

BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA

RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE REVISED BUDGET FOR THE 2011 VICTIMS
OF CRIME ACT GRANT (VOCA)

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant was submitted for the Sarpy County Victim Witness Unit; and,

WHEREAS, the Crime Commission approved the grant for a lesser amount; and,

WHEREAS, the Crime Commission requires Sarpy County to submit a revised budget; and,

WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Victim Witness Unit; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Chairman is hereby authorized to sign the revised budget for the 2011 Victims of Crime Act grant (VOCA).

DATED this 16th day of August, 2011.

MOVED by Jim Nekuda, seconded by Jim Warren, that the above Resolution be adopted. Carried.

YEAS:

NAYS:

ABSENT:

Jim Warren
President
Tom Richard
Jim Nekuda

None

None

ABSTAIN:

None

Attest:

SEAL

Debra J. Houghtaling
County Clerk



NEBRASKA CRIME COMMISSION - BUDGET SUMMARY

Category	Requested Amount	Match Share*	Total Project Cost
A. Personnel	124,149	31,037	155,186
B. Consultants/Contracts	0	0	0
C. Travel	0	0	0
D. Supplies / Operating Expenses	0	0	0
F. Equipment	0	0	0
G. Other Costs	0	0	0
TOTAL AMOUNT	124,149	31,037	155,186
% Contribution	80 %	20 %	100 %

List the sources of funding and amounts that will be used to match this grant. Please include any in-kind match, such as volunteers. (Required match is 20% for existing and 25% for new projects. Indian tribes or Native American organizations on reservations are required to provide a 5% match).

<u>Cash Match Source</u>	<u>Amount</u>	<u>In Kind Match Source</u>	<u>Amount</u>
Sarpy County General Fund Budget	\$31,037	N/A	\$31,037

CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Tom Richards, Chairperson Sarpy County Board of Commissioners 402-593-4155

NAME (PLEASE TYPE) TITLE TELEPHONE

1210 Golden Gate Dr

ADDRESS

Papillion, NE 68046-2857

CITY, STATE, ZIP



SIGNATURE

August 16, 2011
DATE

(NOTE: The authorized official would include: county board chair, mayor, city administrator, chair or vice-chair of non-profit agency. The County Board is the authorized official to sign for victim/witness programs located in the County Attorney's office.)

Personnel Budget Narrative

Continued funding is being requested for four Crime Victim Advocate positions to provide direct service to all crime victims participating in the Sarpy County criminal and juvenile justice system. These positions also collaborate with criminal justice and community agencies as members of community based committees and coalitions to respond to the needs of crime victims in Sarpy County.

1. This grant funds an existing FTE Lead Crime Victim Advocate. The salary for this position is \$49,579 with fringe benefits of \$15,273 for a total of \$64,852. **The VOCA Grant will fund 52.2691% of this position which will be \$25,914 in salary and \$3,819.292 in benefits plus \$1,749.23 for retirement and \$1,982.458 social security.** This advocate has been with the Victim/ Witness Unit for eight years. This position spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position attends all child abuse and neglect task force meetings and has increased the collaboration with other referral agencies. This position also provides oversight on daily case management duties as well as assigns cases and assists other advocates with high profile cases. In addition, she supervises the interns and volunteers with the Unit.
2. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$37,078 with fringe benefits of \$23,095 for a total of \$60,173. **The VOCA Grant will fund 52.2691% of this position which will cover \$19,380.330 in salary and \$7,318.703 in benefits plus \$1,308.17 for retirement and \$1,482.595 for social security.** This advocate has been with the Victim/ Witness Unit one year and spends 70% of her time involved in attending Juvenile Court Hearing and 30% of her time involved in County and District Court cases. She explains to the victim and their family the process of the court system, updates them on future court hearing, provides crisis intervention, assist with protection orders, as well as follows up on all restitution related cases and return of property. She is the primary point of contact for the School Resource Officers in the County and makes regular contact with them.
3. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$41,103 with fringe benefits of \$23,693 for a total of \$64,796. **The VOCA Grant will fund 52.2691% of this position which will cover \$22,738.619 in salary and \$7,334.822 in benefits plus \$1,534.86 for retirement and \$1,739.504 for social security.** This advocate has been with the Victim Witness Unit for five years and spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process, provides updates on court hearings, notifies victims of restitution and defendant's release from Department of Corrections. This position is a member of the Coalition Against Sexual and Domestic Abuse Team and participates in the Domestic Violence and Sexual Assault Awareness activities.
4. This grant funds an existing FTE Law Enforcement Crime Victim Advocate. The salary for this position is \$40,220 with fringe benefits of \$13,880 for a total of \$54,100. **The VOCA Grant will fund 52.2691% of this position which will cover \$21,022.625 in salary and \$3,795.811 in benefits plus \$1,419.03 for retirement and \$1,608.231 social security.** This Advocate provides direct services to all crime victims participating in the criminal justice system and has been with the Unit for two years. This position spends 100% of her time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position is the primary point of contact for law enforcement referrals before the defendant has been charged with a crime. The person that has this position is bi-lingual and over eight years of experience working with domestic violence and sexual assault victims.
5. The Executive Director will be involved in this project but no funds will be asked for or used as a match. The Executive Director is expected to be involved in the project 60% of her time. Her primary responsibility will be to oversee the project and staff involved. She will also carry a minimal case load which generally involves high profile cases such as motor vehicle homicide or attempted murder. This position will also continue to be involved in the CASDA Team and

assist with providing law enforcement training to new officers in Sarpy County in the area of domestic violence and sexual assault.

6. The bi-lingual support staff position will assist this project but no funds will be requested or used as a match. The support staff position handles the daily operation of the Unit and assist the crime victim advocates as needed. She will spend 100% of her time dedicated to the project.

Match for this grant in the amount of \$31,037 provided through the remaining salaries and benefits of the Lead Crime Victim Advocate position (\$13,955 salary/ \$4,100 benefits) and one Adult Crime Victim Advocate position (\$12,101 salary/ \$881 benefits). Both positions work directly with the grant and spend 100% of their time working with crime victims.

Category A - Personnel

Position	Annual Salary	% Time Devoted	Amount Requested	Match	Subtotal	Requested Fringe	Match Fringe	TOTAL COSTS
Lead Crime Victim Advocate	\$49,579	52.2691%	\$25,915	\$13,955	\$39,870	\$7,551	\$4,100	\$51,521
Crime Victim Advocate	\$37,078	52.2691%	\$19,380	\$	\$19,380	\$10,109	\$0	\$29,489
Crime Victim Advocate	\$41,103	52.2691%	\$22,739	\$12,101	\$34,840	\$10,609	\$881	\$46,330
Crime Victim Advocate	\$40,220	52.2691%	\$21,023	\$	\$21,023	\$6,823	\$	\$27,846
			Amount Requested	Match	Subtotal	Fringe Requested	Fringe Match	TOTAL COSTS
Total Personnel Budget			\$89,057	\$26,056	\$115,113	\$35,092	\$4,981	\$155,186

Sarpy County Board of Commissioners

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593-4155

www.sarpy.com

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



COMMISSIONERS

Rusty Hike District 1
Jim Thompson District 2
Tom Richards District 3
Jim Nekuda District 4
Jim Warren District 5

MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: 2011 Victims of Crime Act (VOCA) Grant Application

On August 16, 2011, the County Board will be asked to authorize the Chairman to sign the revised budget for the 2011 VOCA grant. This is a continuation grant that will allow the Sarpy County Victim Witness Unit to continue providing services to victims of crime in Sarpy County.

The project period is July 1, 2011 to June 30, 2012. The grant application originally requested \$127,382 for personnel salaries. The Crime Commission approved \$124,149. \$89,057 will fund partial salaries of four (4) crime victim advocates and \$35,092 will fund the benefits for those advocates.

The County is required to provide a 20% match of the total program cost. The match amount is \$31,037 which will be the remaining portion of two (2) of the advocates' salaries.

Do not hesitate to contact Jean Brazda if you have comments or questions.

August 12, 2011

Lisa A. Haire

593-1565

lhaire@sarpy.com

cc: Mark Wayne
Brian Hanson
Scott Bovick
Jean Brazda
Deb Houghtaling