

**BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE APPLICATION, CERTIFICATIONS,  
ASSURANCES AND LETTER OF SUPPORT FOR THE VICTIMS OF CRIME ACT GRANT (VOCA)**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant for the Sarpy County Victim Witness Unit is available to Sarpy County; and,

WHEREAS, permission to write the VOCA grant was given by the Board of Commissioners on March 13, 2012; and,

WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Victim Witness Unit; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Chairman is hereby authorized to sign the application, certifications, assurances, and letter of support for the 2012 Victims of Crime Act grant (VOCA).

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 10<sup>th</sup> day of April, 2012.



Sarpy County Board Chairman



ATTEST:



Sarpy County Clerk

# *Sarpy County Board of Commissioners*

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

Rusty Hike District 1  
Jim Thompson District 2  
Tom Richards District 3  
Jim Nekuda District 4  
Jim Warren District 5

April 10, 2012

Nebraska Crime Commission  
301 Centennial Mall  
PO Box 94946  
Lincoln, NE. 68506

Dear Nebraska Crime Commission,

On behalf of the Sarpy County Board of Commissioners please accept this letter in support of grant funds for the continued operation of the Sarpy County Victim/Witness unit. The information and services the Victim/Witness unit provides through the Victims of Crime Act (VOCA) Grant are invaluable to the residents of Sarpy County. Through these grant funds, Sarpy County is able to give victims the assistance they need that otherwise would not be available. The Victim/Witness Unit works with local law enforcement agencies and local service organizations within the County to assist victims in getting the help they need.

We highly recommend the continuation of the VOCA Grant for the Sarpy County Victim/Witness Unit. Thank you for your consideration and past support.

Sincerely,

Rusty Hike

Chairman

Sarpy County Board of Commissioners

Grant # \_\_\_\_\_

**NEBRASKA CRIME COMMISSION**  
**2012 VICTIM ASSISTANCE**  
**Victims of Crime Act (VOCA) & State Victim Assistance**  
**GRANT APPLICATION**

<b>1. Applicant Name:</b> (Agency/Organization) The applicant <u>must</u> be the agency that will receive and disburse the grant funds.	Name: Sarpy County Victim Witness Unit	Phone ( 402 )593-2201
		Fax ( 402 )593-2161
<b>2. Federal Employer ID # of Applicant:</b>	47-600-6504	Federal ID # is the nine (9) digit number of the applicant.
<b>3. Address:</b>	1210 Golden Gate Dr. Suite 3147 Papillion, NE 68046-2857  (zip code + 4 digits)	
<b>4. Project Title: Sarpy County Victim Assistance</b>		
<b>5. Project Director:</b> (Receives all correspondence)	Name: Jean Brazda Title: Executive Director	Phone(402) 593-2201 Fax (402) 593-2161
	Email: jbrazda@sarpy.com	
	Address: 1210 Golden Gate Dr. Suite 3147 Papillion, NE 68046-2857  (zip code + 4 digits)	
<b>6. Project Coordinator:</b> (Contact Person)	Name: Jean Brazda	Phone(402) 593-2201 Fax (402) 593-2161
	Email: jbrazda@sarpy.com	
	Address:1210 Golden Gate Dr. Suite 3147 Papillion, NE 68046-2857  (zip code + 4 digits)	
<b>7. Fiscal Officer:</b> (Cannot be Project Director)	Name: Brian Hanson	Phone(402) 593-2349 Fax (402) 593-4304
	Email: bhanson@sarpy.com	
	Address: 1210 Golden Gate Dr. Papillion, NE 68046-2894 (zip code + 4 digits)	
<b>8. Authorized Official:</b> (NOTE: The authorized official would include county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)	Name: Rusty Hike	Phone (402)593-4155 Fax (402)593-4471
	Email: rhike@sarpy.com	
	Address: 1210 Golden Gate Dr. Papillion, NE 68046-2894  (zip code + 4 digits)	

9. Proposed Project Period (month/day/year): From July 1, 2012

To June 30, 2013

10. Previous 5-Years of Crime Commission funding for this project:

Grant #	Amount	Area Served by Project (Counties/Cities)
11-VA-202	124,149	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
10-VA-210	124, 149	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
09-VA-210	115, 000	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
08-VA-239/ 06-VA-243	104,143	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.
07-VA-202/ 06-VA-242	122,601	Sarpy: Bellevue, Papillion, LaVista, Gretna, Springfield. Cass County upon request.

11. Type of Agency:

- State Agency
- Unit of Local Government
- Private Non-Profit
- Native American Tribe or Organization
- Other:

12. Funds will be used primarily to:

- Expand services into a new geographic area
- Offer new types of services
- Serve additional victim populations
- Continue existing services to crime victims
- Other:

13. If awarded, these funds will:

- Create New Service/Activity
- Enhance Existing Program not funded by VOCA in previous years
- Continue Existing Program funded by VOCA in previous years
- Technology

14. Identify types of victims to be served with requested Victim Assistance funds and Match funds:

<input checked="" type="checkbox"/> Child Abuse/Physical	<input checked="" type="checkbox"/> Elder Abuse
<input checked="" type="checkbox"/> Child Abuse/Sexual	<input checked="" type="checkbox"/> Adult Survivors of Incest or Child Sexual Abuse
<input checked="" type="checkbox"/> DUI/DWI Victims	<input checked="" type="checkbox"/> Survivors of Homicide Victims
<input checked="" type="checkbox"/> Domestic Violence Victims	<input checked="" type="checkbox"/> Robbery
<input checked="" type="checkbox"/> Adult Victims/Sexual Assault	<input checked="" type="checkbox"/> Assault
<input checked="" type="checkbox"/> Other – List: criminal mischief, criminal impersonation, disturbing the peace, and burglary.	

15. Agency Staff / Volunteers

	# Part Time	# Full Time
Total # of agency volunteers (excluding board members)	4	0
Total # of paid agency staff	0	8
# of volunteers that support <u>this project only</u>	4	0
# of paid staff for <u>this project only</u>	0	5.75

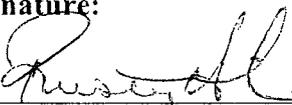
16. Check the services to be provided by the Victim Assistance Funds and match funds.

<input checked="" type="checkbox"/> Crisis Counseling <input checked="" type="checkbox"/> Follow-up Contact <input type="checkbox"/> Therapy <input type="checkbox"/> Group Treatment <input type="checkbox"/> Crisis Hotline	<input type="checkbox"/> Shelter/Safe Home <input checked="" type="checkbox"/> Personal Advocacy <input checked="" type="checkbox"/> Information/Referral <input checked="" type="checkbox"/> Criminal Justice Advocacy <input checked="" type="checkbox"/> Emergency Financial Assistance	<input checked="" type="checkbox"/> Emergency Legal Advocacy <input checked="" type="checkbox"/> Assist with Filing Compensation Claims <input checked="" type="checkbox"/> VINE assistance to victims <input checked="" type="checkbox"/> Telephone Contacts (Information & Referral) <input type="checkbox"/> Other: Specify
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**NEBRASKA CRIME COMMISSION  
BUDGET SUMMARY**

Category	Requested Amount	Match Share	Total Project
A. Personnel	127,382	25,476	152,858
B. Consultants/Contracts			
C. Travel			
D. Supplies/Operating Expenses			
E. Equipment			
F. Other Costs			
<b>TOTAL AMOUNT</b>	127,382	25,476	152,858
<b>% Contribution</b>	80%	20%	100%

**CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.**

Name of Authorized Official: Rusty Hike
Title: Chairperson
Address: 1210 Golden Gate Dr.
City, State, Zip: Papillion, NE 68046-2894
Telephone: 402-593-4155
Signature: 
Date: 4/10/2012

NOTE: The authorized official would include: County Board Chair, Mayor, City Administrator, Chair or Vice-chair of non-profit agency. The County Board Chair is the authorized official for victim/witness programs operating out of a County Attorney's office.

**CATEGORY A - PERSONNEL**

<b>Position</b>	<b>Annual Salary</b>	<b>% Time Devoted</b>	<b>Amount Requested</b>	<b>Match</b>	<b>Subtotal</b>	<b>Requested Fringe</b>	<b>Match Fringe</b>	<b>TOTAL COSTS</b>
Lead Crime Victim Advocate	\$51,324	100%	\$26,394	\$13,955	\$40,349	\$7,945	\$4,108	\$52,402
Crime Victim Advocate	\$38,341	100%	\$19,717	\$	\$19,717	\$10,772	\$	\$30,489
Crime Victim Advocate	\$44,508	100%	\$22,889	\$5,731	\$28,620	\$11,243	\$1,682	\$41,545
Crime Victim Advocate	\$41,309	100%	\$21,243	\$	\$21,243	\$7,179	\$	\$28,422
			<b>Amount Requested</b>	<b>Match</b>	<b>Subtotal</b>	<b>Fringe Requested</b>	<b>Fringe Match</b>	<b>TOTAL COSTS</b>
<b>Total Personnel Budget</b>			\$90,243	\$19,686	\$109,929	\$37,139	\$5,790	\$152,858

## CATEGORY A – PERSONNEL NARRATIVE

Continued funding is being requested for four Crime Victim Advocate positions to provide direct service to all crime victims participating in the Sarpy County criminal and juvenile justice system. These positions also collaborate with criminal justice and community agencies as members of community based committees and coalitions to respond to the needs of crime victims in Sarpy County.

1. This grant funds an existing FTE Lead Crime Victim Advocate. The salary for this position is \$51,324 with fringe benefits of \$15,449 for a total of \$66,773. **The VOCA Grant will fund 51.4257% of this position which will be \$26,393.732 in salary and \$4,144.581 in benefits plus \$1,781.58 for retirement and \$2,019.12 social security.** This advocate has been with the Victim/ Witness Unit for nine years. This position spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position attends all child abuse and neglect task force meetings and has increased the collaboration with other referral agencies. This position also provides oversight on daily case management duties as well as assigns cases and assists other advocates with high profile cases. In addition, she supervises the interns and volunteers with the Unit.
2. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$38,341 with fringe benefits of \$20,946 for a total of \$59,287. **The VOCA Grant will fund 51.4257% of this position which will cover \$19,717.947 in salary and \$7,932.434 in benefits plus \$1,330.89 for retirement and \$1,508.346 for social security.** This advocate has been with the Victim/ Witness Unit two years and spends 70% of her time involved in attending Juvenile Court Hearing and 30% of her time involved in County and District Court cases. She explains to the victim and their family the process of the court system, updates them on future court hearing, provides crisis intervention, assist with protection orders, as well as follows up on all restitution related cases and return of property. She is the primary point of contact for the School Resource Officers in the County and makes regular contact with them.
3. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$44,508 with fringe benefits of \$21,791 for a total of \$66,299. **The VOCA Grant will fund 51.4257% of this position which will cover \$22,888.473 in salary and \$7,947.658 in benefits plus \$1,544.97 for retirement and \$1,750.968 for social security.** This advocate has been with the Victim Witness Unit for six years and spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process, provides updates on court hearings, notifies victims of restitution and defendant's release from Department of Corrections. This position is a member of the Coalition Against Sexual and Domestic Abuse Team and participates in the Domestic Violence and Sexual Assault Awareness activities.
4. This grant funds an existing FTE Law Enforcement Crime Victim Advocate. The salary for this position is \$41,309 with fringe benefits of \$13,959 for a total of \$55,268. **The VOCA Grant will fund 51.4257% of this position which will cover \$21,243.344 in salary and \$4,120.041 in benefits plus \$1,433.93 for retirement and \$1,625.116 for social security.** This Advocate, who has been here for three years, provides direct services to all crime victims participating in the criminal justice system. This position spends 100% of her time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position is the primary point of contact for law enforcement referrals before the defendant has been charged with a crime. The person that has this position is bi-lingual and over eight years of experience working with domestic violence and sexual assault victims.
5. The Executive Director will be involved in this project but no funds will be asked for or used as a match. The Executive Director is expected to be involved in the project 60% of her time. Her primary responsibility will be to oversee the project and staff involved. She will also carry a minimal case load which generally involves high profile cases such as motor vehicle homicide or attempted murder. This position will also continue to be involved in the CASDA Team and

assist with providing law enforcement training to new officers in Sarpy County in the area of domestic violence and sexual assault.

6. The support staff position will assist this project but no funds will be requested or used as a match. The support staff position handles the daily operation of the Unit and assist the crime victim advocates as needed. She will spend 100% of her time dedicated to the project.

Match for this grant in the amount of \$25,476 is provided through the remaining salaries and benefits of the Lead Crime Victim Advocate position (\$13,955 salary/ \$4,108 benefits) and one Adult Crime Victim Advocate position (\$5,731 salary/ \$1,682 benefits). Both positions work directly with the grant and spend 100% of their time working with crime victims.

## SUSTAINABILITY

(Limit 2 pages)

- 1. Describe organizational structure and operations that lend to the project's sustainability including the size, make-up, longevity and training of Board of Director members, agency infrastructure (i.e., finance department, volunteer coordinator), total agency budget and financial supports (fees for service, other grants, etc.).**

**Continuation Applicant:** Describe the long-term sustainability plan and include at least three specific activities either accomplished in the past year and/or planned for in the upcoming year (i.e. county board meetings attended to present on project, civic organizations approached, grants applied for and status, etc.).

The Sarpy County Victim Witness Unit is part of the Sarpy County Attorney's Office. The physical location of the office is inside the courthouse with the County Attorney. The success of the Unit has been greatly due to the collaboration with the prosecutors and the County Attorney. The Unit's advocates are part of a prosecutorial team who meet regularly to discuss criminal cases and distribute work appropriately. The Unit's advocates keep victim rights and safety at the forefront of the discussions.

The County Attorney and Executive Director of the Unit have attended several County Board Meetings to discuss the fiscal needs of the program. The Chief Deputy County Attorney and Executive Director have worked with the Sarpy County Grant Writer to explore possible funding sources for the program. Both of them will continue these activities this fiscal year. In addition, the Executive Director presents an annual report to the Sarpy County Board, insuring they continue to be familiar with the Unit's success and on-going needs.

The Sarpy County Board does provide funding for the program through the County's General Fund for the Unit that is not used as match. Currently the County Board funds the salaries of the Executive and Deputy Director and the Unit's support staff. The County also provides the office space and equipment/furniture/supplies for the Unit. The County Board provides funding for the salary increases of the staff funded by this application and also pays for part of their benefits. It is anticipated that the County Board will continue to support the Units fiscal needs that are not covered through this grant (or any other grant the Unit applies for) in the future. The annual budget for the Unit is \$322,456; \$198,307 is funded through the Sarpy General Fund. There are no fees or donations accepted to receive services from the Unit. The Unit shares its financial department with the County. All volunteers are interviewed and trained by the Executive Director and Lead Advocate.

The three activities that will be accomplished during this next fiscal year will be: meet with the County Grant Writer to discuss expanding fiscal options; present to the County Board the fiscal needs of the Unit; research and review local, state and national grant funding options.

**Community Description**  
(Limit 3 pages)

**1. Provide brief description of the community(s) where project will take place. Include any unique identifiers or relevant community factors (i.e., geographic, economic, etc.).**

Sarpy County is a unique county where Nebraska's origins began. Located in the southeast area of Nebraska, Sarpy County is directly adjacent to the greater Omaha metropolitan area to the north. Sarpy County is composed of a rural population in the Gretna and Springfield area to the west, Offutt Air Force Base to the southeast, the rapidly growing cities of Papillion and LaVista in the center, and the city of Bellevue to the east. The county is unique to other counties in Nebraska because of the military base and the ever changing military population. The largest age range by population is ages 5-18 years and the smallest age range by population is 85+ years old. Sarpy County has a total crime index in 2008 of 4,718. Although the County is predominately white, there is a growing number of Sudanese and Hispanic population in the Bellevue and LaVista areas. It is estimated by the NE Databook website the county will expand by 34,830 from the year 2005 to 2015.

The Unit works collaboratively with all law enforcement agencies including Bellevue, LaVista, and Papillion Police Departments, the Sarpy County Sheriff's Office, and Offutt Air Force Base Security Forces along with Sarpy County Attorney's Office and other community resources that may have contact with crime victims. The key stakeholders provide crime victims with contact information regarding the Unit. The stakeholders display posters in prominent areas to direct crime victims to the Unit. Regular contact is made with the stakeholders to insure that quality services are being provided and relevant information is being given to the crime victim.

**2. Complete the table for the community described in #1. Census data by county can be accessed at: <http://quickfacts.census.gov/gfd/index.html>**

Race	Number	% of Total Population
White	138,879	87%
Black/African American	6,321	4%
American Indian/ Alaska Native	733	.7%
Asian	3,353	2%
Native Hawaiian/Other Pacific Islander	168	.3%
Other	9,386	6%
<b>*Total Population</b>	<b>158,840</b>	<b>100%</b>
<b>Hispanic or Latino</b>		
<b>*Total Population</b>	<b>158,840</b>	<b>100%</b>
Hispanic or Latino	11,569	7%
Not Hispanic or Latino	147,271	93%q

**\*Total Population – these are the same number**

**List the counties included in above table: Sarpy**

**Source of Data:** U.S. Bureau of the Census U.S. Bureau of the Census Web site ([www.census.gov](http://www.census.gov)). March 2011

## **Problem Statement**

(Limit 5 pages)

### **1. State the Problem**

*The problem to be addressed by this proposed project is . . .*

that crime continues to occur in the Sarpy County area.

### **2. Describe the Problem**

Identify factors that are contributing and/or causing the problem and explain the problem's effects.

Sarpy County is the third largest County in the State. The total population increased by 87% from 1980 to 2010 (from 84,971 to 158,840) and is projected to increase by another 14% in the next 10 years. According to crime and arrest data Sarpy County experienced an 8.4% increase in Part 1 of the Uniformed Crime Report per year from 1997-2002. There were 1,443 domestic violence related calls to 911 in 2011 which is a 4% decrease from 2009. From 2009 to 2011 the Unit had an 86% (6765 to 12593) increase in the total number of duplicated victims who received direct services and a 133% increase of robbery victims the Unit worked. The Unit also provided 225,559 minutes (or 3,759 hours) of services to crime victims in Sarpy County during the same time period.

The Unit met with 2,823 duplicated victims and had telephone contact with 4,026 new victims in 2011. The Unit experienced a 50% increase in the number of personal advocacy provided, 353% increase in the amount of crisis counseling given and provided 7,809 victims with follow up contact during the same time period. Follow up contact included any contact given to a victim after the initial contact with the Unit which included phone calls and letters to inform victims of court proceedings, to check the welfare of a victim, assist with community services, etc.

Currently Sarpy County has four County Court rooms, three felony court rooms and two juvenile court rooms. The County has added two part-time County Judges to meet the needs of the growing community. The Unit was implemented in 1981 with a staff of one with an additional advocate being hired in 1983 and more staff following years after for a total of six. Currently there is a total of five staff including the Executive Director to cover the nine court rooms. The growing populations of the County and increase in the crime rate have continued to stretch the Unit's ability to serve all victims of crime adequately.

The Unit is working to collaborate more effectively with law enforcement agencies to serve victims of crime where a suspect is not identified. Generally, these types of cases are delayed in being referred to the County Attorney's Office which means the contact with the victim could be an extended period of time after the crime was committed. Increased collaboration with law enforcement is needed so crime victims can be identified within 72 hours of the incident. The Unit is working to improve contact with the victim immediately, provide crisis intervention, refer the victim to necessary agencies for assistance, and advocate for the victim with law enforcement and the County Attorney's Office. The Unit continues to work with the Sarpy County Sheriff and the Police Chiefs to put procedures in place to assist this category of victims so they do not feel lost in the system and are able to begin the healing process as it relates to the crime.

### 3. Provide Statistical Documentation of the Problem

Number of Victims Served (face to face & telephone)	2009	2010	2011	% of change from 2009 to 2011
<b>Total <u>duplicated</u> # Victims Provided Direct Services:</b>				
<b>*VCMS does not calculate unduplicated numbers</b>				
(duplicated) Face to Face	1531*	1789*	2823*	84%
(duplicated) Telephone	5234*	5642*	4026*	-23%
Total # of children served (0-17 years)	191	206	202	6%
Total # of elderly victims served (65+)	41	45	62	51%
Total # minority victims served	236	301	298	26%
Number of Victims Served by Type of Crime:				
Homicide Survivors	12	9	9	-25%
Sexual Assault / Adult	36	23	22	-39%
Child Abuse / Physical	31	39	44	42%
Child Abuse / Sexual	68	63	67	-1%
Domestic Violence	410	436	471	15%
Adult Survivor of Incest / Child Sexual Assault	1	5	4	300%
Assault	221	249	254	15%
DWI / DUI Crashes	9	5	12	33%
Robbery	3	10	13	133%
Elder Abuse	0	0	1	100%
Burglary	41	39	41	0%
Other:	650	691	819	26%
Total # adult victims provided shelter	N/A	N/A	N/A	N/A
Total # child victims provided shelter	N/A	N/A	N/A	N/A

Source of data: VCMS 2008-2010 report forms and CMS 2008-2010 reports

NOTE: Additional statistics to document the need for the project and the funds requested may be included here in table form (i.e., # of crisis line calls, # of volunteer hours, # presentations). Please indicate if the data is duplicated or unduplicated counts.

	2009	2010	2011	% of change
Volunteer hours	204 hours	216 hours	352 hours	73%
Protection Order Assistance	405	551	655	62%
Crisis Counseling	614	974	825	34%
Personal Advocacy	2663	3822	3973	49%
Information Referral	515	1057	1165	126%
Follow up contact	6866	7809	6153	-10%
Criminal Justice Support/Advocacy	5481	6854	6763	23%
Total service type in minutes:	215,047	273,914	225,559	5%
e-mail	66,452	121,219	66,879	1%
Face to Face	104,355	111,700	116,300	12%
Phone	44,240	40,995	42,380	-4%

Source of data: VCMS 2008-2010 report forms and CMS 2008-2010 reports

\* The VCMS (Victim Case Management System) database that is utilized to track all crime victim contact and does not calculate unduplicated victim contacts.

**Solution**  
(Limit 4 pages)

**1. Project Operations**

Currently when a crime involving a victim is committed in Sarpy County, law enforcement respond and provide the crime victim with a referral card of the Unit and a domestic violence (DV) crisis card if applicable. If the crime was a domestic violence related offense, a domestic violence worksheet is completed by law enforcement and faxed to the County Attorney's Office by the end of the officer's shift. The staff in the County Attorney's Office will then copy the worksheets and provide it to the Unit within 24 hours of receiving it. This worksheet is kept and placed in the file once the case is referred to the Unit. An advocate from Heartland Family Service will attempt contact with a DV victim within 24 hours if an arrest has been made or within 72 hours if no arrest has been made. A police report is completed once law enforcement decides whether or not to arrest or issue a citation. The officer may also provide the crime victim the Unit's crisis card which includes important numbers such as CPS Hotline, Heartland Family Service crisis line, and the VINE number. The police report of the incident is forwarded to the County Attorney's Office at which time a prosecutor will decide what charges to file and if a referral to the Unit is needed. Once the referral to the Unit is made the Lead Advocate of the Unit reviews the file and assigns a crime victim advocate to the case. This process of assigning an advocate is completed within two days of the referral. The crime victim advocate will stay with the case through the entire process. If the case involves a high profile, serious crime the Unit is informed by law enforcement or the County Attorney's Office as soon as possible through phone contact or report referral. This is usually within 72 hours of the crime occurring. The Executive Director is on call 24 hours and will be notified by the County Attorney's Office if victim contact is needed on scene.

Referrals also may come from law enforcement or other community agencies that have identified a person as a crime victim. This type of victim is able to access the Unit by phone or in person to receive services. Other referrals come when a crime victim arrives at the Unit's office and requests services such as protection orders or restitution.

A letter is sent out to the crime victim and or family as soon as the crime victim advocate receives the case. The letter introduces the advocate and explains the role of the Unit. The letter is mailed out with a packet of information which includes the "Victim's Guide to the Nebraska Criminal Justice System", a victim impact statement, information on VINE, crisis card, safety planning information and protection order information if necessary. The letter will also inform the victim of the next court hearing and let the victim know that a crime victim advocate will attend all court hearings with the victim and or family if they would like that support.

Collaboration in regards to domestic violence and sexual assault cases exists with Heartland Family Service (HFS). Attempted contact is made with the DV/ SA victim once the Unit's advocate is assigned the criminal file. If the contact is successful a meeting is set up with the prosecutor and the crime victim advocate. During the meeting information about the HFS is provided as well as the crisis line and the DV women's support group. Every effort is made to make sure the victim is provided relevant referrals to HFS. If contact is unsuccessful, the Unit will call HFS to have the program relay a message to the DV/SA victim. HFS and the Unit ensure that confidentiality is respected at all times. The HFS will utilize the Unit when they need information on the criminal case or assistance with protection orders.

All crime victims may still access services from the Unit regardless of the outcome of the crime or the arrest of a suspect. The Unit always offers face-to-face contact with the victim; however it is up to the victim to decide the extent and type of contact made by the Unit. At times the Unit's Advocates will make contact with secondary victims involved in a crime. This type of contact is similar to the primary victims such as crisis intervention, appropriate referral to outside agencies, information regarding the court system, etc.

The Unit will attend pre-trial conference or depositions as it relates to child sexual abuse or assault cases. The crime victim advocate will be present in the room when defense council and the prosecutor ask the child victim questions related to the crime. The advocate provides support to the child when the parents cannot be present because they may be a secondary victim to the crime. The advocate will also show the child the court room, let them set in the witness chair and answer age appropriate questions related to testifying. The crime victim advocate will provide agency referral information to the family to make sure they and the child are aware of services available to them.

A follow up letter will be sent to the crime victim once a trial date is set. If a victim impact statement has not been returned by that time, a second statement will be included with the letter. The Unit will provide probation with the victim impact statements when a pre sentence investigation or pre disposition investigation is ordered by the courts. A copy of the victim impact statement is provided to the County Attorney’s Office to be referred to during trial and sentencing. Advocates of the Unit will make phone contact or send a letter within one day to notify the victim and family members of the outcome of the case.

The law enforcement advocate within the Unit will make regular contact with crime victims as mentioned above as well as be the primary point of contact for law enforcement referrals. There are times when the defendant has fled the scene or has yet to be identified. In these cases, law enforcement will be encouraged to provide the crime victim with information and a referral to the Unit so assistance can happen before the case has been formally charged by the County Attorney’s Office. The victim will be provided information about the criminal justice process as well as asked to complete a victim impact statement. Notification will be made to the victim as soon as charges have been filed.

On-going collaboration exists between the staff with the Unit and The Child Abuse Task Force as well as the Coalition Against Domestic and Sexual Abuse (formally known as Sarpy County Coordinated Response Team). The Unit provides both teams with information as it relates to crime victims and the court process, keeping in mind confidentiality.

Throughout the entire criminal justice system process the crime victim advocates of the Unit will make every attempt to notify the crime victim of services, court dates, and possible referrals available to them. The Unit understands the importance of the crime victim’s rights and keeping the victim informed. From the moment of first contact, the Unit’s Advocates provide crisis intervention, personal advocacy, information about the criminal justice system and referral to appropriate community based agencies.

**2. Coordination**

Identify up to five (5) other programs and/or services currently operating within the community described earlier that contribute to the solution of the stated problem. Indicate how this project coordinates with those programs/services (i.e., how does the domestic violence agency coordinate with the Victim/Witness Unit, with law enforcement).

Agency Name	How the project specifically coordinates with this program.
Heartland Family Service Domestic Abuse Program	The Unit refers all domestic violence and adult sexual assault related cases to Heartland. Information about the program is provided to the victim at initial contact with the Unit and it is part of the safety plan information provided in writing. Heartland will refer DV/ SA victims to the Unit for assistance with protection orders or to gather information about the criminal justice system.

Sarpy County Probation	The Unit provides Probation with victim impact statements for the pre-sentence investigation report. The Unit also coordinates contact with the crime victim and probation to relay information regarding impact of the crime and sentencing recommendations.
Sarpy County Attorney's Office	The Unit is part of the County Attorney's Office. All criminal cases where a victim has been identified will be referred to the Unit. The Unit also coordinates crime victim meetings with the prosecutors.
All Law Enforcement Agencies in the County	All law enforcement agencies in the County, which include the Bellevue Police Department, Papillion Police Department, LaVista Police Department and the Sarpy County Sheriff's Department, have crime victim posters displayed in the lobby areas as well as officers have crisis cards to provide crime victims. The Unit has regular contact through e-mail, face to face or phone with officers regarding criminal cases and clarification of information.
Sexual Assault Response Coordinator and Domestic Abuse Victim Advocate, Offutt Air Force Base	The Unit will refer military personnel or dependants of military personnel to the Sexual Assault Response Coordinator or Domestic Abuse Victim Advocate. The Unit will provide the Coordinators with information regarding the criminal case and assist with scheduling meetings with the prosecutors. The Unit will also notify the Coordinators of all court hearings.

**Activities / Timetable**

(Limit 2 pages)

<b>ACTIVITY</b>	<b>POSITION RESPONSIBLE</b>	<b>1<sup>st</sup> Quarter 1<sup>st</sup>-3<sup>rd</sup></b>	<b>2<sup>nd</sup> Quarter 4<sup>th</sup>-6<sup>th</sup></b>	<b>3<sup>rd</sup> Quarter 7<sup>th</sup>-9<sup>th</sup></b>	<b>4<sup>th</sup> Quarter 10<sup>th</sup>-12<sup>th</sup></b>
Assist with filing compensation claims	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Provide direct services to victims by phone or in person, including attending court hearing, protection order hearings, meetings, etc.	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend CASDA, 1184 meetings, and other community meetings	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend state wide victim conference	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
When available, attend training to keep current on victim issues	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare VOCA Grant application	Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Enter data into VCMS	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Recruit and train new volunteers	Lead Advocate, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in DV awareness activities	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborate with the SAFE and CJCC Boards to promote the Unit and the services offered to victim and to represent victims' rights in these systems.	Executive Director, Deputy Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborate with the SAFE and CJCC Boards to research and secure new funding for the Unit.	Executive Director, Deputy Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend weekly meetings with the prosecutors	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in Victim Rights Week activities throughout the County.	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare quarterly reports for the Crime Commission	Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in SA awareness activities.	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Assign all new cases to advocates.	Lead Advocate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

## Goal, Objectives, Performance Indicators

---

**State Goal:** To provide information, advocacy, and assistance to victims of crime in the Communities of Sarpy County

---

**Objective #1:** Increase the number of total number of services provided direct service by 1% (from 12593 to 12719) in a 12 month period.

---

<b>Performance Indicators</b>	<b>Baseline Statistics</b>	<b>Projected Results (Out Comes)</b>
# of duplicated victims served	12593	12719
# of duplicated victims provided services by phone, face to face or mail.	12403	12527
# of victim who were provided personal advocacy	3973	4012
# of victim who were provided criminal Justice support/ advocacy	6763	6831
# of clients assisted with protection orders	655	721

## Goal, Objectives, Performance Indicators

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**State Goal:** To provide information, advocacy, and assistance to victims of crime in the Communities of Sarpy County.

---

**Objective # 2:** To increase the overall public awareness information provided to referring agencies by 2% (142 to 144) in a 12 month period.

---

<b>Performance Indicators</b>	<b>Baseline Statistics</b>	<b>Projected Results (Out Comes)</b>
# of duplicated law enforcement agencies contacted.	45	46
# of duplicated non-profit agencies contacted.	69	70
# of duplicated community criminal/ juvenile justice agencies contacted.	20	20
# of contact with the schools by the Juvenile Crime Victim Advocate.	8	8

**Continuation Information**

(Limit 2 pages)

Please complete the following if the project currently receives or has received funds for the same project in the past from the Nebraska Crime Commission.

**1. Briefly describe the most recent (past year) funded grant project's accomplishments and milestones.**

During this grant period staff continues to participate and collaborate on local coalitions including the Coalition Against Sexual and Domestic Abuse of Sarpy and the Sarpy County Child Abuse/Neglect Community Response Team.

The Executive Director met with all of the law enforcement agencies in Sarpy County to discuss improved collaboration with crime victims, specifically domestic violence victims. She provided crisis cards and brochures regarding the Unit. This brochure can be passed out to the crime victim during the reporting process to encourage immediate contact with the Unit. One of the Adult Crime Victim Advocates co-chairs the Public Awareness and Outreach Committee. This advocate has been actively involved with the planning of the annual candlelight vigil and the pancake feed. The Executive Director co-chairs the Criminal Justice Committee which is part of the Coalition Against Sexual and Domestic Abuse of Sarpy and assist with creating law enforcement training to address domestic violence and sexual assault. Another adult advocate was part of a training team who presented to the victim advocates with the NE National Guards.

**2. Explain any problems, barriers or challenges during the previously funded grant project. Discuss how these were addressed and the end results.**

One problem the Unit experienced during this grant period was the lack of consistency with the District Court Judges granting domestic abuse protection orders. Currently there is one District Court Judge who believes that physical violence must have occurred within two months of the protection order request and the parties have to be in or have been in an intimate relationship otherwise the order will not be granted. The problem with this is that if the abuser has been physically abusive outside of two months or the parties are related by blood then the order will be denied. It is difficult to assist the petitioner with the application not knowing which judge will review the order. The Executive Director continues to discuss with the District Court Judge the issues related to protection orders and some minor changes have been noticed.

**3. For the currently funded grant has the project met its objectives?**

Yes  No If no, explain.

**4. Provide any other relevant information here.**

The Unit utilizes four regular volunteers to assist with clerical duties in the office. Two of those volunteers have been with the Unit for over 20 years. Their dedication to the program is amazing.

## CERTIFIED ASSURANCES

1. The applicant assures that federal or state grant funds made available under the Victims of Crime Act (VOCA) and state victim assistance funds will not be used to supplant existing funds, but will be used to enhance or expand direct services to victims of crime.
2. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice (Crime Commission) shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the victim assistance grant program.
3. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Crime Commission may require.
4. The applicant certifies that the program contained in its application will meet requirements as stated in the Victim Assistance Grant Application Kit; that all information presented is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws.
5. The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Victims of Crime Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and, Executive Order 11246, as amended by Executive Order 11375, and their implementing regulations.
6. The applicant assures that programs will maintain information on victim services provided by race, national origin, sex, age, and handicap.
7. The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
8. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEO) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEO on file which meets the requirements therein.
9. The applicant assures that it will comply and contractors will comply, with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M 7100.01.
10. Pursuant to the Office of Management and Budget (OMB) Circular A-133, non-Federal entities expending \$500,000 or more a year from all federal sources shall have a single organization-wide audit conducted in accordance with the provisions of OMB Circular A-133. Non-federal entities that expend less than \$500,000 a year in Federal dollars from all sources are exempt from Federal audit requirements for that year. However, financial records must be maintained in an acceptable accounting system and be available for review or audit by appropriate officials of Federal, state or local agencies.
11. Confidentiality of Research Information. No recipient of monies under the Victims of Crime Act shall use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with the Act.
12. Confidentiality of Victim Information - At no time shall a victim's name, address, phone number or other identifying information be divulged to another individual or agency unless they are a part of the criminal justice system or Health and Human Services system unless the victim has given prior voluntary written consent for such release of information.

13. The applicant agrees to submit all required reports in a timely manner.
14. The applicant agrees not to utilize federal or state victim assistance funds for crime prevention, community education, services to perpetrators, conference attendance by individual crime victims, lobbying, victim relocation or services to witnesses other than the victim.
15. The applicant agrees to establish and maintain a Drug Free Workplace Policy.
16. The applicant will comply, and all its contractors will comply with the Equal Treatment for Faith Based Organizations Title 28 C.F.R. part 38.

**CERTIFICATION**

I certify that I have read and reviewed the above assurances, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws, and, that the applicant will implement the project as written, if approved by the Crime Commission.



\_\_\_\_\_  
(SIGNATURE OF AUTHORIZED OFFICIAL)

4/10/2012

\_\_\_\_\_  
(DATE)

1210 Golden Gate Dr., Papillion, NE 68046-2894

\_\_\_\_\_  
(ADDRESS)

Rusty Hike, Chairperson

\_\_\_\_\_  
(TYPED NAME)

\_\_\_\_\_  
(TITLE)

402-593-4155

\_\_\_\_\_  
(TELEPHONE NUMBER)

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. DEPARTMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

- A. The applicant certifies that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department of agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:
  - B. Establishing an on-going drug-free awareness program to inform employees about—
    - (a) The dangers of drug abuse in the workplace;
    - (b) The grantee's policy of maintaining a drug-free workplace;
    - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C. Notifying the employee in the statement that the employee will:

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

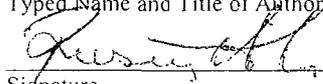
The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

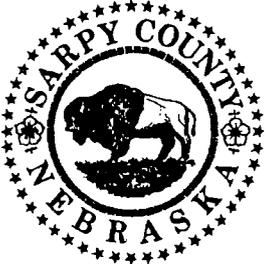
The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

- A. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- B. Requiring such employee to participate satisfactorily in a drug abuse assistance of rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Organization Name and Address:

Rusty Hike, Chairperson  
 Typed Name and Title of Authorized Representative  
  
 Signature  
 Date 4/10/2012



# Office of the County Attorney

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Hall of Justice · 1210 Golden Gate Drive · Suite 3147  
Papillion, NE 68046-2889  
(402) 593-2230 · FAX: (402) 593-4359

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L. Kenneth Polikov  
Sarpy County Attorney

March 9, 2012

Nebraska Crime Commission  
301 Centennial Mall South  
P.O. Box 94946  
Lincoln, NE 68506

I want to express strong support of the request by the Sarpy County Victim/Witness Unit for a VOCA Grant.

The coordination between groups and facilitating the availability of services to crime victims is no easy task, and this program must hold a very high priority for funding. It must be our goal to continue increased efforts to grow the Victim/Witness Unit in Sarpy County.

The Victim/Witness Unit provides necessary services to the victims of crime, and has been essential to the fair administration of justice in Sarpy County. Without the services provided by the Victim/Witness Unit we would not meet our obligations to the victims of crime or to the community as a whole.

Please give this grant application every possible consideration. Thank you.

Sincerely,

Lee Polikov  
Sarpy County Attorney

LKP:dc



OFFICE OF THE SHERIFF  
COUNTY OF SARPY



JEFFREY L. DAVIS  
Sarpy County Sheriff

1208 Golden Gate Drive  
Papillion, Nebraska 68046-2800  
Telephone (402) 593-2288 Fax (402) 593-4323

March 26, 2012

Nebraska Crime Commission  
301 Centennial Mall  
P.O. Box 94946  
Lincoln, NE 68056

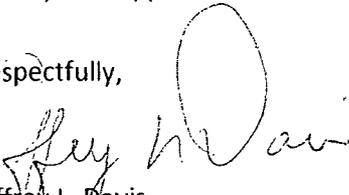
To Whom It May Concern:

I am respectfully requesting the Nebraska Crime Commission to continue supporting the Sarpy County Victim/Witness Unit via the VOCA grant. The Sarpy County Victim/Witness Unit provides a valuable service to my deputies when they are on calls relating to domestic violence, child abuse, and other crimes of abuse. While the deputies are preoccupied with the suspect and legal aspects of the crime, the Victim/Witness Unit focuses on helping the victim. The process greatly reduces the burden placed upon my deputies.

In the past several years, our department has responded to an increasing number of violent crimes. In the vast majority of these cases, the victim is automatically referred to the Victim/Witness Unit because my deputies are confident in the Unit's personnel and the services they provide. Without the Victim/Witness Unit, a large number of victims would have nowhere to turn and their plights would never improve.

To reiterate, the Sarpy County Victim/Witness Unit provides a valuable service to the community and has my full support.

Respectfully,



Jeffrey L. Davis  
Sarpy County Sheriff

JLD/pv



March 12, 2012

Nebraska Crime Commission  
301 Centennial Mall  
PO Box 94946  
Lincoln, NE 68506

RE: VOCA (Victims of Crime Act) Grant

To Who It May Concern:

The La Vista Police Department supports the continuation of the VOCA (Victims of Crime Act) Grant for the Sarpy County Victim/Witness Unit. The La Vista Police Department has seen firsthand what the services of the Sarpy Victim/Witness Unit have contributed to our community. We deal with the Sarpy County Victim/Witness Unit on almost a daily basis at times and find their services invaluable. Continued funding through the VOCA Grant will ensure the Sarpy County Victim/Witness Unit will be able to continue offering comprehensive services to victims of crimes in our county. We cannot stress enough the importance of funding the Victim/Witness Unit so they may continue to offer their invaluable services to Sarpy County residents.

Sincerely,

Robert S. Lausten  
Chief of Police

City Hall  
8116 Park View Blvd.  
La Vista, NE 68128-2198  
p:402-331-4343  
f:402-331-4375

Community Development  
8116 Park View Blvd.  
p:402-331-4343  
f:402-331-4375

Fire  
8110 Park View Blvd.  
p:402-331-4748  
f:402-331-0410

Golf Course  
8305 Park View Blvd.  
p:402-339-9147

Library  
9110 Giles Rd.  
p:402-537-3900  
f:402-537-3902

Police  
7701 South 96<sup>th</sup> St  
p:402-331-1582  
f:402-331-7210

Public Works  
9900 Cornhusker Rd.  
p:402-331-8927  
f:402-331-1051

Recreation  
8116 Park View Blvd.  
p:402-331-3455  
f:402-331-0299



# Bellevue Police Department

*John W. Stacey, Chief of Police*

*2207 Washington Street*

*Bellevue, Nebraska 68005*

*(402) 293-3100 Fax (402) 293-3090*

March 12, 2012

Nebraska Crime Commission  
301 Centennial Mall  
P.O. Box 94946  
Lincoln, NE 68506

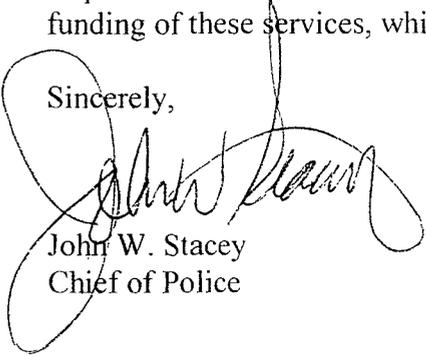
RE: Victims of Crime Act Grant

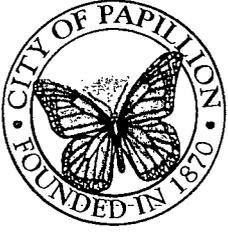
The Sarpy County Victim/Witness Unit continues to provide assistance to victim advocacy agencies, law enforcement, businesses, schools and other organizations that touch a victim's recovery process. To the victims of crime in our community, the Victim/Witness Unit utilizes the assistance of resources, such as the cellular phone project, the Crisis Response Team, Child Abuse and Neglect Team, S.A.F.E. Policy, the Domestic Violence Community Response Team and the United Way, to name a few. The Victim/Witness Unit is one of the primary sources victims are urged to contact when assistance is needed in dealing with the effects of a crime.

Domestic violence has become one of our most frequently reported crimes, and the Sarpy County Victim/Witness Unit continues to provide assistance to victims, advising them how to obtain Domestic Violence Protection Orders and other aid, when needed. The Unit also provides access to the Juvenile Services Advocate, who works with children and families of child abuse/neglect and sexual assault crimes. The Advocate also provides services to all victims of juvenile crimes.

I believe the Victim/Witness Unit, with the cooperation of our community, is able to respond to crime victims effectively. I urge the Crime Commission to continue to assist the funding of these services, which are so critically needed.

Sincerely,

  
John W. Stacey  
Chief of Police



CITY OF PAPIILLION

David P. Black, Mayor

Leonard A. Houloose, Chief of Police

Papillion Police Department

1000 East First Street

Papillion, Nebraska 68046

Phone 402-597-2035

Fax 402-592-9810

Website: [www.papillion.org](http://www.papillion.org)

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March 12, 2012

Nebraska Crime Commission

301 Centennial Mall

P. O. Box 94946

Lincoln, NE 68506

I am writing to strongly encourage you to continue the Sarpy County Victim/Witness Unit's VOCA Grant again this year to enable them to continue providing their many services to victims of crime in our county.

The Sarpy County Victim/Witness Unit provides assistance to all victims of crime through the criminal justice system. In 2011 the Victim/Witness Unit assisted 2,233 crime victims in the community. Out of the 2,233 cases, 3,973 people received multiple contacts through personal advocacy. The Victim/Witness Unit collaborates with law enforcement, businesses, schools, and victim service agencies. They are also part of the Coalition Against Sexual and Domestic Abuse of Sarpy and a member of the Child Abuse and Neglect Team. The VOCA dollars will continue to fund four full-time Crime Victim Advocates and help the Victim/Witness Unit continue collaboration with agencies and improve services to crime victims in our community.

I offer my support of the Sarpy County Victim/Witness Unit and their staff as they work diligently to provide comprehensive services to our community.

Sincerely,

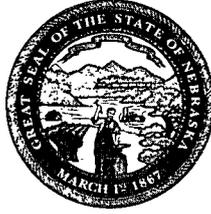
Leonard A. Houloose

Chief of Police

Sarpy County Offices

- Juvenile Division**  
1210 Golden Gate Drive #3140  
Papillion, NE 68046  
(402) 593-2222 Fax 593-2221
- Presentence Investigation Division**  
1257 Golden Gate Drive #5W  
Papillion, NE 68046  
(402) 593-2199 Fax 593-5927
- Supervision Division**  
1257 Golden Gate Drive #2W  
Papillion, NE 68046  
(402) 593-2199 Fax 593-2309

**Nebraska State Probation**  
(Sarpy, Cass, Otoe Counties)



**Second Probation District**  
**Second Judicial District**  
Chief Probation Officer  
Jodi York

Cass County Office

- 346 Main Street. #102  
Plattsmouth, NE 68048  
(402) 296-9363 Fax 296-9333

Otoe County Office

- 1021 Central Avenue #202  
Nebraska City, NE 68410  
(402) 873-9570 Fax 873-9573

Day Reporting Center

- 7511 S. 36th Street, Suite #9  
Bellevue, NE 68147  
(402) 593-2346 Fax 934-3498

March 9, 2012

Nebraska Crime Commission  
301 Centennial Mall  
P.O. Box 94946  
Lincoln, NE 68506

To Whom It May Concern:

District #2 Probation continues to support the Sarpy County Victim/Witness Unit in their efforts to maintain services for victims of crime in our community. This agency provides direct contact with victims as well as information to Probation on behalf of those victims, which aids the Court by having enough information to make an informed and appropriate sentencing decision. District #2 Probation relies on the Sarpy County Victim/Witness Unit to supply that data which frees up the Probation Officers to spend more time in the direct service of probationers.

I support the funding request of the Sarpy County Victim/Witness Unit. The services they provide are vital to victims and very important to our office.

Sincerely,

Jodi York  
Chief Probation Officer  
District #2 Probation



701 Olson Drive, Ste.101 Papillion, NE 68046  
Phone: (402) 339-4334 Fax: (402) 339-4235  
E-mail: [healthdept@sarpy.com](mailto:healthdept@sarpy.com)  
[www.sarpycasshealthdepartment.org](http://www.sarpycasshealthdepartment.org)

Nebraska Crime Commission

March 29, 2012

301 Centennial Mall

P.O. Box 94946

Lincoln, NE 68506

The Sarpy/Cass Department of Health and Wellness exists to serve the citizens of our two counties in the entire realm of Public Health. This includes medical, environmental, and behavioral health as well as various prevention programs.

The Sarpy County Victim/Witness Unit is applying for Victims of Crime Act (VOCA) funds and I am writing this in full support of their application. The Victim/Witness staff assisted 2,233 crime victims in our community and, from these cases, 3,973 people received personal advocacy, an extremely important service.

In addition, the Victim/Witness Unit collaborates with law enforcement, businesses, schools, and victim service agencies as well as the Coalition Against Sexual and Domestic Abuse of Sarpy County. The VOCA grant will allow the partial funding of four full-time Crime Victim Advocates, so that this very necessary work may continue. The benefit to Sarpy County and its citizens is significant.

As Director of Public Health, I recommend and strongly urge the Nebraska Crime Commission to continue its funding to the Sarpy County Victim/Witness Unit.

Sincerely,

Dianne Kelly,

Director

Sarpy/Cass Department of Health and Wellness

701 Olson Drive

Papillion, NE 68046

March 13, 2012

Nebraska Crime Commission  
301 Centennial Mall  
P.O. Box 94946  
Lincoln, NE 68506

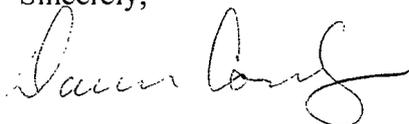
Dear Nebraska Crime Commission,

This is a letter of support for the Sarpy County Victim/Witness Unit. The Victim/Witness Unit continues to provide quality assistance to victims involved with the criminal justice system. The Heartland Family Service Domestic Abuse Program works in collaboration with the Victim/Witness on several projects, including the Coalition Against Sexual and Domestic Abuse of Sarpy County (CASDA). The Heartland Family Service Domestic Abuse Program and Sarpy County Victim/Witness Unit have had a great working relationship over the years.

In 2011, the Victim/Witness Unit assisted 2,233 crime victims in the community. Out of the 2,233 cases, 3,973 people received multiple contacts through personal advocacy. Heartland Family Service supports the Sarpy County Victim/Witness request for continued VOCA funding for their four full-time Crime Victim Advocates. These funds will help them continue their collaboration with agencies and improve services to crime victims in the community.

The Heartland Family Service Domestic Abuse Program recommends the Nebraska Crime Commission continue funding for the Sarpy County Victim/Witness Unit.

Sincerely,



Dawn Conley, MSW, LMHP  
Program Director

*Board of Trustees*

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Rhonda Hawks  
Charles E. Lakin  
Dianne Seeman Lozier  
Sunny Lundgren  
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Kenneth E. Stinson

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*Legal Advisor*  
John H. Jeanetta, MBA, MSW  
*President and CEO*



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS, 55TH WING (ACC)  
OFFUTT AIR FORCE BASE NEBRASKA

13 0 MAR 2012

Lt Col Kevin J. Huyser  
Staff Judge Advocate  
55 WG/JA  
711 Nelson Drive, Suite 118  
Offutt AFB NE 68133

Ms. Jean Brazda  
Executive Director  
1257 Golden Gate Dr. 11W  
Courthouse Annex West  
Papillion NE, 68046-2857

RE: Letter of Appreciation

Ms. Brazda:

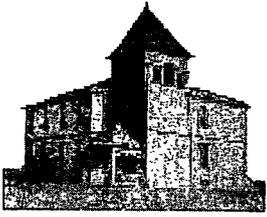
On behalf of the Victim Witness Assistance Program (VWAP) Council at Offutt Air Force Base, Nebraska, I would like to express our sincere appreciation for the Sarpy County Victim/Witness Unit's past and continued support. As you are aware, the Sarpy County Victim/Witness Unit plays an integral part in assisting the surrounding community to include the approximately 8,600 military personnel and their families assigned to Offutt Air Force Base. As such, your unit has a vital role in ensuring military members and families who are victims of crime are informed about their rights, provided counseling, and referred to appropriate state agencies for additional assistance when needed. The VWAP Council sincerely appreciates your unit's vital services, and we are thankful for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin J. Huyser".

KEVIN J. HUYSER, Lt Col, USAF  
Staff Judge Advocate

*The Sun Never Sets on the Fighting' Fifty-Fifth*



*Gretna Public School District #37*  
*Office of the Superintendent*

---

11717 South 216th Street  
Gretna, Nebraska 68028

402-332-3265  
fax 332-5833

March 9, 2012

Nebraska Crime Commission  
301 Centennial Mall  
PO Box 94946  
Lincoln, NE 68506

To Whom It May Concern,

I am writing to express my support for the Sarpy County Victim/Witness Unit VOCA Grant. This Unit provides mutual cooperation between victim advocacy agencies, law enforcement, businesses, schools, and other organizations that touch a victim's recovery process. In the past few years, the Unit has seen a significant increase in the number of Domestic Violence Protection Orders and the in the number of victim's served. Please take careful consideration of this grant application and continue to fund and support this outstanding Unit.

Sincerely,

Kevin M. Riley, Ed.D.  
Superintendent



Dr. Rick Black - Superintendent  
Doug Lewis - Asst. Superintendent Business Services  
Dr. Renee Hyde - Asst. Superintendent Human Resources  
Dr. Ron Hanson - Asst. Superintendent Curriculum & Instruction

March 9 2012

Nebraska Crime Commission  
301 Centennial Mall  
PO Box 94946  
Lincoln, NE 68506

Letter of Support: VOCA (Victims of Crime Act) Grant

This letter is written in support of grant funds for continued operation of the Sarpy County Victim/ Witness Unit. The Unit has requested funding for the past 24 years from the Nebraska Crime Commission to provide services to victims of crime in Sarpy County.

The Sarpy County Victim/Witness Unit provides outstanding service to the youth and families of our school district. A Juvenile Services Advocate is available to victims of juvenile crime, and works with the children/families of child abuse/neglect and sexual assault crimes handled through the Juvenile Court. The Sarpy County Victim/Witness Unit has done an outstanding job of assessing the needs of abused/neglected youth in Sarpy County and provides appropriate resources for victims in our school district.

With continued growth in Sarpy County, and particularly the Papillion-La Vista School District community, the need for juvenile services also increases. Continued funding from the Nebraska Crime Commission would allow the Sarpy County Victim/Witness Unit to continue current support services to our students and families.

I wholeheartedly support renewal of the VOCA (Victims of Crime Act) Grant for the Sarpy County Victim/Witness Unit. I would be available at (402) 537-6207 should have further questions.

Sincerely,

Rick D. Black, Ed.D.  
Superintendent

**SARPY COUNTY PUBLIC DEFENDER**

1256 Golden Gate Drive, Ste. 2

Papillion, Nebraska 68046

(402) 593-5933

FAX (402) 593-5939

Thomas P. Strigenz, Public Defender  
Patrick J. Boylan, Chief Deputy  
Christopher J. Lathrop  
April L. O'Loughlin

Tim Krajicek  
John P. Hascall  
Dennis P. Marks  
Mandy M. Gruhlkey

April 5, 2012

Nebraska Crime Commission  
301 Centennial Mall  
P.O. Box 94946  
Lincoln, NE 68506

RE: Sarpy County Victim Witness  
Victims of Crime Act Application

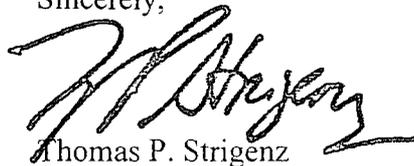
To Whom It May Concern:

Please take this letter as support of the Sarpy County Victim Witness application for the VOCA Grant. As the elected Public Defender of Sarpy County, I can attest that the funding for victim advocacy has been reduced as the need for crime victim advocacy continues to grow, and that the Sarpy County Victim Witness Office does a fantastic job in assisting crime victims.

They support crime victims by responding to the emotional and physical needs of crime victims and other emergency services that are intended to restore the victims' sense of dignity and self esteem. I can attest that the Sarpy County Victim Witness has a staff of highly trained and professional personnel who provide a unique and necessary service to the citizens of Sarpy County.

Please take this letter as one of support of my office for the Grant Application as submitted. If you need any further information, please do not hesitate to contact me.

Sincerely,



Thomas P. Strigenz

TPS/dx



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS, 55TH WING (ACC)  
OFFUTT AIR FORCE BASE NEBRASKA

18 0 MAR 2012

Lt Col Kevin J. Huyser  
Staff Judge Advocate  
55 WG/JA  
711 Nelson Drive, Suite 118  
Offutt AFB NE 68133

Ms. Jean Brazda  
Executive Director  
1257 Golden Gate Dr. 11 W  
Courthouse Annex West  
Papillion NE, 68046-2857

RE: Letter of Appreciation

Ms. Brazda:

On behalf of the Victim Witness Assistance Program (VWAP) Council at Offutt Air Force Base, Nebraska, I would like to express our sincere appreciation for the Sarpy County Victim/Witness Unit's past and continued support. As you are aware, the Sarpy County Victim/Witness Unit plays an integral part in assisting the surrounding community to include the approximately 8,600 military personnel and their families assigned to Offutt Air Force Base. As such, your unit has a vital role in ensuring military members and families who are victims of crime are informed about their rights, provided counseling, and referred to appropriate state agencies for additional assistance when needed. The VWAP Council sincerely appreciates your unit's vital services, and we are thankful for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin J. Huyser".

KEVIN J. HUYSER, Lt Col, USAF  
Staff Judge Advocate

*The Sun Never Sets on the 'Fighting' Fifty-Fifth*

# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

Rusty Hike District 1  
Jim Thompson District 2  
Tom Richards District 3  
Jim Nekuda District 4  
Jim Warren District 5

## MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: 2012 Victims of Crime Act (VOCA) Grant Application

On April 10, 2012 the County Board will be asked to authorize the Chairman to sign the application, certifications, assurances, and letter of support for the 2012 VOCA grant proposal. This is a continuation grant that will allow the Sarpy County Victim Witness Unit to continue providing services to victims of crime in Sarpy County.

The project period is July 1, 2012 to June 30, 2013. The grant application will request \$127,382 for personnel. \$ 96,512 will fund partial salaries of four (4) crime victim advocates and \$30,870 will fund the benefits for those advocates.

The County is required to provide a match of \$25,476 which will be the remaining portion of two (2) of the advocates' salaries.

Do not hesitate to contact Jean Brazda if you have comments or questions.

April 6, 2012

Lisa A. Haire

593-1565

[lhaire@sarpy.com](mailto:lhaire@sarpy.com)

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Jean Brazda  
Deb Houghtaling