

**BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA**

**RESOLUTION AUTHORIZING BRIAN HANSON AND CURTIS RAINGE TO SIGN AND SUBMIT THE 2010  
REGIONAL CITIZEN CORPS GRANT**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, the 2010 Regional Citizen Corp Grant is available to Sarpy County; and,

WHEREAS, the grant application must be submitted to ServeNebraska; and

WHEREAS, Sarpy County is committed to and supports the grant application for Citizen Corp programming.

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that Brian Hanson and Curtis Rainge are authorized to sign and submit the 2010 Regional Citizen Corp grant application.

DATED this 12<sup>th</sup> day of January, 2010.

MOVED by Rusty Hite, seconded by Pat Thomas, that the above Resolution be adopted. Carried.

YEAS:

Rusty Hite  
Debra J. Houghtaling  
Tommy Jones  
Tommy Richard  
Patricia J. Thomas

NAYS:

none

\_\_\_\_\_

\_\_\_\_\_

ABSENT:

none

\_\_\_\_\_

ABSTAIN:

none

\_\_\_\_\_

Attest:

SEAL



Debra J. Houghtaling  
 County Clerk

Approved as to form:

[Signature]  
 County Attorney

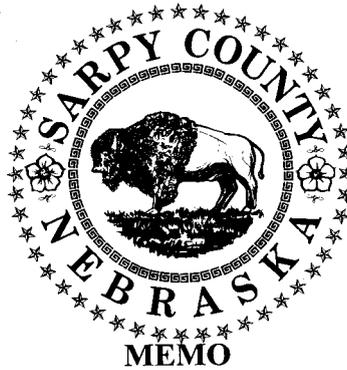
# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155  
www.sarpy.com

ADMINISTRATOR  
Mark Wayne

DEPUTY ADMINISTRATOR  
Scott Bovick

FISCAL ADMIN./PURCHASING AGT.  
Brian Hanson



## COMMISSIONERS

**Rusty Hike**  
District 1  
**Joni Jones**  
District 2  
**Tom Richards**  
District 3  
**Pat Thomas**  
District 4  
**Rich Jansen**  
District 5

To: Sarpy County Board

From: Carrie Davis-Sedlacek

Re: Citizen Corp Grant Application

On November 30, 2009, Curtis Rainge submitted a grant to the Serve Nebraska Citizen Corp Program. However, the funder is awaiting the signature page to finalize processing of the grant. The grantor requests the signatures of the Point of Contact, Curtis Rainge and the Fiscal Agent, Brian Hanson.

The Citizen Corp Grant offers Sarpy County a predetermined funding allocation of \$5,156. The funding will allow the Sarpy County Citizen Corp Council to meet the following goals: 1) implement strategies that promote Citizen Corps, strengthen its visibility in the community, and expand membership on the Council; 2) develop a public education and National Preparedness Month initiative; 3) continue outreach education to the faith based community to increase personal preparedness and participation in County sheltering planning; and 4) organize and develop a Sarpy County Fire Corps Program to serve all County residents. The grant narrative and budget are attached to this memo.

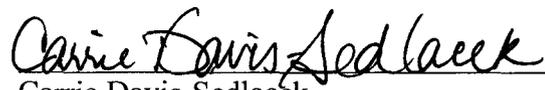
There is no County match for this grant.

This resolution is to request authorization for Curtis Rainge and Brian Hanson to sign the application.

Please do not hesitate to contact Curtis Rainge at 593-4366 if you have comments or questions.

January 7, 2010

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Curtis Rainge  
Deb Houghtaling

  
Carrie Davis-Sedlacek  
593-1565



## **2010 Regional Citizen Corps Grant Application**

### **FORMS**

**ISSUED:** October 20, 2009  
**DUE DATE:** November 30, 2009, 5:00 pm CST

  
**ServeNebraska**  
Nebraska Volunteer Service Commission

State Capitol, 6<sup>th</sup> Floor  
PO Box 98927  
Lincoln, NE 68509  
Phone: 402-471-6225 or 800-291-8911  
[www.serve.nebraska.gov](http://www.serve.nebraska.gov)



# 2010 CITIZEN CORPS GRANT APPLICATION COVER SHEET



Region: EAST/Sarpy County

**Total Amount of Funding Requested for Region: \$ 5,152.00**

Region Point of Contact Name: Curtis Rainge

Lead Citizen Corps Council: Sarpy County

POC Address: 1210 Golden Gate Drive

POC City/State/Zip: Papillion, Ne 68046

POC Phone: 402-593-4366 POC Cell: 402-290-7106

POC Email: crainge@sarpy.com

Region CCC POC Signature: *Curtis M. Rainge*

Date: *1-14-10*

Fiscal Agent Name (if same, so indicate): Brian Hanson

Lead Citizen Corps Council: EAST/Sarpy County

Fiscal Agent Address: 1210 Golden Gate Drive

Fiscal Agent City/State/Zip: Papillion, Ne 68046

Fiscal Agent Phone: 402-593-2349 Fiscal Agent Cell:

Fiscal Agent Email: bhanson@sarpy.com

Fiscal Agent Signature: *Brian Hanson*

Date: *1-15-10*

**Submit by November 30, 2010 with Original Signatures to:**

ServeNebraska  
Citizen Corps Program  
State Capitol - 6<sup>th</sup> floor west  
PO Box 98927  
Lincoln, NE 68509-8927

# CITIZEN CORPS COUNCIL SUPPORT For Region CCP Grant Application



[The Point of Contact of Each Citizen Corps Council in the Region must sign below.]

Region: EAST/Sarpy County

Region POC: Curtis M. Rainge

**By signing below, I indicate that I support the Regional Citizen Corps Grant Application**

Citizen Corps Council Name: <u>SARPY COUNTY</u>	County of Location: <u>SARPY COUNTY, DAPILLION, NE</u>
CCC POC Name: <u>CURTIS M. RAINGE</u>	County (ies) Represented: <u>SARPY</u>
Signature: <u>Curtis M. Rainge</u>	Date: <u>1-14-10</u>

Citizen Corps Council Name: _____	County of Location: _____
CCC POC Name: _____	County (ies) Represented: _____
Signature: _____	Date: _____

Citizen Corps Council Name: _____	County of Location: _____
CCC POC Name: _____	County (ies) Represented: _____
Signature: _____	Date: _____

Citizen Corps Council Name: _____	County of Location: _____
CCC POC Name: _____	County (ies) Represented: _____
Signature: _____	Date: _____

Citizen Corps Council Name: _____	County of Location: _____
CCC POC Name: _____	County (ies) Represented: _____
Signature: _____	Date: _____

**ADD ADDITIONAL SHEETS IF NEEDED**

**NOTE: A signature must be included on the Region Citizen Corp Councils Support form for each Council list below in your Region.**

<b>Panhandle CCP Region – 11 counties</b> Scottsbluff County CCC; Ponderosa Search & Rescue, Inc.; Dawes County CCC	<b>East CCP Region – 5 counties</b> Omaha PD Crime Prevention Unit/Douglas Co CCC; Sarpy County CCC
<b>Southeast CCP Region – 15 counties</b> Lancaster County CCC; Butler/Seward County; CC of Cass County; CCC of Gage County	<b>Central CCP Region – 8 counties</b> Platte County CCC; Platte Center CCC
<b>South Central CCP Region – 14 counties</b> Adams County CCC; Buffalo County CCC; Region 15 CCC; Hamilton County CCC; Dawson County CCC; Hall County CCC; Harlan County CCC; Kearney County CCC;	<b>North Central CCP Region 15 counties</b> Region 26 CCC; Cherry County CCC; Keya Paha County CCC; Custer County CCC [needs to be entered into national website]

## REGIONAL CCP 09 GRANT PLANNING MEETINGS AND CONTACT LIST

Provide information about the team members who were involved in the collaboration process and attended Regional planning meetings to develop the 2010 Regional Citizen Corps Grant Application. **Planning meetings must be made available for all active Citizen Corps Councils listed on the National Citizen Corps website and their POC representative in the Region to jointly determine the regional grant application budget and how the funds will be used to implement their individual Citizen Corps Council's Workplan.** County or Region Emergency Managers should also be invited to participate on the regional CCP grant application planning team.



**Region: EAST**

**Date: 1-7-10**

Dates of Grant Planning Mtgs	Name	Citizen Corps Role/Title	Citizen Corps Council	Phone	Address	City	Zip	E-Mail
11-18-09	Michelle Homme	Member	Sarpy County	593-5930	1210 Golden Gate Drive	Papillion	68046	<a href="mailto:mhomme@sarpy.com">mhomme@sarpy.com</a>
11-18-09	Curtis Rainge	POC	Sarpy County	593-4366	1210 Golden Gate Drive	Papillion	68046	<a href="mailto:craine@sarpy.com">craine@sarpy.com</a>
No other members expressed an interest in the development of this budget.								
12-4-09	Michelle Homme	Same as above	Same as above	Same	Same as above	Same	Same	Same as above
12-4-09	Curtis Rainge	Same as above	Same as above	Same	Same as above	Same	Same	Same as above
12-8-09	Michelle Homme							
12-8-09	Curtis Rainge							
12-9-09	Michelle Homme							
12-9-09	Curtis Rainge							
12-11-09	Curtis Rainge							
The planning of the meeting was scheduled for 11-18-09 and we had a no response from all members. It was mentioned in								





# CITIZEN CORPS COUNCIL – MEMBERSHIP LIST

**EACH CITIZEN CORPS COUNCIL in the Region must submit this membership list form.** The Council should have members that represent ALL of the following sectors of the community: (a) community elected officials & local government; (b) law enforcement; (c) fire; (d) paramedics &/or EMT's; (e) public health; (f) emergency management; (g) volunteer groups; (h) community agencies; (i) human service agencies; (j) faith-based orgs; (k) neighborhood orgs; (l) business leaders; (m) community leaders; (n) representatives of special populations & disabilities; (o) secondary schools; (p) higher educational institutions; (q) community infrastructure (utilities, transportation, others); (r) media; (s) non-profit orgs; (t) partner program coordinators; and (u) affiliate programs.

**Submit one CC Council Membership List Form for EACH ACTIVE CC COUNCIL in the region. Use additional forms if not enough lines for all members.**

<b>CCP REGION</b>	EAST/Sarpy County				
<b>CC COUNCIL NAME</b>	Sarpy County Citizen Corps				
<b>COUNCIL'S COUNTY (IES)</b>	Sarpy				
<b>NAME OF CC COUNCIL'S POINT OF CONTACT</b>	Curtis M. Rainge				
<i>Council Member Name</i>	<i>Occupation</i>	<i>Address</i>	<i>City</i>	<i>Zip</i>	<i>Rep of Community Sector (use letter above)</i>
Cindy Francois	Juvenile Probation	1210 Golden Gate Dr	Papillion	68046	a
Dale Rouse		Offutt AFB	Bellevue	68113	CERT
Dale Tetter	Emergency Management	City of Bellevue	Bellevue	68005	f
Fred Mead		3612 Cuming St	Omaha	68131	i
Jamie Moore		1805 Harney St	Omaha	68102	h
Jayme Krueger	Community Liaison	2207 Washington St	Bellevue	68005	b
JJ Kuzma	Disaster Services	3612 Cuming St	Omaha	68131	i
Kerry Schmidt	County Attorney	1210 Golden Gate Dr	Papillion	68046	a
Larry Lavelle	Emergency Management	1210 Golden Gate Dr	Papillion	68046	f
Lynn Marshall	Emergency Management	1210 Golden Gate Dr	Papillion	68046	f
Martin Hahn		Offutt AFB	Bellevue	68113	CERT
Michelle Homme	Community Service	1210 Golden Gate Dr	Papillion	68046	a
Jenny Steventon	Public Health	701 Olson Dr, Ste 101	Papillion	68046	e
Pat Grant		Offutt AFB	Bellevue	68113	Heartland Men of Faith/CERT
Roseann Dobesh-DeGraff	Emergency Management	1210 Golden Gate Dr	Papillion	68046	f
Russ Zeeb	County Sheriff	1210 Golden Gate Dr	Papillion	68046	b
Jeff Strawn	Fire Department	146 N Adams	Papillion	68046	c
Tom McMahon	Medical Reserve Corps	1805 Harney St	Omaha	68102	h

Todd Aerni

Papillion

68046

a

## FORM SN-15 INSTRUCTIONS FOR CCP BUDGET AND BUDGET JUSTIFICATION

[The form prints on LEGAL SIZED PAPER.]

### BUDGET

Complete a Budget Form SN-15 for the Region CCP Application. **All items listed on the SN-15 must be directly linked to the Workplan. If any local Council completes an SN-11, the items on the budget that will be paid for the Council activities must be clearly identified.**

- A. ITEM COLUMN:** List the item(s) that needs to be funded for the successful implementation of the action plan.
- B. BUDGET CALCULATION COLUMN:** The calculation details portion of the budget must include enough detailed information to understand how the total funding amount per item was determined (i.e. 138 miles x \$.55 = \$75.90). Additional rows may be inserted where needed. **If this column is not completed, the application will be returned to finish this form.**
- C. BUDGET CATEGORIES:** This section provides guidance on the types of expenditures that are allowable in the Citizen Corps Program budget categories.

### BUDGET JUSTIFICATION

The Region should develop a very BRIEF budget narrative by categories that justifies why each listed budget item is needed and explain how the amount requested was calculated. The Budget Justification must provide an explanation of **ALL** items that are listed on the Budget Form SN-15.

## CCP COST CENTERS AND ALLOWABLE ACTIVITIES

### 1. PLANNING ACTIVITY COSTS (at least 25% of total grant funds must be in Planning)

Integrating non-governmental entities into the planning process is critical to achieve comprehensive community preparedness. To meet this important objective, grant funds may be used to support the following:

- Establishing and sustaining bodies to serve as Citizen Corps Councils.
- Assuring that strategies, activities, plans, and events include an emphasis on government/non-governmental collaboration, citizen preparedness, and volunteer participation.
- Developing and implementing a community preparedness strategy for the local jurisdiction

#### ***Public Education/Outreach***

Citizen Corps Councils may develop or reproduce public education and outreach materials to:

- Increase citizen preparedness (to include the DHS Ready Campaign materials);
- Promote training, exercise, and volunteer opportunities; and
- Inform the public about emergency plans, evacuation routes, shelter locations, and systems for public alerts/warnings.

Public education and outreach materials should incorporate special needs considerations, to include language, content, and method of communication. Allowable expenditures include:

- Media campaigns: PSAs, camera-ready materials, website support, newsletters;
- Outreach activities and public events: booth displays; event backdrops or signs; displays and demonstrations; and informational materials such as brochures/flyers;
- Promotional materials: pins, patches, magnets, clothing/headwear.

Expenditures for promotional items must not exceed 15% of the total Region's Citizen Corps grant budget.

All written materials must include the Nebraska Citizen Corps logo and comply with logo standards.

#### ***Citizen Participation - Volunteer Programs and Disaster Response Support***

Citizen support for the community and to support emergency responders is critical through year-round volunteer programs and as surge capacity in disaster response. Citizen Corps funding may be used to establish, enhance or expand volunteer programs and volunteer recruitment efforts for partner and affiliate programs, and for local jurisdiction specific volunteer efforts. Examples include:

- Recruiting, screening, and training volunteers (e.g., background checks);

- Retaining, recognizing, and motivating volunteers;
- Purchasing, maintaining, or subscribing to a system to track volunteers (in compliance with applicable privacy laws), to include identification and credentialing systems, and to track volunteer hours; and
- Evaluating volunteers.

#### Other Authorized **PLANNING** Costs

- Develop and enhance plans and protocols for local preparedness and response
- Develop or conduct assessments
- Establish, enhance, or evaluate Citizen Corps related volunteer programs
- Conferences or larger event training to facilitate planning activities
- Contractors/consultants
- Materials required to conduct planning activities
- Travel/per diem related to planning activities
- Meeting related expenses
- Conducting public education and outreach campaigns, including promoting individual, family and business emergency preparedness; alerts and warnings education.

## **2. EQUIPMENT ACTIVITY COSTS.**

Regions and local Councils are encouraged to fully leverage all grant resources for equipment to support volunteer personnel in preparedness and response. All allowable equipment costs are listed in the AEL, available at <http://www.rkb.us>. The Region POC should check with ServeNebraska staff for the allowability of any equipment proposed. Any equipment purchased with CCP funding must be used for specific preparedness or volunteer training or by volunteers in carrying out their response functions. CCP funding is not intended for equipment to be used by uniformed emergency responders, except to support training for citizens. Examples of equipment used to support training for citizens includes such items as burn pans or sample volunteer response kits.

Expenditures may include kits, or kit supplies in bulk, used in volunteer preparedness and response (e.g. CERT or MRC kits / backpacks) or clothing for official identification, or clothing for official identification such as those items that volunteers are required to wear when engaging in public safety activities (e.g., t-shirts for CERT members, baseball caps for Neighborhood Watch/USAonWatch Program foot patrol members).

## **3. TRAINING ACTIVITY COSTS.**

Training funded with this grant can include general emergency preparedness, basic first aid, life saving skills, crime prevention and terrorism awareness, school preparedness, public health issues, mitigation/property damage prevention, safety in the home, light search and rescue skills, principles of NIMS/ICS, community relations, volunteer management, serving people with disabilities, pet care preparedness, any training necessary to participate in volunteer activities, any training necessary to fulfill surge capacity roles, or other training that promotes individual, family, or community safety and preparedness.

Funding for CERT training includes the delivery of the CERT basic training to volunteers, supplemental training for CERT members who have completed the basic training, and the CERT Train-the-Trainer training. The training must include the topics, be instructor-led and classroom-based, using lecture and interactive presentation methods, demonstration, and hands-on practice throughout. The Independent Study course, "Introduction to CERT" (IS 317) must not be substituted for delivery of basic training consistent with the 20-hour CERT curriculum. There is no cap on the number of times local Councils may conduct the CERT basic training, the CERT Train-the-Trainer, Campus CERT Train-the-Trainer, or Teen CERT Train-the-Trainer.

Training should be delivered with specific consideration to include all ages, ethnic and cultural groups, persons with disabilities, and special needs populations at venues throughout the community, that include schools, neighborhoods, places of worship, the private sector, businesses, non-governmental organizations, and government locations. CC Councils are also encouraged to incorporate non-traditional methodologies such as the Internet, distance learning, home study, and to leverage existing training provided via educational/professional facilities. Pilot courses and innovative approaches to training citizens and instructors are encouraged. Instruction for trainers and training to support the Citizen Corps Council members in their efforts to manage and coordinate the Citizen Corps mission is also an allowable use of the 2010 Citizen Corps Program funding.

#### Other Authorized **TRAINING** Costs

- Council members and other citizens participating in FEMA training

- Training, workshops and conferences
- Contractors/consultants
- Food costs that are directly related to training, workshops and conferences; will only be approved if occur during an educational activity such as a video or speaker during lunch
- Travel
- Supplies

#### **4. EXERCISE ACTIVITY COSTS.**

Exercises specifically designed for or that include participation from non-governmental entities and the general public are allowable activities and may include testing public warning systems, evacuation/shelter in-place capabilities, family/school/business preparedness, and participating in table-top or full scale emergency responder exercises at the local or State level.

##### Other Authorized **EXERCISE** Costs

- Design, Develop, Conduct and Evaluate an Exercise
- Exercise planning workshop
- Contractors/consultants
- Travel
- Supplies



## FORM SN-11 INSTRUCTIONS FOR GRANT WORKPLAN

[The form prints on LEGAL SIZED PAPER.]

### WORKPLAN

1. **Complete Form SN-11 Workplan and Timeline.**
2. Each active Citizen Corps Council participating in the CCP Region application should complete a separate **FORM SN-11** for their local Council if they will be directly using any of the funds allocated to the Region.
3. The Region POC will complete an **SN-1** to address the **Regional Collaboration** activities supported by grant funds.
4. All individual Citizen Corps Council Workplans will be compiled and included in the application with the Region's CCP collaboration Workplan on top.
  - a. **Column A:** Each goal should include time-limited, measurable **objectives** required to successfully attain the goal.
  - b. **Column B:** Each objective will need to have specific **activities** that have to be accomplished in order to fulfill the objective.
  - c. **Column C:** Each activity must include the name of the **staff** person or the **title of the position** that will be **primarily** responsible for completing that activity.
  - d. **Column D:** Each activity must have a specific **beginning and ending date** identified within the grant period. Be as specific as possible.
  - e. **Column E:** Each activity must identify the **expected outcome, product or result** that demonstrates that development activity has been accomplished. This will measure if the project is progressing toward success.

**SN - 11**

**WORKPLAN AND TIMELINE FORM**



[Instructions: THIS IS A LEGAL SIZED PAGE. Type in the boxes provided; the cell will automatically expand.]

APPLICANT REGION: **East** PROJECT TIME PERIOD: **January 1, 2010 – December 31, 2010**  
 CITIZEN CORPS COUNCIL: **Sarpy County Citizen Corps** DATE SUBMITTED:

**GOAL #: 1 GOAL: Sarpy County Citizen Corps will implement strategies to promote Citizen Corps, strengthen its visibility in the community and expand membership in the Council**

OBJECTIVES	ACTIVITIES	WHO RESPONSIBLE <small>(name &amp; county for each activity)</small>	DEVELOPMENT TIMELINE		OUTCOME, PRODUCT OR RESULT ACHIEVED <small>(Identify at least one that can be documented for each activity listed)</small>
			Start Date	End Date	
1.1. Implement strategies to better promote Citizen Corps and the Citizen Corps Council in Papillion and Bellevue.	1.1.a Develop and schedule trainings to introduce disaster preparedness to different audiences in the following communities: Papillion and Bellevue	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Goal is to reach 100 people per city with the intent to recruit more from the larger three communities in Sarpy County to educate and train.
	1.1.b Participate in Health Fairs, safety events, and other local activities in Papillion and Bellevue to promote Sarpy County Citizen Corps.	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Based on number of brochures handed out and contacts made at the events.
	1.1.c Encourage each program to hold at least one public event to educate residents on disaster preparedness and volunteer opportunities.	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Provide volunteer application and additional information to residents upon request and follow up with other events and training.
	1.1.d Schedule presentations on disaster preparedness to local schools in Papillion and Bellevue and recruit up to two schools to send staff to attend Teen CERT training.	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Have staff from two schools within Sarpy County attend Teen CERT training.
1.2 Strengthen Citizen Corps outreach to LaVista, Springfield, and Grains.	1.2 Schedule presentations in LaVista, Springfield, and Grains to introduce local government and elected officials to Citizen Corps and disaster preparedness.	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Have MOU's in place for further collaboration. Declarations made by local government promoting disaster preparedness for citizens.
1.3 Recruit new members to the Sarpy County Citizen Corps Council from local government, elected officials, businesses, and schools.	1.3.a Schedule meetings to share Citizen Corps and disaster preparedness messages with local government, elected officials, schools, and businesses.	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Council will grow with additional members and awareness for residents will increase.
	1.3.b Recruit new members from Sarpy County Citizen Corps meetings and reconnect with people who were previously involved but not currently active.	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Have CERT trainers return to actively participating in the Sarpy County Citizen Corps.

**SN - 11**

**WORKPLAN AND TIMELINE FORM**



[Instructions: THIS IS A LEGAL SIZED PAGE. Type in the boxes provided; the cell will automatically expand.]

APPLICANT REGION:  PROJECT TIME PERIOD:   
 CITIZEN CORPS COUNCIL:  DATE SUBMITTED:

**GOAL #: 2 GOAL: Develop a Public Education and National Preparedness Initiative**

OBJECTIVES	ACTIVITIES	WHO RESPONSIBLE <small>(name &amp; county for each activity)</small>	DEVELOPMENT TIMELINE		OUTCOME, PRODUCT OR RESULT ACHIEVED <small>(Identify at least one that can be documented for each activity listed)</small>
			Start Date	End Date	
2.1 Develop Public Service Announcements (PSA's), distribute information, and hold local event to promote disaster preparedness	2.1.a Publish public education literature including PSA's, brochures, and fact sheets.  2.1.b Distribute educational materials to local offices and businesses in Sarpy County	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Monitor responses received from the distribution of the educational materials
2.2 Continue to promote the Citizen Corps mission with local ties to the Sarpy County Citizen Corps	2.2.a Develop and purchase polo shirts with the Sarpy County Citizen Corps and NE Citizen Corps logos	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Track the number of attendees at fairs and business contacts after public events are held.
2.3 Encourage local governments to sign declarations that acknowledge National Preparedness Month	2.3 a Meet with local officials to encourage them to sign declarations promoting National Preparedness Month	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Determine which cities have signed proclamations and invite mayors and other elected officials to partner during National Preparedness Month
2.4 Participate and promote events that bring attention to disaster preparedness during National preparedness Month	2.4 Identify activities that will highlight National Preparedness Month	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Partner with local businesses, other agencies, and schools to promote these events.

**SN - 11**

**WORKPLAN AND TIMELINE FORM**



[Instructions: THIS IS A LEGAL SIZED PAGE. Type in the boxes provided; the cell will automatically expand.]

APPLICANT REGION:  PROJECT TIME PERIOD:   
 CITIZEN CORPS COUNCIL:  DATE SUBMITTED:

**GOAL #: 3 GOAL: Continue outreach and education to Faith Based Community to Increase Personal Preparedness and Participate in County Sheltering Plans**

OBJECTIVES	ACTIVITIES	WHO RESPONSIBLE <small>(name &amp; county for each activity)</small>	DEVELOPMENT TIMELINE		OUTCOME, PRODUCT OR RESULT ACHIEVED <small>(Identify at least one that can be documented for each activity listed)</small>
			Start Date	End Date	
3.1 Continue to outreach and educate Faith Based Groups in Sarpy County on emergency/disaster preparedness for members of their congregation.	3.1.a Plan a workshop at different denominations to make brochures available to the congregation and offer available volunteer opportunities	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Increased contact and participant volunteering for Disaster Preparedness in the programs.
3.2 Recruit Faith Based facilities to participate in the county plan for sheltering in a disaster.	3.2.a Develop a plan to accommodate sheltering and conduct an exercise for its effectiveness within the community	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Have MOU's signed and in place
3.3 Recruit representatives of Faith Based groups to become member of the Sarpy County Citizen Corps.	3.3.a Invite representatives from the different congregations to attend meetings to provide input	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	We expect to have at least 2 representatives from the Faith Based Community in attendance for the meetings.
3.4 Reach out to Faith Based Youth Groups to become educated on disaster preparedness	3.4.a Plan an activity at Faith Based Facilities to maximize youth participation	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Recruitment of the Youth to attend a Teen CERT class or help prepare their families for a disaster
3.5 Continue to educate the special populations, including the disabled and elderly, about how they can prepare for a disaster or evacuation	3.5.a Speak to these groups at senior centers and attend meetings to answer questions	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Increased awareness for the special needs population with a planned disaster strategy

**SN - 11**

**WORKPLAN AND TIMELINE FORM**



[Instructions: THIS IS A LEGAL SIZED PAGE. Type in the boxes provided; the cell will automatically expand.]

APPLICANT REGION: **East** PROJECT TIME PERIOD: **January 1, 2010 – December 31, 2010**  
 CITIZEN CORPS COUNCIL: **Sarpy County Citizen Corps** DATE SUBMITTED:

**GOAL #:** 4 **GOAL:** Organize and Develop a Sarpy County Fire Corps Program to Serve all County Residents and Conduct at least 1 CERT training class

OBJECTIVES	ACTIVITIES	WHO RESPONSIBLE	DEVELOPMENT TIMELINE		OUTCOME, PRODUCT OR RESULT ACHIEVED (Identify at least one that can be documented for each activity listed)
		(name & county for each activity)	Start Date	End Date	
4.1 Develop Internal Sarpy County Fire Corps Program organizational structure	4.1.a Ask the Council members to appoint a Fire Corps Program Coordinator	Curtis M. Rainge, The Council Members of Sarpy County, local fire chiefs or designated representative	1-1-10	12-31-10	Partnership with local fire departments to promote the Fire Corps Program
4.2 Recruit former and current fire department employees to join the Sarpy County Fire Corps Program	4.2.a Revisit with current the fire chiefs to encourage current employees and former volunteers of the available opportunities within the Fire Corps Program	Curtis M. Rainge, The Council Members of Sarpy County, local fire chiefs or designated representative	1-1-10	12-31-10	Recruit Fire Corps volunteers to become trainers within the Fire Corps and other Citizen Corps Programs.
4.3 Hold meetings of the Sarpy County Fire Corps Program as a subgroup of the Sarpy County Citizen Corps Council	4.3.a Meet with Fire Department officials currently on the Council to develop the plan for the Fire Corps Program	Curtis M. Rainge, The Council Members of Sarpy County, local fire chiefs or designated representative	1-1-10	12-31-10	Reports given at the Council meeting will inform Council members of current progress
4.4 Implement a plan to promote to invite the public to join the Fire Corps Program in their city as a volunteer	4.4.a Develop a volunteer application and promote the Fire Corps Program at public events at local fire departments	Curtis M. Rainge, The Council Members of Sarpy County, local fire chiefs or designated representative	1-1-10	12-31-10	Encourage every fire department to hold an open house during Fire Prevention Week to promote volunteer opportunities to the public. Include a volunteer application on our website.
4.5 Conduct exercises for proficiency to measure program successes	4.5.a Hold open houses and training sessions as determined by the Fire Corps Coordinator	Curtis M. Rainge, The Council Members of Sarpy County, local fire chiefs or designated representative	1-1-10	12-31-10	Schedule any required training and track outcome to determine volunteer proficiency
4.6 Recruit former Sarpy County CERT trainers to be active members of the Sarpy County CERT Program	4.6.a Contact current and former CERT trainers and encourage them to join the Sarpy County CERT Program	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Enroll past trainers/instructors in a refresher course for program continuity
4.7 Schedule at least 1 CERT training class for residents of Sarpy County	4.7.a Promote CERT classes and recruit people to attend the class	Curtis M. Rainge, The Council Members of Sarpy County	1-1-10	12-31-10	Attendance in classes will show us where the greatest needs for Sarpy County exists

Sарpy County Citizen Corps  
The Nebraska Volunteer Service Commission  
Nebraska Citizen Corps  
2010 Program Year Proposal

**NARRATIVE AND GOAL STATEMENTS**

With 40 percent of the entire population on Nebraska, the East Region Citizen Corps plays an important role in Nebraska's community preparedness. With continued resources, Sarpy County will be able to sustain their current path of success. Additionally, Sarpy County will continue to collaborate with the Douglas County Citizen Corps Council.

The Sarpy County Citizen Corps Council has four main goals for the 2010 Program Year Proposal:

- Goal 1: Sarpy County Citizen Corps will implement strategies that promote Citizen Corps, strengthen its visibility in the community, and expand membership on the Council
- Goal 2: Develop a Public Education and National Preparedness Month Initiative
- Goal 3: Outreach and Education to Faith Based Community to Increase Personal Preparedness and Participate in County Sheltering Plans
- Goal 4: Organize and Develop a Sarpy County Fire Corps Program to Serve all County Residents and Conduct at least 1 CERT training class

*Goal 1: Sarpy County Citizen Corps will implement strategies that promote Citizen Corps, strengthen its visibility in the community, and expand membership on the Council*

The Sarpy County Citizen Corps is committed to implementing strategies that promote Citizen Corps, strengthening its visibility in the community and expanding membership on the Council. Recognizing that community members first need to be aware of the Citizen Corps Programs before they will commit to training, this goal is primarily focused on outreach. This will be accomplished through the distribution of outreach materials and educating families via community events and Public Service Announcements (PSAs).

As part of Goal #1, the Sarpy County Citizen Corps will determine the areas and number of people within Sarpy County that are prepared for a disaster. Outreach will be focused on areas in need of preparedness education. The Sarpy County Citizen Corps will use the media, its website, and local information channels to help deliver the Citizen Corps message and inform the public of upcoming training classes and volunteer opportunities for the five programs.

The Sarpy County Citizen Corps will increase the total number of Medical Reserve Corps (MRC), Neighborhood Watch groups, Volunteers in Policing Services, and Fire Corps volunteers. Encourage each of the five programs to hold at least one public event to promote their program and distribute volunteer applications. Business leaders are already allowing "safety fairs" during work hours to raise awareness of the Citizen Corps programs and educate employees on how to prepare their families for disasters. Brochures and information will be distributed to local government offices, businesses, and school district offices.

The Sarpy County Citizen Corps will have displays at school, church fairs, county fairs, athletic events, Parent Teacher Association (PTA) and Parent Teacher Organization (PTO) events, and other safety-oriented events. We will recruit up to two schools to send staff to attend Teen CERT training in hopes of it being included in their curriculum in the future.

The Sarpy County Citizen Corps will be looking into different ways to inform the public about emergency plans and alerts. Social networking websites, such as Facebook, Twitter, and Nixle will be explored as another way of communicating with the residents should there be a disaster. The Sarpy County Citizen Corps website, [www.sarpycitizencorps.com](http://www.sarpycitizencorps.com) will continue to be updated as needed with information and links to other helpful websites, as well as Frequently Asked Questions and volunteer applications for each program.

Sarpy County Citizen Corps members will continue to collaborate with Douglas County Citizen Corps to strengthen both programs with the intent of combining some of the strategies and outreach programs.

*Goal 2: Develop a Public Education and National Preparedness Month Initiative*

The Sarpy County Citizen Corps is committed to developing a public education and National Preparedness Month initiative. The Sarpy County Citizen Corps Council will identify several activities in September to highlight National Preparedness Month through PSAs and other events to educate the citizens how to prepare for a disaster and volunteer opportunities. The Council will meet with local officials and partner to reach everyone presently involved as First Responders. The Council will also work with the cities in the county to have a proclamation signed supporting the Sarpy County Citizen Corps.

The Sarpy County Citizen Corps will be presenting to local government and elected officials for future collaboration and to include declarations to be made during National Preparedness Month. Outreach materials include Citizen Corps promotional items and will be in the form of pens, magnets, brochures, and emergency readiness wheels, etc. The PSAs will be part of an outreach and preparedness education program that promotes National Preparedness Month in September. The Television PSA's will air on multiple community owned stations when families are most likely to be watching.

*Goal 3: Continue Outreach and Education to Faith-Based Community to Increase Personal Preparedness and Participate in County Sheltering Plans*

The Sarpy County Citizen Corps will continue previous efforts to strengthen partnerships with the Faith-Based Community. Workshops will be held at different denominations to make brochures available to the congregations and offer volunteer opportunities. The Faith-based community is an important component of disaster preparedness and their increased involvement will promote new partnerships with community agencies.

The Sarpy County Citizen Corps Council will work to obtain agreements with faith-based leaders to utilize their buildings in the event of a disaster. While this is already happening informally, official MOUs are the ultimate goal. Agreements will be developed with various denominations to open buildings in close proximity to a disaster area and provide space for Medical Reserve Corps (MRC) members if needed.

Building off of the current momentum, the Council will also recruit faith-based leaders in Sarpy County to become members of the Citizen Corps Council. Activities will be planned at Faith based facilities to maximize Youth Group participation and encourage them to attend TEEN SERT training classes.

Sarpy County Citizen Corps will also be continuing to speak to those citizens that may need additional assistance in case of a disaster, including the elderly and disabled. Information on how they prepare for an evacuation, fire, or inability to leave their home or apartment can be vital for this vulnerable population.

*Goal 4: Organize and Develop a Sarpy County Fire Corps Program to Serve all County Residents and Conduct at least 1 CERT training class*

The Sarpy County Citizen Corps is committed to organizing and developing a Sarpy County Fire Corps program to serve all county residents. The Fire Corps Program Coordinator will be contacting current and former fire department employees and encouraging them to become involved in the Fire Corps program. Partnering with local fire chiefs is vital to the success of the Fire Corps Program. Separate meetings of the Sarpy County Fire Corps Program will be held to develop the operational plan, hold new training classes, and promote additional volunteer opportunities. The Council will recruit citizens who have expressed an interest in being more involved in the Fire Corps program that may include assisting first responders at the scene of a disaster or manning fire stations. Open houses and other public events will be held to track the outcome of volunteer proficiency.

The Sarpy County Citizen Corps will conduct at least 1 CERT training class in 2010, with a focus being on maintaining CERT instructors and encouraging class participants to promote disaster preparedness.

The East Region Citizen Corps Councils will continue to build upon existing relationships and successes to share the message of community preparedness. This will be accomplished in Program Year 2010 by focusing on four main goals: Sarpy County Citizen Corps Council will implement strategies that promote Citizen Corps, strengthen its visibility in the community, and expand membership on the Council; Develop a Public Education and National Preparedness Month Initiative; Outreach and Education to the Faith-Based Community to Increase Preparedness and Participate in County Sheltering Plans; and Organize and Develop a Sarpy County Fire Corps Program to Serve all County Residents.

## 2010 BUDGET JUSTIFICATION Sarpy County Citizen Corps

**PLANNING:** We will distribute the pens and magnets at the vents we hold over the year promoting the Sarpy County Citizen Corps. Costs were increased by a few cents based on the cost we spent in the past when ordering these items. Pictures taken at events, classes, or other training exercises will be printed and laminated to be used on our display case. Cost for this was estimated based on current retail cost based on similar items. The "A" frame will say, "Disaster Preparedness Fair" and will be placed as a visual to the public as the event is taking place to encourage more interest. The Sarpy County Fleet Dept provided us with a base cost for this item based on their purchases.

**EQUIPMENT:** Totes and tie downs will be used as we continue to add more supplies and materials to our trailer. Retail costs at local stores, like Wal-mart, determined these prices for the totes and tie downs. The laptop, camera, radios, and ID Badging machine will be used during a disaster for the volunteers that are members of the Sarpy County Citizen Corps or Sarpy County CERT Team. All costs were based on current prices found for similar items on the internet from local retailers.

**TRAINING:** We will conduct at least 1 CERT training class and will need to pay a maximum of three instructors, based on the 2010 guidelines for the budget.

**EXERCISES:** We will arrange with Sarpy County EMA to hold a table top exercise and use the moulage supplies to assist in more real-life training. We based the cost of the facility rental and the supplies on last year's budget.

## Additional information from the Narrative accompanied with the 2010 Grant

Regional collaboration and developing new councils/strengthening current councils: The Sarpy County Citizen Corps Council fell short of our 2009 Goals and initiatives. A CERT class of 94 participants was split out into smaller groups and took place over several weeks. Our remaining two CERT classes planned for the 2009 Grant Year were cancelled due to the lack of/or the availability to acquire CERT Trained Instructors. Douglas County has a CERT Instructor that claims to be the East Region Representative for the State. All CERT instructors are under the impression that all CERT Training classes must be approved by him as the Program Manager.

The Sarpy County Citizen Corps has been in contact with the Douglas County Citizen Corps POC and has decided to collaborate more for the upcoming Grant year. We are planning a Minor League Baseball Game Day with the Omaha Royals to promote Preparedness for any Disasters that our Region may be subject to throughout the year. The two councils have decided to collaborate during the 2010 Year to maximize dollars allotted from the Grant with Goals and Initiatives alike. Miscommunication was the reason the two counties were unable to assist other counties strengthen their councils. Dodge County shows no interest in Citizen Corps and outreach was not focused to Dodge County because of the failures we were faced with in CERT.

National Preparedness Month promotion was a success because of the different agencies involved and the collaboration from local Law Enforcement Jurisdictions. Attendance was down but the spirit of the message and the vendors were incredible. Lt. Governor Rick Sheehy was in attendance and participated in a survey given by Girl Scouts about Preparedness. Brochures from all the agencies were visible to the public and handed out with a message about preparedness. The only agency not represented was VIPs. The new Sarpy County Citizen Corps Trailer was on display at the event that drew many eyes of curiosity.

The purchase of the new Sarpy County Citizen Corps Trailer was the start to rejuvenate the program. Several different members from various walks of life have joined our quest to success. The Sarpy County Fleet Service Department was instrumental with the inside setup to make the trailer user friendly for any training need within the Sarpy County Citizen Corps Council. A couple outside companies donated training items and money to assist with the setup and continue to play a vital part in our success. Brochures for the Sarpy County Citizen Corps were developed specifically identifying each entity within the Citizen Corps Structure and explains what it does for our community.

CERT has been in the spotlight of Citizen Corps since inception and overshadowed the concept of Citizen Corps and the other affiliated programs. However, we've decided to take on the Fire

Corps program for the upcoming budget year. Partnering with the local Fire Chiefs will enhance our program to the next level of Preparedness. VIPS is only in one city within our county and we need to collaborate with Douglas County for some expertise on how to improve this program. MRC continue to increase in numbers because it stretches across both counties and the resources are not limited to Douglas or Sarpy but the entire Metropolitan Area. Neighborhood Watch has been in existence since June of 1994. The groups continue to increase their awareness of suspicious activities. We have two representatives on the council that are very involved in Neighborhood Watch. We will continue to grow this program and we use the Watch Captains to distribute information on preparedness during block parties. National Night Out is the most captive group and it is a celebration among cities across the country. The focus continues to be getting to know your neighbors and collaborate resources in the event of a disaster.

Activities and events that were held over 2009 include:

- By April, 94 City of Bellevue employees were CERT trained
- About 500 Sarpy County employees were given personal disaster preparedness booklets developed by the Sarpy/Cass Department of Health and Wellness
- MRC assisted with an exercise at Offutt Air Force Base on 8/15/09. There were approximately 150 volunteers
- The Sarpy County Citizen Corps Trailer was visible at many local events, including the Gretna Days Parade in July, the Sarpy County Fair in Springfield held in August, as well as National Night Out events held in Papillion and Bellevue. More than 150 brochures and 200 pens were handed out at the Sarpy County Fair.
- Papillion's National Night Out served 1,200 people and Bellevue held 54 registered parties
- On September 13, 2009, we held the Sarpy County Disaster Preparedness Fair in Bellevue. About 150 people attended where a variety of preparedness materials from different agencies were distributed.
- On October 23, 2009, we met with residents from the Tregaron Senior Residences in Bellevue to discuss disaster preparedness. We handed out brochures from FEMA as well as readiness wheels, pens, and magnets to each resident that attended.
- On October 29, 2009, we partnered with other agencies, including the City of Papillion and the Papillion Police Dept and held Halloween Safe Night at Papillion LaVista South High School. About 1,700 people attended this event.
- We handed out 400 disaster preparedness supply lists to the congregation of St. Paul's United Methodist Church in Papillion
- We started talking to the Papillion LaVista School District about incorporating the TEEN SERT program into one of their appropriate academies.
- We hosted the United Way of the Midlands 1 hour disaster preparedness training classes on August 22, 2009 where 6 people attended.
- Our website was launched in April 2009 and we have seen continual access to its information as more citizens learn of its availability.

Our commitment to including more valuable agencies continues. Our Council includes representatives from local government, fire, public health, emergency management, community and human services agencies, faith-based and neighborhood organizations, and other non-profit organizations. We will develop better relationships where representation is lacking, include: law enforcement, paramedics and/or emergency medical techs, volunteer groups, partner program coordinators, affiliate programs, business and community leaders, individuals who represent those residents with disabilities, school and educational institutions, and media.

## ASSURANCES AND CERTIFICATIONS

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### SIGNED ASSURANCES AND CERTIFICATIONS

- One Assurances Form AND One Certifications Form must be signed (1) by the authorized person within the Fiscal Agency that will be managing the grant and (2) by the POC for each local CCC in the Region. Both forms with original signatures must be included in the Region's 2010 Application and sent to ServeNebraska.
- REMINDER: The Fiscal Agency a governmental entity or a non-profit agency.

The Assurances and Certifications documents with original signatures should be sent by mail (postmarked no later than November 20, 2009) or by UPS/FedEx.

**If by mail, send signed Assurances/Certifications document to:**

ServeNebraska  
P. O. Box 98927  
Lincoln, NE 68509-8927

**If sending via UPS/FedEx, deliver signed Assurances/Certifications document to:**

ServeNebraska  
State Capitol, Sixth Floor-West  
1445 K Street  
Lincoln, NE 68509

### INSTRUCTIONS

**By signing and submitting this application, as the duly authorized representative of the applicant, you certify that the applicant will comply with the Assurances and Certifications described below.**

**a) Inability to certify**

Your inability to provide the assurances and certifications listed below will not necessarily result in denial of a grant. You must submit an explanation of why you cannot do so. We will consider your explanation in determining whether to enter into this transaction. However, your failure to furnish an explanation will disqualify your application.

**b) Erroneous certification or assurance**

The assurances and certifications are material representations of fact upon which we rely in determining whether to enter into this transaction. If we later determine that you knowingly submitted an erroneous certification or assurance, in addition to other remedies available to the government, we may terminate this transaction for cause or default.

**c) Notice of error in certification or assurance**

You must provide immediate written notice to us if at any time you learn that a certification or assurance was erroneous when submitted or has become erroneous because of changed circumstances.

**d) Prudent person standard**

Nothing contained in the aforementioned may be construed to require establishment of a system of records in order to render in good faith the assurances and certifications required. Your knowledge and information is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

## ASSURANCES

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As the duly authorized representative of the applicant, I certify, to the best of my knowledge and belief, that the applicant:

- Has the legal authority to apply for federal and/or state assistance, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project described in this application.
- Will give the awarding agency, ServeNebraska, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).
- Will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of disability (d) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290dd-3 and 290ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the National and Community Service Act of 1990, as amended; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- Will comply, or have already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
- Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C 276a and 276a-77), the Copeland Act (40 U.S.C 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally assisted construction sub-agreements.
- Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires the recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16U.S.C. 469a-l et seq.).
- Will comply with P.L. 93-348, if applicable, regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.), if applicable, pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984, as amended, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.
- Will comply with all applicable requirements of all other state and federal laws, executive orders, regulations, application guidelines, and policies governing this program.

### ASSURANCES SIGNATURE PAGE

Print this form and send with original signatures to ServeNebraska.  
(Print additional pages if necessary).

**1-FISCAL AGENT ORIGINAL SIGNATURE:** By signing this assurances page, you certify that you agree to perform all actions and support all intentions in the Assurances section.

**Organization Name:** Sarpy County

**Program Name:** Sarpy County Citizen Corps

**Printed Name and Title of Authorized Representative:** Brian Hanson

**Signature:** Brian Hanson

**Date:** 1-18-10

**2-REGION POC ORIGINAL SIGNATURE:** By signing this assurances page, you certify that you agree to perform all actions and support all intentions in the Assurances section.

**Organization Name:** Sarpy County

**Program Name:** Sarpy County Citizen Corps

**Printed Name and Title of Authorized Representative:** Curtis M. Rainge

**Signature:** Curtis M. Rainge

**Date:** 1-14-10

## CERTIFICATIONS

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### **Certification - Debarment, Suspension, and Other Responsibility Matters**

This certification is required by the regulations implementing Federal Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, Section 85.510, *Participants' responsibilities*.

- A. As the duly authorized representative of the applicant, I certify, to the best of my knowledge and belief, that neither the applicant nor its principals:
- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.
  - Has, within a three-year period preceding this application, been convicted of, or had an adverse civil judgment entered in connection with, fraud or other criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification, and
  - Has not, within a three-year period preceding this application, had one or more public transactions (federal, state or local) terminated for cause or default;
- B. If you are unable to certify to any of the statements in this certification, you must attach an explanation to this application.

### **Certification - Drug-Free Workplace**

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 34 CFR Part 85, Subpart F. The regulations require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification may be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment (see 34 CFR Part 85, Section 85.615 and 85.620).

As the duly authorized representative of the grantee, I certify, to the best of my knowledge and belief that the grantee will provide a drug-free workplace by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B. Establishing a drug-free awareness program to inform employees about-
- the dangers of drug abuse in the workplace,
  - the grantee's policy of maintaining a drug-free workplace.
  - any available drug counseling, rehabilitation, and employee assistance programs, and
  - the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

- C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (A);
- D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant, the employee will:
- abide by the terms of the statement, and
  - notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- E. Notifying us within ten days after receiving notice under subparagraph (D) from an employee or otherwise receiving actual notice of such conviction;
- F. Taking one of the following actions, within 30 days of receiving notice under subparagraph (D), with respect to any employee who is so convicted-
- Taking appropriate personnel action against such an employee, up to and including termination; or
  - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
- G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A) through (F).

**Certification - Lobbying Activities**

As required by Section 1352, Title 31 of the U.S. Code, as the duly authorized representative of the applicant, I certify, to the best of my knowledge and belief, that:

- No federal appropriated funds have been paid or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the awarding of any federal contract, the making of any federal loan, the entering into of any cooperative agreement, or modification of any federal contract, grant, loan, or cooperative agreement;
- If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the applicant will submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- The applicant will require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients will certify and disclose accordingly.

### CERTIFICATIONS SIGNATURE PAGE

Print this form and send with original signatures to ServeNebraska.  
(Print additional pages if necessary).

**1-FISCAL AGENT ORIGINAL SIGNATURE:** By signing this certifications page, you certify that you agree to perform all actions and support all intentions in the Certification section.

**Organization Name:** Sarpy County

**Program Name:** Sarpy County Citizen Corps

**Printed Name and Title of Authorized Representative:** Brian Hanson

**Signature:** Brian Hanson

**Date:** 1-15-10

**2-REGION POC ORIGINAL SIGNATURE:** By signing this certification page, you certify that you agree to perform all actions and support all intentions in the Certification section.

**Organization Name:** Sarpy County

**Program Name:** Sarpy County Citizen Corps

**Printed Name and Title of Authorized Representative:** Curtis M. Rainge

**Signature:** Curtis M. Rainge

**Date:** 1-14-10