

BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA

RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE REVISED BUDGET AND NARRATIVES FOR  
THE SARPY COUNTY TRUANCY PROGRAM GRANT OFFERED THROUGH THE NEBRASKA CRIME  
COMMISSION

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant has been awarded to the Sarpy County Juvenile Justice Center for a Sarpy County Truancy Program; and,

WHEREAS, the grant was approved for less than originally applied for and therefore, must have a revised budget and narratives sent to the Nebraska Crime Commission; and,

WHEREAS, Sarpy County is committed to and supports a Truancy Program for the Sarpy County Juvenile Justice Center; and;

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Board Chairman is hereby authorized to sign the revised budget for the Sarpy County Truancy Program.

DATED this 24<sup>th</sup> day of May, 2011.

MOVED by Rusty Hike, seconded by Jim Nekusa, that the above Resolution be adopted. Carried.

YEAS:

NAYS:

ABSENT:

Russell  
Johnson  
[Signature]  
[Signature]  
[Signature]

none  
\_\_\_\_\_  
\_\_\_\_\_

none  
\_\_\_\_\_  
\_\_\_\_\_  
ABSTAIN:  
none  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

SEAL

Dee Loughran  
County Clerk





OFFICE OF THE SHERIFF  
COUNTY OF SARPY



JEFFREY L. DAVIS  
Sarpy County Sheriff

1208 Golden Gate Drive  
Papillion, Nebraska 68046-2800  
Telephone (402) 593-2288 Fax (402) 593-4323

December 20, 2010

Mr. Michael E. Behm  
Executive Director  
Nebraska Crime Commission

Dear Mr. Behm:

At the SCEP (Sarpy County Educational Program) Board meeting which was held on December 15, 2010 we discussed the Truancy Grant Application. The SCEP Board voted to support the Grant Application.

We are in complete support of the Truancy Grant and believe it will assist our school districts in Sarpy County. This is a very innovative program being led by the Sarpy County Sheriff's Department Juvenile Services Division. The Superintendents of Schools within Sarpy County have been in collaboration with the Sheriff's Department in the development of the Grant. The SCEP Board is prepared and committed to provide on-going financial support for the Truancy Program once Grant funding ends.

Sincerely,

  
Jeffrey L. Davis  
Chairman - SCEP Board

# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155

[www.sarpy.com](http://www.sarpy.com)

ADMINISTRATOR Mark Wayne

DEPUTY ADMINISTRATOR Scott Bovick

FISCAL ADMIN./PURCHASING AGT. Brian Hanson



## COMMISSIONERS

Rusty Hike District 1  
Joni Albrecht District 2  
Tom Richards District 3  
Jim Nekuda District 4  
Rich Jansen District 5

## MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: Sarpy County Juvenile Justice Center Truancy Grant

On May 24, 2011 the County Board will be asked to authorize the Chairman to sign the revised budget for the Sarpy County Juvenile Justice Center Truancy Grant.

The grant originally requested \$63,775. The Crime Commission met on May 6, 2011 and awarded Sarpy County \$50,970. \$49,870 will pay salaries and benefits for three part-time Truancy staff at the Sarpy County Juvenile Justice Center. \$1,100 will provide two cell phones for the Truancy Staff.

In August of 2010, a Truancy Pilot Program was implemented. The goal of the Sarpy County Truancy Program is to implement a comprehensive program by engaging students in the school culture, developing strategies that will reduce and prevent truancy and the involvement in Juvenile Court.

This is a five year step-down grant. The first two years are funded at 100%. The third year is funded at 75%, the fourth year at 50% and the fifth year at 25%. The Sarpy County Education Program (SCEP) Board has signed a letter of support for future sustainability with revenue generated from the Traffic Program. The grant period is July 1, 2011 – June 30, 2012.

There is no County match for this grant, however; the County will provide \$25,566 as an in-kind contribution. The matching funds reflect a portion of salaries and benefits for the Juvenile Justice Center Director and the Juvenile Justice Reporting Center Supervisor.

If you have any questions, please do not hesitate to call myself or Dick Shea.

May 20, 2011

Lisa A. Haire  
593-1565

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Sheriff Jeff Davis  
Dick Shea  
Deb Houghtaling

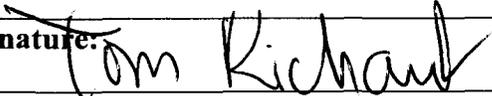
GRANT # 10-JJ-0005

AGENCY NAME: Sarpy County Juvenile Justice Center

**NEBRASKA CRIME COMMISSIN – GRANT APPLICANT  
\*REVISED BUDGET SUMMARY\***

Category	Requested Amount	Match Share	Total Project Cost
A. Personnel	\$49,870	\$25,566	\$75,436
B. Consultants/Contracts	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Supplies/ Operating Expenses	\$1,100	\$0	\$1,100
E. Equipment	\$0	\$0	\$0
F. Other Costs	\$0	\$0	\$0
TOTAL AMOUNT	\$50,970	\$25,566	\$76,536
% Contribution	67%	33%	100%

**CERTIFICATION: I hereby certify the information in this budget is accurate and, as the Authorized Official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.**

<b>Name of Authorized Official: Tom Richards</b>
<b>Title: County Board Chairman</b>
<b>Address: 1210 Golden Gate Drive</b>
<b>City, State, Zip: 68046</b>
<b>Telephone: 402-593-4155</b>
<b>Signature:</b> 
<b>Date: May 24, 2011</b>

[NOTE: The authorized official includes county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.]

**SECTION X. BUDGET**

**CATEGORY A – PERSONNEL WORKSHEET**

<b>Position</b>	<b>Annual Salary</b>	<b>% Time Devoted</b>	<b>Amount Requested</b>	<b>Match</b>	<b>Subtotal</b>	<b>Requested Fringe</b>	<b>Match Fringe</b>	<b>TOTAL COSTS</b>
PT Truancy Officer	\$14,508	100%	\$14,508	\$0	\$14,508	\$2,254	\$0	\$16,762
PT Truancy Officer	\$14,326	100%	\$14,326	\$0	\$14,326	\$2,228	\$0	\$16,554
PT Truancy Officer	\$14,326	100%	\$14,326	\$0	\$14,326	\$2,228	\$0	\$16,554
Juvenile Justice Reporting Center Supervisor	\$55,992	25%	\$0	\$13,998	\$13,998	\$0	\$6,180	\$20,178
Juvenile Justice Center Director	\$87,420	5%	\$0	\$4,371	\$4,371	\$0	\$1,017	\$5,388
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
	\$	%	\$	\$	\$	\$	\$	\$
<b>PERSONNEL TOTAL</b>			<b>Amount Requested</b>	<b>Match</b>	<b>Subtotal</b>	<b>Fringe Requested</b>	<b>Fringe Match</b>	<b>TOTAL COSTS</b>
			\$43,160	\$18,369	\$61,529	\$6,710	\$7,197	\$75,436

**CATEGORY A – PERSONNEL NARRATIVE:**

Funding is being requested for three part time Truancy Officers to provide comprehensive needs assessments and support to youth participating in the Sarpy County Truancy Program. Additionally, a portion of the salary for the Juvenile Justice Reporting Center Supervisor and the Juvenile Justice Center Director will be used as in-kind match and will be provided by the Sarpy County General Budget.

Two (2) Juvenile Truancy Officers at \$14.50 x 988 hours = \$14,326 + \$ 2,228 for benefits (\$1,096 social security, \$967 retirement and \$165 uniforms) = \$16,554 X 2 = \$33,108. One (1) Juvenile Truancy Officer at \$14.50 x 1,001 hours = \$14,508 + 2,254 for benefits (\$1,110 social security, \$979 retirement and \$165 uniforms) = \$16,762. These positions provide direct service to youths participating in the Truancy Program through comprehensive assessment intakes of youth and their families. Duties will include home visits, school visits, transportation, monitoring of grades and attendance. These positions will submit results and written recommendations to the Sarpy County Attorney's Office and Sarpy County Juvenile Court. These positions will be housed at the Juvenile Justice Reporting Center. Hours will consist of M-F 6:00 am-12:00 pm and 3:00 pm-9:00 pm.

**\$16,554 X 2 (Officers) = \$33,108**  
**\$33,108 + \$16,762 (1 Officer) = \$49,870**

**Total Request: \$49,870**

The Juvenile Justice Reporting Center Supervisor will manage and oversee the duties of the Truancy Officers providing direct service to youths participating in the Truancy Program as needed. The Juvenile Justice Reporting Center Supervisor will spend 25% of the time working with the Truancy Program and this salary (\$20,178) will be used as in-kind matching funds for this grant. Additionally, the Juvenile Justice Center Director will spend 5% of the time working on the Truancy Program, posting job openings, interviewing, training and overall management. This salary (\$5,388) will be used as in-kind matching funds.

**Total In-Kind Match Contribution: \$25,566**  
**\$20,178 + \$5,388 = \$25,566**

**CATEGORY D – SUPPLIES AND OPERATING EXPENSES  
WORKSHEET**

<b>1. SUPPLIES:</b>					
Item	Quantity	Unit Price	Amount Requested	Applicant's Match	Total Cost
		\$	\$0	\$0	\$0
		\$	\$0	\$0	\$0
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
<b>SUPPLIES SUBTOTAL</b>			\$0	\$0	\$0

<b>2. OPERATING EXPENSES – [Note Special Instructions]:</b>				
	Rate[per month]	Amount Requested	Applicant's Match	Total Cost
Rent – Equipment		\$	\$	\$
Rent – Facilities		\$	\$	\$
Telephone	\$75/mo	\$900	\$0	\$900
Utilities		\$	\$	\$
Auto Lease		\$	\$	\$
Photo Copying		\$	\$	\$
Printing		\$	\$	\$
Non-consultant Contract Help				
Bookkeeping/Audit		\$	\$	\$
Other: Cell Phone Purchase	\$100 x 2	\$200	\$0	\$200
<b>OPERATING EXPENSES SUBTOTAL</b>		\$1,100	\$0	\$1,100

<b>SUPPLIES/OPERATING TOTAL</b>		\$3,100	\$0	\$1,100
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**CATEGORY D - SUPPLIES AND OPERATING EXPENSES NARRATIVE:**

Truancy Staff Officers will require access to a cell phone in order to be contacted as needed by the Juvenile Justice Center and/or youth, school officials, counselors and therapists. Youth will be required to call the Truancy staff if they are ill or cannot make it to school for any reason. School officials will need to have a way to contact the Truancy staff if situations arise during school hours. Parents of youth will need to have a way to contact the staff to schedule appointments and discuss their child's progress. Two cell phones will be shared between the three staff. Only two staff will be on duty at a time, therefore, only two cell phones will be required. Additionally, all staff are required to carry radios during working hours, therefore, in the event all three staff members are on duty at the same time, staff members will have access to communication via radios if a cell phone is not available.

**Request:       \$200 for initial purchase of cell phones (\$100 x 2)**  
**\$75/month usage fee x 12 months = \$900**  
**\$200 + \$900 = \$1,100**

**Total Request for Supplies/Operating Expenses: \$1,100**