

BOARD OF COMMISSIONERS
SARPY COUNTY, NEBRASKA
RESOLUTION AWARDING BIDS FOR
NEW LEC OFFICE FURNITURE BY GROUP

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6)(Reissue 1997), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 1997), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, bids for this matter have been solicited, made, opened and reviewed pursuant to applicable Nebraska State Statutes; and,

WHEREAS, based on those proceedings, and after a public hearing, this Board has duly deliberated and considered the bids received; and,

WHEREAS, this Board desires to proceed forthwith in order to expedite and facilitate service to the citizens of Sarpy County.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS THAT:

- (1) The low bid of each of the following groups for *New LEC Office Furniture By Group* in the amounts listed are hereby accepted, ratified, and confirmed:

GROUP	VENDOR	AWARD AMOUNT
A - ABCO Office Furniture	Pay-Less Office Products, Inc.	\$3,634.40
B - Comfortek Seating	Pay-Less Office Products, Inc.	\$7,740.00
C - Ergonomic Concepts	Business Interiors By Staples	\$1,968.57
D - Express Office Furniture	Pay-Less Office Products, Inc.	\$20,072.10
E - HON Furniture	Pay-Less Office Products, Inc.	\$7,504.00
F - Lorell Furniture	All Makes Office Equipment	\$15,639.05
G - OFM Furniture	All Makes Office Equipment	\$1,743.28
H - Office Master	Pay-Less Office Products, Inc.	\$5,940.00
I - SAFCO	Pay-Less Office Products, Inc.	\$13,806.00

- (2) That the Sarpy County Board of Commissioners hereby finds and determines that the bid from Commercial Concepts for the purpose set forth above be and is hereby rejected. The Clerk of the County is hereby directed to notify all bidders of this Board's action and to take such other steps as may be necessary to effectuate the rejection of the offered bid.

(3) This Board's Chairman, Clerk, and Attorney are hereby authorized and directed to execute such ancillary documents as may be required to evidence the contract and take any and all steps necessary or required in order to carry out the terms of such contract after said documents have been reviewed by the Attorney, Fiscal Administrator, and County Administrator.

Dated this 14th day of December, 2010.

Moved by Rusty Hike, and seconded by Jim Nekuda, that the above Resolution be adopted. Carried.

<u>Rusty Hike</u>	YEAS	<u>none</u>	ABSENT:	<u>none</u>
<u>Rich</u>				
<u>Jim Nekuda</u>			ABSTAIN:	<u>none</u>
<u>Jim Nekuda</u>				

Attest
SEAL



Debra J. Houghtaling
Sarpy County Clerk

Approved as to form:

[Signature]
Deputy County Attorney

BID TAB
New Sarpy County Law Enforcement Center Furniture By Group
December 2, 2010

Lowest Bidder

	Pay-Less Office Products	Business Interiors By Staples	All Makes Office Equipment	Sheppard's Business Interiors	All Native Solutions	AOI Corp.
Group A - ABCO	\$3,634.40	\$3,962.42	\$4,840.10	\$4,543.00	\$6,285.76	\$11,695.60
	Pay-Less Office Products	All Makes Office Equipment	Business Interiors By Staples	All Native Solutions	AOI Corp.	Sheppard's Business Interiors
Group B - Comfortek Seating	\$7,740.00	\$8,703.00	\$8,751.60	\$9,244.80	\$0.00	\$0.00
	Business Interiors By Staples	All Makes Office Equipment	All Native Solutions	AOI Corp.	Pay-Less Office Products	Sheppard's Business Interiors
Group C - Ergonomic Concepts	\$1,968.57	\$2,160.85	\$3,182.28	\$0.00	\$0.00	\$0.00
	Pay-Less Office Products	All Makes Office Equipment	Business Interiors By Staples	AOI Corp.	All Native Solutions	Sheppard's Business Interiors
Group D - Express Office Furniture	\$20,072.10	\$21,790.25	\$26,511.05	\$30,104.89	\$0.00	\$0.00
	Pay-Less Office Products	All Makes Office Equipment	Business Interiors By Staples	All Native Solutions	AOI Corp.	Sheppard's Business Interiors
Group E - HON Furniture	\$7,504.00	\$8,037.33	\$8,238.27	\$8,785.69	\$0.00	\$0.00
	All Makes Office Equipment	Pay-Less Office Products	All Native Solutions	AOI Corp.	Business Interiors By Staples	Sheppard's Business Interiors
Group F - Lorell Furniture	\$15,639.05	\$16,078.50	\$20,257.49	\$0.00	\$0.00	\$0.00
	All Makes Office Equipment	Business Interiors By Staples	All Native Solutions	AOI Corp.	Pay-Less Office Products	Sheppard's Business Interiors
Group G - OFM Furniture	\$1,743.28	\$2,022.22	\$2,331.80	\$0.00	\$0.00	\$0.00
	Pay-Less Office Products	Business Interiors By Staples	All Makes Office Equipment	AOI Corp.	All Native Solutions	Sheppard's Business Interiors
Group H - Office Master	\$5,940.00	\$6,154.00	\$6,324.10	\$6,327.80	\$0.00	\$0.00
	Pay-Less Office Products	All Makes Office Equipment	Business Interiors By Staples	AOI Corp.	All Native Solutions	Sheppard's Business Interiors
Group I - SAFCO	\$13,806.00	\$14,656.98	\$18,482.49	\$18,871.71	\$22,563.06	\$0.00
TOTAL	\$78,047.40					

Sarpy County Purchasing Department

SARPY COUNTY COURTHOUSE
1210 GOLDEN GATE DRIVE
SUITE 1129
PAPILLION, NE 68046-2845
FAX (402) 593-4304



Brian E. Hanson, Purchasing Agent
(402) 593-2349
Debby Peoples, Assistant Purchasing Agent
(402) 593-4164
Beth Cunard, Purchaser/Contract Specialist
(402) 593-4476
Lois Spethman, Supply Clerk/Purchaser
(402) 593-2102

MEMO

TO: Sarpy County Board of Commissioners

FROM: Lois A Spethman, Purchaser

RE: Award Bids for New LEC Office Furniture By Group

On December 2, 2010 the Purchasing Department opened six (6) bids for the purchase of New LEC Office Furniture By Group. There are nine (9) groups of furniture to be awarded individually. The bids have been reviewed by Dan Williamson, Jackie Yost and myself. It has been recommended that the bids be awarded to the low bidder in each Group. Bid tab is attached for your information:

GROUP	VENDOR	AWARD AMOUNT
A - ABCO Office Furniture	Pay-Less Office Products, Inc.	\$3,634.40
B - Comfortek Seating	Pay-Less Office Products, Inc.	\$7,740.00
C - Ergonomic Concepts	Business Interiors By Staples	\$1,968.57
D - Express Office Furniture	Pay-Less Office Products, Inc.	\$20,072.10
E - HON Furniture	Pay-Less Office Products, Inc.	\$7,504.00
F - Lorell Furniture	All Makes Office Equipment	\$15,639.05
G - OFM Furniture	All Makes Office Equipment	\$1,743.28
H - Office Master	Pay-Less Office Products, Inc.	\$5,940.00
I - SAFCO	Pay-Less Office Products, Inc.	\$13,806.00

The total of all furniture groups awarded is \$78,047.40. The amount budgeted for bid furniture and furnishings in the bond issue was \$113,774.05.

The Bid from Commercial Concepts was rejected. It was received after the bid closing time.

If you have any questions, please feel free to call me at 593-2102.

December 10, 2010


Lois A. Spethman

Attachments

cc: Deb Houghtaling
Mark Wayne
Brian Hanson
Scot Bovick
Dan Williamson

AGREEMENT

This Agreement is entered into by and between the County of Sarpy, in the State of Nebraska, a body politic and corporate, and herein after "County", and Pay-Less Office Products, Inc., hereinafter "Vendor".

WHEREAS, County is desirous of contracting for New Law Enforcement Center Furniture By Group: Group A - ABCO, Group B - ComforTek Seating, Group D - Express Office Furniture, Group E - HON Furniture, Group H - Office Master, and Group I - SAFCO; and;

WHEREAS, the Vendor has been awarded this Agreement as a result of the bid(s) made by Vendor in response to the Specifications and Request for Bid prepared by County;

NOW, THEREFORE, for and in consideration of the declarations and mutual promises and covenants contained herein, the County and Vendor agree as follows:

I. DUTIES OF VENDOR:

- A. Services to be rendered by Vendor under this Agreement shall be all those services necessary and proper for the installation and materials for office furniture in conformity with each and every term, condition, specification, and requirement of the Bid Specifications and the Bids submitted by the Vendor.
- B. All provisions of each document and item referred to in Paragraph A above shall be strictly complied with the same as if rewritten herein, and in the event of conflict among the provisions of said documents, the provisions most favorable to the County shall govern.
- C. Prior to the commencement of any work, Vendor will place on file with the Sarpy County Clerk, the required certificates of insurance.
- D. The Vendor agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Vendor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Vendor is an individual or sole proprietorship, the following applies:

- 1. The Vendor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
- 2. If the Vendor indicates on such attestation form that he or she is a qualified

alien, the Vendor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Vendor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Vendor understands and agrees that lawful presence in the United States is required and the Vendor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. Sect. 4-108.

E. Vendor will submit an invoice to County for work completed based on the amounts specified in Vendor's bids (Exhibit B). Such invoices shall be submitted to:

Lois Spethman
Purchasing Department
Sarpy County Courthouse
1210 Golden Gate Drive
Papillion, NE 68046

F. The County and Vendor hereto specifically acknowledge, stipulate and agree that each and every term of the Bid Specifications and the Vendor's bids constitutes an essential term of this Agreement, and that, therefore, any violation of any term, condition, provision, or requirement constitutes a material breach hereunder, for which County shall have every right under the law to terminate this Agreement, and obtain any and all relief necessary.

II. DUTIES OF COUNTY:

In return for full, faithful and diligent rendering of services set forth above, County agrees to pay to Vendor the amount specified in Vendor's bids upon submission of the required invoice and satisfactory completion of all required work.

III. BREACH:

Should Vendor breach, violate, or abrogate any term, condition, clause or provision of this agreement, the County shall notify Vendor in writing that such an action has occurred. If satisfactory provision does not occur within ten (10) days from such written notice. The County may, at its option, terminate this agreement and obtain an alternate provider to provide all required materials. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

IV. SAVINGS CLAUSE:

This Agreement shall be interpreted, construed and enforced under the laws of the State of Nebraska. It is understood and agreed by the County and Vendor hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms, conditions, or provisions shall not be affected, and the rights and obligations of the County and Vendor shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to be invalid.

V. SCOPE OF AGREEMENT

This Agreement, along with the Bid Specifications, and Bids by Vendor contain the entire Agreement between the County and Vendor, and there are no other written or oral promises, contracts or warrants which may affect it. This Agreement cannot be amended except by written agreement of both the County and Vendor. Notice to the County and Vendor shall be given in writing to the agents for each party named below:

County: Ms. Debra Houghtaling
Clerk of Sarpy County
1210 Golden Gate Drive
Papillion, NE 68046

Vendor: Pay-Less Office Products
Brad Lubbers
13467 Chandler Rd.
Omaha NE 68138

IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals in duplicate this 14th day December, 2010.

(Seal)



COUNTY OF SARPY, NEBRASKA,
A body Politic and Corporate

ATTEST:

Debra Houghtaling
Debra Houghtaling
Sarpy County Clerk

Joni Albrecht
Joni Albrecht, Chairman 12/14/10
Sarpy County Board Of Commissioners

Approved as to form and content:

[Signature]
Deputy County Attorney

Vendor: Pay-Less Office Products, Inc.

By: Brad Lubbers

Title: Region Business Dev. Manager

Attest:

Witness

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group A - ABCO

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
CRT4496E	ABCO Conference Tables, 44"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	2	ea	271.60	543.20
CRT4496S	ABCOCOnference Table Slab Base for 96", #7054-60 - Wild Cherry	2	pr	172.00	344.00
CRT3696E	ABCO Conference Tables, 36"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	211.20	844.80
CRT3696S	ABCOCOnference Table Slab Base for 96", #7054-60 - Wild Cherry	4	pr	172.00	688.00
CRT3672E	ABCO Conference Tables, 36"W x 72"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	139.60	558.40
CRT3672S	ABCOCOnference Table Slab Base for 72", #7054-60 - Wild Cherry	4	pr	164.00	656.00
	TOTAL				3,634.40

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: 2 to 3 weeks

Del. Time 1/2 Day

VENDOR: Pay-Less Office Products

**New Sarpy County Law Enforcement Center
Furniture By Group
Bid Opening: December 6, 2010**

Group B - COMFORTEK SEATING

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
SS661	ComforTek Upholstered Multi-Purpose Stacker	180	ea	43.00	7,740.00
	TOTAL				7,740.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO

Lead time: 4 to 5 weeks
Del. 3 Hours

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L102C	Express Office Desk Shell, Laminate, 66" x 30", Cherry	23	ea	120.00	2760.00
L166C	Express Office Box/Box/File, Laminate, Cherry	23	ea	115.00	2645.00
L175C	Express Office File/File, Laminate, Cherry	23	ea	115.00	2645.00
L145C	Express Office Return, Laminate, 47" x 24", Cherry	22	ea	71.56	1574.32
L111C	Express Office Credenza, Laminate, 66" x 24", Cherry	1	ea	91.64	91.64
L140C	Express Office 4-Door Hutch, 66", Laminate, Cherry	1	ea	133.00	133.00
L117	Express Office Tackboard for L140, Gray	1	ea	46.46	46.46
L170C	Express Office Bridge, Laminate, 47" x 23", Cherry	2	ea	61.53	123.06
L101C	Express Office Desk Shell, Laminate, 35" x 71", Cherry	1	ea	117.00	117.00
L143C	Express Office Credenza, Laminate, 71" x 24", Cherry	1	ea	91.64	91.64
L144C	Express Office 4-Door Hutch, 71", Laminate, Cherry	1	ea	136.00	136.00
L118	Express Office Tackboard for L144, Gray	1	ea	46.46	46.46
L155C	Express Office 3-Shelf Bookcase, 47"H x 14D x 32"W, Laminate, Cherry	1	ea	76.58	76.58
L156C	Express Office Bookcase, Laminate, 32" x 14" x 71", Cherry	14	ea	110.00	1540.00
L127C	Express Office Table w/ X Base, 42", Round, Laminate, Cherry	4	ea	96.66	386.64
L112C	Express Office 2-drw Lateral File, 36"W, Laminate, Cherry	5	ea	192.00	960.00
L153C	Express Office Open Hutch, Laminate, 36"H x 36"W, Cherry (for 2-drawer lateral)	5	ea	78.26	391.30

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L123C	Express Office Table w/ X-Base, 48", Round, Laminate, Cherry	2	ea	115.00	230.00
ESE-04	Express Office Furniture Economy Reception Seating, Black PU (Faux Leather)	10	ea	—	—
N-OCT-C	Express Office Furniture Coffee Table, Cherry	1	ea	179.00	179.00
N-OET-C	Express Office Furniture End Table, Cherry	3	ea	136.00	408.00
OSV WD387-363	Office Express Economy Express Seating, Black Fabric/Cherry Frame	51	ea	105.00	5355.00
OSG2020C	Express Office Economy Occasional Table, Laminate, 20" x 20" x 20", Cherry	1	ea	136.00	136.00
TOTAL					20,072.10

Vendor acknowledges that actual dlivery and installation date is based on construction completion: YES X NO

Lead Time: 2 to 3 weeks
 Del. Time 2 Days

VENDOR: Pay-Less Office Prod.

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group E - HON Furniture

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
HON 7705__T	HON Task Stool w/Footrests (Fabric/Color to be determined later)	6	ea	174.00	1044.00
HON 765L__	HON 5-Opening Lateral File, 36"W (Color to be determined later)	1	ea	976.00	976.00
HON 792L__	HON 2-Dwr Lateral File, 42" (Color to be determined later)	4	ea	345.00	1380.00
HON 783L__	HON 3-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	424.00	424.00
HON 784L__	HON 4-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	523.00	523.00
HON 7701__T	HON Task Chair, Armless (Fabric/Color to be determined later)	8	ea	123.00	984.00
HON 514PL	HON 4-Drawer File Cabinet w/Lock, Letter, Putty	10	ea	124.00	1240.00
HON 105885RJ	HON Small Desk, 48"x30", Henna Cherry	3	ea	311.00	933.00
	TOTAL				7,504.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: 2 to 3 weeks

Del. Time 2 Hours

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group H - OFFICE MASTER

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
PA-55	Office Master Managerial/Task Chair w/KR200 Arms, Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	216.00	2160.00
IU76HD	Office Master 24-7 Mid-Back Chair w/KR200 Arms Option 3, 350 lbs., Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	378.00	3780.00
	TOTAL				5940.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO

Lead time: ships in 7 working days

Del. Time 1 Hour

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group I - SAFCO

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
SAF 2043	SAFCO Nesting Tables, 72"x24" (Finish/Color to be determined later)	39	ea	354.00	13,806
	TOTAL				13,806

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: 2 to 3 weeks
Del. Time - 2 hours

VENDOR: Pay-Less Office Products

AGREEMENT

This Agreement is entered into by and between the County of Sarpy, in the State of Nebraska, a body politic and corporate, and herein after "County", and **Business Interior By Staples**, hereinafter "Vendor".

WHEREAS, County is desirous of contracting for New Law Enforcement Center Furniture By Group: Group C - ERGO Concepts and;

WHEREAS, the Vendor has been awarded this Agreement as a result of the bid(s) made by Vendor in response to the Specifications and Request for Bid prepared by County;

NOW, THEREFORE, for and in consideration of the declarations and mutual promises and covenants contained herein, the County and Vendor agree as follows:

I. DUTIES OF VENDOR:

- A. Services to be rendered by Vendor under this Agreement shall be all those services necessary and proper for the installation and materials for office furniture in conformity with each and every term, condition, specification, and requirement of the Bid Specifications and the Bids submitted by the Vendor.
- B. All provisions of each document and item referred to in Paragraph A above shall be strictly complied with the same as if rewritten herein, and in the event of conflict among the provisions of said documents, the provisions most favorable to the County shall govern.
- C. Prior to the commencement of any work, Vendor will place on file with the Sarpy County Clerk, the required certificates of insurance.
- D. The Vendor agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Vendor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Vendor is an individual or sole proprietorship, the following applies:

1. The Vendor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Vendor indicates on such attestation form that he or she is a qualified alien, the Vendor agrees to provide the U.S. Citizenship and Immigration

Services documentation required to verify the Vendor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Vendor understands and agrees that lawful presence in the United States is required and the Vendor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. Sect. 4-108.

- E. Vendor will submit an invoice to County for work completed based on the amounts specified in Vendor's bids (Exhibit B). Such invoices shall be submitted to:

Lois Spethman
Purchasing Department
Sarpy County Courthouse
1210 Golden Gate Drive
Papillion, NE 68046

- F. The County and Vendor hereto specifically acknowledge, stipulate and agree that each and every term of the Bid Specifications and the Vendor's bids constitutes an essential term of this Agreement, and that, therefore, any violation of any term, condition, provision, or requirement constitutes a material breach hereunder, for which County shall have every right under the law to terminate this Agreement, and obtain any and all relief necessary.

II. DUTIES OF COUNTY:

In return for full, faithful and diligent rendering of services set forth above, County agrees to pay to Vendor the amount specified in Vendor's bids upon submission of the required invoice and satisfactory completion of all required work.

III. BREACH:

Should Vendor breach, violate, or abrogate any term, condition, clause or provision of this agreement, the County shall notify Vendor in writing that such an action has occurred. If satisfactory provision does not occur within ten (10) days from such written notice. The County may, at its option, terminate this agreement and obtain an alternate provider to provide all required materials. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

IV. SAVINGS CLAUSE:

This Agreement shall be interpreted, construed and enforced under the laws of the State of Nebraska. It is understood and agreed by the County and Vendor hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms, conditions, or provisions shall not be affected, and the rights and obligations of the County and Vendor shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to be invalid.

V. SCOPE OF AGREEMENT

This Agreement, along with the Bid Specifications, and Bids by Vendor contain the entire Agreement between the County and Vendor, and there are no other written or oral promises, contracts or warrants which may affect it. This Agreement cannot be amended except by written agreement of both the County and Vendor. Notice to the County and Vendor shall be given in writing to the agents for each party named below:

County: Ms. Debra Houghtaling
Clerk of Sarpy County
1210 Golden Gate Drive
Papillion, NE 68046

Vendor: Business Interiors by Staples
Sheri Shipman
4205 S. 96th St.
Omaha NE 68127

IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals in duplicate this 21 day December, 2010.

(Seal)

COUNTY OF SARPY, NEBRASKA,
A body Politic and Corporate

ATTEST:



Debra Houghtaling
Debra Houghtaling
Sarpy County Clerk

Jon Albrecht
Jon Albrecht, Chairman 12/14/2010
Sarpy County Board Of Commissioners

Approved as to form and content:

Vendor: Business Interior By Staples

M. H. [Signature]
Deputy County Attorney

By: [Signature]
Title: FURNITURE ACCT MNGR

Attest:

Witness



New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group C - ERGONOMIC CONCEPTS

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
EGCECI900SPL	Ergonomic Concepts Articulating Keyboard/Mouse Platform, 20" x 13" x 3/4", Black	23	ea	85.59	1968.57
	TOTAL				1968.57

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: 1-2 WEEKS

VENDOR: BUSINESS INTERIORS BY STAPLES

AGREEMENT

This Agreement is entered into by and between the County of Sarpy, in the State of Nebraska, a body politic and corporate, and herein after "County", and All Makes Office Equipment Co., hereinafter "Vendor".

WHEREAS, County is desirous of contracting for New Law Enforcement Center Furniture By Group: Group F - Lorell and Group G - OFM Furniture; and;

WHEREAS, the Vendor has been awarded this Agreement as a result of the bid(s) made by Vendor in response to the Specifications and Request for Bid prepared by County;

NOW, THEREFORE, for and in consideration of the declarations and mutual promises and covenants contained herein, the County and Vendor agree as follows:

I. DUTIES OF VENDOR:

- A. Services to be rendered by Vendor under this Agreement shall be all those services necessary and proper for the installation and materials for office furniture in conformity with each and every term, condition, specification, and requirement of the Bid Specifications and the Bids submitted by the Vendor.
- B. All provisions of each document and item referred to in Paragraph A above shall be strictly complied with the same as if rewritten herein, and in the event of conflict among the provisions of said documents, the provisions most favorable to the County shall govern.
- C. Prior to the commencement of any work, Vendor will place on file with the Sarpy County Clerk, the required certificates of insurance.
- D. The Vendor agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Vendor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Vendor is an individual or sole proprietorship, the following applies:

1. The Vendor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Vendor indicates on such attestation form that he or she is a qualified alien, the Vendor agrees to provide the U.S. Citizenship and Immigration

Services documentation required to verify the Vendor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Vendor understands and agrees that lawful presence in the United States is required and the Vendor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. Sect. 4-108.

- E. Vendor will submit an invoice to County for work completed based on the amounts specified in Vendor's bids (Exhibit B). Such invoices shall be submitted to:

Lois Spethman
Purchasing Department
Sarpy County Courthouse
1210 Golden Gate Drive
Papillion, NE 68046

- F. The County and Vendor hereto specifically acknowledge, stipulate and agree that each and every term of the Bid Specifications and the Vendor's bids constitutes an essential term of this Agreement, and that, therefore, any violation of any term, condition, provision, or requirement constitutes a material breach hereunder, for which County shall have every right under the law to terminate this Agreement, and obtain any and all relief necessary.

II. DUTIES OF COUNTY:

In return for full, faithful and diligent rendering of services set forth above, County agrees to pay to Vendor the amount specified in Vendor's bids upon submission of the required invoice and satisfactory completion of all required work.

III. BREACH:

Should Vendor breach, violate, or abrogate any term, condition, clause or provision of this agreement, the County shall notify Vendor in writing that such an action has occurred. If satisfactory provision does not occur within ten (10) days from such written notice. The County may, at its option, terminate this agreement and obtain an alternate provider to provide all required materials. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

IV. SAVINGS CLAUSE:

This Agreement shall be interpreted, construed and enforced under the laws of the State of Nebraska. It is understood and agreed by the County and Vendor hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms, conditions, or provisions shall not be affected, and the rights and obligations of the County and Vendor shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to be invalid.

V. SCOPE OF AGREEMENT

This Agreement, along with the Bid Specifications, and Bids by Vendor contain the entire Agreement between the County and Vendor, and there are no other written or oral promises, contracts or warrants which may affect it. This Agreement cannot be amended except by written agreement of both the County and Vendor. Notice to the County and Vendor shall be given in writing to the agents for each party named below:

County: Ms. Debra Houghtaling
Clerk of Sarpy County
1210 Golden Gate Drive
Papillion, NE 68046

Vendor: All Makes Office Equipment
Bianca O'Brien
2558 Farnam St.
Omaha NE 68131

IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals in duplicate this 14th day December, 2010.

COUNTY OF SARPY, NEBRASKA,
A body Politic and Corporate

(Seal)



ATTEST:

Debra Houghtaling
Debra Houghtaling
Sarpy County Clerk

Joni Albrecht
Joni Albrecht, Chairman 12/14/10
Sarpy County Board Of Commissioners

Approved as to form and content:

Matt A. [Signature]
Deputy County Attorney

Vendor: All Makes Office Equipment Co.

By: William F. [Signature]

Title: VICE PRESIDENT

Attest:

Witness

Witness

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010
Group F - LORELL FURNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
LLR 86200	Lorell High-Back Mesh Chair, Black	53	ea	\$ 145.05	\$ 7,687.65
LLR 60701	Lorrell Tower Computer Workstation, Oak/Gray Finish	13	ea	\$ 143.96	\$ 1,871.48
LLR02158	Chairmats, 46" X 60", Rectangle, Clear, Studded, Beveled, Scuff Resistant (for low carpet)	78	ea	\$ 43.12	\$ 3,363.36
LLR 69280	Lorell Guest Side Chairs w/Casters, Black/Mahogany	24	ea	\$ 113.19	\$ 2,716.56
TOTAL					\$15,639.05

Vendor acknowledges that actual dlivery and installation date is based on construction completion: YES NO

Lead Time: 3-4 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010
Group G - OFM, Inc.

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
OFM MT36SQ-GRAY NEBULA	Square Multi-Purpose Table, 36" x 36", Mesh Base, Gray Nebula, Silver Base	6	ea	\$ 167.66	\$ 1,005.96
OFM OFM-MT42RD-GRAY	OFM Multi-Purpose 42" Round Table, Mesh X-Base, Gray Nebula, Silver Base	4	ea	\$ 184.33	\$ 737.32
TOTAL					\$ 1,743.28

Vendor acknowledges that actual dlivery and installation date is based on construction completion: YES X NO _____

Lead Time: 3-4 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group A - ABCO

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
CRT4496E	ABCO Conference Tables, 44"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	2	ea	271.60	543.20
CRT4496S	ABCO Conference Table Slab Base for 96", #7054-60 - Wild Cherry	2	pr	172.00	344.00
CRT3696E	ABCO Conference Tables, 36"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	211.20	844.80
CRT3696S	ABCO Conference Table Slab Base for 96", #7054-60 - Wild Cherry	4	pr	172.00	688.00
CRT3672E	ABCO Conference Tables, 36"W x 72"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	139.60	558.40
CRT3672S	ABCO Conference Table Slab Base for 72", #7054-60 - Wild Cherry	4	pr	164.00	656.00
	TOTAL				3,634.40

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: 2 to 3 weeks

Del. Time 1/2 Day

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group B - COMFORTEK SEATING

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
SS661	ComforTek Upholstered Multi-Purpose Stacker	180	ea	43.00	7,740.00
	TOTAL				7,740.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: 4 to 5 weeks
Del. 3 Hours

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group C - ERGONOMIC CONCEPTS

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
EGCECI900SPL	Ergonomic Concepts Articulating Keyboard/Mouse Platform, 20" x 13" x 3/4", Black	23	ea	—	—
	TOTAL				

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES _____ NO _____

Lead time: _____

No TBid

VENDOR: _____

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L102C	Express Office Desk Shell, Laminate, 66" x 30", Cherry	23	ea	120.00	2760.00
L166C	Express Office Box/Box/File, Laminate, Cherry	23	ea	115.00	2645.00
L175C	Express Office File/File, Laminate, Cherry	23	ea	115.00	2645.00
L145C	Express Office Return, Laminate, 47" x 24", Cherry	22	ea	71.56	1574.32
L111C	Express Office Credenza, Laminate, 66" x 24", Cherry	1	ea	91.64	91.64
L140C	Express Office 4-Door Hutch, 66", Laminate, Cherry	1	ea	133.00	133.00
L117	Express Office Tackboard for L140, Gray	1	ea	46.46	46.46
L170C	Express Office Bridge, Laminate, 47" x 23", Cherry	2	ea	61.53	123.06
L101C	Express Office Desk Shell, Laminate, 35" x 71", Cherry	1	ea	117.00	117.00
L143C	Express Office Credenza, Laminate, 71" x 24", Cherry	1	ea	91.64	91.64
L144C	Express Office 4-Door Hutch, 71", Laminate, Cherry	1	ea	136.00	136.00
L118	Express Office Tackboard for L144, Gray	1	ea	46.46	46.46
L155C	Express Office 3-Shelf Bookcase, 47"H x 14D x 32"W, Laminate, Cherry	1	ea	76.58	76.58
L156C	Express Office Bookcase, Laminate, 32" x 14" x 71", Cherry	14	ea	110.00	1540.00
L127C	Express Office Table w/ X Base, 42", Round, Laminate, Cherry	4	ea	96.66	386.64
L112C	Express Office 2-drw Lateral File, 36"W, Laminate, Cherry	5	ea	192.00	960.00
L153C	Express Office Open Hutch, Laminate, 36"H x 36"W, Cherry (for 2-drawer lateral)	5	ea	78.26	391.30

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L123C	Express Office Table w/ X-Base, 48", Round, Laminate, Cherry	2	ea	115.00	230.00
ESE-04	Express Office Furniture Economy Reception Seating, Black PU (Faux Leather)	10	ea	-	-
N-OCT-C	Express Office Furniture Coffee Table, Cherry	1	ea	179.00	179.00
N-OET-C	Express Office Furniture End Table, Cherry	3	ea	136.00	408.00
OSV WD387-363	Office Express Economy Express Seating, Black Fabric/Cherry-Frame	51	ea	105.00	5355.00
OSG2020C	Express Office Economy Occasional Table, Laminate, 20" x 20" x 20", Cherry	1	ea	136.00	136.00
TOTAL					20,072.10

Vendor acknowledges that actual dlivery and installation date is based on construction completion: YES X NO

Lead Time: 2 to 3 weeks
 Del. Time 2 Days

VENDOR: Pay-Less Office Prod.

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group E - HON Furniture

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
HON 7705__T	HON Task Stool w/Footrests (Fabric/Color to be determined later)	6	ea	174.00	1044.00
HON 765L__	HON 5-Opening Lateral File, 36"W (Color to be determined later)	1	ea	976.00	976.00
HON 792L__	HON 2-Dwr Lateral File, 42" (Color to be determined later)	4	ea	345.00	1380.00
HON 783L__	HON 3-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	424.00	424.00
HON 784L__	HON 4-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	523.00	523.00
HON 7701__T	HON Task Chair, Armless (Fabric/Color to be determined later)	8	ea	123.00	984.00
HON 514PL	HON 4-Drawer File Cabinet w/Lock, Letter, Putty	10	ea	124.00	1240.00
HON 105885RJ	HON Small Desk, 48"x30", Henna Cherry	3	ea	311.00	933.00
	TOTAL				7,504.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: 2 to 3 weeks

Del. Time 2 Hours

VENDOR: Pay-Less Office Products

**New Sarpy County Law Enforcement Center
Furniture By Group
Bid Opening: December 6, 2010
Group F - Lorell Furniture**

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
LLR 86200	Lorell High-Back Mesh Chair, Black	53	ea	169.00	8957.00
LLR 60701	Lorrell Tower-Computer Workstation, Oak/Gray Finish	13	ea	127.00	1651.00
LLR02158	Chairmats, 46" X 60", Rectangle, Clear, Studded, Beveled, Scuff Resistant (for low carpet)	78	ea	42.75	3334.50
LLR 69280	Lorell Guest Side Chairs w/Casters, Black/Mahogany	24	ea	89.00	2136.00
	TOTAL				16,078.50

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO

Lead time: 2 to 3 weeks
Del. 3 Hours

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group G - OFM Furniture

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
OFM MT36SQ-GRAY NEBULA	Square Multi-Purpose Table, 36" x 36", Mesh Base, Gray Nebula, Silver Base	6	ea		
OFM OFM-MT42RD-GRAY NEBULA	OFM Multi-Purpose 42" Round Table, Mesh X-Base, Gray Nebula, Silver Base	4	ea		
	TOTAL				

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES _____ NO _____

Lead time: _____

No Bid


VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group H - OFFICE MASTER

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
PA-55	Office Master Managerial/Task Chair w/KR200 Arms, Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	216.00	2160.00
IU76HD	Office Master 24-7 Mid-Back Chair w/KR200 Arms Option 3, 350 lbs., Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	378.00	3780.00
	TOTAL				5940.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: ships in 7 working days

Del. Time 1 Hour

VENDOR: Pay-Less Office Products

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group I - SAFCO

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
SAF 2043	SAFCO Nesting Tables, 72"x24" (Finish/Color to be determined later)	39	ea	354.00	13,806
	TOTAL				13,806

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead time: 2 to 3 weeks
Del. Time - 2 hours

VENDOR: Pay-Less Office Products

Vendor: Pay-Less Office Prod.

Sarpy County, Nebraska
New Law Enforcement Center
Furniture By Group
Bid Form

****SEE ATTACHED BID SHEETS FOR MANUFACTURER GROUPS A-I**

***Prices are to be F.O.B. - 8335 Platteview Road, Papillion, Nebraska 68046**

Company Information:

Years in business:

24

of employees

54

Total sales last 3 years

\$54,000,000

References:

Company Name:

Belleuve Univ.

Address:

1000 Galvin Rd., Bellevue, NE

Contact Name:

Jerry Blasig

Phone Number:

557-7075

Fax Number:

557-5411

Date of Purchase:

2003-2010

Company Name:

Hillcrest Health Systems

Address:

1804 Hillcrest Drive Bellevue, NE

Contact Name:

Joleen Roberts

Phone Number:

291-8500

Fax Number:

291-8503

Date of Purchase:

2004-2010

Company Name:

Sarpy Co.

Address:

1210 Golden Gate Dr., Papillion, NE

Contact Name:

Lois Spethman

Phone Number:

593-2102

Fax Number:

593-4304

Date of Purchase:

2003-2010

Vendor: Pay-Less Office Prod.

I certify that this bid is submitted in accordance with the specifications issued by Sarpy County.
I acknowledge receipt of the following addendums (if applicable):

Addendum #1 BY
Addendum #2 BY
#3 TSR
#4 TSR

Attachments: Warranty Information

Pay-Less Office Products
Company Name

Brad Lubbers
Company Representative (Please print)

Brad Lubbers
Authorized Signature

891-6210 Ext 763
Telephone Number

13467 Chandler Rd.
Address

884-0730
Fax Number

Omaha, NE 68138
City, State & Zip

871-1303
Cell Phone Number

bradl@paylessoffice.com
E-Mail Address

***NOTE : Sarpy County is tax exempt and will provide the proper form upon request.**

References:

Company Name: Papillion Sanitation Recycling

Address: 10810 South 144th St, Omaha, NE 68138

Contact Name: Bette Schrage Phone Number: 861-2235

Fax Number: 861-2247 Date of Purchase: 2003 - 2010

WARRANTY STATEMENTS

GROUP A – ABCO

GROUP B – COMFORTEK SEATING

GROUP D – EXPRESS OFFICE

GROUP E – HON

GROUP F – LORELL FURNITURE

GROUP H – OFFICE MASTER

GROUP I - SAFCO



TERMS AND CONDITIONS CONT.

Freight rates are subject to change without notice and apply to shipments in the U.S. only. Please note any special delivery needs on your purchase order. ABCO will work with your company and the freight carrier to try and accommodate your delivery needs. ABCO will make every effort to work with the freight carriers but cannot be responsible for delivery schedule.

ABCO can also accommodate collect shipments and third party billing at no additional charge. UPSable items are denoted by an asterisk (*). ABCO cannot be responsible for damage to items not approved for small package delivery by UPS. Prepaid orders cannot be split shipped or shipped with different dates. Weights and cube values are approximate.

Requests for postponement of shipment beyond the scheduled and verified ship date will be subject to a 25% holding and handling charge. Under no circumstances will orders be held more than 10 days past the scheduled and acknowledged ship date. ABCO is not responsible for freight charges relating to re-consignment, re-delivery or storage of product after it has shipped from the factory.

Freight Responsibility and Claims

Carrier routing will be determined by ABCO on all prepaid or prepaid and add orders. When the customer selects the carrier, ABCO is not responsible for the services provided by that carrier. Customer selected carrier shipments will be shipped collect or third party based on the customer's instructions.

ABCO has made special arrangements with selected freight companies for the handling of freight damage claims. All ABCO shipments are put on the freight line free from damage and are signed for as such by the carrier's agent. ABCO's responsibility for the product's safe delivery ceases at this point and responsibility is assumed by the carrier. As a service, ABCO will file freight claims for F.O.B. origin, prepaid and prepaid and add shipments under the following conditions:

Any shipments received with shortages must be noted "short" on the bill of lading and signed by the receiving agent as well as the carrier. Any shipments received with visible carton damage must be inspected immediately to determine if there is product damage. If there is product damage, refuse only the cartons containing damaged products. The applicable products must be noted "damaged and refused" on the bill of lading and signed by the receiving agent as well as the carrier.

Notification of any claim activity that results from damage should be reported to ABCO Customer Service immediately. Failure to notify ABCO within 10 calendar days of any damages will constitute a waiver of claim. This applies to both obvious and concealed damage. Replacement orders may be subject to ABCO's inspection of refused products. Freight claims for third party and/or collect shipments are the responsibility of the customer. Contact Customer Service at (800) 336-0070 if shipment is not received within 10 days of shipment.

Returns

Returned merchandise will not be accepted without written approval from ABCO Customer Service on a Return Authorization (RA) form. Once an RA is approved, merchandise must be returned to ABCO prepaid, in the original cartons (with proper inner packing), addressed with return labels and accompanied by a copy of the RA form. ABCO will refuse shipments of returned goods that do not meet these criteria. A minimum 45% restocking fee will be applicable for all approved returns. If the original shipment was shipped prepaid by ABCO, freight charges will also be due for the original shipment. ABCO WILL NOT ACCEPT RETURNS FOR THE FOLLOWING UNDER ANY CIRCUMSTANCES:

- Custom Items
- Items shipped as acknowledged on an ABCO Order Verification
- Items that have been fully or partially assembled
- Duplicate orders due to duplicate customer purchase orders
- Items invoiced more than 60 days ago
- Items received at ABCO 45 days or more after issuance of RA

Cancellations

Orders entered and verified may not be cancelled or changed without receipt of a written cancellation request and ABCO's consent. A cancellation or change charge of 30% will be applied to orders cancelled or changed while in production (verification date to ship date). Orders for custom items or products with custom laminate colors may not be cancelled or changed. Please see "Returns Policy" to cancel an order that has been shipped from the factory.

Postponements

Requests for postponement of shipment beyond the scheduled and verified ship date will be subject to a 25% holding and handling charge. Under no circumstances will orders be held more than 10 days past the scheduled and acknowledged ship date.

Repair and Replacement

Any labor charges for correcting a manufacturing problem for a product under warranty must be submitted in writing and approved by ABCO Customer Service prior to corrective action. Labor charges will not be paid if the estimate was not submitted and approved prior to labor being completed.

Warranty

ABCO hereby warrants to the original purchaser that the products manufactured by it shall be free of all substantial defects in original material and workmanship under normal use in standard office conditions for a period of ten (10) years (exception: one (1) year for Folding Tables/Trucks from the date of purchase and 5 years for teacher's desks beginning with TD). All fabrics, upholstery materials and all other products* sold through ABCO, but not manufactured by ABCO, are warranted to the original purchaser for a period of one (1) year from the date of purchase. Within the specified periods of this warranty, ABCO agrees, at our option, to repair, replace or refund the cost of the product or any portion of the subject product which proves to be defective in material or workmanship, provided that the buyer gives written notice. ABCO does not warrant the matching of color, grain or texture. This warranty does not apply to: normal wear and tear, damages resulting from shipment, storage, alteration, misuse of the product or failure to provide proper care as well as reasonable and necessary maintenance or damage caused during product installation or reconfiguration. Additionally, all custom products are expressly excluded from this warranty. This expressed warranty is exclusive of all other warranties, expressed or implied, including without limitation any implied warranty of merchantability or fitness for a particular purpose. ABCO shall be liable under this warranty only for the cost or, at our option, the replacement or repair of defective products. Authorization must be approved from ABCO in writing prior to incurring any repair charges. All incidental or consequential damages which may arise, including but not limited to, business losses, personal damage and third party liability are hereby expressly excluded.

*Products sold through ABCO but not manufactured by ABCO are:

- Privacy Panel Accessory Bars and Accessories (MAB, MLT, MPO, MTP)
- Task Lights (MTCTL, MTL, TL)
- Articulating Keyboards, Vertical and Mobile CPU Holders (MFAKB, MFAKBMP, MPFAKB, MVCPU, MVCPUNS, FAKB, FAKBMP, PFAKB, VCPU, VCPUNS, MCPU)
- Power/Data Modules (POWER, CPOWER, SPOWER)
- Modular Electrical System Components (MEPMA, MEPDMA, MEJ, MER, MEPP)
- Casters
- Teacher's Desk Series TD - 5 year warranty

California Shipments

ABCO will charge California sales tax on all invoices to any dealer that requests ABCO ship directly to the State of California, but cannot provide a valid California resale certificate.

Giza

ABCO provides office layout services utilizing Giza software free of charge. Please fax request to the Custom/Quotation department at (800) 992-2261 along with all necessary information including:

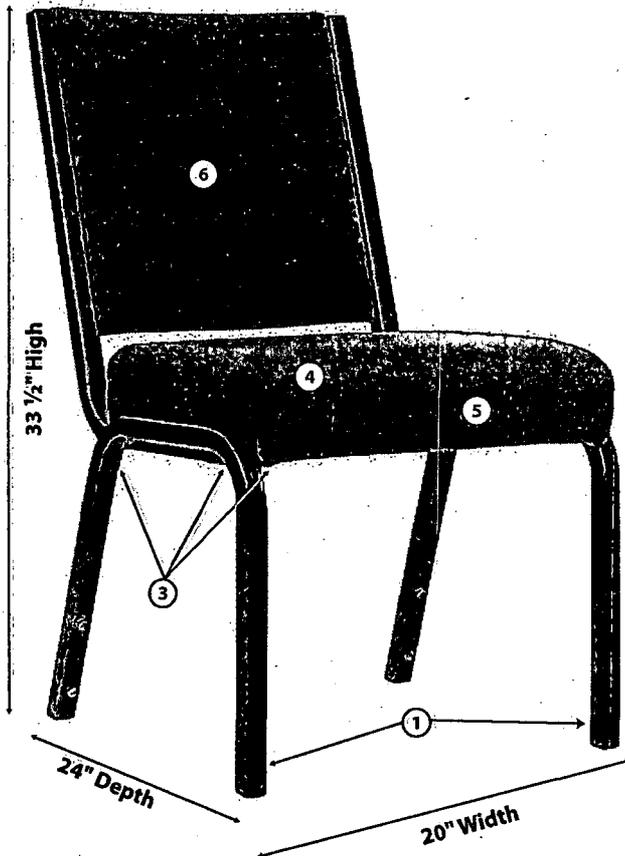
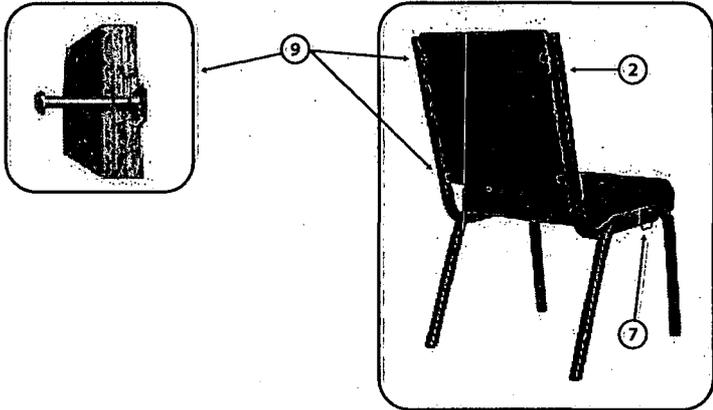
- Rough Sketch of the Layout
- Complete Room Dimensions
- Type of Product to be Used
- List of any Accessories
- Design Specifications
- Other Pertinent Information that will Assist in Completion of the Drawing

Copyright

All material in this publication is protected under copyright.



SS 661 Design Features



Features:

- ① **1" Steel Framework - Legs**
- ② **1" Steel Framework for Backrest**
Increases lateral stability
- ③ **Multiple Steel Cross-Members**
For superior structural strength
- ④ **3" High-Density Cushion Seat (18" W x 16.5" L x 3"D)**
- ⑤ **Rolled Front Cushion**
Reduces pressure on the leg joint that could otherwise restrict circulation
- ⑥ **Radius Back - Lumbar Support, Standard**
- ⑦ **Ganging Connection - Standard**
- ⑧ **100% Woven Poly-Olefin Upholstery (16oz)**
- ⑨ **"T-Nuts" & Bolt Assembly**
Prevents premature stripping & loosening of the back commonly associated with wood screws
- ⑩ **Plywood Seat (5/8") & Back (1/2")**

Finishes:

Frame: Silvervein

Stocked Fabric (Jabez Collection):

Basket Weave (Blue) - AW 09

Maroon - AW 16

Charcoal - AW 19

Black - AW 21

* All Jabez colors available with a 10-12 week lead time.

Warranty:

- ✓ 25 Year on the frame
- ✓ 10 Years on the foam
- ✓ 10 Years on upholstery

Don Smith & Associates, Inc. d/b/a
ExpressOfficeFurniture.NET

5 Year Limited Warranty

Don Smith & Associates, Inc. warrants to original purchaser, that each ExpressOfficeFurniture product will be free from defects in workmanship given normal use and care for five (5) years of single shift service. All components of the product are covered by this warranty. This is a limited warranty. The warranty is limited to repair or replacement of the product, at our option. In the event the same product is not available, replacement with a similar product of similar value will be substituted.

Don Smith & Associates, Inc. or our authorized dealer will inspect/repair or replace at our option any part or parts of the warranted product found to be defective within the terms of the warranty. You must notify your authorized ExpressOfficeFurniture dealer/distributor and provide proof of purchase.

All of our products require regular inspection and maintenance every 6 months or less, to maintain the warranty. Each product must be inspected for any inoperable conditions, loose or missing fasteners and corrective action taken. Any product that is deficient at any time must be taken out of service until corrective action has been taken.

The user may be required to return the product to their Dealer or our facility at their expense. This warranty does not cover routine punch list expenses at the time of installation. This warranty does not cover trip or travel time expenses, unless specifically pre-authorized by Don Smith & Associates, Inc. Any labor paid will be at the current **cost** of labor that we pay our technicians.

HON

Smart now. Smarter later.

LIMITED LIFETIME WARRANTY

The HON Company promises to repair or replace any HON Brand product or component that is defective in material or workmanship for as long as you, the original purchaser, own it. This is your sole and exclusive remedy. This warranty is subject to the limitations, exclusions and other provisions below. It applies to product manufactured after July 1, 2007.

Limitations involving particular product lines, materials and components:

The particular product lines, materials and components listed below are covered according to the following schedule from the date of sale:

Twelve Years	Wood seating and electrical components (lamps and ballasts are not covered).
Ten Years	Laminates, seating controls, all components of Accomplish™ Series (including chair desks, student desks, student chairs and student desk accessories), Proficiency™, and all components of Cafeteria Tables.
Five Years	Glides, casters and polymer-based components, stacking chairs, folding chairs, ETA storage cabinets, user-adjustable worksurface mechanisms, panel and seating upholstery fabrics, foam, veneer finishes and other covering materials, track file track and rollers, projection screens and projection screen accessories.

Note: Pneumatic cylinders on seating have been removed from the **Limitations involving materials and components** section and are now included under The HON Limited Lifetime Warranty.

Exclusions:

This warranty does not apply and no other warranty applies to:

- Normal wear and tear, which are to be expected over the course of ownership.
- Damage caused by the carrier in-transit, which will be handled under separate terms.
- Modifications or attachments to the product that are not approved by The HON Company.
- Products that were not installed, used or maintained in accordance with product instructions and warnings.
- Products used for rental purposes.

Seating usage

Normal commercial usage for seating is defined as the equivalent of a single shift, forty (40) hour workweek. To the extent that a seating product is used in a manner exceeding this, the applicable warranty period will be reduced in a pro-rata manner (except for models 7604, 7624, 7734, 7754 and 3500 Series Intensive Use chairs, which are warranted for multiple shifts).

Versant™ Tandem Seating models are warranted for multiple shifts and carry a 350 pound rating (350 pounds per seat for models with more than one seat). Versant™ Bariatric models HCB50 and HR50, are warranted with a 500 pound rating.

A word about color variations, fabrics and finishes:

Some natural variations occurring in wood, leather or other natural materials are inherent to their character, and cannot be avoided. Therefore they are not considered defects. The HON Company does not warrant the color-fastness or matching of colors, grains or textures of such materials. Customer's Own Materials (COM) selected by and used at the request of a user are not warranted.

TO THE EXTENT ALLOWED BY LAW, THE HON COMPANY MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE HON COMPANY WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.

Notice to purchasers for home or personal use:

Federal law does not permit the exclusion of certain implied warranties for consumer products. Therefore, if you are purchasing this product for home or personal use, the exclusion of implied warranties noted in the above paragraph does not apply to you. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

This warranty applies only to products sold within the United States of America and the Commonwealth of Canada.

To obtain service under this warranty:

Your HON Dealer is our mutual partner in supporting your warranty requests. By following the procedures outlined below, you can be assured of the best level of service.

1. Contact the Dealer from whom the product was purchased within 30 days of discovery of the defect. Be prepared to affirm you are the original purchaser of the product and to provide the serial number(s) from the product in question.
2. Your Dealer will gather all pertinent information regarding the claim, inspect the product and contact a HON Company customer service representative. (Please allow a reasonable amount of time for inspection and review.)
3. If The HON Company affirms that the product in question is eligible under the conditions of the warranty as stated above, the customer service representative or another representative of the Company will determine whether to provide replacement parts, authorize repairs or replace the product.



LIMITED 5-YEAR WARRANTY

S.P. Richards Company promises to repair or replace any Lorell product or component that is found to be defective in material or workmanship within five (5) years from the date of original purchase so long as you, the original purchaser, still own it. This is your sole and exclusive remedy. This warranty is subject to the provision below. It applies to product manufactured after October 1, 2005.

Limitations:

- Upholstery fabric on chairs is warranted for two years from the date of original purchase.
- Damage caused by the carrier in-transit is handled under separate terms.

Exceptions:

- Pneumatic cylinders on chairs are warranted for so long as you, the original purchaser, still own the chair.

Exclusions:

This warranty does not apply and no other warranty applies to:

- Normal wear and tear, which are to be expected over the course of ownership.
- Modifications or attachments to the product that are not approved by the S.P. Richards Company.
- Products that were not installed, used or maintained in accordance with product instructions and warnings.
- Products used for rental purposes.
- Products that have been abused.
- Acts of God, such as hurricanes or floods.

Seating Usage

Normal commercial use for seating is identified as the equivalent of a single shift, forty (40) hour workweek and not to exceed a maximum weight limitation of 250lbs. To the extent that a seating product is used in a manner exceeding this time period, the applicable warranty period will be reduced in a pro-rata manner.

A word about color variations, fabrics and finishes:

Some natural variations occurring in wood, leather or other natural materials are inherent to their character, and cannot be avoided. Therefore, they are not considered defects. S.P. Richards Company does not warrant the color-fastness or matching of colors, grains or textures of such materials. Customer's own materials (COM) selected by and used at the request of a user are not warranted.

TO THE EXTENT ALLOWED BY LAW, S.P. RICHARDS CO. MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. S.P. RICHARDS COMPANY WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.

Notice to purchasers for home or personal use:

Federal law does not permit the exclusion of certain implied warranties for consumer products. Therefore, if you are purchasing this product for home or personal use, the exclusion of implied warranties noted in the above paragraph does not apply to you, but the implied warranty is limited to 5 years. Some states do not allow the exclusion or limitation of incidental or consequential damages, or a limitation on how long an implied warranty lasts, so the above limitation or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights, which vary from state to state.

This warranty applies only to product sold within the United States of America.

To obtain service under this warranty:

Your Lorell dealer is our mutual partner in supporting your warranty requests. By following the procedures outlined below, you can be assured of the best level of service.

1. Contact the Dealer from whom the product was purchased or contact the S.P. Richards Company (888-295-5839) within 30 days of discovery of the defect. Be prepared to affirm you are the original purchaser of the product and to provide proof of purchase for the product in question.
2. Your Dealer or S.P. Richards Company will gather all pertinent information regarding the claim, inspect the product and contact a Dealer or S.P. Richards' customer service representative. (Please allow a reasonable amount of time for inspection and review.)
3. If the S.P. Richards Company affirms that the product in question is eligible under the conditions of the warranty as stated above, the customer service representative or another representative of the company will determine whether to provide replacement parts, authorize repairs or replace the product.

Contact Information:

S.P. Richards Company
Lorell Customer Service Dept.
190 Selig Drive
Atlanta, GA 30336
Phone: 888-295-5839

FOUNDED IN 1986, we have grown from a small facility in San Diego to an experienced, established company dedicated to meeting the long-term office seating needs of large and small businesses, and everything from hospitals, labs and on. From day one, our vision and philosophy have remained the same: To provide only the best-value ergonomic office chairs. It is our core competency and it is all we do.

 officemaster

LIMITED WARRANTY

The manufacture of Office Master office furniture is conducted under the highest industry standards with careful attention to detail and individual inspection of each and every unit.

All chair frames, including metal, gas cylinders, wood and plastic parts, and control handles are guaranteed against structural failure for 7-year or 12-year warranties under normal commercial use and to the first purchaser. Casters and Office Master in-stock upholstery items have a 2-year commercial use warranty. COM/COL and graded-in fabrics are not covered under Office Master warranties. Standard commercial use is defined as the proper usage for one single shift, a total of 40 hours or less per week and by persons weighing 250 lbs. or less, unless otherwise specified by Office Master.

Should any item fail, please return product to the Dealer from whom it was purchased. The Dealer will send the defective part to the Manufacturer, freight prepaid. The Manufacturer will repair or replace the defective part and return it to the Dealer, freight prepaid. Please request written authorization for returning defective parts to Manufacturer. Returned defective parts will NOT be accepted without prior written authorization. This warranty does not apply to items subjected to abuse, misuse, neglect, alteration, or damage caused by shipment, storage, accident, fire, flood, or act of God.

1110 South Mildred Avenue Ontario, California 91761
toll free 877 776 5678 voice 909 392 5678 facsimile 909 392 4567



Mixed Sources
Products from well-managed
forests, controlled sources and
recycled wood or fiber

WARRANTY

Limited Lifetime Warranty:

Safco warranty obligation:

We pledge to repair or replace, at Safco's option, any Safco product or component that is defective in material or workmanship for as long as you, the original purchaser, own it. This warranty is subject to the provisions below.

Liability Limitations:

The following listed parts, components and supplies are covered under warranty in accordance with the below schedule following the product purchase date.

Twelve Years	Wood seating
Ten Years	Seating controls and Rumba Series Laminates
Five Years	Glides, casters, and polymer-based components, stacking chairs, user-adjustable work surface mechanisms, seating upholstery fabrics, foam, laminates, veneer finishes and other covering materials, drawer glides and power strips.

Warranty Subject to Exclusions:

Exclusions pertaining to this warranty are as follows but are not limited to:

- Product or product components utilized with the intent to rent or lease.
- Freight damages: Safco is not liable for any product damages sustained during shipping or handling operations. Safco provides specific policies and requirements regarding shipping and handling and reserves the right to review and address product distribution matters separately.
- Normal wear and tear.
- Product negligence: A product is not considered defective upon improper installation, or misuse of the product or its components.
- Alterations or attachments to the product that were not approved by Safco.
- All corrugated products or components.

Safco's warranty obligation is limited to normal use upon receipt of our products.

Normal commercial usage for seating is defined as the equivalent of a single shift, forty (40) hour workweek. To the extent that a seating product is used in a manner exceeding this, the applicable warranty period will be reduced in a pro-rata manner.

Models warranted for multiple shifts:

- Task master® industrial series
- Soft-tough® series
- Workfit® polyurethane series

Warranty Procedures:

Please follow the warranty procedures described below to ensure aptly responsive service.

1. Once a defect has been discovered, the original purchaser must contact Safco immediately (within 30 days of defect detection) with the serial number(s) from the product(s) in question.
2. Upon inspection of the product(s), Safco will collect all relevant information necessary for review of the request.
3. Product replacement, replacement parts, and repairs will be authorized by a customer service representative if acknowledged to be necessary under product warranty eligibility conditions.

Specific Limitations Regarding Color Variations, Fabrics and Finishes:

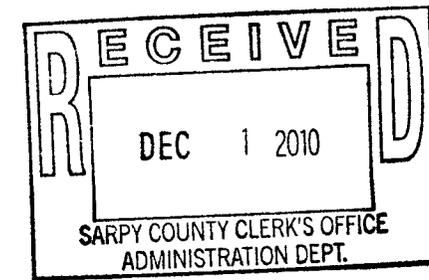
Natural products have varying grains and colors. Due to such natural variations occurring in materials such as wood and leather, these characteristics are not considered defects. Safco does not warrant the color-fastness or matching of colors, grains or textures of such materials. Materials supplied, selected or provided by the customer (COM) are not warranted.

THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED OTHER THAN THOSE CLEARLY STATED HEREIN. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED. Buyer is responsible for freight to and from factory on all warranty claims. Any description of the goods sold here under, including any reference to Buyer's specifications and any description in catalogs, circulars and other written material published by Safco, is the sole purpose of identifying such goods and shall not create an express warranty that the goods shall conform to such description. SAFCO WILL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES NOR FOR ANY SUM IN EXCESS OF THE PURCHASE PRICE.



"Helping Business Do Business!"

13467 Chandler Road, Omaha, Nebraska 68138



2:15 pm
CV

"Sealed Bid-New Law Enforcement Center Furniture By Group"

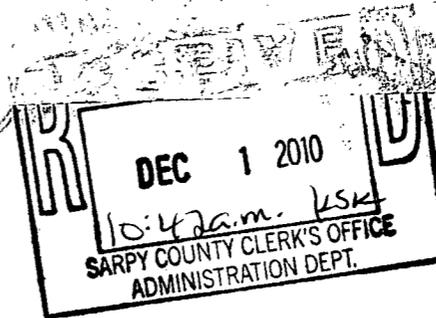
DEBRA HOUGHTALING
SARPY COUNTY CLERK
1210 GOLDEN GATE DRIVE
PAPILLION, NEBRASKA 68046-2895

BID

FOR LAW ENFORCEMENT CENTER
FURNITURE BY GROUP
TO BE RECEIVED UNTIL 10 ^{AM} P.M.

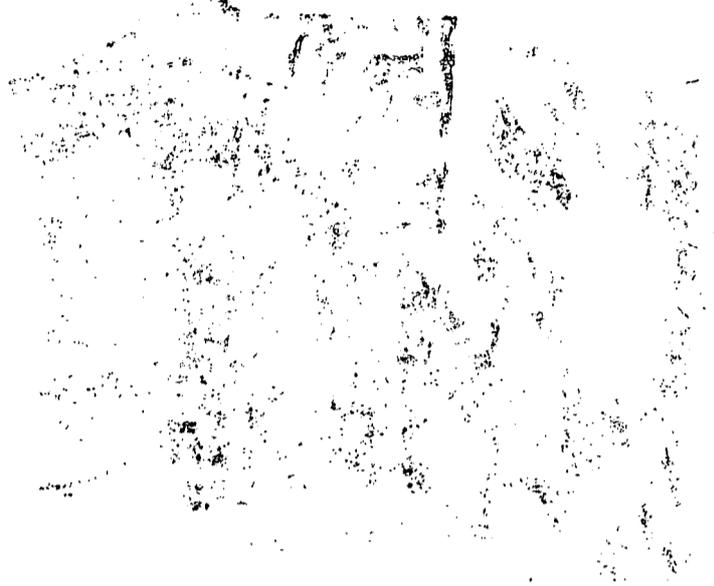
DATE 12/02/2010

FROM
BUSINESS INTERIORS
BY STAPLES
4205 S. 96TH ST.
OMAHA, NE
68127



DEBRA HOUGHTALING
SARPY COUNTY CLERK
1210 GOLDEN GATE DRIVE
PAPILLION, NEBRASKA 68046-2895

SEALED BID





Bring your workspace to life.



**One complete program.
Many proven benefits.**

- *One comprehensive source for all your business interior needs*
- *World-class product selection*
- *Full range of services from space planning to installation*
- *Local workspace experts assist you with every phase*
- *Eco-conscious solutions*
- *Easy online ordering*

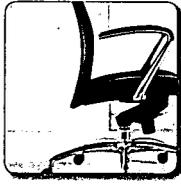
At Business Interiorssm by Staples, we bring the worlds of high function and high fashion together. We provide you with tailored workspace solutions that not only look good, but also enhance the way that you work. A well-planned space can foster a more productive and happier work environment. So, in the end, we're not only designing a better workspace. We're also helping you design a better workday.

From degreed interior designers and logistics experts to professional project managers and local installation specialists, we employ more than 1,000 furniture professionals throughout North America. They use a consultative and fact-based approach to find out exactly what you need, and provide a solution designed just for you.

Turn this page over and see for yourself. ►



Bring your workspace to life.



Top-of-the-line products

Business Interiorssm by Staples offers an unparalleled selection of workspace products and solutions from the best-selling brands. From office suites to open-plan systems, we have everything you need for your organization.

- Allsteel
- Global[®]
- GlobalCare
- Gunlocke
- HON[®]
- National Office Furniture



Industry-leading services

Whether you're setting up a new office, moving locations or just looking for a facelift, we have the specialized services to get it all done. Our furniture solutions team has expertise in space planning, interior design, refurbishing, installation and more. It all starts with Business Interiors by Staples. You'll love the end result.

- Space planning and design
- Project management
- Delivery and installation
- Refinishing and refurbishing
- Inventory and warehousing
- Brokering and disposal



A true industry leader

At Business Interiors by Staples, we provide custom workspace solutions for nearly every industry in the marketplace, from high tech to healthcare. We also specialize in building environmentally sustainable spaces that meet LEED[®] certification. The reason thousands of organizations, from small startups to Fortune 1000 corporations, choose us is simple: We deliver workspace solutions that really work.

- Healthcare
- Education
- Government
- High tech
- Financial
- Advertising

To learn more, contact your Account Manager.

About Business Interiorssm by Staples

We are the largest contract furniture dealer in North America. We offer a comprehensive selection of contract-grade systems, fine wood case goods, seating, storage, and conferencing and training products. We also provide industry-leading service and expertise in all areas of workspace planning, design, management and installation.





Deb Houghtaling
Sarpy County Board Business Office
1210 Golden Gate Drive
Papillion, NE 68046

4205 S 96th Street
Omaha, NE 68127

tel: 402-898-6507
fax: 402-898-6551
email: sheri.shipman@staples.com
www.businessinteriorsbystaples.com

December 2, 2010

Dear Deb and Sarpy County Board,

We are excited about the opportunity to be able to provide furniture solutions for the Sarpy County Law Enforcement Center project. We appreciate the business we have been awarded in the past and hope to continue to earn your business in the future. We feel we have put together a competitive proposal, providing you with a tailored workspace solution that not only looks great, but offers a positive and productive work environment.

Business Interior by Staples (formerly Corporate Express Business Interiors) offers an experienced team of individuals dedicated to the success of your furniture installation. If we can provide any further information or answer any questions you might have, please do not hesitate to contact us. We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheri Shipman". The signature is fluid and cursive.

Sheri Shipman
Furniture Account Manager

Jon Rovniak
Divisional Furniture Sales Manager
Central North

Vendor: BUSINESS INTERIORS BY STARU

Sarpy County, Nebraska
New Law Enforcement Center
Furniture By Group
Bid Form

**SEE ATTACHED BID SHEETS FOR MANUFACTURER GROUPS A-I

*Prices are to be F.O.B. - 8335 Platteview Road, Papillion, Nebraska 68046

Company Information:

Years in business:

22

of employees

202 (IN OMAHA)

Total sales last 3 years *

OMAHA OFFICE
SUPPLY DIVISION
ONLY...

9.3 MILLION

18.7 (W/ADDITION OF STAPLES)

19.5 "

References:

Company Name:

Healthcare Information Services

Address:

450 Regency Parkway

Contact Name:

Tom Walker

Phone Number:

(402) 895-1450

Fax Number:

(402) 896-6912

Date of Purchase:

06/10

Company Name:

Creighton University

Address:

601 N. 30TH ST.

Contact Name:

Mary Prince

Phone Number:

(402) 449-4889

Fax Number:

(402) 449-

Date of Purchase:

* multiple

Company Name:

Easyway International

Address:

12120 Port Grace Blvd.

Contact Name:

Catherine Zhang

Phone Number:

(402) 991-9966

Fax Number:

(402) 991-9965

Date of Purchase:

4/10

Vendor: BUSINESS INTERIORS BY STAPLES

I certify that this bid is submitted in accordance with the specifications issued by Sarpy County.
I acknowledge receipt of the following addendums (if applicable):

Addendum #1	✓	<u> </u>
Addendum #2	✓	<u> </u>
#3	✓	<u> </u>
#4	✓	<u> </u>

Attachments: Warranty Information

BUSINESS INTERIORS BY STAPLES

Company Name

Sheri Shipman
Authorized Signature

4205 S. 96TH ST.

Address

OMAHA, NE 68127

City, State & Zip

sheri.shipman@staples.com

E-Mail Address

SHERI SHIPMAN

Company Representative (Please print)

(402) 898-6507
Telephone Number

(402) 898-6551
Fax Number

(402) 980-0366
Cell Phone Number

* NOTE : Sarpy County is tax exempt and will provide the proper form upon request.

AGREEMENT

This Agreement is entered into by and between the County of Sarpy, in the State of Nebraska, a body politic and corporate, and herein after "County", and ~~BUSINESS INTERIORS BY SALES~~ hereinafter "Vendor".

WHEREAS, County is desirous of contracting for New Law Enforcement Center Furniture By Group: Group A - ABCO, Group B - ComforTek Seating, Group C - ERGO Concepts, Group D - Express Office, Group E - HON, Group F - Lorell, Group G - OFM Furniture, Group H - Office Master, Group I - SAFCO; and;

WHEREAS, the Vendor has been awarded this Agreement as a result of the bid(s) made by Vendor in response to the Specifications and Request for Bid prepared by County;

NOW, THEREFORE, for and in consideration of the declarations and mutual promises and covenants contained herein, the County and Vendor agree as follows:

I. DUTIES OF VENDOR:

- A. Services to be rendered by Vendor under this Agreement shall be all those services necessary and proper for the installation and materials for office furniture in conformity with each and every term, condition, specification, and requirement of the Bid Specifications and the Bids submitted by the Vendor.
- B. All provisions of each document and item referred to in Paragraph A above shall be strictly complied with the same as if rewritten herein, and in the event of conflict among the provisions of said documents, the provisions most favorable to the County shall govern.
- C. Prior to the commencement of any work, Vendor will place on file with the Sarpy County Clerk, the required certificates of insurance.
- D. The Vendor agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Vendor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Vendor is an individual or sole proprietorship, the following applies:

1. The Vendor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Vendor indicates on such attestation form that he or she is a qualified alien, the Vendor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Vendor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Vendor understands and agrees that lawful presence in the United States is required and the Vendor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. Sect. 4-108.

E. Vendor will submit an invoice to County for work completed based on the amounts specified in Vendor's bids (Exhibit B). Such invoices shall be submitted to:

Purchasing Department
Sarpy County Courthouse
1210 Golden Gate Drive
Papillion, NE 68046

F. The County and Vendor hereto specifically acknowledge, stipulate and agree that each and every term of the Bid Specifications and the Vendor's bids constitutes an essential term of this Agreement, and that, therefore, any violation of any term, condition, provision, or requirement constitutes a material breach hereunder, for which County shall have every right under the law to terminate this Agreement, and obtain any and all relief necessary.

II. DUTIES OF COUNTY:

In return for full, faithful and diligent rendering of services set forth above, County agrees to pay to Vendor the amount specified in Vendor's bids upon submission of the required invoice and satisfactory completion of all required work.

III. BREACH:

Should Vendor breach, violate, or abrogate any term, condition, clause or provision of this agreement, the County shall notify Vendor in writing that such an action has occurred. If satisfactory provision does not occur within ten (10) days from such written notice. The County may, at its option, terminate this agreement and obtain an alternate provider to provide all required materials. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

IV. SAVINGS CLAUSE:

This Agreement shall be interpreted, construed and enforced under the laws of the State of Nebraska. It is understood and agreed by the County and Vendor hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms, conditions, or provisions shall not be affected, and the rights and obligations of the County and Vendor shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to be invalid.

V. SCOPE OF AGREEMENT

This Agreement, along with the Bid Specifications, and Bids by Vendor contain the entire Agreement between the County and Vendor, and there are no other written or oral promises, contracts or warrants which may affect it. This Agreement cannot be amended except by written agreement of both the County and Vendor. Notice to the County and Vendor shall be given in writing to the agents for each party named below:

County: Ms. Debra Houghtaling
Clerk of Sarpy County
1210 Golden Gate Drive
Papillion, NE 68046

Vendor: BUSINESS INTERIORS BY STAPLES
4205 S. 96TH ST.
OMAHA, NE 68127

IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals in duplicate this 2ND day DECEMBER, 2010.

(Seal)

COUNTY OF SARPY, NEBRASKA,
A body Politic and Corporate

ATTEST:

Debra Houghtaling
Sarpy County Clerk

Joni Albrecht, Chairman
Sarpy County Board Of Commissioners

Approved as to form and content:

Deputy County Attorney

Vendor:

BUSINESS INTERIORS
BY STAPLES

By: SHERI SHIPMAN

Title: FURNITURE ACCT. MNGR.

Attest:



Witness

EXCEPTIONS/CLARIFICATIONS/COMMENTS

1. GROUP E-HON HON7705-T DISC 1/1/11 ^{as of} *

2. GROUP E-HON HON7701-T DISC 1/1/11 ^{as of} *

3. (*alternates provided)

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

9. Company Information:

Vendor will provide the following company information on bid form:

1. Years in business
2. Number of employees
3. Total sales for last three (3) years

10. References:

Each Vendor must include with its proposal a list of no less than three (3) references that have purchased the specified product or service within the last two (2) years. The list must include the name of the company, and the name and phone number of a contact person for each company.

11. Deviations:

Once the bid has been accepted by Sarpy County, no deviations from the specifications will be accepted without prior written approval of Sarpy County.

12. Exceptions:

The above specifications are minimum acceptable specifications. No alternatives will be accepted. Vendor must list any exceptions to the bid specifications on the bid form.

13. Warranty:

A copy of all manufacturer's warranties shall be included in Vendor's proposal.

The Vendor shall warrant all materials, workmanship and equipment against defects for a period of one (1) year beginning on the date of acceptance except that certain equipment shall be warranted for longer periods as described in manufacturer's warranties.

**Sarpy County, Nebraska
New Law Enforcement Center Furniture By Group
for the Sarpy County Sheriff's Department
Addendum #1**

Please replace bid form for Group H with the attached revised Bid Form for Group H - Office Master. The production number for Office Master 24-7 Mid-Back Chairs should be IU76PD.

****YOU MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID FORM.**

11

Sarpy County, Nebraska
New Law Enforcement Center Furniture By Group
for the Sarpy County Sheriff's Department
Addendum #2

Please replace bid form for Group D with the attached revised Bid Form for Group D - Express Office Furniture.

Item OSG2020C - Express Office Economy Occasional Table, Laminate, 20" x 20" x 20", Cherry has been added to the bid form.

****YOU MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID FORM.**

Sarpy County, Nebraska
New Law Enforcement Center Furniture By Group
for the Sarpy County Sheriff's Department
Addendum #3

Question #1: How much time is allowed for the install of the office furniture?

Response: Vendor shall include a proposed installation schedule with each LEC Furniture By Group bid.

Question #2: Under Group D - Express Office Furniture, #ESE-04 - Economy Reception Seating has been discontinued is there an alternative?

Response: **DELETE** #ESE-04 - Economy Reception Seating from Group D bid form. No alternative seating will be added to bid.

****YOU MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID FORM.**

Sarpy County, Nebraska
New Law Enforcement Center Furniture By Group
for the Sarpy County Sheriff's Department
Addendum #4

CLARIFICATION:

Group E - HON seating (HON 7705 __T - task stool & HON 7701 __T) should be bid at Grade III fabric.

****YOU MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID FORM.**

** these 2 items will
be discontinued 01/01/10*

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group A - ABCO

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
CRT4496E <u>G</u>	ABCO Conference Tables, 44"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	2	ea	483.41	966.82
CRT4496S	ABCOCOnference Table Slab Base for 96", #7054-60 - Wild Cherry (included) ↑	2	pr	—	—
CRT3696E <u>G</u>	ABCO Conference Tables, 36"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	417.56	1,670.24
CRT3696S	ABCOCOnference Table Slab Base for 96", #7054-60 - Wild Cherry (included) ↑	4	pr	—	—
CRT3672E <u>G</u>	ABCO Conference Tables, 36"W x 72"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	331.34	1,325.36
CRT3672S	ABCOCOnference Table Slab Base for 72", #7054-60 - Wild Cherry (included) ↑	4	pr	—	—
	TOTAL				3962.42

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: A WEEKS

VENDOR: BUSINESS INTERIORS BY STAPLES



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[work stations](#)
[panels](#)
[tables](#)
[seating](#)
[desks](#)
[price list](#)
[educational](#)



warranty

ABCO hereby warrants to the original purchaser that the products manufactured by it shall be free of all substantial defects in original material and workmanship under normal use in standard office conditions for a period of ten (10) years (exception: one (1) year for Folding Tables/Trucks) from the date of purchase. All fabrics, upholstery materials and all other products* sold through ABCO, but not manufactured by ABCO, are warranted to the original purchaser for a period of one (1) year from the date of purchase. Within the specified periods of this warranty, ABCO agrees, at our option, to repair, replace or refund the cost of the product or any portion of the subject product which proves to be defective in material or workmanship, provided that the buyer gives written notice. ABCO does not warrant the matching of color, grain or texture. This warranty does not apply to: normal wear and tear, damages resulting from shipment, storage, alteration, misuse of the product or failure to provide proper care as well as reasonable and necessary maintenance or damage caused during product installation or reconfiguration. Additionally, all custom products are expressly excluded from this warranty. This expressed warranty is exclusive of all other warranties, expressed or implied, including without limitation any implied warranty of merchantability or fitness for a particular purpose. ABCO shall be liable under this warranty only for the cost or, at our option, the replacement or repair of defective products. Authorization must be approved from ABCO in writing prior to incurring any repair charges. All incidental or consequential damages which may arise, including but not limited to, business losses, personal damage and third party liability are hereby expressly excluded.

Products sold by ABCO but not manufactured by ABCO are:

- Privacy Panel Accessory Bars and Items (MAB, MLT, MPO, MTP)
- Task Lights (MTCTL, MTL, TL)
- Articulating Keyboards, Vertical and Mobile CPU Holders (MFAKB, MFAKBMP, MPFAKB, MVCPU, MVCPUNS, FAKB, FAKBMP, PFAKB, VCPU, VCPUNS, MCPU)
- Power/Data Modules (POWER, CPOWER, SPOWER)
- Modular Electrical System Components (MEPMA, MEPDMA, MEJ, MER, MEPF)
- Casters

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New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group B - COMFORTEK SEATING

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
SS661	ComforTek Upholstered Multi-Purpose Stacker	180	ea	48.62	8751.60
	TOTAL				8751.60

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: 4-6 WEEKS

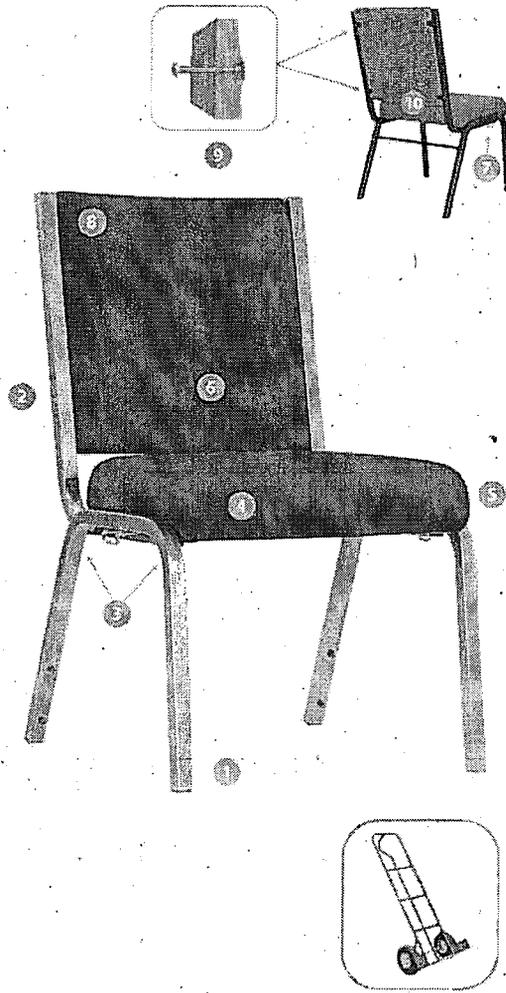
* MAY VARY DEPENDING ON FINISH CHOSEN

VENDOR: BUSINESS INTERIORS BY STAPLES



SS 661-19" - Multi-Purpose Seating

Suitable for use in Houses of Worship, Bingo Halls, and Banquet Seating



SW 20 Dolly

Features:

- ① 1" steel framework - Legs
- ② 3/4" steel framework for backrest
- ③ Multiple steel cross-members
- ④ 3" high-density cushion seat (16.5" W x 16.5" L x 3"D)
- ⑤ Rolled front cushion - standard
- ⑥ Radius back with lumbar support - standard
- ⑦ Ganging connection - standard
- ⑧ 100% woven polyolefin upholstery (16oz)
- ⑨ "T-Nuts" & bolt assembly - standard
- ⑩ Plywood seat / back

Dimensions:

- ✓ 18.5" W x 24" D x 33.5" H
- ✓ Weight: 18 lbs.

Warranty:

- ✓ 25 years on the frame
- ✓ 5 years on fabric & foam

Finishes:

- ✓ **Frame:** Silvervein - standard
- 8 additional finishes available
- ✓ **Fabric:** Jabez Collection
Basket Weave (Blue) - AW 09
Maroon - AW 16
Charcoal - AW 19
Black - AW 21

* All Jabez colors available with a 10-12 week lead time.

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group C - ERGONOMIC CONCEPTS

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
EGCECI900SPL	Ergonomic Concepts Articulating Keyboard/Mouse Platform, 20" x 13" x 3/4", Black	23	ea	85.59	1968.57
	TOTAL				1968.57

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: 1-2 WEEKS

VENDOR: BUSINESS INTERIORS BY STAPLES

ERGONOMIC CONCEPTS, LLC

Limited Lifetime Warranty

This Warranty is for the original retail purchaser only and is non-transferable. Ergonomic Concepts will warrant that at the time the product is purchased that it is free from defects in material and workmanship. This warranty does not apply to freight damage, misuse, tampering, improper installation, loss or normal wear and tear. Ergonomic Concepts will replace or repair with comparable product free of charge any product or component which fails as a result of a manufactured defect and was purchased after October 1, 2003. This warranty is based on single shift usage.

Exceptions to the Warranty

Electrical components warranty is five years.

Fabric warranty is one year.

Chair mechanism and cylinder warranties are one year.

Custom fabrics, components or finishes are not warranted.

Ergonomic Concepts, LLC
101 Oak Tree Drive, Selma, NC 27576
888-204-4600 / 919-202-5111 fax / www.ergoconcepts.com

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L102C	Express Office Desk Shell, Laminate, 66" x 30", Cherry	23	ea	154.67	3557.41
L166C	Express Office Box/Box/File, Laminate, Cherry	23	ea	176.00	4048.00
L175C	Express Office File/File, Laminate, Cherry	23	ea	161.37	3711.51
L145C	Express Office Return, Laminate, 47" x 24", Cherry	22	ea	97.80	2151.60
L111C	Express Office Credenza, Laminate, 66" x 24", Cherry	1	ea	127.14	127.14
L140C	Express Office 4-Door Hutch, 66", Laminate, Cherry	1	ea	185.82	185.82
L117	Express Office Tackboard for L140, Gray	1	ea	61.12	61.12
L170C	Express Office Bridge, Laminate, 47" x 23", Cherry	2	ea	83.13	166.26
L101C	Express Office Desk Shell, Laminate, 35" x 71", Cherry	1	ea	163.81	163.81
L143C	Express Office Credenza, Laminate, 71" x 24", Cherry	1	ea	127.14	127.14
L144C	Express Office 4-Door Hutch, 71", Laminate, Cherry	1	ea	190.71	190.71
L118	Express Office Tackboard for L144, Gray	1	ea	61.12	61.12
L155C	Express Office 3-Shelf Bookcase, 47"H x 14D x 32"W, Laminate, Cherry	1	ea	105.13	105.13
L156C	Express Office Bookcase, Laminate, 32" x 14" x 71", Cherry	14	ea	154.03	616.12
L127C	Express Office Table w/ X Base, 42", Round, Laminate, Cherry	4	ea	134.31	537.24
L112C	Express Office 2-drw Lateral File, 36"W, Laminate, Cherry	5	ea	268.95	1344.75
L153C	Express Office Open Hutch, Laminate, 36"H x 36"W, Cherry (for 2-drawer lateral)	5	ea	107.45	537.25

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FURNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L123C	Express Office Table w/ X-Base, 48", Round, Laminate, Cherry	2	ea	161.17	322.34
ESE-04	Express Office Furniture Economy Reception Seating, Black PU (Faux Leather)	10	ea	—	—
N-OCT-C	Express Office Furniture Coffee Table, Cherry	1	ea	192.92	192.92
N-OET-C	Express Office Furniture End Table, Cherry	3	ea	146.52	439.56
OSV WD387-363	Office Express Economy Express Seating, Black Fabric/Cherry Frame	51	ea	122.10	6227.10
OSG2020C	Express Office Economy Occasional Table, Laminate, 20" x 20" x 20", Cherry	1	ea	96.70	96.70
TOTAL					24,970.75

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead Time: 2 WEEKS

VENDOR: BUSINESS INTERIORS BY STAPLES

Warranty Information:

This product is covered under a limited 5-year manufacturer's warranty. Additional warranty information included in packaging. Please call us if you have any questions or concerns regarding this product's warranty.

USDesign

20W267, 101st St, Unit B
Lemont, IL 60439
877-740-2803 Toll Free
630-972-1264 Fax
usdesign@florenseusa.com
www.florensoffice.com



New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group E - HON Furniture

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
HON ⁵⁷²⁵ 7765__T	HON Task Stool w/Footrests (Fabric/Color to be determined later) <i>GRADE 3</i>	6	ea	156.79	940.74
HON 765L__	HON 5-Opening Lateral File, 36"W (Color to be determined later)	1	ea	1065.40	1065.40
HON 792L__	HON 2-Dwr Lateral File, 42" (Color to be determined later)	4	ea	376.87	1507.48
HON 783L__	HON 3-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	462.88	462.88
HON 784L__	HON 4-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	570.62	570.62
HON ⁵⁷²¹ 7701__T	HON Task Chair, Armless (Fabric/Color to be determined later) <i>GRADE 3</i>	8	ea	106.36	850.88
HON 514PL	HON 4-Drawer File Cabinet w/Lock, Letter, Putty	10	ea	183.58	1835.80
HON 105885RJ	HON Small Desk, 48"x30", Henna Cherry	3	ea	334.82	1004.46
	TOTAL				8238.26

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: 3-4 WEEKS

VENDOR: BUSINESS INTERIORS BY STAPLES



LIMITED LIFETIME WARRANTY

The HON Company promises to repair or replace any HON Brand product or component that is defective in material or workmanship for as long as you, the original purchaser, own it. This is your sole and exclusive remedy. This warranty is subject to the limitations, exclusions and other provisions below. It applies to product manufactured after October 1, 2008.

Note: Pneumatic cylinders on seating are included under the HON Limited Lifetime Warranty.

Clarification: The ilira®-stretch back is not considered to be fabric but a structural component of the F3™ Work Chair Model FWCM and, since its inception in October 2007, is included under the HON Limited Lifetime Warranty.

Limitations involving particular product lines, materials and components:

The particular product lines, materials and components listed below are covered according to the following schedule from the date of sale:

Twelve Years Wood seating and electrical components (lamps and ballasts are not covered).

Ten Years Laminates, seating controls, all components of Accomplish® Series (including chair desks, student desks, student chairs and student desk accessories), SmartLink™ Student Desk, Proficiency®, and all components of Cafeteria Tables.

Five Years Glides, casters and polymer-based components, stacking chairs, folding chairs, ETA storage cabinets, user-adjustable worksurface mechanisms, panel and seating upholstery fabrics, foam, veneer finishes and other covering materials, track file track and rollers, projection screens and projection screen accessories.

Exclusions:

This warranty does not apply and no other warranty applies to:

- Normal wear and tear, which are to be expected over the course of ownership.
- Damage caused by the carrier in-transit, which will be handled under separate terms.
- Modifications or attachments to the product that are not approved by The HON Company.
- Products that were not installed, used or maintained in accordance with product instructions and warnings.
- Products used for rental purposes.

Seating usage

Normal commercial usage for seating is defined as the equivalent of a single shift, forty (40)-hour workweek. To the extent that a seating product is used in a manner exceeding this, the applicable warranty period will be reduced in a pro-rata manner (except for models 7604, 7624, 7734, 7754 and 3500 Series Intensive Use chairs, which are warranted for multiple shifts).

Versant® Tandem Seating models are warranted for multiple shifts and carry a 350-pound rating (350 pounds per seat for models with more than one seat). Versant Bariatric models HCB50 and HR50, are warranted with a 500-pound rating.

A word about color variations, fabrics and finishes:

Some natural variations occurring in wood, leather or other natural materials are inherent to their character, and cannot be avoided. Therefore, they are not considered defects. The HON Company does not warrant the color-fastness or matching of colors, grains or textures of such materials. Customer's Own Materials (COM) selected by and used at the request of a user are not warranted.

TO THE EXTENT ALLOWED BY LAW, THE HON COMPANY MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE HON COMPANY WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.

Notice to purchasers for home or personal use:

Federal law does not permit the exclusion of certain implied warranties for consumer products. Therefore, if you are purchasing this product for home or personal use, the exclusion of implied warranties noted in the above paragraph does not apply to you. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

This warranty applies only to products sold within the United States of America and the Commonwealth of Canada.

To obtain service under this warranty:

Your HON Dealer is our mutual partner in supporting your warranty requests. By following the procedures outlined below, you can be assured of the best level of service.

1. Contact the Dealer from whom the product was purchased within 30 days of discovery of the defect. Be prepared to affirm you are the original purchaser of the product and to provide the serial number(s) from the product in question.
2. Your Dealer will gather all pertinent information regarding the claim, inspect the product and contact a HON Company customer service representative. (Please allow a reasonable amount of time for inspection and review.)
3. If The HON Company affirms that the product in question is eligible under the conditions of the warranty as stated above, the customer service representative or another representative of the Company will determine whether to provide replacement parts, authorize repairs or replace the product.

**New Sarpy County Law Enforcement Center
Furniture By Group
Bid Opening: December 6, 2010
Group F - Lorell Furniture**

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
LLR 86200	Lorell High-Back Mesh Chair, Black	53	ea	N/A	N/A
LLR 60701	Lorrell Tower Computer Workstation, Oak/Gray Finish	13	ea	N/A	N/A
LLR02158	Chairmats, 46" X 60", Rectangle, Clear, Studded, Beveled, Scuff Resistant (for low carpet)	78	ea	N/A	N/A
LLR 69280	Lorell Guest Side Chairs w/Casters, Black/Mahogany	24	ea	N/A	N/A
	TOTAL				NO BID

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: ~~BUSINESS INTERIORS BY STAPLES~~

CANNOT OBTAIN
LAST ITEM

VENDOR: BUSINESS INTERIORS BY STAPLES

**New Sarpy County Law Enforcement Center
Furniture By Group
Bid Opening: December 6, 2010**

Group G - OFM Furniture

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
OFM MT36SQ- GRAY NEBULA	Square Multi-Purpose Table, 36" x 36", Mesh Base, Gray Nebula, Silver Base	6	ea	193.19	1159.14
OFM OFM-MT42RD- GRAY NEBULA	OFM Multi-Purpose 42" Round Table, Mesh X-Base, Gray Nebula, Silver Base	4	ea	215.77	863.08
	TOTAL				2022.22

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: BUSINESS INTERIORS BY STAPLES

VENDOR: BUSINESS INTERIORS BY STAPLES



OFM, Inc. Limited Lifetime Warranty

OFM, Inc. hereby warrants that the products distributed by it shall be free of all defects in original material and workmanship for the life of the product under normal use.

Exclusions: This warranty does not apply to:

- Normal wear and tear, which are to be expected over the course of ownership
- Damage resulting from shipment, which will be handled under separate terms
- Damage resulting from storage, alteration, unauthorized repair, infestation, misuse, abuse, accident, acts of God, natural causes, and/or exceeding listed capacities
- Products used for rental purposes
- Failure to provide reasonable and necessary maintenance (as prescribed in the product instructions)

Seating

All Seating is under warranty for the life of the product under normal use. Limitations involving materials and components are:

- 2 years All Fabrics and Upholstery Materials
- 7 Years Gas Lifts

Normal Commercial Usage for SEATING is defined as 8 hours a day, 5 days a week with a weight capacity not to exceed 250 lbs.

The models listed below are rated for a 400 lb. Weight capacity and are warranted under the standard Normal Commercial Usage for Seating:

- Model 700
- Model 710
- Model 711
- Model 800-L

OFM, Inc offers many models covered under warranty for a 24-Hour a day, 7 days a week usage. All standard seating limitations listed above still apply to this category of seating.

The models listed below are rated for a 250 lb. capacity with 24-Hour a day use.

- Model 241 (All combinations; 241-AA, 241-DK, 241-AA-DK)
- Model 242

The model listed below is rated for a 400 lb. capacity with 24-Hour a day use

- Model 247
- Model 247-VAM

Tables and Desks

All tables and desks are under OFM, Inc.'s Limited Lifetime Warranty. Limitations involving materials and components are as follows:

- 10 Years Frames
- 5 Years Tops, Side Panels, Back Panels

Pedestals

All Pedestals are under OFM, Inc.'s Limited Lifetime Warranty. Limitations involving materials and components are as follows:

- 10 Year Full Suspension Glides

RiZe Panel System

All panels and corner posts are under OFM Inc.'s Limited Lifetime Warranty. Limitations involving materials and components are as follows:

- 10 Years on Frames and Frame Welds
- 5 Years on Vinyl and Fabric panels under normal use

X5 and X5 Lite Shelving System

Normal usage for all X5 and X5 Lite Shelving Systems is defined as not over-exceeding the weight capacity per shelf (X5: 800 lbs. per shelf, X5 Lite: 300 lbs. per shelf evenly distributed) along with using the system on no or low pile carpet to prevent any unbalanced track issues.

All X5 and X5 Lite Components are under OFM, Inc.'s Limited Lifetime Warranty under Normal Use as defined above.

New Sarpy County Law Enforcement Center
Furniture By Group
Bid Opening: December 2, 2010

Group H - OFFICE MASTER

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
PA-55	Office Master Managerial/Task Chair w/KR200 Arms, Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	227.57	2275.70
IU76PD	Office Master 24-7 Mid-Back Chair w/KR200 Arms Option 3, 350 lbs., Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	367.83	3678.30
TOTAL					6,154.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead Time: 3 WEEKS

VENDOR: BUSINESS INTERIORS BY STAPLES

FOUNDED IN 1986, we have grown from a small facility in San Diego to an experienced, established company dedicated to meeting the long-term office seating needs of large and small businesses, and everything from hospitals, labs and on. From day one, our vision and philosophy have remained the same. To provide only the best value ergonomic office chairs. It is our core competency and it is all we do.



LIMITED WARRANTY

The manufacture of Office Master office furniture is conducted under the highest industry standards with careful attention to detail and individual inspection of each and every unit.

All chair frames, including metal, gas cylinders, wood and plastic parts and control handles are guaranteed against structural failure for 7-year or 12-year warranties under normal commercial use and to the first purchaser. Casters and Office Master in-stock upholstery items have a 2-year commercial use warranty. COM/COI and graded-in fabrics are not covered under Office Master warranties. Standard commercial use is defined as the proper usage for one single shift, a total of 40 hours or less per week and by persons weighing 250 lbs. or less, unless otherwise specified by Office Master.

Should any item fail, please return product to the Dealer from whom it was purchased. The Dealer will send the defective part to the Manufacturer, freight prepaid. The Manufacturer will repair or replace the defective part and return it to the Dealer, freight prepaid. Please request written authorization for returning defective parts to Manufacturer. Returned defective parts will NOT be accepted without prior written authorization. This warranty does not apply to items subjected to abuse, misuse, neglect, alteration, or damage caused by shipment, storage, accident, fire, flood, or act of God.

2009 Wright Avenue, La Verne, California, 91750
toll free: 877.776.5678 voice: 909.392.5678 facsimile: 909.392.4567

www.officemaster.com

0902



New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 6, 2010

Group I - SAFCO

Product Number	Production Description	Qty	Unit	Unit Price	Extended Price
SAF 2043	SAFCO Nesting Tables, 72"x24" (Finish/Color to be determined later)	39	ea	473.91	18,482.49
	TOTAL				18,482.49

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead time: 1-2 WEEKS

** may vary depending on finish color chosen*

VENDOR: BUSINESS INTERIORS BY STAPLES

WARRANTY

Our warranty is a way of pledging excellence in the quality of our products. It is a way of protecting our customers' investments and continuing product improvement. Mostly, our warranty is a way of extending our dedication to our customers.

LIMITED LIFETIME WARRANTY:

Safco warranty obligation: We pledge to repair or replace, at Safco's option, any Safco product or component that is defective in material or workmanship for as long as you, the original purchaser, own it. This warranty is subject to the provisions below.

LIABILITY LIMITATIONS:

The following listed parts, components and supplies are covered under warranty in accordance with the below schedule following the product purchase date.

Twelve Years: Wood seating

Ten Years: Seating controls and Rumba Series Laminates

Five Years: Glides, casters, and polymer-based components, stacking chairs, user-adjustable work surface mechanisms, seating upholstery fabrics, foam, laminates, veneer finishes and other covering materials, drawer glides and power strips.

WARRANTY SUBJECT TO EXCLUSIONS:

Exclusions pertaining to this warranty are as follows but are not limited to:

- Product or product components utilized with the intent to rent or lease.
- Freight damages: Safco is not liable for any product damages sustained during shipping or handling operations. Safco provides specific policies and requirements regarding shipping and handling and reserves the right to review and address product distribution matters separately.
- Normal wear and tear.
- Product negligence: A product is not considered defective upon improper installation, or misuse of the product or its components.
- Alterations or attachments to the product that were not approved by Safco.
- All corrugated products or components.

Safco's warranty obligation is limited to normal use upon receipt of our products.

Normal commercial usage for seating is defined as the equivalent of a single shift, forty (40) hour workweek. To the extent that a seating product is used in a manner exceeding this, the applicable warranty period will be reduced in a pro-rata manner.

Models warranted for multiple shifts:

- Task Master® industrial series
- Soft-tough® series
- Workfit® polyurethane series
- Uber™ series

WARRANTY PROCEDURES:

Please follow the warranty procedures described below to ensure aptly responsive service.

1. Once a defect has been discovered, the original purchaser must contact Safco immediately (within 30 days of defect detection) with the serial number(s) from the product(s) in question.
2. Upon inspection of the product(s), Safco will collect all relevant information necessary for review of the request.
3. Product replacement, replacement parts, and repairs will be authorized by a customer service representative if acknowledged to be necessary under product warranty eligibility conditions.

SPECIFIC LIMITATIONS REGARDING COLOR VARIATIONS, FABRICS AND FINISHES:

Natural products have varying grains and colors. Due to such natural variations occurring in materials such as wood and leather, these characteristics are not considered defects. Safco does not warrant the color-fastness or matching of colors, grains or textures of such materials. Materials supplied, selected or provided by the customer (COM) are not warranted.

THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED OTHER THAN THOSE CLEARLY STATED HEREIN. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED. Buyer is responsible for freight to and from factory on all warranty claims. Any description of the goods sold here under, including any reference to Buyer's specifications and any description in catalogs, circulars and other written material published by Safco, is the sole purpose of identifying such goods and shall not create an express warranty that the goods shall conform to such description. SAFCO WILL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES NOR FOR ANY SUM IN EXCESS OF THE PURCHASE PRICE.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: AP

DATE (MM/DD/YYYY)

12/01/10

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Union Agency, Inc 4719 Prescott Ave PO Box 6205 Lincoln, NE 68506 Chris Smith	402-483-4527 402-483-0075	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: OFFIC-1	FAX (A/C, No):
INSURED Office Installation Specialists, Inc. 8500 Liana Lane Lincoln, NE 68517	INSURER(S) AFFORDING COVERAGE		NAIC # 42579
INSURER A: Allied Insurance		INSURER B:	
INSURER C:		INSURER D:	
INSURER E:		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			ACPMCTO7242129667	03/15/10	03/15/11	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			ACPBA7242129667	03/15/10	03/15/11	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ACPWCA7242129667	03/15/10	03/15/11	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	Installation Float			ACPCIM7242129667	03/15/10	03/15/11	\$500 ded	25,000

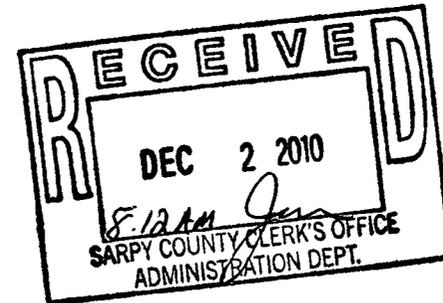
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Re: Jobsite 8335 Platteview Road, Papillion, NE 68046.

CERTIFICATE HOLDER Sarpy County Law Enforcement Center 1210 Golden Gate Drive Papillion, NE 68046	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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BID
FOR LEC Furniture by Group
TO BE RECEIVED UNTIL 10 A.M.
DATE Dec 2, 2010

FROM
All MAKES OFFICE
2558 Farnam St
Omaha, Ne 68131



DEBRA HOUGHTALING
SARPY COUNTY CLERK
1210 GOLDEN GATE DRIVE
PAPILLION, NEBRASKA 68046-2895

" Sealed Bid - NEW LAW ENFORCEMENT CENTER
FURNITURE by Group "

December 2, 2010

Deb Houghtaling
Sarpy County Board Business Office
120 Golden Gate Drive
Papillion, NE 68046

Dear Deb:

On behalf of the entire All Makes Office Equipment Co. team, we are pleased to formally respond to your Proposal Request for the purchase, delivery and installation of New Law Enforcement Center Furniture By Group for the Sarpy County Sheriff's Department. You have the full support of All Makes and the manufacturers included in our bid response.

We have carefully examined all the requirements stipulated, and have responded in the format prescribed. Our pricing is based on the counts, specifications and information provided at the time of proposal submittal. Please note that any finish selection outside the manufacturer's standard offering could extend the normal lead time. Should quantities, specifications and/or other project-related information change after bid submittal, any resulting cost increases or cost reductions will be incurred by the Sarpy County Sheriff's Department.

We understand all the instructions, and we are committed to doing everything possible to assist the Sarpy County Sheriff's Department in ascertaining that the All Makes proposed product pricing and services solutions best meet all the new Law Enforcement Center Sarpy County Sheriff's Department requirements.

We truly value our past relationship, and we will do whatever it takes to merit your continued confidence.

Our attention to customer requirements, competitive price position and value added service programs afford All Makes the flexibility to implement process, product and service solutions designed to best satisfy the new Law Enforcement Center Furniture By Group requirements for the Sarpy County Sheriff's Department.

Please do not hesitate to contact me if you have any questions or for further information or clarification. Thank you for thinking of All Makes.

Sincerely,

ALL MAKES OFFICE EQUIPMENT CO.



Blanca O'Brien
Sales Representative
2558 Farnam Street
Omaha, NE 68131
Phone: (402) 977-3029
Fax: (402) 977-3013
Email: blancao@allmakes.com

Cc: Jeff Kavich
Doug Schuring
Bill Encell

Vendor: All Makes Office Equipment Co.

**Sarpy County, Nebraska
New Law Enforcement Center
Furniture By Group
Bid Form**

****SEE ATTACHED BID SHEETS FOR MANUFACTURER GROUPS A-I**

***Prices are to be F.O.B. - 8335 Platteview Road, Papillion, Nebraska 68046**

Company Information:

Years in business: 92

of employees 85

Total sales last 3 years

<u>2010 estimated</u>	<u>\$17.0 million</u>
<u>2009</u>	<u>\$18.5 million</u>
<u>2008</u>	<u>\$33.6 million</u>

References:

Company Name: Gretna Fire Department

Address: 10309 S. 168th Street, Gretna, NE 68136

Contact Name: JR Christensen Phone Number: (402) 618-7000

Fax Number: N/A Date of Purchase: July 2010

Company Name: Mosaic

Address: 10011 J Street, Omaha, NE 68127

Contact Name: Angela Parker Phone Number: (402) 896-9988

Fax Number: (402) 896-6111 Date of Purchase: September 2010

Company Name: Electric Company of Omaha

Address: 815 S. 21st Street, Omaha, NE 68103

Contact Name: Dave Nutsch Phone Number: (402) 672-6692

Fax Number: (402) 346-6524 Date of Purchase: February 2009

Vendor: All Makes Office Equipment Co.

I certify that this bid is submitted in accordance with the specifications issued by Sarpy County.
I acknowledge receipt of the following addendums (if applicable):

Addendum #1	<u>WSE</u>
Addendum #2	<u>WSE</u>
Addendum #3	<u>WSE</u>
Addendum #4	<u>WSE</u>

Attachments: Warranty Information

All Makes Office Equipment Co.

Company Name

William S. Encell
Vice President

William S. Encell
Authorized Signature

2558 Farnam Street

Address

Omaha, NE 68131

City, State & Zip

bille@allmakes.com

E-Mail Address

Blanca O'Brien

Company Representative (Please print)

(402) 977-3029

Telephone Number

(402) 977-3013

Fax Number

(402) 880-3029

Cell Phone Number

*** NOTE : Sarpy County is tax exempt and will provide the proper form upon request.**

AGREEMENT

This Agreement is entered into by and between the County of Sarpy, in the State of Nebraska, a body politic and corporate, and herein after "County", and All Makes Office Equipment Co., hereinafter "Vendor".

WHEREAS, County is desirous of contracting for New Law Enforcement Center Furniture By Group: Group A - ABCO, Group B - ComforTek Seating, Group C - ERGO Concepts, Group D - Express Office, Group E - HON, Group F - Lorell, Group G - OFM Furniture, Group H - Office Master, Group I - SAFCO; and;

WHEREAS, the Vendor has been awarded this Agreement as a result of the bid(s) made by Vendor in response to the Specifications and Request for Bid prepared by County;

NOW, THEREFORE, for and in consideration of the declarations and mutual promises and covenants contained herein, the County and Vendor agree as follows:

I. DUTIES OF VENDOR:

- A. Services to be rendered by Vendor under this Agreement shall be all those services necessary and proper for the installation and materials for office furniture in conformity with each and every term, condition, specification, and requirement of the Bid Specifications and the Bids submitted by the Vendor.
- B. All provisions of each document and item referred to in Paragraph A above shall be strictly complied with the same as if rewritten herein, and in the event of conflict among the provisions of said documents, the provisions most favorable to the County shall govern.
- C. Prior to the commencement of any work, Vendor will place on file with the Sarpy County Clerk, the required certificates of insurance.
- D. The Vendor agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Vendor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Vendor is an individual or sole proprietorship, the following applies:

1. The Vendor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
 2. If the Vendor indicates on such attestation form that he or she is a qualified alien, the Vendor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the Vendor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
 3. The Vendor understands and agrees that lawful presence in the United States is required and the Vendor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. Sect. 4-108.
- E. Vendor will submit an invoice to County for work completed based on the amounts specified in Vendor's bids (Exhibit B). Such invoices shall be submitted to:

Purchasing Department
Sarpy County Courthouse
1210 Golden Gate Drive
Papillion, NE 68046

- F. The County and Vendor hereto specifically acknowledge, stipulate and agree that each and every term of the Bid Specifications and the Vendor's bids constitutes an essential term of this Agreement, and that, therefore, any violation of any term, condition, provision, or requirement constitutes a material breach hereunder, for which County shall have every right under the law to terminate this Agreement, and obtain any and all relief necessary.

II. DUTIES OF COUNTY:

In return for full, faithful and diligent rendering of services set forth above, County agrees to pay to Vendor the amount specified in Vendor's bids upon submission of the required invoice and satisfactory completion of all required work.

III. BREACH:

Should Vendor breach, violate, or abrogate any term, condition, clause or provision of this agreement, the County shall notify Vendor in writing that such an action has occurred. If satisfactory provision does not occur within ten (10) days from such written notice. The County may, at its option, terminate this agreement and obtain an alternate provider to provide all required materials. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

New Sarpy County Law New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 2, 2010

Group A - ABCO

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
CRT4496E	ABCO Conference Tables, 44"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	2	ea	\$334.82	\$ 669.64
CRT4496S	ABCO Conference Table Slab Base for 96", #7054-60 - Wild Cherry	2	pr	\$231.97	\$ 463.94
CRT3696E	ABCO Conference Tables, 36"W x 96"L, Self-Edge, #7054-60 - Wild Cherry	4	ea	\$272.45	\$ 1,089.80
CRT3696S	ABCO Conference Table Slab Base for 96", #7054-60 - Wild Cherry	4	pr	\$231.97	\$ 927.88
CRT3672E	ABCO Conference Tables, 36"W x 72"L Self-Edge, #7054-60 - Wild Cherry	4	ea	\$198.51	\$ 794.04
CRT3672S	ABCO Conference Table Slab Base for 72", #7054-60 - Wild Cherry	4	pr	\$223.70	\$ 894.80
TOTAL					\$ 4,840.10

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead Time: 4 weeks

All Makes Office

VENDOR: _____

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 2, 2010

Group B - COMFORTEK SEATING

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
SS661	ComforTek Upholstered Multi-Purpose Stacker (Fabric/Color to be determined later)	180	ea	\$48.35	\$ 8,703.00
TOTAL					\$ 8,703.00

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead Time: 3-4 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 2, 2010

Group C - ERGONOMIC CONCEPTS

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
EGCECI900SPL	Ergonomic Concepts Articulating Keyboard/Mouse Platform	23	ea	\$93.95	\$ 2,160.85
TOTAL					\$ 2,160.85

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead Time: A 3 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L102C	Express Office Desk Shell, Laminate, 66" x 30", Cherry	23	ea	\$ 133.61	\$ 3,073.03
L166C	Express Office Box/Box/File, Laminate, Cherry	23	ea	\$ 147.59	\$ 3,394.57
L175C	Express Office File/File, Laminate, Cherry	23	ea	\$ 147.59	\$ 3,394.57
L145C	Express Office Return, Laminate, 47" x 24", Cherry	22	ea	\$ 102.29	\$ 2,250.38
L111C	Express Office Credenza, Laminate, 66" x 24", Cherry	1	ea	\$ 91.16	\$ 91.16
L140C	Express Office 4-Door Hutch, 66", Laminate, Cherry	1	ea	\$ 133.13	\$ 133.13
L117	Express Office Tackboard for L140, Gray	1	ea	\$ 43.37	\$ 43.37
L170C	Express Office Bridge, Laminate, 47" x 23", Cherry	2	ea	\$ 59.03	\$ 118.06
L101C	Express Office Desk Shell, Laminate, 35" x 71", Cherry	1	ea	\$ 116.87	\$ 116.87
L143C	Express Office Credenza, Laminate, 71" x 24", Cherry	1	ea	\$ 90.36	\$ 90.36
L144C	Express Office 4-Door Hutch, 71", Laminate, Cherry	1	ea	\$ 136.14	\$ 136.14
L118	Express Office Tackboard for L144, Gray	1	ea	\$ 43.37	\$ 43.37
L155C	Express Office 3-Shelf Bookcase, 47"H x 14D x 32"W, Laminate, Cherry	1	ea	\$ 74.70	\$ 74.70
L156C	Express Office Bookcase, Laminate, 32" x 14" x 71", Cherry	14	ea	\$ 109.64	\$ 1,534.96
L127C	Express Office Table w/ X Base, 42", Round, Laminate, Cherry	4	ea	\$ 96.38	\$ 385.52
L112C	Express Office 2-drw Lateral File, 36"W, Laminate, Cherry	5	ea	\$ 192.77	\$ 963.85
L153C	Express Office Open Hutch, Laminate, 36"H x 36"W, Cherry (for 2-drawer lateral)	5	ea	\$ 77.11	\$ 385.55

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010

D - EXPRESS OFFICE FUNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
L123C	Express Office Table w/ X-Base, 48", Round, Laminate, Cherry	2	ea	\$ 115.66	\$ 231.32
OSG2020C	Express Office Economy Occasional Table, Laminate, 20"x20"x20", Cherry	1	ea	\$ 83.86	\$ 83.86
N-OCT-C	Express Office Furniture Coffee Table, Cherry	1	ea	\$ 138.55	\$ 138.55
N-OET-C	Express Office Furniture End Table, Cherry	3	ea	\$ 104.82	\$ 314.46
OSV WD387-363	Office Express Economy Express Seating, Black Fabric/Cherry Frame	51	ea	\$ 93.97	\$ 44,792.47
TOTAL					\$ 21,790.25

Vendor acknowledges that actual dlivery and installation date is based on construction completion: YES NO

Lead Time: 4-6 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010
Group E - HON FURNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
HON 7705__T	HON Task Stool w/Footrests (Fabric/Color to be determined later)	6	ea	\$ 178.78	\$ 1,072.68
HON 765L__	HON 5-Opening Lateral File, 36"W (Color to be determined later)	1	ea	\$ 927.00	\$ 927.00
HON 792L__	HON 2-Dwr Lateral File, 42" (Color to be determined later)	4	ea	\$ 348.07	\$ 1,392.28
HON 783L__	HON 3-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	\$ 424.98	\$ 424.98
HON 784L__	HON 4-Dwr Lateral File, 36"W (Color to be determined later)	1	ea	\$ 521.12	\$ 521.12
HON 7701__T	HON Task Chair, Armless (Fabric/Color to be determined later)	8	ea	\$ 129.88	\$ 1,039.04
HON 514PL	HON 4-Drawer File Cabinet w/Lock, Letter, Putty	10	ea	\$ 172.51	\$ 1,725.10
HON 105885RJ	HON Small Desk, 48"x30", Henna Cherry	3	ea	\$ 311.71	\$ 935.13
TOTAL					\$ 8,037.33

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES NO

Lead Time: 4 weeks

VENDOR: All Makes Office

*******NOTE*******

Hon will have a price increase January 1st. Our prices DO NOT reflect the price increase. The price increase will range from 3-4 %. To avoid price increase we can place the order December 29th and hold the product in our warehouse until LEC is ready for delivery.

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 2, 2010

Group F - LORELL FURNITURE

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
LLR 86200	Lorell High-Back Mesh Chair, Black	53	ea	\$ 145.05	\$ 7,687.65
LLR 60701	Lorrell Tower Computer Workstation, Oak/Gray Finish	13	ea	\$ 143.96	\$ 1,871.48
LLR02158	Chairmats, 46" X 60", Rectangle, Clear, Studded, Beveled, Scuff Resistant (for low carpet)	78	ea	\$ 43.12	\$ 3,363.36
LLR 69280	Lorell Guest Side Chairs w/Casters, Black/Mahogany	24	ea	\$ 113.19	\$ 2,716.56
TOTAL					\$15,639.05

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO

Lead Time: 3-4 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010
Group G - OFM, Inc.

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
OFM MT36SQ-GRAY NEBULA	Square Multi-Purpose Table, 36" x 36", Mesh Base, Gray Nebula, Silver Base	6	ea	\$ 167.66	\$ 1,005.96
OFM OFM-MT42RD-GRAY	OFM Multi-Purpose 42" Round Table, Mesh X-Base, Gray Nebula, Silver Base	4	ea	\$ 184.33	\$ 737.32
TOTAL					\$ 1,743.28

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead Time: 3-4 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center

Furniture By Group

Bid Opening: December 2, 2010

Group H - OFFICE MASTER

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
PA-55	Office Master Managerial/Task Chair w/KR200 Arms, Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	\$ 234.30	\$ 2,343.00
IU76PD	Office Master 24-7 Mid-Back Chair w/KR200 Arms Option 3, 350 lbs., Grade 1 Fabric (Fabric/Color to be determined later)	10	ea	\$ 398.11	\$ 3,981.10
TOTAL					\$ 6,324.10

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead Time: 4 weeks

VENDOR: All Makes Office

New Sarpy County Law Enforcement Center
 Furniture By Group
 Bid Opening: December 2, 2010
Group I - SAFCO

Product Number	Production Description	Quantity	Unit	Unit Price	Extended Price
SAF 2043	SAFCO Nesting Tables, 72"x24" (Finish/Color to be determined later)	39	ea	\$ 375.82	\$14,656.98
TOTAL					\$14,656.98

Vendor acknowledges that actual delivery and installation date is based on construction completion: YES X NO _____

Lead Time: 4 weeks

VENDOR: All Makes Office



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warranty

ABCO hereby warrants to the original purchaser that the products manufactured by it shall be free of all substantial defects in original material and workmanship under normal use in standard office conditions for a period of ten (10) years (exception: one (1) year for Folding Tables/Trucks) from the date of purchase. All fabrics, upholstery materials and all other products sold through ABCO, but not manufactured by ABCO, are warranted to the original purchaser for a period of one (1) year from the date of purchase. Within the specified periods of this warranty, ABCO agrees, at our option, to repair, replace or refund the cost of the product or any portion of the subject product which proves to be defective in material or workmanship, provided that the buyer gives written notice. ABCO does not warrant the matching of color, grain or texture. This warranty does not apply to: normal wear and tear, damages resulting from shipment, storage, alteration, misuse of the product or failure to provide proper care as well as reasonable and necessary maintenance or damage caused during product installation or reconfiguration. Additionally, all custom products are expressly excluded from this warranty. This expressed warranty is exclusive of all other warranties, expressed or implied, including without limitation any implied warranty of merchantability or fitness for a particular purpose. ABCO shall be liable under this warranty only for the cost or, at our option, the replacement or repair of defective products. Authorization must be approved from ABCO in writing prior to incurring any repair charges. All incidental or consequential damages which may arise, including but not limited to, business losses, personal damage and third party liability are hereby expressly excluded.

Products sold by ABCO but not manufactured by ABCO are:

- Privacy Panel Accessory Bars and Items (MAB, MLT, MPO, MTP)
- Task Lights (MTCTL, MTL, TL)
- Articulating Keyboards, Vertical and Mobile CPU Holders (MFAKB, MFAKBMP, MPFAKB, MVCPU, MVCPUNS, FAKB, FAKBMP, PFAKB, VCPU, VCPUNS, MCPU)
- Power/Data Modules (POWER, CPOWER, SPOWER)
- Modular Electrical System Components (MEPMA, MEPDMA, MEJ, MER, MEPF)
- Casters

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WARRANTY

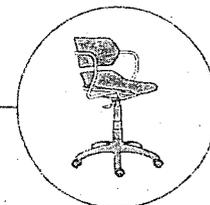
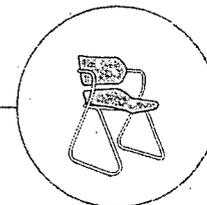
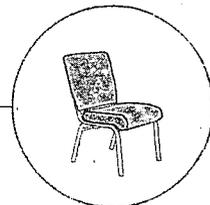
www.comfortekseating.com



ComforTek Seating warrants, to the original purchasing customer, its frame will be free from defects in materials and workmanship under normal conditions for a period of twenty-five (25) years. Polypropylene seats and backs are warranted for five (5) years to be free from defects in materials and workmanship under normal conditions. There is also a two (2) UV protection warranty on the polypropylene seats and backs. With a Five (5) year option available. Our foam is also warranted for five (5) years. The upholstery manufacturer warrants all fabric and any claim of defective fabric shall be made against the said manufacturer only.

If such a defect is discovered, ComforTek Seating shall at its sole discretion either repair or replace the defective product, but under no circumstances shall refund any portion of the purchase price.

The Customer shall first contact ComforTek Seating or an authorized dealer to obtain instructions and information as to how the repairs or replacement will be performed including shipping instructions. There are no other warranties except as expressly stated above whether expressed or implied including warranties of merchantability or any particular purpose. ComforTek Seating shall not be liable in any manner whatsoever for any consequential, incidental, direct or any other damages arising from any defect in any product.



Don Smith & Associates, Inc. d/b/a
ExpressOfficeFurniture.NET

5 Year Limited Warranty

Don Smith & Associates, Inc. warrants to original purchaser, that each ExpressOfficeFurniture product will be free from defects in workmanship given normal use and care for five (5) years of single shift service. All components of the product are covered by this warranty. This is a limited warranty. The warranty is limited to repair or replacement of the product, at our option. In the event the same product is not available, replacement with a similar product of similar value will be substituted.

Don Smith & Associates, Inc. or our authorized dealer will inspect/repair or replace at our option any part or parts of the warranted product found to be defective within the terms of the warranty. You must notify your authorized ExpressOfficeFurniture dealer/distributor and provide proof of purchase.

All of our products require regular inspection and maintenance every 6 months or less, to maintain the warranty. Each product must be inspected for any inoperable conditions, loose or missing fasteners and corrective action taken. Any product that is deficient at any time must be taken out of service until corrective action has been taken.

The user may be required to return the product to their Dealer or our facility at their expense. This warranty does not cover routine punch list expenses at the time of installation. This warranty does not cover trip or travel time expenses, unless specifically pre-authorized by Don Smith & Associates, Inc. Any labor paid will be at the current **cost** of labor that we pay our technicians.



LIMITED LIFETIME WARRANTY

The HON Company promises to repair or replace any HON brand product or component that is defective in material or workmanship for as long as you, the original purchaser, own it. This is your sole and exclusive remedy. This warranty is subject to the limitations, exclusions and other provisions below. It applies to product manufactured after October 1, 2008.

Note: Pneumatic cylinders on seating are included under the HON Limited Lifetime Warranty.

Clarification: The ilira®-stretch back is not considered to be fabric but a structural component of the F3™ Work Chair Model FWCM and, since its inception in October 2007, is included under the HON Limited Lifetime Warranty.

Limitations involving particular product lines, materials and components:

The particular product lines, materials and components listed below are covered according to the following schedule from the date of sale:

Twelve Years Wood seating and electrical components (lamps and ballasts are not covered).

Ten Years Laminates, seating controls, all components of Accomplish™ Series (including chair desks, student desks, student chairs and student desk accessories), SmartLink™ Student Desk, Proficiency™, and all components of Cafeteria Tables.

Five Years Glides, casters and polymer-based components, stacking chairs, folding chairs, ETA storage cabinets, user-adjustable worksurface mechanisms, panel and seating upholstery fabrics, foam, veneer finishes and other covering materials, track file track and rollers, projection screens and projection screen accessories.

Exclusions:

This warranty does not apply and no other warranty applies to:

- Normal wear and tear, which are to be expected over the course of ownership.
- Damage caused by the carrier in-transit, which will be handled under separate terms.
- Modifications or attachments to the product that are not approved by The HON Company.
- Products that were not installed, used or maintained in accordance with product instructions and warnings.
- Products used for rental purposes.

Seating usage

Normal commercial usage for seating is defined as the equivalent of a single shift, forty (40) hour workweek. To the extent that a seating product is used in a manner exceeding this, the applicable warranty period will be reduced in a pro-rata manner (except for models 7604, 7624, 7734, 7754 and 3500 Series Intensive Use chairs, which are warranted for multiple shifts).

Versant™ Tandem Seating models are warranted for multiple shifts and carry a 350-pound rating (350 pounds per seat for models with more than one seat). Versant™ Bariatric models HCB50 and HR50 are warranted with a 500-pound rating.

A word about color variations, fabrics and finishes:

Some natural variations occurring in wood, leather or other natural materials are inherent to their character, and cannot be avoided. Therefore they are not considered defects. The HON Company does not warrant the color-fastness or matching of colors, grains or textures of such materials. Customer's Own Materials (COM) selected by and used at the request of a user are not warranted.

TO THE EXTENT ALLOWED BY LAW, THE HON COMPANY MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE HON COMPANY WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.

Notice to purchasers for home or personal use:

Federal law does not permit the exclusion of certain implied warranties for consumer products. Therefore, if you are purchasing this product for home or personal use, the exclusion of implied warranties noted in the above paragraph does not apply to you. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

This warranty applies only to products sold within the United States of America and the Commonwealth of Canada.

To obtain service under this warranty:

Your HON Dealer is our mutual partner in supporting your warranty requests. By following the procedures outlined below, you can be assured of the best level of service:

1. Contact the Dealer from whom the product was purchased within 30 days of discovery of the defect. Be prepared to affirm you are the original purchaser of the product and to provide the serial number(s) from the product in question.
2. Your Dealer will gather all pertinent information regarding the claim, inspect the product and contact a HON Company customer service representative. (Please allow a reasonable amount of time for inspection and review.)
3. If The HON Company affirms that the product in question is eligible under the conditions of the warranty as stated above, the customer service representative or another representative of the Company will determine whether to provide replacement parts, authorize repairs or replace the product.

Warranty

LIMITED 5-YEAR WARRANTY

We promise to repair or replace any Lorell product or component that is found to be defective in material or workmanship within five (5) years from the date of original purchase so long as you, the original purchaser, still own it. This is your sole and exclusive remedy. This warranty is subject to the provision below. It applies to product manufactured after October 1, 2005.

Limitations:

- Upholstery fabric on chairs is warranted for two years from the date of original purchase.
- Damage caused by the carrier in-transit is handled under separate terms.

Exceptions:

- Pneumatic cylinders on chairs are warranted for so long as you, the original purchaser, still own the chair.

Exclusions:

This warranty does not apply and no other warranty applies to:

- Normal wear and tear, which are to be expected over the course of ownership.
- Modifications or attachments to the product that are not approved by Lorell.
- Products that were not installed, used or maintained in accordance with product instructions and warnings.
- Products used for rental purposes.
- Products that have been abused.
- Acts of God, such as hurricanes or floods.

Seating Usage

Normal commercial use for seating is identified as the equivalent of a single shift, forty (40) hour workweek and not to exceed a maximum weight limitation of 250lbs. To the extent that a seating product is used in a manner exceeding this time period, the applicable warranty period will be reduced in a pro-rata manner.

A word about color variations, fabrics and finishes:

Some natural variations occurring in wood, leather or other natural materials are inherent to their character, and cannot be avoided. Therefore, they are not considered defects. Lorell does not warrant the color-fastness or matching of colors, grains or textures of such materials. Customer's own materials (COM) selected by and used at the request of a user are not warranted.

TO THE EXTENT ALLOWED BY LAW, LORELL MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. LORELL WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES.

Notice to purchasers for home or personal use:

Federal law does not permit the exclusion of certain implied warranties for consumer products. Therefore, if you are purchasing this product for home or personal use, the exclusion of implied warranties noted in the above paragraph does not apply to you, but the implied warranty is limited to

5 years. Some states do not allow the exclusion or limitation of incidental or consequential damages, or a limitation on how long an implied warranty lasts, so the above limitation or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights, which vary from state to state.

This warranty applies only to product sold within the United States of America.

To obtain service under this warranty:

For chairmat warranty claims use the following form: [Chairmat Claim Form](#)

Your Lorell dealer is our mutual partner in supporting your warranty requests. By following the procedures outlined below, you can be assured of the best level of service.

1. Contact the Dealer from whom the product was purchased or contact Lorell at lorell@sprich.com within 30 days of discovery of the defect. Be prepared to affirm you are the original purchaser of the product and to provide proof of purchase for the product in question.
2. Your Dealer or Lorell will gather all pertinent information regarding the claim, inspect the product and contact a Dealer or Lorell customer service representative. (Please allow a reasonable amount of time for inspection and review.)
3. If Lorell affirms that the product in question is eligible under the conditions of the warranty as stated above, the customer service representative or another representative of the company will determine whether to provide replacement parts, authorize repairs or replace the product.

Contact Information:

Lorell Customer Service Dept.
190 Selig Drive
Atlanta, GA 30336

**OFM, Inc. Limited Lifetime Warranty**

OFM, Inc. hereby warrants that the products distributed by it shall be free of all defects in original material and workmanship for the life of the product under normal use.

Exclusions: This warranty does not apply to:

- Normal wear and tear, which are to be expected over the course of ownership
- Damage resulting from shipment, which will be handled under separate terms
- Damage resulting from storage, alteration, unauthorized repair, infestation, misuse, abuse, accident, acts of God, natural causes, and/or exceeding listed capacities
- Products used for rental purposes
- Failure to provide reasonable and necessary maintenance (as prescribed in the product instructions)

Seating

All Seating is under warranty for the life of the product under normal use. Limitations involving materials and components are:

- 2 years All Fabrics and Upholstery Materials
- 7 Years Gas Lifts

Normal Commercial Usage for SEATING is defined as 8 hours a day, 5 days a week with a weight capacity not to exceed 250 lbs.

The models listed below are rated for a 400 lb. Weight capacity and are warranted under the standard Normal Commercial Usage for Seating:

- Model 700
- Model 710
- Model 711
- Model 800-L

OFM, Inc offers many models covered under warranty for a 24-Hour a day, 7 days a week usage. All standard seating limitations listed above still apply to this category of seating.

The models listed below are rated for a 250 lb. capacity with 24-Hour a day use.

- Model 241 (All combinations; 241-AA, 241-DK, 241-AA-DK)
- Model 242

The model listed below is rated for a 400 lb. capacity with 24-Hour a day use

- Model 247
- Model 247-VAM

Tables and Desks

All tables and desks are under OFM, Inc.'s Limited Lifetime Warranty. Limitations involving materials and components are as follows:

- 10 Years Frames
- 5 Years Tops, Side Panels, Back Panels

Pedestals

All Pedestals are under OFM, Inc.'s Limited Lifetime Warranty. Limitations involving materials and components are as follows:

- 10 Year Full Suspension Glides

RiZe Panel System

All panels and corner posts are under OFM Inc.'s Limited Lifetime Warranty. Limitations involving materials and components are as follows:

- 10 Years on Frames and Frame Welds
- 5 Years on Vinyl and Fabric panels under normal use

X5 and X5 Lite Shelving System

Normal usage for all X5 and X5 Lite Shelving Systems is defined as not over-exceeding the weight capacity per shelf (X5: 800 lbs. per shelf, X5 Lite: 300 lbs. per shelf evenly distributed) along with using the system on no or low pile carpet to prevent any unbalanced track issues.

All X5 and X5 Lite Components are under OFM, Inc.'s Limited Lifetime Warranty under Normal Use as defined above.

TERMS & CONDITIONS

These terms and conditions apply to authorized Office Master, Inc. dealers.

For additional company or product information, visit us at our online home: www.OfficeMaster.com

PRICES Published prices and specifications are approximate and are subject to change without notice. All prices shown in this book are shown at List and F.O.B. Office Master unless otherwise noted. Prices do not include delivery charges, installations, special handling or any applicable sales, use, excise or other similar taxes. For example, California tax laws require that in cases where an order originates from a dealer outside of CA, but ships to a destination within the state, Office Master must collect an appropriate sales tax. If a customer claims exemption from such taxes, an exemption or CA resale certificate must be furnished to Office Master upon or before placement of the order.

TERMS Terms are net 30 days (on approved credit only) from the date of invoice issuance. A late payment finance charge of 1.5% per month (18% annual percentage rate) will be assessed on all open invoices not paid within terms. Paying within terms will preserve your competitive pricing schedule and payment term.

CUSTOMER'S OWN MATERIAL C.O.M. If a customer desires to use a fabric or leather not supplied by Office Master, it is considered C.O.M. or C.O.L. Refer to the C.O.M. specifications section in this price book (p 10) for detailed information on the use of such materials. Any C.O.M. and/or C.O.L. rolls, samples, hides, etc. that are being sent to Office Master for application testing or use on an order should be delivered to:

Office Master, Inc.
C/O - C.O.M. and Fabrics Dept
1110 South Mildred Avenue
Ontario, CA 91761

A shipping date will not be scheduled until all the C.O.M. materials for an order are received completely by Office Master. Any request for the return of unused fabrics must be made clearly on the Purchase Order and with specific instructions. Return freight and a handling fee will be charged. Customers should ask their fabrics vendors to side-mark all shipping labels for material(s) sent to Office Master with their company names, fabric colors & patterns, and the purchase order number(s) used with their order at Office Master.

CHANGES AND CANCELLATIONS All changes and cancellations will be subject to approval by Office Master and must be requested within 24 hours after Office Master receives the order. Changes and cancellations may only be approved for orders that have not entered any stage of production. A 25% change-order fee will apply to any changed orders. Cancellations, if approved, are subject to a penalty up to the entire amount of the order. Because we make our chairs to order and make every effort to ship as quickly as possible, we strongly discourage making any changes or amendments to your purchase orders whenever possible.

RETURNS Returns will not be accepted without an accompanying, written Return Merchandise Authorization Number (RMA). Please contact customer service to obtain an RMA. Returns must be received within 30 calendar days from the date of RMA# issuance. Authorized returned merchandise shall only be delivered to Office Master on prepaid freight. Office Master reserves the right to inspect all returned goods before issuing any appropriate credit. A minimum restocking fee of 25% applies to returned merchandise received in good resalable condition. C.O.M. orders may not be eligible for return.

WARRANTY The warranty period is listed with each model for the original purchaser only. Full warranty information can be found on the hangtag attached to each chair shipped, as well as on the back cover of this price book. Office Master's sales representatives or customer service will ship appropriate replacement parts when deemed reasonable. Labor, field service or delivery charges are not covered. Unless otherwise specified all Office Master products are manufactured in accordance with standard commercial usage - for a single shift, a total of 40 hours or less per week, and by persons weighing 250 pounds or less. Office Master shall not be liable for loss or damage resulting from use beyond the approved range or by any cause beyond reasonable control such as abuse, misuse, neglect, alteration, or act of God. Special terms may apply on certain series; please see the relevant product page in this price book for details.

SHIPPING (see EZ Freight Program for more information) Most items can be shipped boxed and/or shipped via UPS, except models marked with 'non-UPSable' in this price book. In the absence of specific shipping instructions on purchase orders, Office Master will select the carrier and the method of shipment based on delivery area, freight cost and quality of service. All freight costs incurred by Office Master will be charged to the customer except when subsidized under the terms of the EZ Freight Program or other agreement with Office Master. Please notify the freight company directly in case of any shortage or damages and advise Office Master immediately of the damages incurred during shipping.

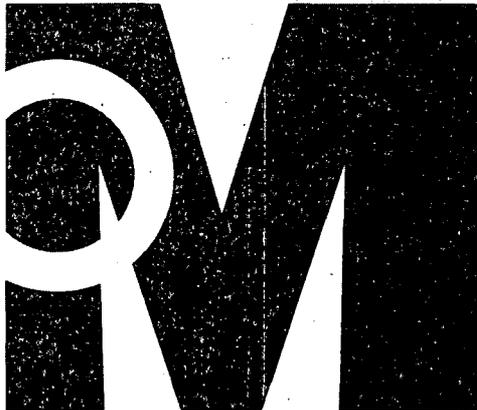
For items shipped in California, please specify the packing preference, whether "Product in Box" or "Assembled" on all purchase orders. There is a minimum charge for blanket-wrap delivery service. Not all areas in California can be shipped assembled or under normal shipping lead times. Please call Office Master for detailed information.

If you select your own carrier, please clearly state the carrier's name, phone number, your account# with them, the name of a contact person and any special shipping and freight billing instructions on your purchase order to Office Master.

1110 South Mildred Avenue Ontario, California 91761

toll free 877 776 5678 voice 909 392 5678 facsimile 909 392 4567

www.officemaster.com



WARRANTY

Limited Lifetime Warranty:

Safco warranty obligation:

We pledge to repair or replace, at Safco's option, any Safco product or component that is defective in material or workmanship for as long as you, the original purchaser, own it. This warranty is subject to the provisions below.

Liability Limitations:

The following listed parts, components and supplies are covered under warranty in accordance with the below schedule following the product purchase date.

Twelve Years	Wood seating
Ten Years	Seating controls and Rumba Series Laminates
Five Years	Glides, casters, and polymer-based components, stacking chairs, user-adjustable work surface mechanisms, seating upholstery fabrics, foam, laminates, veneer finishes and other covering materials, drawer glides and power strips.

Warranty Subject to Exclusions:

Exclusions pertaining to this warranty are as follows but are not limited to:

- Product or product components utilized with the intent to rent or lease.
- Freight damages: Safco is not liable for any product damages sustained during shipping or handling operations. Safco provides specific policies and requirements regarding shipping and handling and reserves the right to review and address product distribution matters separately.
- Normal wear and tear.
- Product negligence: A product is not considered defective upon improper installation, or misuse of the product or its components.
- Alterations or attachments to the product that were not approved by Safco.
- All corrugated products or components.

Safco's warranty obligation is limited to normal use upon receipt of our products.

Normal commercial usage for seating is defined as the equivalent of a single shift, forty (40) hour workweek. To the extent that a seating product is used in a manner exceeding this, the applicable warranty period will be reduced in a pro-rata manner.

Models warranted for multiple shifts:

- Task master® industrial series
- Soft-tough® series
- Workfit® polyurethane series

Warranty Procedures:

Please follow the warranty procedures described below to ensure aptly responsive service.

1. Once a defect has been discovered, the original purchaser must contact Safco immediately (within 30 days of defect detection) with the serial number(s) from the product(s) in question.
2. Upon inspection of the product(s), Safco will collect all relevant information necessary for review of the request.
3. Product replacement, replacement parts, and repairs will be authorized by a customer service representative if acknowledged to be necessary under product warranty eligibility conditions.

Specific Limitations Regarding Color Variations, Fabrics and Finishes:

Natural products have varying grains and colors. Due to such natural variations occurring in materials such as wood and leather, these characteristics are not considered defects. Safco does not warrant the color-fastness or matching of colors, grains or textures of such materials. Materials supplied, selected or provided by the customer (COM) are not warranted.

THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED OTHER THAN THOSE CLEARLY STATED HEREIN. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED. Buyer is responsible for freight to and from factory on all warranty claims. Any description of the goods sold here under, including any reference to Buyer's specifications and any description in catalogs, circulars and other written material published by Safco, is the sole purpose of identifying such goods and shall not create an express warranty that the goods shall conform to such description. SAFCO WILL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES NOR FOR ANY SUM IN EXCESS OF THE PURCHASE PRICE.