

BOARD OF COUNTY COMMISSIONERS  
SARPY COUNTY, NEBRASKA

RESOLUTION APPROVING THE SUBMISSION OF  
THE NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT APPLICATION

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2007), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2007), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a Nebraska Department of Education grant for the National School Lunch Program Equipment Assistance is available to Sarpy County; and,

WHEREAS, the grant application must be submitted to the Nebraska Department of Education.

WHEREAS, Sarpy County is committed to and supports the grant application; and;

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that the submission of the National School Lunch Program Equipment Assistance grant application has been approved.

DATED this 12<sup>th</sup> day of May, 2009.

MOVED by Rich Jansen, seconded by Pat Thomas, that the above Resolution be adopted. Carried.

YEAS:  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

NAYS:  
none  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT:  
none  
\_\_\_\_\_  
\_\_\_\_\_  
ABSTAIN:  
none  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

SEAL



Approved as to form:

[Signature]  
County Clerk

[Signature]  
County Attorney

# Sarpy County Board of Commissioners

1210 GOLDEN GATE DRIVE  
PAPILLION, NE 68046-2895  
593-4155  
www.sarpy.com

ADMINISTRATOR  
Mark Wayne

DEPUTY ADMINISTRATOR  
Scott Bovick

FISCAL ADMIN./PURCHASING AGT.  
Brian Hanson



## COMMISSIONERS

**Rusty Hike**  
District 1

**Joni Jones**  
District 2

**Tom Richards**  
District 3

**Pat Thomas**  
District 4

**Rich Jansen**  
District 5

## MEMO

TO: Sarpy County Board of Commissioners

FROM: Carrie Davis-Sedlacek

RE: National School Lunch Program Equipment Assistance Grant

On May 7, 2009 the Sarpy County Juvenile Justice Center contacted me in reference to the National School Lunch Program Equipment Assistance Grant. The grant is due May 15, 2009. As an end result, I was unable to request permission from the Board of Commissioners to write this grant; therefore, on May 12, 2009, the County Board will be asked to give Linda Dean permission to submit the National School Lunch Program American Recovery and Reinvestment Act Equipment Assistance Grant.

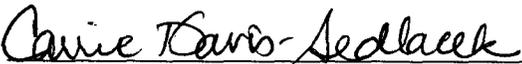
The American Recovery and Reinvestment Act (ARRA) 2009 provides a unique opportunity for School Food Authorities (SFAs) that participate in the National School Lunch Program (NSLP) to obtain, renovate, or replace equipment for the school meals program. The grant allows SFAs to replace old equipment with something more energy efficient, obtain new equipment to improve the quality or safety of their program, or expand their program.

The Sarpy County Juvenile Justice Center (JJC) would like to purchase a new range and hood to provide "home cooked" breakfasts and after school snacks. Currently all meals are prepared at the Sarpy County Jail and transported to the JJC where they must be reheated. The purchase of the range and hood would improve the safety and quality of the food being served.

The JJC has provided one estimate with the attached grant and two more will be forthcoming. Additionally, the JJC has scheduled estimates for the installation costs and labor costs. The estimates will be available at the County Board meeting. Finally, the JJC will have the application completed by the May 15, 2009 due date. The application is being submitted to you in its current unfinished state to meet the requirements of the County grant process.

Any questions regarding the grant application should be directed to Dick Shea (537-700) or Linda Dean (537-7053). If you have questions regarding the County grant process please do not hesitate to contact me.

May 8, 2009

  
Carrie Davis-Sedlacek  
593-1565

cc: Mark Wayne  
Brian Hanson  
Scott Bovick  
Dick Shea  
Linda Dean  
Deb Houghtaling

**Application for  
2009 National School Lunch Program  
American Recovery and Reinvestment Act (ARRA)  
Equipment Assistance Grant**

*The word version for the Equipment Assistance Grant Application is available online at  
<http://www.nde.state.ne.us/ns/nslp/ARRA/ARRA.htm>*

Reminder: One application must be completed for each school building.

**Part 1: Grant Criterion Justification**

Criteria	Equipment request meets at least one of the four focus areas.	Points
1		10

Briefly describe which of the four focus area(s) will be enhanced with the purchase of this equipment (must select one or more areas):

1. How will the purchase of this equipment improve the quality of school foodservice meals that meet the dietary guidelines?

Currently all meals are prepared at the Sarpy County Jail and transported to the Juvenile Justice Center. A range and hood would enable "home cooked" breakfasts and after school snacks to be prepared and in a time efficient manner. The Juvenile Justice Center's future plans include an expansion and full service kitchen wherein all meals would be prepared on site.

2. How will this equipment improve the safety of food served in the school meal programs?

The purchase of a range and hood would improve the safety and quality of the food served. Food that is prepared on site would not require reheating to maintain temperature requirements.

3. How will this equipment improve the overall energy efficiency of the school foodservice operation?

4. How will this equipment allow for expanded participation in a school meal program?

<b>Criteria</b> 2	<b>The application clearly and concisely explains why the school building needs the equipment and why the equipment is appropriate for the site.</b>	<b>Points</b> 10
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Briefly describe the equipment being requested and the site location. Why is this equipment appropriate for the site? Describe the estimated life of the equipment and how frequently it will be used.

The Sarpy County Sheriff's Office Juvenile Justice Center will be the site location for the requested equipment. The items requested are:

- 1) Vulcan Model #V60F Natural Gas Range
- 2) American Hood Model #AM1 Hood Package with Fire Suppression System

The equipment is acceptable for this site, as it will be utilized for preparing breakfasts and snacks. A future objective is to utilize the range/hood to enable the Juvenile Justice Center to facilitate an on-site full service kitchen. The equipment will be used daily/365 days a year.

<b>Criteria</b> 3	<b>The application clearly explains why ARRA funds are needed to purchase the equipment for the school building.</b>	<b>Points</b> 10
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Describe why the district needs the ARRA funds to purchase this piece of equipment. If your district has excess Net Cash Resource funds in your school lunch account, provide an explanation/justification for not using these funds to purchase the equipment.

The Juvenile Justice Center does not have any additional funding from the reimbursement funds to purchase the equipment. All monies received by the Nebraska Department of Education/Nutrition Services Program are expended on staffing, supplies and preparations.

<b>Criteria</b> 4	<b>The application reflects consideration for all costs associated with purchase and installation and provides a timeline for the funds to be expended within three months.</b>	<b>Points</b> 10
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**Equipment Specifications and Costs:**

*(If more than one piece of equipment is requested, you will need to complete this page for each piece of equipment)*

Item Natural Gas Range

Make and Model Vulcan Model No. V60F

Size or Other Specifications 60"

Estimate of Energy Savings unknown

Cost of Equipment ..... \$ 3,199.00

Installation Costs ..... \$ estimate scheduled

Labor Costs ..... \$ estimate scheduled

\*Total Dollar Amount Requested: \$3, 199.00

\*Reimbursement will be for actual costs incurred not to exceed total dollar amount requested.

Attach a copy of the equipment bid you have chosen with the grant application. The bid should include the installation and labor costs.

Briefly describe an estimated timeline for the purchase and installation of the proposed equipment. (The grant amount should be expended within three months of the grant award.)

Within thirty (30) days of grant approval/receipt of funding; equipment shall be ordered.  
Within forty-five (45) days of equipment arrival; equipment shall be installed.

Criteria		Points
4	The application reflects consideration for all costs associated with purchase and installation and provides a timeline for the funds to be expended within three months.	10

**Equipment Specifications and Costs:**

*(If more than one piece of equipment is requested, you will need to complete this page for each piece of equipment)*

Item Hood Package (includes fire suppression system)

Make and Model American Hood Model No. AM 1

Size or Other Specifications 11' x 48"

Estimate of Energy Savings unknown

Cost of Equipment

\$ 7,100.00

Installation Costs

\$ estimate scheduled

Labor Costs

\$ estimate scheduled

\*Total Dollar Amount Requested:

\$ unknown

\*Reimbursement will be for actual costs incurred not to exceed total dollar amount requested.

Attach a copy of the equipment bid you have chosen with the grant application. The bid should include the installation and labor costs.

Briefly describe an estimated timeline for the purchase and installation of the proposed equipment. (The grant amount should be expended within three months of the grant award.)

Within thirty (30) days of grant approval/receipt of funding; equipment shall be ordered.  
Within forty-five (45) days of equipment arrival; equipment shall be installed.

<b>Criteria 5</b>	<b>The application reflects the effort to get the best possible value for the money including equipment selection criteria, bid research process and bid reliability.</b>	<b>Points 10</b>
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Provide assurance that all Federal, State and Local procurement procedures were followed. Describe efforts to research competitive prices. Indicate how you are getting the best possible value for the money (the lowest price is not always indicative of the best value). What criteria were used to determine the best product?

Sarpy County's procurement policy requires three (3) written quotes for all purchases over five-thousand dollars (\$5,000.00). Upon receipt of the three (3) quotes, the most conducive quote was from Hockenbergs' of Omaha. Criterion utilized to determine this establishment was; business location, product, price and manufacturer warranty. There is a life expectancy on the range and hood, with a manufacturer's limited warranty of one (1) year.

<b>Criteria 6</b>	<b>The application clearly identifies how the equipment will contribute to the enhancement of the quality of meal service and/or foodservice.</b>	<b>Points 10</b>
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How will this equipment enhance the quality of the meal service and/or foodservice?

The range and hood will enable employees to provide freshly made "home cooked" breakfasts and snacks to the students. The Juvenile Justice Center's objective is to become a full service kitchen in which all meals will be prepared on site. Maintaining temperatures for food served would commence being problematic.

<b>Criteria</b> 7	<b>Significant weight will be given to schools with 50% or more free/reduced price eligibility; or, base/central kitchen with an overall poverty of 50% or more.</b>	<b>Points</b> 40
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Nutrition Services will determine the percent free/reduced-price eligibility from NDE's Nebraska Student and Staff Record System (NSSRS) database.

**Additional comments supporting your request may be added below:**

The Juvenile Justice Center's student population meets the requirement of 50% or more free/reduced price eligibility.

**Part 2: ARRA Required Report(s)**

1. ARRA requires a reporting of the number of jobs created or saved. Even though these funds cannot be used for staff, an expanded program might create jobs.

Estimate the number of jobs which will be created due to this award:

Estimate the number of jobs which will be retained due to this award:

Explanation of rationale for job estimates:

Not applicable

1. The award criteria are intended to meet specific requirements of the American Recovery and Reinvestment Act of 2009 (ARRA) Public Law 111-5. Additional recordkeeping requirements may be required as ARRA funds need to be tracked and reported separately from all other funds.
2. Grant award recipients will be notified of additional reporting requirements when made available by the USDA.

**Part 3: School Profile/SFA**

**School Information:**

<b>1. School District Name</b> Sarpy County Juvenile Justice Center			
<b>2. School District Agreement Number (6 digits)</b> 77-4002			
<b>3. School Building Name</b> Sarpy County Juvenile Justice Center			
<b>School Building Grades</b> 6-12			
<b>Type of Kitchen - Check all that apply</b>			<b># Student Lunches Served</b>
<input type="checkbox"/>	On-Site Kitchen – meals are prepared and served in this location.		
<input type="checkbox"/>	Satellite or Partial-Prep Kitchen – all or some food items may be prepared at a base or central kitchen and transported to this location.		894*
<input type="checkbox"/>	Base or Central Kitchen - meals are prepared and transported to other school buildings. List all locations that receive meals from this kitchen:		
	** Based upon total number of lunches served in March 2009		
<b>4. Physical Address of School Building</b>		<b>City</b>	<b>State</b> <b>Zip</b>
9701 Portal Road		Papillion	NE   68046

**Contact Information – please print:**

<b>5. Name of Authorized Representative</b> <i>(person designated by the school district as ultimately responsible for all aspects of the National School Lunch Program)</i>  Richard J. Shea			
<b>6. Title</b> Director			
<b>7. Email Address</b> dshea@sarpy.com			
<b>8. Telephone Number</b> (402) 537-7000			
<b>9. School District Mailing Address</b>		<b>City</b>	<b>State</b> <b>Zip</b>
9701 Portal Road		Papillion	NE   68046

**Part 4: Equipment Capitalization Threshold**

School/institution defined threshold amount for reporting equipment as a fixed asset

\$

*(See page 2 – bullet #2 for an explanation)*

**Part 5: Signature Page**

I certify that the information in this application is true and correct to the best of my knowledge; that the document has been duly authorized by the governing body of the above named applicant; that the equipment purchased with these ARRA funds will be used as part of the National School Lunch Program; and that the applicant will make a reasonable effort to expend the funds within three months of the grant award notification.

School District's  
Authorized Representative

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date

School District's  
Food Service Manager/Director

Kay Byerly/Richard J. Shea  
\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date



MAY 7,2009

QUOTE

Page 1 of 2  
SCJDC

Project:  
SARPY COUNTY JUVENILE SERVICES

To:

From: Jeff Brayfield

Item	Qty	Description	Sell Each	Sell Total
1	1 ea	HOOD PACKAGE 10' X 48" HYBRID American Hood Model No. AM 1 Hood package. 11' x 48" hybrid, stainless steel where exposed. INCLUDES: Make up air with fan and fan curb, filters, pre wired lights, grease cup, hanging brackets. AH28D direct wired exhaust fan , FIRE SUPPRESSION SYSTEM INCLUDED	7,100.00	7,100.00
4	1 ea	INSTALL NEW HOOD AND EXHAUST FAN. contractor Model No. INSTALL Install new hood and exhaust fan.		
3	1 ea	RANGE, RESTAURANT, GAS, 60" Vulcan Model No. V60F Value Series Restaurant Range, 60", gas, (6) 28,000 BTU burners with lift-off burner heads, 24" griddle, (2) standard ovens, s/s front, sides, back riser & high shelf, fully-welded chassis, 6" adjustable legs. 268,000 BTU/hr, CSA, NSF	3,199.00	3,199.00
	1	Gas type to be specified		
	1	1 year limited parts & labor warranty, standard		
			Total	10,299.00
			Grand Total	10,299.00

Hockenbergs- Omaha