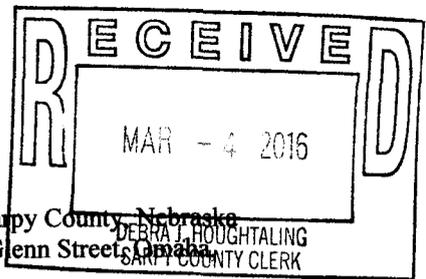


SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
March 1, 2016



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on March 1, 2016, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), Trustee Brett Campbell (402.896.0509) and Trustee Michael Quinn (402.699.1788). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Accountant Gary Shepherd, Mark Johnson of Fullenkamp, Doyle, & Jobeun and one resident.

Notice of the meeting was given in advance thereof by on February 24, 2016. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.
2. **Approval of Minutes:** Trustee Campbell motioned to approve the minutes. Trustee Quinn seconded. All voted in favor.
3. **Next Meeting Date:** The next regular meeting of the Board will be held April 5, 2016 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska. There will be a special meeting on March 15th at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska. The purpose of this meeting is to reward the contract for the VA cemetery project and discuss the bond refinancing.
4. **Report from G.F. Pesek:**
 - a. **Water Supply System:** Both wells cycling properly. The routine monthly coliform test for January indicated "total coliform absent, does meet bacteriological standards: and "E.coli absent". The 2016 Revised Total Coliform Rule (RTCR) Sample Site Plan must be submitted by March 31, 2016.
 - b. **Wastewater System:** TREKK and Kersten Construction were called to clear a concrete blockage in a manhole on Grissom Street.
 - c. **Miscellaneous:** Final locates and plans for the VA project are completed. The Construction Permit No. W2016-011 was issued by the Nebraska DHHS for the water main extension to the VA Cemetery.
5. **Engineering Issues:** None.
6. **Accounts Receivable:** June Jordening reported that \$14,099.00 was deposited for the month of February. This includes \$622.76 in liens and \$87.52 that has since been returned.
7. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of 01/31/16, were as follows:

General Fund	\$73,119.54
Bond Fund	\$70,780.94
Bond Investment	\$0.00
Water Deposits	\$3000.00
Bond Reserve Fund	\$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 242,309. Average usage was 618 cubic feet. Minimum users were 374. Total users were 399. The average water bill was \$35.86. Sales tax in the amount of \$703.08 was paid in February for the month of January.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary were also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by March 15, 2015: 1005, 1008, 1015, 1017, 1069, 1084, 1120, 1123, 1127, 1139, 1177, 1201, 1212, 1215, 1229, 1240, 1241, 1248, 1256, 1302, 1311, 1318, 1325, 1326, 1336, 1345, 1347, 1356, 1358, 1372, 1380, 1387.

8. Payment of Bills:

Trustee Quinn motioned to pay all of the bills. Trustee Campbell seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
10151	2/26/16	NE Public Health	\$30.00	Water Testing	473029
10152	3/1/16	City of Omaha	\$5,000.00	Sewer Fees Dec. '15	118395
10153	3/1/16	City of Omaha	\$2,291.52	Sewer Fees Dec. '15	118395
10154	3/1/16	Kersten Construction	\$688.25	Unplugging Manhole	32337
10155	3/1/16	Linda Comstock	\$229.70	Accounts Payable February '16	
10156	3/1/16	Abe's Trash Service	\$31.00	Park Trash Service	1301731
10157	3/1/16	Thompson, Dreessen, Dorner	\$657.50	Engineers Fee	114016
10158	3/1/16	Professional Accounting	\$1,263.20	Professional Accounting	
10159	3/1/16	G.F. Pesek	\$3,245.00	February Maintenance	
10160	3/1/16	June Jordening	\$558.60	Accounts Receivable February '16	
10161	3/1/16	Mike Quinn	\$224.30	Clerk Fees January '16	
10162	3/1/16	Mike Quinn	\$215.49	Clerk Fees February '16	

9. Resident Concerns: A resident asked if the minutes will be posted at the West Mart. They have not been printed in the last few months. They are available on the website and at the courthouse if they are not hanging at the West Mart.

10. Attorney Issues:

- a. Resolution of Necessity- There is a special meeting on March 15th to reward the contract for the VA work.

11. Old Business:

- a. Bond Items-On Hold Until Further Notice
- b. General Maintenance Person- No update.
- c. Water Deposits Update- No update.
- d. Sidewalk Repair by Pumping Station- No update from TREKK.
- e. Street Repairs- Elkhorn Valley ran out of time last year to do the street repairs. They are planning on putting us towards the top of their list when it is time to start work this year.
- f. Water Rates- On hold.
- g. Water Meter- No update.
- h. No Parking/Curb Painting at the School- On hold until spring.
- i. Mowing Contract- Double T has asked for a two-year contract at the same rates as last year. Trustee Quinn made a motion to extend a two-year contract to Double T as long as the quality of work remains excellent. Chairwoman Glesmann seconded. All voted in favor.
- j. Bond Refunding/Refinancing- This will be addressed at the March 15th meeting.
- k. Park Clean Up- The Cub Scouts want to clean up Apollo Park for a community project. They plan on doing the clean up soon.

12. New Business:

- a. Street Sweeping
- b. Tree Trimming/Removal on SID Property

Trustee Campbell motioned to adjourn. Trustee Burbee seconded. All trustees voted in favor.

CLERK



CHAIRWOMAN _____