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SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
November 3, 2015

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on October 6, 2015, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), Trustee Brett Campbell (402.896.0509), and Trustee Michael Quinn (402.699.1788). Also present were Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Accountant Gary Shepherd, Gerald Gutoski of Providence Group, and several residents.

Notice of the meeting was given in advance thereof by on October 28, 2015. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law**: In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.

2. **Approval of Minutes:** Trustee Campbell motioned to approve the minutes. Trustee Burbee seconded. All voted in favor.

3. **Next Meeting Date:** The next meeting of the Board will be held on December 1, 2015 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

4. **Gerald Gutoski of Providence Group:** Gerald Pesek is planning to retire on December 31, 2015, so a replacement for his position is needed. Gerald Gutoski attended the meeting to discuss a proposal for being the new person in charge of the SID water system.

5. **Report from G.F. Pesek:**
   a. Water Supply System: Both wells cycling properly. The routine monthly coliform test for October indicated "total coliform present, does not meet bacteriological standards: and "E.coli absent". The system chlorination unity was activated and residual monitoring was completed. The required Initial Repeat Sample (4) were collected and delivered to NHHS Labs and all were clean. This meets EPA standards. The required four October 2015 Additional Routine Coliform Samples were timely submitted to NHHS Labs as a follow up from the September positive sample.
   b. Wastewater System: Cycling properly.
   c. Miscellaneous: Fall and winter projects are ongoing.

6. **Engineering Issues:** None.

7. **Accounts Receivable:** June Jordening reported that $15,366.14 was deposited for the month of October.

8. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of 10/31/15, were as follows:

General Fund	$109,947.40
Bond Fund	$157,122.80
Bond Investment	$0.00
Water Deposits	$3000.00
Bond Reserve Fund	$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 311,994. Average usage was 790 cubic feet. Minimum users were 345. Total users were 399. The average water bill was $35.92. Sales tax in the amount of $741.74 was paid in October for the month of September.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary was also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by November 15, 2015:
1008, 1016, 1025, 1123, 1141, 1151, 1161, 1169, 1177, 1185, 1217, 1219, 1225, 1242, 1250, 1260, 1266, 1282, 1283, 1311, 1312, 1319, 1325, 1343, 1345, 1356, 1358, 1360, 1382, 1385, 1387.

9. **Payment of Bills:**

Trustee Campbell motioned to pay all of the bills. Trustee Merritt seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
10071	10/18/15	Century Link	$84.92	North Well	
10072	10/18/15	Century Link	$84.92	South Well	
10073	10/22/15	Century Link	$134.90	Water Tower	
10074	10/29/15	NE Department of Health	$68.00	Water Testing	469101
10075	11/03/15	Abe's Trash Service	$31.00	Park Trash Service	1177887
10076	11/03/15	OPPD	$2,201.02	Electrical Service	
10077	11/03/15	Double T Lawn	$950.00	October Mowing	916
10078	11/03/15	G. F. Pesek	$3,645.00	October Maintenance	
10079	11/03/15	TREKK Design	$810.00	Jet Sewer	15-001253
10080	11/03/15	Linda Comstock	$236.10	October Accounts Payable	
10081	11/03/15	City of Omaha	$5,000.00	August Sewer Fees	114240
10082	11/03/15	City of Omaha	$2,039.39	August Sewer Fees	114240
10083	11/03/15	Jeannine Glesmann	$83.12	Trustee Fees	
10084	11/03/15	Shirley Merritt	$83.12	Trustee Fees	
10085	11/03/15	Bob Burbee	$83.12	Trustee Fees	
10086	11/03/15	Brett Campbell	$53.31	Trustee Fees	
10087	11/03/15	June Jordening	$562.90	October Accounts Receivable	

10088	11/03/15	Professional Accounting	$1,304.69	Professional Acctg. Services	
10089	11/03/15	Mike Quinn	$202.15	Clerk Fees	

10. **Resident Concerns**: Dave Getzschman of Cooper Street was walking his dog and was attacked by another dog. He says that this has happened numerous times. He wants the SID to adopt a Leash Law. There is already a Leash Law in effect in the neighborhood. He is upset with the lack of responsibility of dog owners in the neighborhood, such as not picking up after them, not keeping dogs in the yard, and not keeping them on a leash. He was advised to call the Humane Society and the Sarpy County Sheriff Department when he sees dogs that are out. Matt and Nicole Nedbalek formerly of Cooper Street stated that their water bill was not forwarded after moving out in March. They have received late fees because they had not paid. Their water is shut off now due to nonpayment, but they are still receiving a bill. All users are billed the minimum water usage, whether the water was used or not. They would like the late fees waived. Gary Shepherd asked that one late fee would be removed because he did not change the address for one month after they called him. The Board agreed to waive the late fee. Claude Bettin asked what the protocol is for utilities notifying homeowners about being on their property, specifically if the Board is called beforehand. Utilities do not contact the Board if they are going to be in someone's yard.

11. **Attorney Issues**:

    a. Water Service Agreement- No update.
    b. Sewer Contract- No update.

12. **Old Business:**

    a. Bond Items-On Hold Until Further Notice
    b. Water Deposits Update- No update.
    c. Sidewalk Repair by Pumping Station- No update from TREKK.
    d. Tree Trimming- The letter about tree trimming and snow removal will be sent out this month.
    e. Street Repairs- Trustee Quinn has talked to another company who might be interested in the asphalt work on Westmont Drive. This company also tars streets. Elkhorn Valley should be starting repairs the second week of November.
    f. Water Rates- On Hold Until Further Notice.
    g. Water Meter- No update.
    h. New Attorney- The Board needs more bids before a decision can be made. Trustee Campbell is waiting to hear back from two more attorneys. He will continue to call them until a proposal is sent to the Board.
    i. Trimming Island Trees- The trees are in need of some maintenance. Trustee Quinn will bring bids to the meeting next month.

13. **New Business:**

    a. New General Maintenance Person

Trustee Campbell motioned to adjourn. Trustee Merritt seconded. All trustees voted in favor.

CLERK_____ CHAIRWOMAN_____