

BOARD OF COUNTY COMMISSIONERS
SARPY COUNTY, NEBRASKA

RESOLUTION AUTHORIZING CHAIRMAN TO SIGN APPLICATION, CERTIFICATIONS AND ASSURANCES,
AND LETTER OF SUPPORT RELATING TO GRANT APPLICATION FOR THE SARPY COUNTY VOCA/VICTIM
ASSISTANCE GRANT

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Crime Commission Grant for the Sarpy County Victim Witness Unit is available to Sarpy County; and,

WHEREAS, the grant application must be submitted to the Nebraska Crime Commission along with certain certifications and assurances.

WHEREAS, Sarpy County is committed to and supports the grant application for the Sarpy County Victim Witness Unit; and;

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the Board Chairman is hereby authorized to sign the attached Application, Certifications and Assurances for the Sarpy County VOCA/Victim Assistance Grant.

BE IT FURTHER RESOLVED, By the Sarpy County Board of Commissioners, that the Chairman of such Board is hereby authorized to sign the attached letter of support encouraging the award of the Grant.

DATED this 20th day of April, 2010.

MOVED by Tom Richards, seconded by Rich Jansen, that the above Resolution be adopted. Carried.

YEAS:

[Signature]
[Signature]
[Signature]
[Signature]
[Signature]

NAYS:

none

ABSENT:

none

ABSTAIN:

none



[Signature]
 County Clerk

Approved as to form:

[Signature]
 County Attorney

Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155
www.sarpy.com

ADMINISTRATOR
Mark Wayne

DEPUTY ADMINISTRATOR
Scott Bovick

FISCAL ADMIN./PURCHASING AGT.
Brian Hanson



COMMISSIONERS

Rusty Hike

District 1

Joni Jones

District 2

Tom Richards

District 3

Pat Thomas

District 4

Rich Jansen

District 5

April 20, 2010

Nebraska Crime Commission
301 Centennial Mall
PO Box 94946
Lincoln, NE. 68506

Dear Nebraska Crime Commission,

On behalf of the Sarpy County Board of Commissioners please accept this letter of support for the Sarpy County Victim/Witness unit. The information and services the Victim/Witness unit provides through the Victims of Crime Act (VOCA) Grant are invaluable to the residents of Sarpy County. Through this grant they are able to give victims the assistance they require that otherwise would not be available. The staff in the Victim/Witness Unit work with all the local law enforcement agencies and many local service organizations within the County to assist victims in getting the assistance they need.

We highly recommend the continuation of the VOCA Grant for the Sarpy County Victim/Witness Unit. Thank you for your consideration and past support.

Sincerely,

Joni Jones,
Chairperson
Sarpy County Board of Commissioners

NEBRASKA CRIME COMMISSION
Grant Applicant Information
Victim Assistance FY 2010

1. Federal Employer ID # (Nine digit number)	47-600-6504		
2. Project Title:	Sarpy County Victim Assistance		
3. Applicant Name: (Agency/Organization)	Sarpy County Victim Witness Unit	Telephone	(402) 593-2201
		Fax	(402) 593-2161
4. Address	1257 Golden Gate Dr. Suite 10 W Papillion, NE 68046-2857		
5. Project Director:	Jean Brazda	Telephone	(402)593-2201
		Fax	(402)593-2161
(Receives all grant correspondence)	Email:	jbrazda@sarpy.com	
Address:	1257 Golden Gate Dr. Suite 10 W Papillion, NE 68046-2857		
6. Project Coordinator: (Contact person)	Jean Brazda	Telephone	(402) 593-2201
		Fax	(402) 593-2161
	Email:	jbrazda@sarpy.com	
Address:	1257 Golden Gate Dr. Suite 10 W Papillion, NE 68046-2857		
7. Fiscal Officer: (Cannot be Project Director)	Brian Hanson	Telephone	(402) 593-2349
		Fax	(402) 593-4304
	Email:	bhanson@sarpy.com	
Address:	1210 Golden Gate Dr. Papillion, NE 68046-2857 (Please include last four digits of zip code)		
8. Board Chair:	Joni Jones	Telephone	(402) 593-4155
		Fax	(402) 593-4304
	Email:	jjones@sarpy.com	
Address:	1210 Golden Gate Dr. Papillion, NE 68046-2857		

Please note: The applicant must be the agency that will receive and disburse the grant funds. The Federal Identification Number must be that of the applicant.

9. Proposed Project Period:

From: September 1, 2010

To: August 31, 2011

10. Previous 5-Years Commission Funding For This Project:

11. Demographic Impact: Area Served by Project (Counties/Cities)

Grant #:09-VA-210	Amount\$115,000	Sarpy County: Papillion, Bellevue, LaVista, Gretna and Springfield. Cass County upon request
Grant #:08-VA-239/06-VA-243	Amount\$104,143	
Grant #:07-VA-202/06-VA-242	Amount \$122,601	
Grant #:06-VA-205	Amount \$129,688	
Grant #:05-VA-200	Amount \$90,750	

12. Type of Agency:	13. Funds will be used primarily to:
<input type="checkbox"/> State Agency	<input type="checkbox"/> Expand services into a new geographic area
<input checked="" type="checkbox"/> Unit of Local Government	<input type="checkbox"/> Offer new types of services
<input type="checkbox"/> Private Non-Profit	<input type="checkbox"/> Serve additional victim populations
<input type="checkbox"/> Native American Tribe or Organization	<input checked="" type="checkbox"/> Continue existing services to crime victims
<input type="checkbox"/> Other:	<input type="checkbox"/> Other

14. If Awarded, These Funds Will:

Create New Service/Activity

Enhance Existing Program not funded by VOCA in previous years

Continue Existing Program funded by VOCA in previous years

Technology

15. Identify types of victims to be served with requested Victim Assistance funds and match funds.

<input checked="" type="checkbox"/> Child Abuse/Physical	<input checked="" type="checkbox"/> Elder Abuse
<input checked="" type="checkbox"/> Child Abuse/Sexual	<input checked="" type="checkbox"/> Adult Survivors of Incest or Child Sexual Abuse
<input checked="" type="checkbox"/> DUI/DWI Victims	<input checked="" type="checkbox"/> Survivors of Homicide Victims
<input checked="" type="checkbox"/> Domestic Violence Victims	<input checked="" type="checkbox"/> Robbery
<input checked="" type="checkbox"/> Adult Victims/Sexual Assault	<input checked="" type="checkbox"/> Assault
<input checked="" type="checkbox"/> Other -- List criminal mischief, criminal impersonation, disturbing the peace.	

16. Agency Staff / Volunteers	# Part Time	# Full Time
Total number of agency volunteers, excluding Board members	2	0
Total number of paid agency staff	0	8
Number of volunteers that support <u>this project only</u>	2	0
Number of paid staff for <u>this project only</u>	0	6

17. Check the services to be provided by the Victim Assistance Funds and match funds.	
<input checked="" type="checkbox"/> Crisis Counseling	<input checked="" type="checkbox"/> Information/Referral
<input checked="" type="checkbox"/> Follow-up Contact	<input checked="" type="checkbox"/> Criminal Justice Advocacy
<input type="checkbox"/> Therapy	<input checked="" type="checkbox"/> Emergency Financial Assistance
<input type="checkbox"/> Group Treatment	<input checked="" type="checkbox"/> Emergency Legal Advocacy
<input type="checkbox"/> Crisis Hotline	<input checked="" type="checkbox"/> Assist with Filing Compensation Claims
<input type="checkbox"/> Shelter/Safe Home	<input checked="" type="checkbox"/> VINE assistance to victims
<input checked="" type="checkbox"/> Personal Advocacy	<input checked="" type="checkbox"/> Telephone Contacts (Information and Referral)
<input type="checkbox"/> Other: Specify	

18. Board Members:
 Private Non-profit Agencies
 Attach a list of board members, including the agency they represent, addresses and telephone numbers.
Attach to the end of this application

19. Total Agency Budget: please enter from budget. \$297, 203

A) Private non-profit agency funded by the Department of Health & Human Services: please provide a copy of the Financial Report; form #DSS-48, and the monthly financial Statement of Accounts, form #DSS-6-900, submitted to the Department of Health & Human Services for the month of December 2007. **Attach to the end of this application**

B) Applicants not financially supported by the Nebraska Department of Health and Human Services: provide a listing of all financial supporters, the total amount of their support, and how the funds are used for this project.

Financial Supporters	Total Amount	How funds are used
Sarpy County Board of Commissioners	182,203	Funds are used to pay salaries and benefits of the Executive Director and support staff positions. They also fund the partial salary and partial benefits of the staff funded through the VOCA Grant. Funds are used for the office and program supplies as well as printing and publications, registrations for training and office equipments, furniture and data process software the Unit utilizes on a daily basis.

C) All applicants: provide a listing of existing facilities, equipment and personnel, which will be committed to the operation of this project.

Facilities	Is this committed to the operation of the project?	Equipment/Personnel	Is this committed to the operation of the project?
Five offices	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Five computers	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Four victim advocates	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Yes <input type="checkbox"/> No <input type="checkbox"/>	One support staff	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Two directors	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Additional Comments: The office space, computers, support staff's salary and the Directors salaries are dedicated to this project but not used as a match.

20. SUSTAINABILITY

New Applicants: In the space below describe the plan that is being developed for long term sustainability of the project.

Continuation Applicants: In the space below describe the specific activities you have accomplished in finding long term funding for the program, (i.e. county board meetings attended to present on project, approached civic organizations, specific grants applied for and whether they were received, etc.) AND at least 3 specific activities that are planned for the upcoming year(s) to find long term funding.

(Limit 1/2 page)

The Executive and Deputy Director of the Unit have attended several County Board Meetings to discuss the fiscal needs of the program. The Executive Director has worked with the Deputy Director and Sarpy County Grant Writer to explore possible funding sources for the program. Both of the Directors will continue these activities this fiscal year.

The Sarpy County Board does provide funding for the program through the County's General Fund for the Unit that is not used as match. Currently the County Board funds the salaries of the Executive and Deputy Director and the Unit's support staff. The County also provides the office space and equipment/furniture/supplies for the Unit. The County Board provides funding for the salary increases of the staff funded by this application and also pays for part of their benefits. It is anticipated that the County Board will continue to support the Units fiscal needs that are not covered through this grant (or any other grant the Unit applies for) in the future.

The three activities that will be accomplished during this next fiscal year will be: meet with the County Grant Writer to discuss expanding fiscal options; present to the County Board the fiscal needs of the Unit; research and review local, state and national grant funding options.

NEBRASKA CRIME COMMISSION - BUDGET SUMMARY

Category	Requested Amount	Match Share*	Total Project Cost
A. Personnel	127,382	31,846	159,228
B. Consultants/Contracts	0	0	0
C. Travel	0	0	0
D. Supplies / Operating Expenses	0	0	0
F. Equipment	0	0	0
G. Other Costs	0	0	0
TOTAL AMOUNT	127,382	31,846	159,228
% Contribution	80 %	20 %	100 %

List the sources of funding and amounts that will be used to match this grant. Please include any in-kind match, such as volunteers. (Required match is 20% for existing and 25% for new projects. Indian tribes or Native American organizations on reservations are required to provide a 5% match).

<u>Cash Match Source</u>	<u>Amount</u>	<u>In Kind Match Source</u>	<u>Amount</u>
Sarpy County General Fund Budget	\$31,846	N/A	\$31,846

CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Joni Jones, Chairperson Sarpy County Board of Commissioners 402-593-4155

NAME (PLEASE TYPE) TITLE TELEPHONE

1210 Golden Gate Dr

ADDRESS

Papillion, NE 68046-2857

CITY, STATE, ZIP



SIGNATURE

DATE

(NOTE: The authorized official would include: county board chair, mayor, city administrator, chair or vice-chair of non-profit agency. The County Board is the authorized official to sign for victim/witness programs located in the County Attorney's office.)

Personnel Budget Narrative

Continued funding is being requested for four Crime Victim Advocate positions to provide direct service to all crime victims participating in the Sarpy County criminal and juvenile justice system. These positions also collaborate with criminal justice and community agencies as members of community based committees and coalitions to respond to the needs of crime victims in Sarpy County.

1. This grant funds an existing FTE Lead Crime Victim Advocate. The salary for this position is \$45,585 with fringe benefits of \$14,722.051 for a total of \$60,307.051. **The VOCA Grant will fund 56.71% of this position which will be \$25,852.634 in salary and \$4,626.541 in benefits plus \$1,745.05 for retirement and \$1,977.727 social security.** This advocate has been with the Victim/ Witness Unit for seven years. This position spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position attends all child abuse and neglect task force meetings and has increased the collaboration with other referral agencies. This position also provides oversight on daily case management duties as well as assigns cases and assists other advocates with high profile cases. In addition, she supervises the interns and volunteers with the Unit.
2. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$33,715 with fringe benefits of \$19,593 for a total of \$53,308. **The VOCA Grant will fund 56.71% of this position which will cover \$19,120.798 in salary and \$8,358.367 in benefits plus \$1,290.65 for retirement and \$1,462.741 for social security.** This is a new advocate with the Victim/ Witness Unit who spends 70% of her time involved in attending Juvenile Court Hearing and 30% of her time involved in County and District Court cases. She explains to the victim and their family the process of the court system, updates them on future court hearing, provides crisis intervention, assist with protection orders, as well as follows up on all restitution related cases and return of property.
3. This grant funds an existing FTE Crime Victim Advocate. The salary for this position is \$39,531 with fringe benefits of \$21,397 for a total of \$60,928. **The VOCA Grant will fund 56.71% of this position which will cover \$22,419.227 in salary and \$8,906.639 in benefits plus \$1,513.30 for retirement and \$1,715.071 for social security.** This advocate has been with the Victim Witness Unit for four years and spends 100% of their time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process, provides updates on court hearings, notifies victims of restitution and defendant's release from Department of Corrections. This position is a member of the Coalition Against Sexual and Domestic Abuse Team and participates in the Domestic Violence and Sexual Assault Awareness activities.
4. This grant funds an existing FTE Law Enforcement Crime Victim Advocate. The salary for this position is \$36,669 with fringe benefits of \$13,395 for a total of \$50,064. **The VOCA Grant will fund 56.71% of this position which will cover \$20,796.101 in salary and \$4,602.269 in benefits plus \$1,403.74 for retirement and \$1,590.902 for social security.** This Advocate provides direct services to all crime victims participating in the criminal justice system. This position spends 100% of her time involved in both misdemeanor and felony adult related cases. This position provides crisis intervention, criminal justice advocacy, referral information, assistance with Victim/ Impact Statements and protection orders, as well as explains the court process and provides updates on court hearings. This position is the primary point of contact for law enforcement referrals before the defendant has been charged with a crime. The person that has this position is bi-lingual and over eight years of experience working with domestic violence and sexual assault victims.
5. The Executive Director will be involved in this project but no funds will be asked for or used as a match. The Executive Director is expected to be involved in the project 60% of her time. Her primary responsibility will be to oversee the project and staff involved. She will also carry a minimal case load which generally involves high profile cases such as motor vehicle homicide or attempted murder. This position will also continue to be involved in the CASDA Team and

assist with providing law enforcement training to new officers in Sarpy County in the area of domestic violence and sexual assault.

6. The bi-lingual support staff position will assist this project but no funds will be requested or used as a match. The support staff position handles the daily operation of the Unit and assist the crime victim advocates as needed. She will spend 100% of her time dedicated to the project.

Match for this grant in the amount of \$31,846 is provided through the remaining salaries and benefits of the Lead Crime Victim Advocate position (\$13,955 salary/ \$4,108 benefits) and one Adult Crime Victim Advocate position (\$12,101 salary/ \$1,682 benefits). Both positions work directly with the grant and spend 100% of their time working with crime victims.

Category A - Personnel

Position	Annual Salary	% Time Devoted	Amount Requested	Match	Subtotal	Requested Fringe	Match Fringe	TOTAL COSTS
Lead Crime Victim Advocate	\$45,585	56.71%	\$25,853	\$13,955	\$39,808	\$8,349	\$4,108	\$52,265
Crime Victim Advocate	\$33,715	56.71%	\$19,121	\$	\$19,120	\$11,112	\$0	\$30,232
Crime Victim Advocate	\$39,531	56.71%	\$22,419	\$12,101	\$34,520	\$12,135	\$1,682	\$48,337
Crime Victim Advocate	\$36,669	56.71%	\$20,796	\$	\$20,796	\$7,597	\$	\$28,393
Total Personnel Budget								
			Amount Requested	Match	Subtotal	Fringe Requested	Fringe Match	TOTAL COSTS
			\$88,189	\$26,056	\$114,244	\$39,193	\$5,790	\$159,227

Community Description

(Limit 1 ½ pages)

1. Complete the following table with the appropriate statistical data for your community.

Race	Number	% of Total Population
White	137,922	92%
Black/African American	5,921	4%
American Indian/ Alaska Native	723	.05%
Asian	2,993	2%
Native Hawaiian/Other Pacific Islander	115	.05%
Other	2,793	1.9%
Total Population	150,467	100%
Hispanic or Latino		
Total Population	150,467	100%
Hispanic or Latino	9,044	6%
Not Hispanic or Latino	141,423	94%

The NE Databook website is <http://info.neded.org/databook.php> and provides information by county.

List all areas that the statistical data includes (city, county or state): Sarpy County: Bellevue, Papillion, LaVista, Gretna and Springfield

Source of data: NE Databook website 2008 estimated population

2. Provide a brief focused overview of the community(s)/county(s) where this project will take place. Include information about the geographic location (i.e. part of the state i.e. north central, south west; rural/urban; etc.), how will key stakeholders and agencies collaborate on the project, unserved/underserved populations, and any other related unique community identifiers (i.e. *what is the crime rate, what are the needs, utilize census data, agricultural income, paint a picture of the community*).

Sarpy County is a unique county where Nebraska's origins began. Located in the southeast area of Nebraska, Sarpy County is directly adjacent to the greater Omaha metropolitan area to the north. Sarpy County is composed of a rural population in the Gretna and Springfield area to the west, Offutt Air Force Base to the southeast, the cities of Papillion and LaVista in the center, and the rapidly growing city of Bellevue to the east. The county is unique to other counties in Nebraska because of the military base and the ever changing military population. Sarpy County has a total crime index in 2008 of 4,718. Although the County is predominately white, there is a growing number of Sudanese and Hispanic population in the Bellevue and LaVista area. It is estimated by the NE Databook website the county will expand by 17,325 from the years 2005 to 2010.

The Unit works collaboratively with all law enforcement agencies including Bellevue, LaVista, and Papillion Police Departments, the Sarpy County Sheriff's Office, and Offutt Air Force Base Security Forces along with Sarpy County Attorney's Office and other community resources that may have contact with crime victims. The key stakeholders provide crime victims with contact information regarding the Unit. The stakeholders display posters in prominent areas to direct crime victims to the Unit. Regular contact is

made with the stakeholders to insure that quality services are being provided and relevant information is being given to the crime victim.

3. List up to 5 programs and / or services currently in place in your community, not including the applicant program, that address the stated problem and state specifically how you coordinate with these programs, i.e., how does the domestic violence agency coordinate with the Victim/Witness Unit, with law enforcement, etc.?

You could do this in a chart format, as follows. (Limit 1/2 page)

Agency Name	How your program specifically coordinates with this program.
Heartland Family Service Domestic Abuse Program	The Unit refers all domestic violence and adult sexual assault related cases to Heartland. Information about the program is provided to the victim at initial contact with the Unit and it is part of the safety plan information provided in writing. Heartland will refer DV/ SA victims to the Unit for assistance with protection orders or to gather information about the criminal justice system.
Sarpy County Probation	The Unit provides Probation with victim impact statements for the pre-sentence investigation report. The Unit also coordinates contact with the crime victim and probation to relay information regarding impact of the crime and sentencing recommendations.
Sarpy County Attorney's Office	The Unit is part of the County Attorney's Office. All criminal cases where a victim has been identified will be referred to the Unit. The Unit also coordinates crime victim meetings with the prosecutors.
All Law Enforcement Agencies in the County	All law enforcement agencies in the County, which include the Bellevue Police Department, Papillion Police Department, LaVista Police Department and the Sarpy County Sheriff's Department, have crime victim posters displayed in the lobby areas as well as officers have crisis cards to provide crime victims. The Unit has regular contact through e-mail, face to face or phone with officers regarding criminal cases and clarification of information.
Sexual Assault Response Coordinator, Offutt Air Force Base	The Unit will refer military personnel or dependants of military personnel to the Sexual Assault Response Coordinator. The Unit will provide the Coordinator with information regarding the criminal case and assist with scheduling meetings with the prosecutors. The Unit will also notify the Coordinator of all court hearings.

Problem Statement

The Problem:

The problem to be addressed by this grant application is... that crime continues to occur in the Sarpy County area.

Description of the Problem or Problems:

Sarpy County is the third largest County in the State. The total population increased by 68% from 1980 to 2008 (from 84,971 to 142,637) and is projected to increase by another 41.1% in the next 10 years. According to crime and arrest data Sarpy County experienced an 8.4% increase in Part 1 of the Uniformed Crime Report per year from 1997-2002. There were 1,503 domestic violence related calls to 911 which is a 6% increase from 2007. From 2007 to 2009 the Unit experienced an 8% increase in the total number of victims who received direct services and a 15% increase of child sexual abuse the Unit worked. The Unit also provided 215,047 minutes (or 3,584 hours) of services to crime victims in Sarpy County during the same time period.

The Unit met with 1531 duplicated victims and had telephone contact with 5,224 new victims in 2009. The Unit experienced a 14% increase in the number of personal advocacy provided, 12% increase in the amount of crisis counseling given and provided 5,481 victims with follow up contact during the same time period. Follow up contact included any contact given to a victim after the initial contact with the Unit which included phone calls and letters to inform victims of court proceedings, to check the welfare of a victim, assist with community services, etc.

Currently Sarpy County has three county court rooms, three felony court rooms and two juvenile court rooms. The County is expecting to add two additional judges to meet the needs of the growing community in the upcoming years. The Unit was implemented in 1981 with a staff of one with an additional advocate being hired in 1983 and more staff following years after for a total of six. Currently there is a total of five staff including the Executive Director to cover the eight court rooms. The growing populations of the County and increase in the crime rate have continued to stretch the Unit's ability to serve all victims of crime adequately.

The Unit is working to collaborate more effectively with law enforcement agencies to serve victims of crime where a suspect is not identified. Generally, these types of cases are delayed in being referred to the County Attorney's Office which means the contact with the victim could be an extended period of time after the crime was committed. Increased collaboration with law enforcement is needed so crime victims can be identified within 72 hours of the incident. The Unit is working to improve contact with the victim immediately, provide crisis intervention, refer the victim to necessary agencies for assistance, and advocate for the victim with law enforcement and the County Attorney's Office. The Unit continues to work with the Sarpy County Sheriff and the Police Chiefs to put procedures in place to assist this category of victims so they do not feel lost in the system and are able to begin the healing process as it relates to the crime.

Statistical Documentation of Problem				
Number of Victims Served (face to face and telephone)	2007	2008	2009	% of change from '07 to '09
Total duplicated # Victims Provided Direct Services *VCMS does not calculate unduplicated numbers	6705*	7566*	6765*	8
(duplicated) Face to Face	1576*	1576*	1531*	-3
(duplicated) Telephone	5129*	5990*	5234*	2
Total # of children served (0-17 years)	206	221	191	-7
Total # of elderly victims served (65+)	40	65	41	3
Total # minority victims served	269	250	236	-12
Number of Victims Served by Type of Crime:				
Homicide Survivors	14	13	12	-14
Sexual Assault / Adult	37	40	36	-3
Child Abuse / Physical	37	30	31	-16
Child Abuse / Sexual	59	67	68	15
Domestic Violence	464	410	410	-12
Adult Survivor of Incest / Child Sexual Assault	1	1	1	0
Assault	245	278	221	-10
DWI / DUI Crashes	10	11	9	-10
Robbery	7	7	3	-57
Elder Abuse	3	0	0	-100
Burglary	43	36	41	-5
Other	806	816	650	-19
Total # adult victims provided shelter	N/A	N/A	N/A	
Total # child victims provided shelter	N/A	N/A	N/A	

Source of data: VCMS 2007-2009 report forms

	2007	2008	2009	% of change
Volunteer hours	187 hours	202 hours	204 hours	9%
Protection Order Assistance	563	452	405	-28
Crisis Counseling	550	215	614	12
Personal Advocacy	2332	2541	2663	14
Information Referral	628	563	515	-18
Follow up contact	7244	6903	6866	-5
Criminal Justice Support/Advocacy	6320	6335	5481	-13
Total service type in minutes:	253,587	247,538	215,047	-15
e-mail	68,950	76,953	66,452	-4
Face to Face	130,035	110,810	104,355	-20
Phone	54,602	59,775	44,240	-19

Source of data: VCMS 2007-2009 report forms and CMS 2006-2008 reports

* The VCMS (Victim Case Management System) database that is utilized to track all crime victim contact and does not calculate unduplicated victim contacts.

The decrease in the 2009 statistics is due to the turnover in the Juvenile Advocate position. The position was opened in May 2009 and filled in August 2009. There were difficulties in the new hire which caused the person to not carry a full caseload. The position was then opened again November 2009 and not filled until February 2010. The Executive Director was also on maternity leave during the months of July through September 2009. Despite the difficulties with the position and the leave of the Executive Director, the existing staff attempted to maintain services with crime victims.

Proposed Solution

Project Operation:

Currently when a crime involving a victim is committed in Sarpy County, law enforcement respond and provide the crime victim with a referral card of the Unit and a domestic violence (DV) crisis card if applicable. If the crime was a domestic violence related offense, a domestic violence worksheet is completed by law enforcement and faxed to the County Attorney's Office by the end of the officer's shift. The staff in the County Attorney's Office will then copy the worksheets and provide it to the Unit within 24 hours of receiving it. This worksheet is kept and placed in the file once the case is referred to the Unit. An advocate from Heartland Family Service will attempt contact with a DV victim within 24 hours if an arrest has been made or within 72 hours if no arrest has been made. A police report is completed once law enforcement decides whether or not to arrest or issue a citation. The officer may also provide the crime victim the Unit's crisis card which includes important numbers such as CPS Hotline, Heartland Family Service crisis line, and the VINE number. The police report of the incident is forwarded to the County Attorney's Office at which time a prosecutor will decide what charges to file and if a referral to the Unit is needed. Once the referral to the Unit is made the Lead Advocate of the Unit reviews the file and assigns a crime victim advocate to the case. This process of assigning an advocate is completed within two days of the referral. The crime victim advocate will stay with the case through the entire process. If the case involves a high profile, serious crime the Unit is informed by law enforcement or the County Attorney's Office as soon as possible through phone contact or report referral. This is usually within 72 hours of the crime occurring. The Executive Director is on call 24 hours and will be notified by the County Attorney's Office if victim contact is needed on scene.

Referrals also may come from law enforcement or other community agencies that have identified a person as a crime victim. This type of victim is able to access the Unit by phone or in person to receive services. Other referrals come when a crime victim arrives at the Unit's office and requests services such as protection orders or restitution.

A letter is sent out to the crime victim and or family as soon as the crime victim advocate receives the case. The letter introduces the advocate and explains the role of the Unit. The letter is mailed out with a packet of information which includes the "Victim's Guide to the Nebraska Criminal Justice System", a victim impact statement, information on VINE, crisis card, safety planning information and protection order information if necessary. The letter will also inform the victim of the next court hearing and let the victim know that a crime victim advocate will attend all court hearings with the victim and or family if they would like that support.

Collaboration in regards to domestic violence and sexual assault cases exists with Heartland Family Service (HFS). Attempted contact is made with the DV/ SA victim once the Unit's advocate is assigned the criminal file. If the contact is successful a meeting is set up with the prosecutor and the crime victim advocate. During the meeting information about the HFS is provided as well as the crisis line and the DV women's support group. Every effort is made to make sure the victim is provided relevant referrals to HFS. If contact is unsuccessful, the Unit will call HFS to have the program relay a message to the DV/SA victim. HFS and the Unit ensure that confidentiality is respected at all times. The HFS will utilize the Unit when they need information on the criminal case or assistance with protection orders.

All crime victims may still access services from the Unit regardless of the outcome of the crime or the arrest of a suspect. The Unit always offers face-to-face contact with the victim; however it is up to the victim to decide the extent and type of contact made by the Unit. At times the Unit's Advocates will make contact with secondary victims involved in a crime. This type of contact is similar to the primary victims such as crisis intervention, appropriate referral to outside agencies, information regarding the court system, etc.

The Unit will attend pre-trial conference or depositions as it relates to child sexual abuse or assault cases. The crime victim advocate will be present in the room when defense council and the prosecutor ask the child victim questions related to the crime. The advocate provides support to the child when the parents cannot be present because they may be a secondary victim to the crime. The advocate will also show the child the court room, let them set in the witness chair and answer age appropriate questions related to testifying. The crime victim advocate will provide agency referral information to the family to make sure they and the child are aware of services available to them.

A follow up letter will be sent to the crime victim once a trial date is set. If a victim impact statement has not been returned by that time, a second statement will be included with the letter. The Unit will provide probation with the victim impact statements when a pre sentence investigation or pre disposition investigation is ordered by the courts. A copy of the victim impact statement is provided to the County Attorney's Office to be referred to during trial and sentencing. Advocates of the Unit will make phone contact or send a letter within one day to notify the victim and family members of the outcome of the case.

The law enforcement advocate within the Unit will make regular contact with crime victims as mentioned above as well as be the primary point of contact for law enforcement referrals. There are times when the defendant has fled the scene or has yet to be identified. In these cases, law enforcement will be encouraged to provide the crime victim with information and a referral to the Unit so assistance can happen before the case has been formally charged by the County Attorney's Office. The victim will be provided information about the criminal justice process as well as asked to complete a victim impact statement. Notification will be made to the victim as soon as charges have been filed.

On-going collaboration exists between the staff with the Unit and The Child Abuse Task Force as well as the Coalition Against Domestic and Sexual Abuse (formally known as Sarpy County Coordinated Response Team). The Unit provides both teams with information as it relates to crime victims and the court process, keeping in mind confidentiality.

Throughout the entire criminal justice system process the crime victim advocates of the Unit will make every attempt to notify the crime victim of services, court dates, and possible referrals available to them. The Unit understands the importance of the crime victim's rights and keeping the victim informed. From the moment of first contact, the Unit's Advocates provide crisis intervention, personal advocacy, information about the criminal justice system and referral to appropriate community based agencies.

Activities and Timetable:

ACTIVITY	POSITION RESPONSIBLE	1ST Quarter 1st-3rd	2ND Quarter 4th-6th	3RD Quarter 7th-9th	4TH Quarter 10th-12th
Assist with filing Compensation Claims	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Provide direct services to victims by phone or in person, including attending court hearing, protection order hearings, meetings, etc.	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend CASDA, 1184 meetings, and other community meetings	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend state wide victim conference	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
When available, attend training to keep current on victim issues	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare VOCA Grant application	Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Enter data into VCMS	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Recruit and train new volunteers	Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in DV awareness activities	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborate with the SAFE and CJCC Boards to promote the Unit and the services offered to victim and to represent victims' rights in these systems.	Executive Director, Deputy Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborate with the SAFE and CJCC Boards to research and secure new funding for the Unit.	Executive Director, Deputy Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attend weekly meetings with the prosecutors	Crime Victim Advocates, Executive Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in Victim Rights Week activities throughout the County.	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare quarterly reports for the Crime Commission	Executive Director, Lead Advocate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Promote and participate in SA awareness activities.	Crime Victim Advocates, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Assign all new cases to advocates.	Lead Advocate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Goal, Objectives, Performance Indicators

State Goal: To provide information, advocacy, and assistance to victims of crime in the Communities of Sarpy County

Objective #1: Increase the number of total number of services provided direct service by 2% (from 6765 to 6900) in a 12 month period.

Performance Indicators	Baseline Statistics	Projected Results (Out Comes)
# of duplicated victims served	6,765	6,900
# of duplicated victims provided services by phone, face to face or mail.	11,959	12,198
# of victim who were provided personal advocacy	2,663	2,716
# of victim who were provided criminal Justice support/ advocacy	5,481	5,591
# of clients assisted with protection orders	405	413

Goal, Objectives, Performance Indicators

State Goal: To provide information, advocacy, and assistance to victims of crime in the Communities of Sarpy County.

Objective # 2: To increase the overall public awareness information provided to referring agencies by 2% (92 to 94) in a 12 month period.

Performance Indicators	Baseline Statistics	Projected Results (Out Comes)
# of duplicated law enforcement agencies contacted.	37	38
# of duplicated non-profit agencies contacted.	45	46
# of duplicated community criminal/ juvenile justice agencies contacted.	5	5
# of contact with the schools by the Juvenile Crime Victim Advocate.	5	5

Continuation Information (Limit 2 pages)

If this grant proposal is a continuation request and currently receives funds from the Crime Commission or has received funds in the past for the same project, please answer the following questions. Please Note: The current management of the grant will be taken into consideration during the review process.

List each topic and provide the requested information. **All topics listed must be addressed.**

1. Accomplishments: Briefly describe the accomplishments and activities of the most recent funded grant project and their impact (last 12 months). If you have statistics to support these accomplishments not already provided, please include these here.

During this grant period staff continues to participate and collaborate on local coalitions including the Coalition Against Sexual and Domestic Abuse of Sarpy (formally known as the Sarpy County Domestic Violence Coordinated Response Team) and the Sarpy County Child Abuse/Neglect Community Response Team.

The Juvenile Crime Victim Advocate attends the Gretna Public Schools Administrative meeting which is open to the public. One of the Adult Crime Victim Advocates serves on the Public Awareness and Outreach Committee. This advocate has been actively involved with the planning of the annual candlelight vigil. The Executive Director continues to co-chair the Criminal Justice Committee which is part of the Coalition Against Sexual and Domestic Abuse of Sarpy. This Criminal Justice Team has just completed the Sexual Assault Protocol for law enforcement.

2. Explain any problems during the previously funded grant project and how they impacted the project. Describe how the problems were or will be addressed and the results of such efforts.

One problem the Unit continues to experience is the delay in files being referred by the County Attorney's Office. The Executive Director attends a weekly meeting with the prosecutors to discuss relevant issues. This topic continues to be discussed and solutions are made to improve the referral process. The Unit and the County Attorney's Office continue to work with the CMS (Case Management System) software to document when a file is referred and when a file is received. Starting January 1, 2010 the County Attorney's Office started scanning the criminal files so the delay in the referral process has significantly decreased.

Another problem the Unit experience during this grant period was the lack of consistency with the District Court Judges granting domestic abuse protection orders. Currently there is one District Court Judge who believes that physical violence must have occurred within four months of the protection order request and the parties have to be in or have been in an intimate relationship otherwise the order will not be granted. The problem with this is that if the abuser has been physically abusive outside of four months or the parties are related by blood then the order will be denied. It is difficult to assist the petitioner with the application not knowing which judge will review the order. The Executive Director has attempted contact with the District Court Judge to discuss

the problem but the outcome was not as successful as hoped. Continued contact will be made with this Judge/s.

3. Objectives:

Are you meeting the projected results of the objectives for your currently funded grant? Yes No If no, briefly explain the reason.

4. Training:

Explain what training and support is provided to staff and volunteers who deliver direct services.

Four staff attended the Nebraska Coalition for Victims of Crime Annual Conference;

One staff attended "Crime Against Women" sponsored by the Dallas Police Department and the Genesis Women's Shelter.

Two staff attended the Juvenile Justice Conference sponsored by the Nebraska Juvenile Justice Association.

One staff attended CASDA Domestic Violence Law Enforcement Training.

The two on-going volunteers the Unit has have been volunteering for over 15 years each. They assist with clerical duties and do not have contact with crime victims. On-going training is provided regarding confidentiality.

5. Report Submission:

Have all required grant reports and statistics been submitted to the Crime Commission on a timely basis? Yes No If not, please explain the reason.

CERTIFIED ASSURANCES

1. The applicant assures that federal or state grant funds made available under the Victims of Crime Act (VOCA) and state victim assistance funds will not be used to supplant existing funds, but will be used to enhance or expand direct services to victims of crime.
2. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice (Crime Commission) shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the victim assistance grant program.
3. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Crime Commission may require.
4. The applicant certifies that the program contained in its application will meet requirements as stated in the Victim Assistance Grant Application Kit; that all information presented is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws.
5. The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Victims of Crime Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and, Executive Order 11246, as amended by Executive Order 11375, and their implementing regulations.
6. The applicant assures that programs will maintain information on victim services provided by race, national origin, sex, age, and handicap.
7. The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
8. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEOP) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEOP on file which meets the requirements therein.
9. The applicant assures that it will comply and contractors will comply, with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M 7100.01.
10. Pursuant to the Office of Management and Budget (OMB) Circular A-133, non-Federal entities expending \$500,000 or more a year from all federal sources shall have a single organization-wide audit conducted in accordance with the provisions of OMB Circular A-133. Non-federal entities that expend less than \$500,000 a year in Federal dollars from all sources are exempt from Federal audit requirements for that year. However, financial records must be maintained in an acceptable accounting system and be available for review or audit by appropriate officials of Federal, state or local agencies.

11. Confidentiality of Research Information. No recipient of monies under the Victims of Crime Act shall use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with the Act.
12. Confidentiality of Victim Information - At no time shall a victim's name, address, phone number or other identifying information be divulged to another individual or agency unless they are a part of the criminal justice system or Health and Human Services system unless the victim has given prior voluntary written consent for such release of information.
13. The applicant agrees to submit all required reports in a timely manner.
14. The applicant agrees not to utilize federal or state victim assistance funds for crime prevention, community education, services to perpetrators, conference attendance by individual crime victims, lobbying, victim re-location or services to witnesses other than the victim.
15. The applicant agrees to establish and maintain a Drug Free Workplace Policy.

CERTIFICATION

I certify that I have read and reviewed the above assurances, that the applicant will comply with all provisions of the Victims of Crime Act and all other applicable federal and state laws, and, that the applicant will implement the project as written, if approved by the Crime Commission.



(SIGNATURE OF AUTHORIZED OFFICIAL)

(DATE)

1210 Golden Gate Dr., Papillion, NE 68046

(ADDRESS)

Joni Jones

Sarpy County Board Chairperson

(TYPED NAME)

(TITLE)

402-593-4155

(TELEPHONE NUMBER)

EEOP SHORT FORM

STEP 1: INTRODUCTORY INFORMATION

Grant Title: Sarpy County Victim Assistance

Grantee Name: Sarpy County Victim Witness Unit

Address: 1257 Golden Gate Dr. Suite 10W, Papillion, NE 68046

Contact Person: Jean Brazda Tel.:402-593-2201

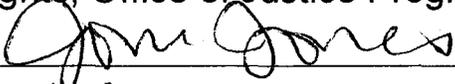
Grant Number: Award Amount:

Date and effective duration of EEOP:

Policy Statement:

CERTIFICATION (EEOP ON FILE)

A. I, Joni Jones [agency executive officer], certify that the [agency] has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301, et. seq., subpart E, that it has been signed into effect by the proper agency authority and disseminated to all employees, and that it is on file in the Office of Deb Houghtaling, County Clerk, 1210 Golden Gate Dr. Papillion, NE 68046 for review or audit by officials of the cognizant State planning agency or the Office for Civil Rights, Office of Justice Programs as required by relevant laws and regulations.



[signature]

4/20/2010

[date]

=====
CERTIFICATION (NO EEOP REQUIRED)

B. I HEREBY CERTIFY THAT THE FUNDED AGENCY HAS **LESS THAN 50 EMPLOYEES** AND THEREFORE IS **NOT REQUIRED TO MAINTAIN AN EEOP**, PURSUANT TO 28 CFR 42.301, ET. SEQ.

[signature]

[date]

OMB Approval No. 1121-0140

Expiration Date: 12/31/98

Revised 9/20/95

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARTMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department of agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

The applicant certifies that it will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B. Establishing an on-going drug-free awareness program to inform employees about—

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation, and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C. Notifying the employee in the statement that the employee will:

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

A. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

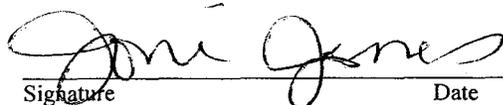
B. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Organization Name and Address:

Joni Jones, Chairperson

Typed Name and Title of Authorized Representative

 4/20/10

Signature

Date



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, 55TH WING (ACC)
OFFUTT AIR FORCE BASE NEBRASKA

08 APR 2010

Lt Col Kevin J. Huyser
Staff Judge Advocate
55 WG/JA
711 Nelson Drive, Suite 118
Offutt AFB NE 68133

Ms. Jean Brazda
Executive Director
1257 Golden Gate Dr. 11W
Courthouse Annex West
Papillion NE, 68046-2857

RE: Letter of Appreciation

Ms. Brazda:

On behalf of the Victim Witness Assistance Program (VWAP) Council at Offutt Air Force Base, I would like to express our sincere appreciation for the Sarpy County Victim/Witness Unit's past and continued support. As you are aware, the Sarpy County Victim/Witness Unit plays an integral part in assisting the surrounding community to include the approximately 7,500 military personnel and their families assigned to Offutt Air Force Base. As such, your unit has a vital role in ensuring military members and families who are victims of crime are informed about their rights, provided counseling, and referred to appropriate state agencies for additional assistance when needed. The VWAP Council sincerely appreciates your unit's vital services, and we are thankful for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Kevin J. Huyser".

KEVIN J. HUYSER, Lt Col, USAF

The Sun Never Sets on the Fighting' Fifty-Fifth

SARPY COUNTY PUBLIC DEFENDER

1256 Golden Gate Drive, Ste. 2

Papillion, Nebraska 68046

(402) 593-5933

FAX (402) 593-5939

Thomas P. Strigenz, Public Defender

Patrick J. Boylan, Chief Deputy

Christopher J. Lathrop

W. Thomas Brantley

Tim Krajicek

John P. Hascall

Dennis P. Marks

Tina M. Schuman

Desirae M. Solomon

March 5, 2010

Nebraska Crime Commission
301 Centennial Mall
P.O. Box 94946
Lincoln, NE 68506

RE: Sarpy County Victim Witness
Victims of Crime Act Application

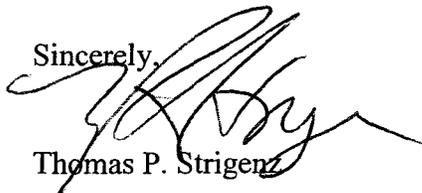
To Whom It May Concern:

Please take this letter as support of the Sarpy County Victim Witness & Diversion Services application for the VOCA Grant. As the elected Public Defender of Sarpy County, I can attest that the funding for victim advocacy has been reduced as the need for crime victim advocacy continues to grow, and that the Sarpy County Victim Witness & Diversion Services Office does a fantastic job in assisting crime victims.

They support crime victims by responding to the emotional and physical needs of crime victims and other emergency services that are intended to restore the victims' sense of dignity and self esteem. I can attest that the Sarpy County Victim Witness & Diversion Services has a staff of highly trained and professional personnel who provide a unique and necessary service to the citizens of Sarpy County.

Please take this letter as one of support of my office for the Grant application as submitted. If you need any further information, please do not hesitate to contact me.

Sincerely,



Thomas P. Strigenz

TPS/dx



Office of the County Attorney

Hall of Justice • 1210 Golden Gate Drive • Suite 3147
Papillion, NE 68046-2889
(402) 593-2230 • FAX: (402) 593-4359

L. Kenneth Polikov
Sarpy County Attorney

March 12, 2010

Nebraska Crime Commission
301 Centennial Mall South
P.O. Box 94946
Lincoln, NE 68506

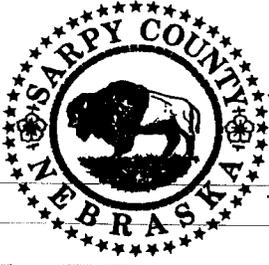
In support of the application of the Sarpy County Victim/Witness Unit for a VOCA Grant, I would like to submit for the record the accompanying letter of recommendation for 2010.

Please give this grant application every possible consideration. Thank you.

Sincerely,

Lee Polikov
Sarpy County Attorney

LKP:dc



Office of the County Attorney

Hall of Justice 1210 Golden Gate Drive Suite 3147
Papillion, NE 68046-2889
(402) 593-2230 FAX: (402) 593-4359

L. Kenneth Polikov
Sarpy County Attorney

The Victim Assistance Program of Distinction Award -- 2010

Nebraska Coalition for Victims of Crime

I submit for consideration the Sarpy County Victim/Witness Unit.

Established in 1981 as a non-profit organization under the auspices of the Office of the Sarpy County Attorney, the Victim/Witness Unit of Sarpy County is a program set up to aid victims of crime who are unaware of the avenues of assistance open to them. The majority of crime victims lack knowledge of the procedures to obtain assistance, and may be too traumatized or injured to cope with the problem. The Victim/Witness Unit is a free public service offering information, practical assistance and counseling referrals to victims of crime in the county.

The goals of the Unit are to:

Improve victim/witness treatment -- by providing the victims and witnesses of crime the assistance and services necessary to speed their recovery from a criminal act and to support and aid them as they move through the criminal justice system.

Increase victim consideration -- by working to sensitize law enforcement, the media and the community to the special needs that face the victims of and witnesses to crime.

Increase victim knowledge -- by assuring that victims and witnesses of crime are kept informed and updated in the workings of the case in which they are involved.

Improve community attitude -- by improving the attitude of victims and witnesses toward the criminal justice system so that they will be more comfortable with their decision to be actively involved in the case as it progresses through the courts.

Increase the efficiency and effectiveness of the prosecutor -- by giving victims and witnesses a look into the "unknown" and diminishing fears and apprehensions that would affect testimony. Also, allowing the prosecutor assigned to the case the ability to remain professional and clinical, minimizing emotional involvement and increasing available time for quality case development.

More specifically the Unit provides an assortment of services including:

- **Personal Advocacy** -- Act on behalf of the victims and witnesses to ensure that they receive appropriate handling by the criminal justice system and serve as a liaison between victims of crimes, witnesses, and the criminal justice system.
- **Referral** -- Recommend and/or obtain other sources of assistance not specifically provided by the Victim/Witness Program.
- **Restitution & Reparation** -- Work with probation authorities and prosecutors to collect restitution and help fill out application forms for reparation so victims may receive compensation from the state Crime Victims Reparations Board.
- **Court Orientation** -- Provide information on the criminal justice system and the victims' and/or witnesses' responsibilities in court.
- **Transportation** -- If needed, transport victims and witnesses to and from court.
- **Escorting** -- Accompany witnesses and victims to the courtroom and sit with them during court proceedings if requested, giving information on what is going on during the hearings.
- **Follow-up Support** -- Provide follow-up support services to victims of crimes and their families and to make sure that each victim is aware of the status of their case in the criminal justice system.
- **Victim/Witness Notification** -- Notify victims and witnesses regarding their subpoena to determine if there has been a change of schedule in their court appearance.
- **Protection Order Assistance**-- Assist Sarpy County residents with obtaining a Domestic or Harassment Protection Order.

Needless to say, Sarpy County's eight working courtrooms (three county, three district and two juvenile) are faced with a large and challenging and ever-present caseload. I often wonder and always appreciate how Jean Brazda, our Director, and four advocates can handle the needs of the victims and witnesses generated by so many cases. With that consideration alone, I am proud to state that I firmly believe we have the best victim assistance program in Nebraska.

In preparation for this submission I asked for the thoughts of our prosecutors and the following is an example of what is an everyday occurrence in our courts:

Jill Nielsen - Jill went above and beyond in back-to-back cases involving multiple young women as victims of sexual assault in 2 separate high-profile cases (Laramee - 3 vics; Osler-White - 6 vics). Jill set up depositions, provided heart-felt advocacy to emotional victims, fielded call after call from the victims and their families, and provided a smiling, familiar face each and every time the victims and their families came to court. Both cases ended in long sentences for the offenders. Huge kudos to Jill for making the road through the court system navigable and friendly.

In another case a prosecutor reported the following:

Kathy Healey was absolutely essential and pulled off a miracle in the carnival worker murder case (St. v. Michael Gunther).

We really needed a particular witness who was on scene and had disappeared by the time trial was coming around. He was a worker in the carnival and not easy to track, especially since many people there only know each other by nickname, and that is by design. As this guy told me later, many people join the carnival not to be found. Somehow Kathy tracked him to a message phone that belonged to God knows who in one of the western states. She gave them the true story of how badly we needed this witness. As a result, the witness actually called Kathy from Oregon or Washington State and she convinced him to fly out here and help us by convincing him he would be helping the murdered victim Michael Zawodny.

He testified very well and was nervous the whole time. He identified the autopsy pictures of the victim, broke down on the stand a bit and more so after he was done. Later he told me he never thought he would be helping a prosecution team for anything and his experience with us changed his opinion of the justice system.

Kathy has that unique ability to calm and comfort people and get them to trust her, which in the end is proven to be well-deserved and acknowledged by MANY victims and witnesses. It is not unusual for victims and witnesses to avoid calls from the prosecutor's office. When Victim/Witness calls, at least a message may be returned and once they talk to Kathy that starts the best shot we will ever have of getting frightened people to cooperate.

Of course you know about Sykora.

The last reference (Sykora) is shorthand that would get knowing nods from Sarpy County Attorneys concerning a cold case involving a murder more than 30 years old and the massive efforts of our Advocates as they worked with a daughter who was a witness to her mother's strangulation. She was four years old at the time of the crime.

As for myself, as the County Attorney, one of the most difficult tasks is meeting with victims and survivors of crime. Having spent 26 years as Chief Deputy Sheriff and now 10 years as County Attorney I have had to do so countless times. There is no easy way, but every time our V/W Advocates are involved, I have been able to derive my own sense of confidence and comfort in an always emotionally charged and difficult situation. They are the first resource I reach for in these tough situations.

The caring and professional assistance provided to the victims and families is at the top of my list of positives, but I do not want to ignore the obvious aid and assistance to prosecutors as they develop their case and work to assure fair and just results in thousands of cases.

The Advocates in the Unit are Kathy Healey, Jill Nielsen, Laura Delgado and Christina Hagelstien. They are ably lead by Jean Brazda who is recognized for her abilities as a Victim Advocate and her expertise in domestic violence issues.

The Sarpy County Victim/Witness Unit is most deserving of the NCVC *Victim Assistance Program of Distinction Award* for 2010.

We are fortunate to have a select group of individuals dedicated to justice and the community.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lee Polikov', with a stylized flourish extending to the right.

Lee Polikov
County Attorney



Bellevue Police Department

John W. Stacey, Chief of Police

2207 Washington Street

Bellevue, Nebraska 68005

(402) 293-3100 Fax (402) 293-3090

March 11, 2010

Nebraska Crime Commission
301 Centennial Mall
P.O. Box 94946
Lincoln, NE 68506

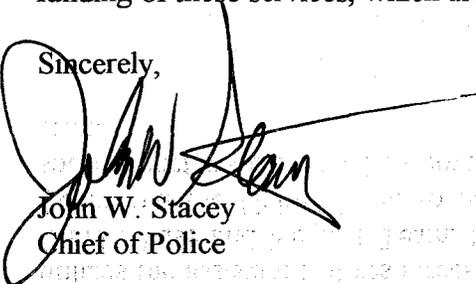
RE: Victims of Crime Act Grant

The Sarpy County Victim/Witness Unit continues to provide assistance to victim advocacy agencies, law enforcement, businesses, schools and other organizations that touch a victim's recovery process. To the victims of crime in our community, the Victim/Witness Unit utilizes the assistance of resources, such as the cellular phone project, the Crisis Response Team, Child Abuse and Neglect Team, S.A.F.E. Policy, the Domestic Violence Community Response Team and the United Way, to name a few. The Victim/Witness Unit is one of the primary sources victims are urged to contact when assistance is needed in dealing with the effects of a crime.

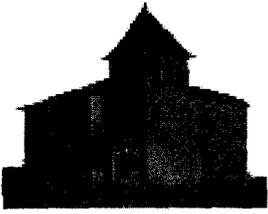
Domestic violence has become one of our most frequently reported crimes, and the Sarpy County Victim/Witness Unit continues to provide assistance to victims, advising them how to obtain Domestic Violence Protection Orders and other aid, when needed. The Unit also provides access to the Juvenile Services Advocate, who works with children and families of child abuse/neglect and sexual assault crimes. The Advocate also provides services to all victims of juvenile crimes.

I believe the Victim/Witness Unit, with the cooperation of our community, is able to respond to crime victims effectively. I urge the Crime Commission to continue to assist the funding of these services, which are so critically needed.

Sincerely,


John W. Stacey
Chief of Police

"Committed to Excellence"



Gretna Public School District #37
Office of the Superintendent

11717 South 216th Street
Gretna, Nebraska 68028

402-332-3936
fax 332-5833

March 8, 2010

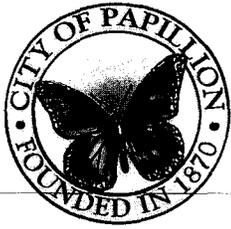
Nebraska Crime Commission
301 Centennial Mall
PO Box 94946
Lincoln, NE 68506

To Whom It May Concern,

I am writing to express my support for the Sarpy County Victim/Witness Unit VOCA Grant. This Unit provides mutual cooperation between victim advocacy agencies, law enforcement, businesses, schools, and other organizations that touch a victim's recovery process. In the past few years, the Unit has seen a significant increase in the number of Domestic Violence Protection Orders and the in the number of victim's served. Please take careful consideration of this grant application and continue to fund and support this outstanding Unit.

Sincerely,

Kevin M. Riley, Ed.D.
Superintendent



CITY OF PAPIILLION
David P. Black, Mayor
Leonard A. Houloose, Chief of Police
Papillion Police Department
1000 East First Street
Papillion, Nebraska 68046
Phone 402-597-2035
Fax 402-592-9810
Website: www.papillion.org

March 5, 2010

Nebraska Crime Commission
301 Centennial Mall
P. O. Box 94946
Lincoln, NE 68506

I am writing to strongly encourage you to continue the Sarpy County Victim/Witness Unit's VOCA Grant again this year to enable them to continue providing their many services to victims of crime in our county.

The Sarpy County Victim/Witness Unit provides assistance to all victims of crime through the criminal justice system. In 2009 they provided personal advocacy and criminal justice support. The Victim/Witness Unit collaborates with law enforcement, businesses, schools, and victim service agencies. They are also part of the Coalition Against Sexual and Domestic Abuse of Sarpy and a member of the Child Abuse and Neglect Team. The VOCA dollars will continue to fund four full-time Crime Victim Advocates and help the Victim/Witness Unit continue collaboration with agencies and improve services to crime victims in our community.

I offer my support of the Sarpy County Victim/Witness Unit and their staff as they work diligently to provide comprehensive services to our community.

Sincerely,

Leonard A. Houloose
Chief of Police



March 4, 2010

Nebraska Crime Commission
301 Centennial Mall
PO Box 94946
Lincoln, NE 68506

Letter of Support: VOCA (Victims of Crime Act) Grant

This letter is written in support of grant funds for continued operation of the Sarpy County Victim/Witness Unit. The Unit has requested funding for the past 22 years from the Nebraska Crime Commission to provide services to victims of crime in Sarpy County.

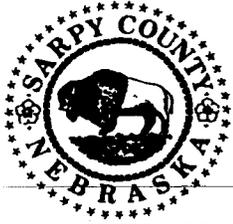
The Sarpy County Victim/Witness Unit provides outstanding service to the youth and families of our school district. A Juvenile Services Advocate is available to victims of juvenile crime, and works with the children/families of child abuse/neglect and sexual assault crimes handled through the Juvenile Court. The Sarpy County Victim/Witness Unit has done an outstanding job of assessing the needs of abused/neglected youth in Sarpy County and provides appropriate resources for victims in our school district.

With continued growth in Sarpy County, and particularly the Papillion-La Vista School District community, the need for juvenile services also increases. Continued funding from the Nebraska Crime Commission would allow the Sarpy County Victim/Witness Unit to continue current support services to our students and families.

I wholeheartedly support renewal of the VOCA (Victims of Crime Act) Grant for the Sarpy County Victim/Witness Unit. I would be available at (402) 537-6207 should have further questions.

Sincerely,

Rick D. Black, Ed.D.
Superintendent



OFFICE OF THE SHERIFF
COUNTY OF SARPY



JEFFREY L. DAVIS
Sarpy County Sheriff

1208 Golden Gate Drive
Papillion, Nebraska 68046-2800
Telephone (402) 593-2288 Fax (402) 593-4323

March 8, 2010

Nebraska Crime Commission
301 Centennial Mall
P.O. Box 94946
Lincoln, NE 68056

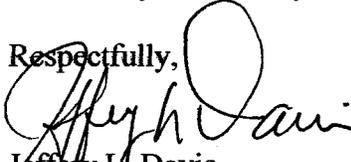
To Whom It May Concern:

I am respectfully requesting the Nebraska Crime Commission to continue supporting the Sarpy County Victim/Witness Unit via the VOCA grant. The Sarpy County Victim/Witness Unit provides a valuable service to my deputies when they are on calls relating to domestic violence, child abuse, and other crimes of abuse. While the deputies are preoccupied with the suspect and legal aspects of the crime, the Victim/Witness Unit focuses on helping the victim. The process greatly reduces the burden placed upon my deputies.

In the last several years, our department has responded to an increasing number of violent crimes. In the vast majority of these cases, the victim is automatically referred to the Victim/Witness Unit because my deputies are confident in the Unit's personnel and the services they provide. Without the Victim/Witness Unit, a large number of victims would have no where to turn and their plights would never improve.

To reiterate, the Sarpy County Victim/Witness Unit provides a valuable service to the community and has my full support.

Respectfully,


Jeffrey L. Davis
Sarpy County Sheriff

JLD/pv

March 8, 2010

Nebraska Crime Commission
301 Centennial Mall
P.O. Box 94946
Lincoln, NE 68506

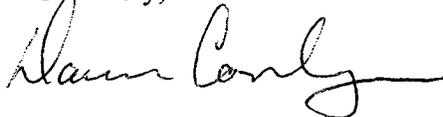
Dear Nebraska Crime Commission,

This is a letter of support for the Sarpy County Victim/Witness Unit. The Victim/Witness Unit continues to provide quality assistance to victims involved with the criminal justice system. The Heartland Family Service Domestic Abuse Program works in collaboration with the Victim/Witness on several projects, including the Coalition Against Sexual and Domestic Abuse of Sarpy County. The Heartland Family Service Domestic Abuse Program and Sarpy County Victim/Witness Unit have had a great working relationship over the years.

In 2009, the Victim/Witness Unit assisted 2,005 crime victims in the community. Out of the 2,005 cases, 2,663 people received multiple contacts through personal advocacy. We support this request for VOCA funding to continue funding for four full-time Crime Victim Advocates. These funds will help them continue their collaboration with agencies and improve services to crime victims in the community.

The Heartland Family Service Domestic Abuse Program recommends the Nebraska Crime Commission continue funding for the Sarpy County Victim/Witness Unit.

Sincerely,



Dawn Conley, MSW, PLMHP
Program Director – Sarpy Emergency Services

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President and CEO

Sarpy County Offices

- Juvenile Division**
1210 Golden Gate Drive #3140
Papillion, NE 68046
(402) 593-2222 Fax 593-2221
- Presentence Investigation Division**
1257 Golden Gate Drive #5W
Papillion, NE 68046
(402) 593-2199 Fax 593-5927
- Supervision Division**
1257 Golden Gate Drive #2W
Papillion, NE 68046
(402) 593-2199 Fax 593-2309

Nebraska State Probation
(Sarpy, Cass, Otoe Counties)



Cass County Office

- 346 Main Street, #102
Plattsmouth, NE 68048
(402) 296-9363 Fax 296-9333

Otoe County Office

- 1021 Central Avenue #202
Nebraska City, NE 68410
(402) 873-9570 Fax 873-9573

Day Reporting Center

- 7511 S. 36th Street, Suite #9
Bellevue, NE 68147
(402) 593-2346 Fax 934-3498

Second Probation District
Second Judicial District
Chief Probation Officer
Jodi York

March 5, 2010

Nebraska Crime Commission
301 Centennial Mall
P.O. Box 94946
Lincoln, NE 68506

To Whom It May Concern:

This letter serves as notice of District #2 Probation's continued support of the Sarpy County Victim/Witness Unit. This agency not only provides direct personal assistance to victims but participates in various collaborative teams to further provide a voice for victims of crime. Our office has worked very closely with this Victim/Witness Unit over the years and they have provided information from victims during the presentence investigation phase of sentencing so the Courts have the ability to pass appropriate sentences that take victims and their needs and desires into account.

I support the continued funding request of the Sarpy County Victim/Witness Unit. The services they provide to victims are a critical link in the justice system.

Sincerely,

Jodi York
Chief Probation Officer
District #2 Probation

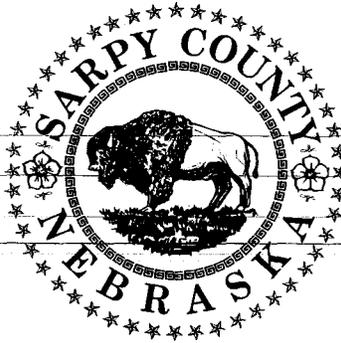
Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE
PAPILLION, NE 68046-2895
593-4155
www.sarpy.com

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District 3

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District 4

Rich Jansen

District 5

MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: 2010 VOCA Grant Application

On April 20, 2010, the County Board will be asked to give Jean Brazda permission to submit the 2010 VOCA grant proposal. This is a continuation grant that will allow the Sarpy County Victim Witness Unit to continue providing services to victims of crime in Sarpy County.

The project period is September 1, 2010-August 30, 2011. The grant application will request \$127,382 for personnel. \$ 96,512 will fund partial salaries of four (4) crime victim advocates and \$30,870 will fund the benefits for those advocates. Although the last VOCA grant also requested \$127,382, the County was actually awarded \$115,000. It is possible the Crime Commission may take similar action with this grant and reduce the award amount.

The County is required to provide a 20% match of the total program cost. The match amount is \$31,846 which will be the remaining portion of two (2) of the advocates' salaries.

The grant is due April 29, 2010. Do not hesitate to contact me if you have comments or questions.

April 16, 2010

Lisa A. Haire

593-1565

lhaire@sarpy.com

cc: Mark Wayne
Brian Hanson
Scott Bovick
Jean Brazda
Deb Houghtaling