

BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA

RESOLUTION APPROVING AND AUTHORIZING CHAIRMAN TO SIGN
AGREEMENT TO DEVELOPING STRATEGIC PLANS FOR THE ADULT AND
JUVENILE JUSTICE SYSTEMS

WHEREAS, pursuant to Neb. Rev. Stat. § 23-104 (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. § 23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, in the 2013 update to the County Facilities Master Plan, it was recommended that the County conduct a study of the adult and juvenile criminal justice systems; and,

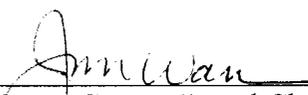
WHEREAS, Chinn Planning, Inc. has previously provided planning work for the County jail and criminal justice system, most recently a Master Plan Update in 2008 (See Resolution 2008-096); and,

WHEREAS, the County desires to contract for assistance in developing a strategic plan regarding the adult and juvenile justice systems as recommended in the Facilities Master Plan, which is in the best interests of the citizens of Sarpy County.

NOW, THEREFORE, BE IT RESOLVED BY THE SARPY COUNTY BOARD OF COMMISSIONERS that the attached agreement for development of strategic plans for the County adult and juvenile justice systems with Chinn Planning, Inc. is approved and accepted; and

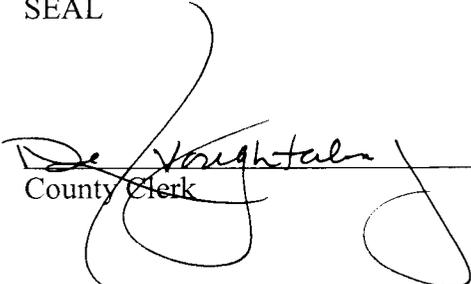
BE IT FURTHER RESOLVED that the Chairman of this Board, together with the County Clerk, is hereby authorized to sign the agreement with Chinn Planning, Inc. on behalf of this Board and any other related documents, the same being approved by the Board.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 2nd day of July 2013.



Sarpy County Board Chairman



Attest
SEAL


County Clerk

Sarpy County Purchasing Department

SARPY COUNTY COURTHOUSE
1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046



Brian Hanson, Purchasing Agent
(402) 593-2349
Debby Peoples, Asst. Purchasing Agent
(402) 593-4164
Beth Garber, Senior Buyer/Contract Administrator
(402) 593-4476
Lois Spethman, Supply Clerk/Purchaser
(402) 593-2102

Memo

To: Sarpy County Board of Commissioners

From: Beth Garber

Re: Criminal Justice Planning Agreement

A criminal justice system plan was recommended as part of the County Facilities Master Plan developed by Carlson West Povondra earlier this year. Based on this recommendation the Purchasing Department requested proposals from various consulting firms for the review of current programs, options to better provide services to County residents and provide legislative feedback.

The County received and reviewed 5 proposals from various firms and recommends the agreement is awarded to Chinn Planning for a project grand total of \$74,650.00. The project will take approximately five (5) months to complete.

June 25, 2013

A handwritten signature in black ink, appearing to read "Beth Garber", is written over a horizontal line.

Beth Garber

Cc: Deb Houghtaling
Mark Wayne
Scott Bovick
Brian Hanson
Capt. Williamson
Dick Shea
Danielle Richler
Jodi York
Lee Polikov
Tom Strigenz

CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

BETWEEN

SARPY COUNTY, NE

AND

CHINN PLANNING, INC.

TO DEVELOP

**STRATEGIC PLANS FOR THE ADULT AND JUVENILE JUSTICE SYSTEMS
IN SARPY COUNTY, NE**

1. PURPOSE AND AGREEMENT

This Agreement is for Consulting Services to be provided by **Chinn Planning**, hereinafter referred to as the Consultant, to Sarpy County, NE, hereinafter referred to as the Client, for the purpose of developing Strategic Plans for the Adult and Juvenile Justice Systems in the Sarpy County, NE.

2. SCOPE OF WORK

The scope of services for developing Strategic Plans for the Adult and Juvenile Justice Systems in Sarpy County is set forth in Attachment A - Project Scope and Budget. The Consultant shall be responsible for completing tasks indicated in Attachment A.

3. CONSULTANT STAFF

Karen Leah Chinn, Principal, will serve as Project Manager assigned to this project. Other Chinn Planning, Inc. staff will be used as needed, including Mr. Sparty B. Hammett as the Senior Planner and Ms. Kim Brown as Production and Executive Assistant.

4. BASIS OF PAYMENT

For services performed satisfactorily in accordance with this contract, the Client agrees to pay Chinn Planning, Inc. a fixed price of **(\$67,360.00)**. The reimbursable expenses for up to five trips (estimated at \$7,290.00) incurred by the Consultant will be submitted with the fee invoices on a monthly basis. The fixed price amount and reimbursable shall be paid based on monthly invoices submitted to the Client by the Consultant on a percentage of task(s) completed for the project duration.

5. TERMINATION

This agreement may be terminated for the Consultant's failure to perform or inadequate performance hereunder, upon not less than twenty days' prior written notice to the Consultant by Sarpy County, NE,

if the failure or inadequacy identified in the notice of termination is not, in the sole opinion of Sarpy County NE, remedied by the effective date of termination. Notice of termination shall be given by first class mail addressed to Karen Chinn, Principal, Chinn Planning, 110 South Saluda Avenue, Columbia, SC 29205.

6. EFFECTIVE DATE

This agreement is effective as of the date of project initiation, August 1, 2013.

7. TIME OF PERFORMANCE

The Consultant will substantially complete and submit the work assignments specified in the scope of services, within 120 days of project initiation.

9. ENTIRE AGREEMENT

This document, and Attachment A hereto, constitute the entire Agreement between Sarpy County, NE and Chinn Planning, Inc. This Agreement may be modified or amended only by further written agreement between the two parties.

10. EXECUTION

In witness whereof, Sarpy County and Chinn Planning, Inc., executed this Contract as provided below by duly authorized officials from Chinn Planning Inc. and Sarpy County, NE.

* * * * *

For

For

By: *Kevin Sullivan*

By: *Jim Wana*

Title: President

Title: Chairman

Date: 7.28.2013

Date: 7-2-13

Attest: _____



Debra J. Houghtaling

Date: _____

Date: 7-2-13

Approved as to form:

Micole O'Kane
County Attorney

**Strategic Planning for the Adult and Juvenile
Criminal Justice System in Sarpy County, NE**

Project Budget and Schedule

ATTACHMENT A

PROJECT BUDGET

TASKS	Project Manager K.L. Chinn		Senior Planner S. Hammett		Production		Total	
	\$150	per hr.	\$80	per hour	\$40	per hour		
	Hours	Fees	Hours	Fees	Hours	Fees	Hours	Fees
1 Meet with Criminal Justice Coordinating Council	40	\$6,000					40	\$6,000
2 Collect and Analyze Criminal Justice System Trend, Operational, and Facility Data and Prepare Profile of Adult and Juvenile Detention Populations and Alternatives Programs	80	\$12,000	40	\$3,200	40	1,600	160	\$16,800
3 Compare State and National Trends and Programs	40	\$6,000	24	\$1,920	24	960	88	\$8,880
4 Project Future Adult and Juvenile Criminal Justice System Capacity Requirements	40	\$6,000	32	\$2,560	24	960	96	\$9,520
5 Prepare and Evaluate Options To Meet Future Criminal Justice System Requirements	80	\$12,000	24	\$1,920	36	1,440	140	\$15,360
6 Prepare and Present Final Strategic Master Plan Report and Implementation Strategy	40	\$6,000	40	\$3,200	40	1,600	120	\$10,800
TOTAL (HOURS/FEES)	320	\$48,000	160	\$12,800	164	6,560	644	\$67,360

REIMBURSABLE EXPENSES	
TYPE OF EXPENSE	TOTAL
Airfare (5 person trips)	\$3,000
Lodging (10 nights) @ \$125	\$1,250
Car rental (12 days) @ \$80	\$960
Per Diem (12 days) @ \$65	\$780
Graphics & Reproduction	\$1,000
Miscellaneous Expense	\$300
SUBTOTAL REIMBURSABLE EXPENSE	\$7,290
GRAND TOTAL PROJECT COST	\$74,650

Strategic Planning for the Adult and Juvenile Criminal Justice System in Sarpy County, NE

Project Budget and Schedule

PROJECT SCHEDULE

PROJECT TASKS	1				2				3				4				5			
	Month				Month				Month				Month				Month			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1. Meet with Criminal Justice Coordinating Council		☆					☆				☆				☆				●	■
2. Collect and Analyze Criminal Justice System Trend, Operational, and Facility Data and Prepare Profile of Adult and Juvenile Detention Populations and Alternatives Programs	[Redacted]																			
3. Compare State and National Trends and Programs	[Redacted]																			
4. Project Future Adult and Juvenile Criminal Justice System Capacity Requirements	[Redacted]																			
5. Prepare and Evaluate Options To Meet Future Criminal Justice System Requirements	[Redacted]																			
6. Prepare and Present Final Strategic Master Plan Report and Implementation Strategy	[Redacted]																			
☆ Meet with Project Advisory Committee ● Draft Report will be submitted and Presented to Elected Officials. ■ Final Report will be submitted.																				

ATTACHMENT B

The undersigned contracting parties agree that the following residency verification language shall be incorporated into the "Agreement for Professional Surveying Services".

"The Contractor agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee."

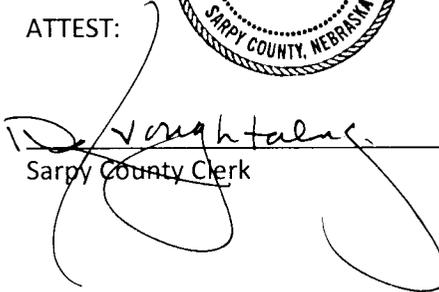
IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals in duplicate this 1st day of August, 2013.

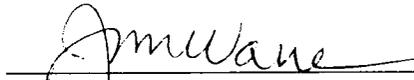
(Seal)



COUNTY OF SARPY, NEBRASKA,
A body Politic and Corporate

ATTEST:


Sarpy County Clerk

 7-2-2013
Chairperson
Sarpy County Board of Commissioners


Contractor

Approved as to form and content:


Deputy County Attorney

