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SARPY COUNTY CLERK

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
February 16, 2016

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on February 16, 2016, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), and Trustee Bob Burbee (402.896.1084). Not present were Trustee Brett Campbell (402.896.0509) and Trustee Michael Quinn (402.699.1788). Also present were Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Accountant Gary Shepherd, Mark Johnson of Fullenkamp, Doyle, & Jobeun, Art Beccard of TD2, and Jennifer Kobza of Ameritas.

Notice of the meeting was given in advance thereof by on February 10, 2016. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law**: In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.

2. **Approval of Minutes:** Trustee Burbee motioned to approve the minutes. Trustee Merritt seconded. All voted in favor.

3. **Next Meeting Date:** The next meeting of the Board will be held March 1, 2016 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

4. **Report from G.F. Pesek:**
   a. Water Supply System: Both wells cycling properly. The routine monthly coliform test for January indicated "total coliform absent, does meet bacteriological standards: and "E.coli absent". Kersten Construction repaired a water main break on Carpenter Street. Water samples were collected from 2 adjacent homes and delivered to Midwest Labs. Both were clean.
   b. Wastewater System: TREKK was called to clear a blockage on Grissom Street
   c. Miscellaneous: Final locates and plans for the VA project are completed.

5. **Engineering Issues:** None.

6. **Accounts Receivable:** June Jordening reported that $15,627.23 was deposited for the month of January.

7. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of 01/31/16, were as follows:

General Fund	$73,119.54
Bond Fund	$70,780.94
Bond Investment	$0.00
Water Deposits	$3000.00
Bond Reserve Fund	$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 240,824. Average usage was 618 cubic feet. Minimum users were 374. Total users were 399. The average water bill was $35.69. Sales tax in the amount of $702.76 was paid in January for the month of December.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary were also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by February 15, 2015: 1008, 1017, 1019, 1136, 1151, 1156, 1161, 1197, 1201, 1302, 1312, 1318, 1346, 1356, 1357.

8. **Payment of Bills:**

Trustee Burbee motioned to pay all of the bills. Chairwoman Glesmann seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
10127	1/16/16	Century Link	$84.92	South Well	
10128	1/16/16	Century Link	$84.92	North Well	
10129	1/27/16	Century Link	$135.34	Water Tower	
10130	1/27/16	One Call Concepts	$28.40	Digger's Hotline	
10131	2/8/16	NE Public Health	$7.00	Water Testing	472120
10132	2/8/16	OPPD	$2,501.70	Electrical Service	
10133	2/8/16	Abe's Trash Service	$31.00	Park Trash Service	1266742
10134	2/10/16	Century Link	$84.92	North Well	
10135	2/10/16	Century Link	$84.92	South Well	
10136	2/10/16	Omaha World Herald	$150.43	Publication	
10137	2/16/16	Kersten Construction	$3,115.07	Repair Main Break-Carpenter	32310
10138	2/16/16	J Spot Service	$346.50	Locate Phone/Water Lines	16008

10139	2/16/16	City of Omaha	$5,000.00	Sewer Fees Nov. '15	117524
10140	2/16/16	City of Omaha	$1,565.82	Sewer Fees Nov. '15	117524
10141	2/16/16	Electric Co of Omaha	$94.00	Electric Line Locate	3917
10142	2/16/16	G.F. Pesek	$3,895.00	January '16 Maintenance	
10143	2/16/16	Linda Comstock	$187.76	Accounts Payable January '16	
10144	2/16/16	Century Link	$135.34	Water Tower Phone	
10145	2/16/16	Professional Accounting	$1,400.70	Professional Accounting	
10146	2/16/16	Professional Accounting	$462.09	W-2s/File Taxes	
10147	2/16/16	TREKK Design	$862.92	Jet Vac on Grissom Street	16-0062
10148	2/16/16	June Jordening	$560.22	Accounts Receivable January '16	
10149	2/16/16	Midwest Labs	$40.00	Water Testing	794317
10150	2/16/16	Thompson, Dreessen, Dorner	$1,490.64	Engineers Fee	113865

9. **Resident Concerns**: None.

10. **Attorney Issues**:
    a. Water Service Agreement- No update.
    b. Resolution of Necessity- Trustee Burbee made a motion to propose a Resolution of Necessity for the work related to the VA Cemetery. Trustee Merritt seconded. All voted in favor. The meeting to choose a contractor will be March 15th. This will be the only item discussed at the meeting.

11. **Old Business:**
    a. Bond Items-On Hold Until Further Notice
    b. General Maintenance Person- No update.
    c. Water Deposits Update- No update.
    d. Sidewalk Repair by Pumping Station- No update from TREKK.
    e. Street Repairs- No update.
    f. Water Rates- On hold.
    g. Water Meter- Jason Kendrick who is trying to sell the meters and the representative from Black Hills Energy could not be at the meeting. They plan on attending the March 1st meeting.
    h. No Parking/Curb Painting at the School- On hold until spring.
    i. Mowing Contract- No update.
    j. Bond Refunding/Refinancing- Jennifer Kobza of Ameritas provided the Board with information on refinancing the bond. Either she or another representative of the company will come with final numbers to the March 1st meeting for the Board to discuss and approve.

12. **New Business:**

Trustee Burbee motioned to adjourn. Trustee Merritt seconded. All trustees voted in favor.

CLERK Michael [illegible] CHAIRWOMAN_____