

**BOARD OF COMMISSIONERS**  
**SARPY COUNTY, NEBRASKA**  
**RESOLUTION REJECTING BIDS FOR**  
**LEASE OF MICROFILM ARCHIVE WRITER**

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6)(Reissue 1997), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 1997), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, bids for this matter have been solicited, made, opened and reviewed pursuant to applicable Nebraska State Statutes; and,

WHEREAS, based on those proceedings, and after a public hearing, this Board has duly deliberated and considered the bid received; and,

WHEREAS, permission to re-solicit bids has been requested; and,

NOW, THEREFORE, BE IT RESOLVED pursuant to Neb. Rev. Stat. §23-108, *et seq.*, (Reissue 1991), and/or Neb. Rev. Stat. §39-810 (Reissue 1993), that the Sarpy County Board of Commissioners hereby finds and determines that the bids for the purpose set forth above be and hereby are, rejected with permission being requested to rebid the project. Rebid must include the following criteria: the exploration of references, finding out about the maintenance program, and warranty and training with a lease period of 24 months with an option to purchase. The Clerk of the County is hereby directed to notify the bidder of this Board's action, to return the bid bonds posted herein, if necessary, and to take such other steps as may be necessary to effectuate the rejection of the offered bids.

Dated this 27<sup>th</sup> day of October, 2009.

Moved by Goni Jones, and seconded by Rusty Hike that the above Resolution be adopted. Carried.

*Rusty Hike*  
*Rich Jensen*  
*Goni Jones*  
*Tom Kichard*  
*Patrick J. Thomas*

YEAS: \_\_\_\_\_  
NAYS: None

ABSENT: None

ABSTAIN: None

Attest:  
Renee Lunsman  
Sarpy County Clerk *Asst Deputy*



Approved as to form:  
*Mark A. ...*  
Deputy County Attorney

Bid Tab  
Lease of Microfilm Archive Writer  
for Central Archives

Bid Open:  
2:00 p.m. Thursday  
August 13, 2009

	<b>HOV Services</b>	<b>Imaging &amp; Microfilm Access</b>
Total Monthly Lease Payment	\$1,724.95	\$2,353.25
Lease Term	36 Months	24 Months
<b>Total Lease Payment</b>	<b>\$62,098.20</b>	<b>\$56,478.00</b>
Delivery Date	3 weeks	3 weeks
Sample Lease Included	Yes	Yes

Sarpy County, Nebraska  
Lease of a Microfilm Archive Writer  
Bid Form

Total Monthly Lease Payment: \$ 2353.25  
To include all equipment, software, labor and materials for the lease, installation, training and maintenance of one (1) Kodak i9610 Archive Writer (or equivalent) as specified.

\*Prices are to be F.O.B. - 1210 Golden Gate Drive, Papillion, NE 68046

DELIVERY & INSTALLATION DATE: Within 3 Week ARO

Company Information:

Years in business: 30

# of employees 15

Total sales last 3 years

2008 = \$1,350,000  
2007 = 1,300,000  
2006 = 865,000

References:

Company Name: Westchester County Archives  
Address: 2199 SAW MILL RIVER RD., ELMSFORD, NY 10523  
Contact Name: CHRISTOPHER GRATZEL Phone Number: 914 231 1504  
Fax Number: 914-231-1510 Date of Purchase: 7/2007

Company Name: ALASKA COURT SYSTEM  
Address: 820 WEST 4TH AVE, ANCHORAGE, AK 99501  
Contact Name: JOHN FERRO Phone Number: 907-264-8273  
Fax Number: \_\_\_\_\_ Date of Purchase: 12/2007

Company Name: MONTANA RECORDS MANAGEMENT BUREAU  
Address: 1320 BOZEMAN ST, HELENA, MT 59620  
Contact Name: NANCY GROVER Phone Number: 406-444-9008  
Fax Number: \_\_\_\_\_ Date of Purchase: 7/2008

I certify that this bid is submitted in accordance with the specifications issued by Sarpy County.

I acknowledge receipt of the following addenda (if applicable):

Addendum #1

MP

Addendum #2

\_\_\_\_\_

**Attachments:**      **Literature**  
                          **Sample Lease Agreement**  
                          **Training Documentation**  
                          **Maintenance Program Information**

Imaging & Microfilm Access, Inc.  
Company Name

Mitchell DAVIS  
Company Representative (Please print)

[Signature]  
Authorized Signature

631-589 8100  
Telephone Number

150 Knickerbocker Ave, Ste E  
Address

631-589-8119  
Fax Number

Bohemia, NY 11716  
City, State & Zip

Mitch@SCANYOURDOCS.COM  
E-Mail Address

**\*NOTE: Sarpy County is tax exempt and will provide the proper form upon request.**

# Sarpy County Purchasing Department

SARPY COUNTY COURTHOUSE  
1210 GOLDEN GATE DRIVE  
SUITE 1129  
PAPILLION, NE 68046-2845  
FAX (402) 593-4304



Brian E. Hanson, Purchasing Agent  
(402) 593-2349  
Debby Peoples, Assistant Purchasing Agent  
(402) 593-4164  
Beth Cunard, Purchaser/Contract Specialist  
(402) 593-4476  
Lois Spethman, Supply Clerk/Purchaser  
(402) 593-2102

## MEMO

To: Sarpy County Board of Commissioners  
From: Beth Cunard  
Re: Award of bid for Lease of Microfilm Archive Writer

On August 13, 2009, the Purchasing Department opened two (2) bids for the Lease of a Microfilm Archive Writer for the Sarpy County Central Archives. I have attached a bid tab for your information. After review, it is recommended that the bid be awarded to the low bidder, Imaging and Microfilm Access for \$2,353.25 a month for a twenty four (24) month period. The lease will cover all equipment and software along with training and machine maintenance.

This item has been placed on the October 20, 2009 Board agenda and is recommended approval. If you have any questions, please feel free to contact me at 593-4476.

October 22, 2009

Beth Cunard  
Beth Cunard

cc: Deb Houghtaling  
Mark Wayne  
Brian Hanson  
Scott Bovick  
Cori Brock