

**BOARD OF COMMISSIONERS**  
**SARPY COUNTY, NEBRASKA**  
**RESOLUTION REJECTING BIDS FOR**  
**MID-GRADE SCANNER LEASE**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6)(Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, bids for this matter have been solicited, made, opened and reviewed pursuant to applicable Nebraska State Statutes; and,

WHEREAS, based on those proceedings, and after a public hearing, this Board has duly deliberated and considered the bid received; and,

NOW, THEREFORE, BE IT RESOLVED pursuant to Neb. Rev. Stat. §23-108, *et seq.*, (2007), and/or Neb. Rev. Stat. §39-810 (Reissue 2004), that the Sarpy County Board of Commissioners hereby finds and determines that the bids for the purpose set forth above be and hereby are, rejected. The Clerk of the County is hereby directed to notify the bidder of this Board's action, to return the bid bonds posted herein, if necessary, and to take such other steps as may be necessary to effectuate the rejection of the offered bids.

Dated this 16<sup>th</sup> day of March, 2010.

Moved by Rusty Hike, and seconded by Pat Thomas, that the above Resolution be adopted. Carried.

<u>Rusty Hike</u>	YEAS: _____	NAYS: <u>none</u>	ABSENT: <u>Joni Jones</u>
<u>Pat Thomas</u>	_____	_____	_____
<u>Don Kichard</u>	_____	_____	ABSTAIN: _____
<u>Patrick J. Thomas</u>	_____	_____	<u>none</u>
_____	_____	_____	_____


  
 Sarpy County Clerk
   
[Signature]

SEAL

Approved as to form:

X  
Deputy County Attorney



**Records Management  
Sarpy County Clerk's Office**

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DATE: March 9, 2010

TO: Board of Commissioners, Mark Wayne, Brian Hanson

FROM: Deb Houghtaling, County Clerk

RE: Mid-grade Scanner Lease - BIDS

The County Clerk's Records Manager Cori Brock recommends that the Board reject all bids received for the "Mid-Grade Scanner lease" due to the high cost of the leasing fees. The lowest lease option that met all of the bid specs would cost the county an additional \$8295 to lease. After additional research, we have determined that it is in the best interest of the County to purchase this equipment. The additional scanner is needed to support the huge volume of documents processed daily and this will allow us the ability to work towards keeping up with the county's daily and historical records.

The purchase price of the equipment is below the county bid requirements and the Records Management Department currently has the funding to purchase the equipment by allocating funds from the previous microfilm writer funding that was approved in this year's budget.

We are asking the board to reject all mid-grade scanner lease bids and Records Management will "purchase" the scanner in order to save tax payers dollars.

Thank you

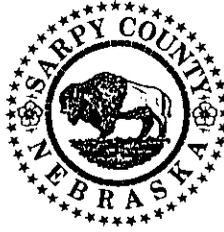
Bid Tab  
 Mid-Grade Scanner Lease  
 for  
 Sarpy County Records Management

Bid Opening:  
 2:00 p.m. Thursday  
 February 25, 2010

	<b>Digital Information Management Inc.</b>	<b>Microfilm Imaging Systems, Inc</b>	<b>IKON Office Solutions</b>
Base Bid Lease Payment - 24 Month	\$1,149.55	\$539.72	\$1,341.45
Base Bid Buy Back Option	\$1.00	\$539.72	\$1.00
<b>Total Base Bid for 24 Months</b>	<b>\$27,589.20</b>	<b>\$12,953.28</b>	<b>\$32,194.80</b>
Option 1 Lease Payment - 36 Months	\$909.24	\$408.58	\$1,066.89
Option 1 Buy Back Option	\$1.00	\$408.58	\$1.00
<b>Total Option 1 Bid for 36 Months</b>	<b>\$32,732.64</b>	<b>\$14,708.88</b>	<b>\$38,408.04</b>
Make	Kodak	Canon	Kodak
Model	Ngenuity 9125 DC	DR9050c	Ngenuity 9125
Delivery Date	30 Days	10 Days	April 1, 2010

# Sarpy County Purchasing Department

SARPY COUNTY COURTHOUSE  
1210 GOLDEN GATE DRIVE  
SUITE 1129  
PAPILLION, NE 68046-2845  
FAX (402) 593-4304



Brian E. Hanson, Purchasing Agent  
(402) 593-2349  
Debby Peoples, Assistant Purchasing Agent  
(402) 593-4164  
Beth Cunard, Purchaser/Contract Specialist  
(402) 593-4476  
Lois Spethman, Supply Clerk/Purchaser  
(402) 593-2102

## MEMO

To: Sarpy County Board of Commissioners  
From: Beth Cunard  
Re: Reject Bids for Mid-Grade Scanner Lease

On February 25, 2010, the Purchasing Department opened three (3) bids for the Mid-Grade Scanner Lease for Central Archives. Two bids received met the specifications. The low bid, Microfilm Imaging Systems, listed several exceptions and did not meet the specifications. Records Management has money in their budget to purchase a high quality scanner, which would save approximately \$8,295.20 over three years in lease payments.

The Purchasing Department recommends that all bids be rejected to allow for Records Management to purchase the machine outright.

March 8, 2010

  
Beth Cunard

cc: Deb Houghtaling  
Mark Wayne  
Brian Hanson  
Scott Bovick  
Cori Brock