings aspect of a Mental Health Intensive Case Management program. This will help create documentation that continuing the program will result in a cost savings in terms of incarceration, law enforcement, and court costs that will support the redirection of resources into providing more appropriate service delivery for this population. The sustainability plan is to demonstrate this cost savings aspect in order to establish on-going support from county and local government sources. Initial grant funding will be crucial in allowing the time necessary to definitively establish both the program's positive outcomes and cost savings to create a persuasive case for on-going and additional government funding of the program.

Sarpy County has a successful record of sustaining programs which were initially awarded with start-up funding from the Nebraska Crime Commission. Some of these programs include: Sarpy County Juvenile Reporting Center, The CARE Program, and the Juvenile Justice Assessment Center. Sarpy County has taken the first step toward beginning a Mental Health Case Management program by collecting data, hiring a LMHP for Pretrial Release Services in order to begin evaluations, forming a sub-committee to discuss options and address solutions, and an agreement by the Sheriff's Office to implement evidence based CITs into the department.

Additionally, Sarpy County is undergoing a comprehensive Justice System study which is being conducted by Karen Chinn in order to help officials plan for future needs. One of the recommendations from the previous study in 2004 was to expand Pretrial Release and Supervision Services in order to assist the jail with over-crowding situations due to incarcerating non-violent offenders and those that could be released under supervision if there were intensive programs available. Sarpy County's jail population has increased significantly from the last study and county resources will need to be redirected toward more community based corrections programs such as Mental Health Case Management and other Diversion Services.

Information for Continued Grant

- 1) Please provide the Problem Statement as stated and approved in your last grant application. Briefly explain the impact of that project. If there has been no impact, explain why.

N/A, request is for a new project funding.

- 2) Briefly discuss (do not list) the major accomplishments that have occurred during the past grant period. Also discuss any changes that have occurred as a result of the funded project, any barriers that have been overcome, and any problems that arose and how they were addressed.

N/A, request is for a new project funding.

- 3) Explain any training attended by staff or volunteers involved in the grant program.

N/A, request is for a new project funding.

- 4) Have all quarterly Activity Summaries, Statistical Reports and Cash Reports been submitted in a timely manner? If there have been difficulties, explain.

N/A, request is for a new project funding.

MULTI- JURISDICTIONAL TASK FORCES MUST SUBMIT THE FOLLOWING DOCUMENTATION:

N/A

1. A listing of current Governing/Advisory Board
2. Copies of current MOUs between all active task force participants
3. A copy of the task forces formal auditing process for funds used for buys and confidential informants
4. Listing of task force commander/supervisor and dedicated personnel of local and/or state agency. Listing of any coordination with federal agencies.
5. Documentation of current By-Laws and/or Policies and Procedures that govern the task force and have been agreed upon by the active participating task force members.

REQUIRED FORMS- All Applicants

The following forms are to be completed and signed by the appropriate individual as part of the grant application.

(NOTE: The authorized official would include: county board chair, mayor, city administrator, chair or vice-chair of non-profit agency.)

CERTIFIED ASSURANCES

1. The applicant assures that federal block grant funds made available under the Byrne Memorial Drug Control and System Improvement Formula Grant Program will not be used to supplant existing funds, but will be used to enhance or expand drug and violent crime control activities as stated in this application.
2. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the Act.
3. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Nebraska Commission on Law Enforcement and Criminal Justice may require.
4. The applicant certifies that the proposed project fulfills all program requirements; that all the information is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Drug Control and System Improvement Formula Grant Program as well as all other applicable federal laws.
5. The Subgrantee will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC3789(d), or Victims of Crime Act (as appropriate); TitleVI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination.
6. The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
7. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEOP) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEOP on file which meets the requirements therein.
8. The subgrantee assures that it and its contractors will comply with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M 7100.01.
9. Pursuant to Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and other Nonprofit Organizations", each applicant has the responsibility to provide for an independent audit of their activities on an annual basis. This audit is to be performed on an organization wide basis as opposed to a grant-by-grant basis. The audit must include (1) the auditor's report on financial statements, and (2) the auditor's report on compliance. A copy of the audit report is to be submitted to the Crime Commission. The subgrantee agrees to submit their corrective plan with the audit report to the Crime Commission when there are findings/recommendations disclosed in the audit report.

CERTIFIED ASSURANCES - Continued

10. Confidentiality: No recipient of monies or any personnel involved in the program under the Drug Control and System Improvement Formula Grant Program shall use or reveal any information received from the program for any purpose other than the purpose for which such information was obtained.
11. The applicant agrees to submit required reports to the Crime Commission in a timely manner.
12. The applicant agrees to establish and maintain a Drug Free Workplace Policy.
13. The applicant agrees to attend training as required by the Nebraska Crime Commission.
14. The applicant will comply, and all its contractors will comply with the Equal Treatment for Faith Based Organizations Title 28 C.F.R. part 38.

CERTIFICATION

I hereby certify that I have read and reviewed the above assurances; that the applicant will comply with all provisions of the Anti Drug Abuse Act and all other applicable federal and state laws; and, the applicant will implement the project as written if approved by the Crime Commission.

Jim Warren 7-30-13
(SIGNATURE OF AUTHORIZED OFFICIAL) (DATE)

1210 Golden Gate Drive, Papillion, NE 68046

(ADDRESS)

Jim Warren

Chairman, Board of Commissioners

(TYPED NAME)

(TITLE)

402-593-4155

(TELEPHONE NUMBER)

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEPARTMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department of agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B. Establishing an on-going drug-free awareness program to inform employees about—

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C. Notifying the employee in the statement that the employee will:

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

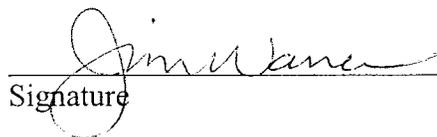
- A. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- B. Requiring such employee to participate satisfactorily in a drug abuse assistance of rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Organization Name and Address:

Jim Warren, Chairman, Board of Commissioners

Typed Name and Title of Authorized Representative

 _____
Signature

7-30-13
Date

District Court of Nebraska

SECOND JUDICIAL DISTRICT

Judge William B. Zastera

Sarpy County Courthouse
1210 Golden Gate Drive, Suites 3090-3127
Papillion, Nebraska 68046-2887

Bailiff
TERESA LIESEMEYER
593-5951

Court Reporter
BEVERLY HUERTER
593-5952

July 19, 2013

Nebraska Crime Commission

301 Centennial Mall South

Lincoln, NE 68509

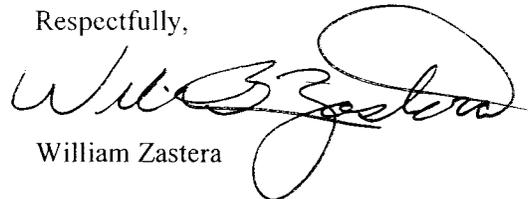
Commission members,

Please accept this letter of support for the proposed Intensive Case Management program to be implemented within the Sarpy County Pretrial Release Department. Defendants battling mental illness often remain incarcerated while trial is pending, and those who are released often abscond or fail to appear for Court due to untreated mental illness. This program aims to provide structure and services to defendants with mental illness; and will greatly assist the participants as they move through the court system.

A specialized mental health case management program would promote public safety, since the clients would be subject to intense supervision within the community. The program would allow the Court another community based alternative to incarceration for defendants who may otherwise remain incarcerated during the trial phase. Assisting defendants in obtaining services to address mental health issues in the short and long term, will benefit not only the participant, but the judicial process as a whole.

I am supportive of this program and am hopeful that Sarpy County is awarded this grant.

Respectfully,



William Zastera

District Court Judge



OFFICE OF THE SHERIFF
SARPY COUNTY, NEBRASKA
SHERIFF JEFFREY L. DAVIS

1208 Golden Gate Drive, Papillion, Nebraska 68046-2800
Phone 402-593-2288 Fax 402-593-4323



To Who it May Concern
Nebraska Crime Commission
301 Centennial Mall South
Lincoln, Nebraska 68509

Date: 7-17-13

Commission Members

The Sarpy County Jail is writing this letter in support of a grant for a mental health case management program. The individuals that are arrested and proceeded into jail with mental health issues are problematic and present a high risk for self harm. Our jail provides some medical services for evaluation and medication maintenance, but that is not enough to manage the problem. These people need to have a program that they can be released to that will ensure treatment and medication compliance.

The grant that is being submitted is to create a mental health case management program within Pretrial Services. The courts would order a defendant to be on pretrial release "intensive case management" program as a condition of bond. The person would be assessed in jail by an Licensed Mental Health Practitioner and supervised by a case manager that only handles mental health cases. Pretrial would make referrals for treatment, assist in obtaining medication, transportation, other resources, aid, and follow through of any case plan created by the providers or ordered by the court.

It is our hope that we will be able to take some higher risk clients out of the jail. In doing so it would help clients on Pretrial Program get stable and remain stable with an after care plan, while assisting them through the court process.

The Sarpy County Sheriff's Office supports this program concept and would ask for you to approve the grant.

Respectfully

Capt Dan Williamson

SARPY COUNTY PUBLIC DEFENDER

1208 Golden Gate Drive, Box 1700

Papillion, Nebraska 68046

(402) 593-5933

FAX (402) 593-5939

Thomas P. Strigenz, Public Defender
Patrick J. Boylan, Chief Deputy
Christopher J. Lathrop
April L. O'Loughlin

Tim Krajicek
John P. Hascall
Dennis P. Marks
Mandy M. Gruhlkey
Gary D. Olson

July 25, 2013

Nebraska Crime Commission

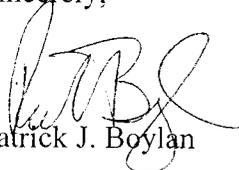
Re: Proposed Mental Health Case management Program

Dear Commissioners:

I have represented indigent defendants as a defense attorney for 28 years. From the beginning I have seen individuals charged with criminal offenses who have significant mental health challenges. For anyone charged with a crime the court system can be a daunting experience. For defendants with a mental illness the experience can become harrowing. The longer one works in this field the more it dawns on everyone involved (law enforcement, prosecution, judiciary, probation and corrections) that mental illness cannot be ignored. The advent of supervised release entities such as our Sarpy County Pretrial Services Office has gone a long way towards easing overcrowding. This has also significantly reduced costs.

Since its inception several years ago our Pretrial Service Office has established itself as a competent, dedicated professional arm of the court. I strongly support your consideration of establishing a mental health case management program under the direction of that office. I am confident they would deliver the same expert supervision of defendants with mental as well as legal challenges. The fact is, they are already doing this. With your support they would be able to do it in a more systematic way. I understand that they propose to handle clients from assessment by an LMHP through supervision to include treatment referrals, assistance with medications and treatment. This would provide a dual benefit: efficient court administration and long lasting help for the individual.

Sincerely,



Patrick J. Boylan

Sarpy County Human Service Office
1261 Golden Gate Dr. Suite 5E
Papillion, NE 68046-2884
402-593-4400

July 18, 2013

Nebraska Crime Commission
301 Centennial Mall South
Lincoln, NE 68508

Re: Mental Health Case Management Grant

To Whom It May Concern:

Please accept this letter of support and of Sarpy County Human Services' intention to collaborate in providing integrated services in conjunction with Sarpy County Pretrial. Sarpy County Human Service will provide General Assistance to the residents of Sarpy County who meet county guidelines and will utilize other community resources. This letter is also an endorsement of the proposal of Sarpy County Pretrial to provide mental health case management.

The network of services coordinated by Sarpy County Pretrial and a Mental Health Case Manager will help clients on Pretrial Release remain stable with an after care plan while assisting them through the court process.

It is our hope that the Nebraska Crime Commission will fund the Sarpy County Pretrial as a result of their response to the grant application for the Mental Health Case Management, with Sarpy County Human Service as a collaborative partner in the provision of services in Sarpy County.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Boehmer". The signature is written in black ink and is positioned above the typed name.

Sharon Boehmer, Director
Sarpy County Human Services