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SARPY COUNTY CLERK

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
October 6, 2015

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on October 6, 2015, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), Trustee Brett Campbell (402.896.0509), and Trustee Michael Quinn (402.699.1788). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, and Accountant Gary Shepherd.

Notice of the meeting was given in advance thereof by on September 30, 2015. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law**: In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.

2. **Election of Chairman and Clerk:** Trustee Burbee nominated Trustee Glesmann. All voted for Trustee Glesmann, making Trustee Glesmann the chairwoman. Chairwoman Glesmann nominated Trustee Quinn to be the clerk. All voted for Trustee Quinn, making Trustee Quinn the clerk.

3. **Approval of Minutes:** In the warrants, 10041 should be for $536.40 instead of $526.40. Trustee Burbee motioned to approve the September 1, 2015 minutes. Trustee seconded Campbell. All voted in favor.

4. **Next Meeting Date:** The next meeting of the Board will be held on November 3, 2015 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

5. **Report from G.F. Pesek:**

   a. Water Supply System: Both wells cycling properly. The routine monthly coliform test for September indicated "total coliform present, does not meet bacteriological standards" and "E.coli absent". The required Initial Repeat Sample (4) were collected and delivered to NHHS Labs and all were clean. This meets EPA standards. The Annual Nitrate, 3rd Quarter 2015 sample were collected from each well and the results 0.0997 mg/L and 0.0990 mg/L. This is less than the MCL of 10.0 mg/L limit.
   b. Wastewater System: The lift station is monitored and the pumps were pulled for maintenance and inspection by Kersten Construction. TREKK was called to vacuum water during pump removal. Sanitary and storm sewers on the three cul de sacs were also jetted.
   c. Miscellaneous: The VA Cemetery Project continues with water metering and back flow devises being designed. Gerald has decided to retire at the end of the year. He has asked Gerald Gutoski of Providence Group to meet with the Board next month to discuss if he would like to take over the SID water duties.

6. **Engineering Issues:** None.

7. **Accounts Receivable:** June Jordening reported that $18,373.18 was deposited for the month of September. This includes $300 from Springfield Platteview for the internet charges.

8. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of 10/06/15, were as follows:

General Fund	$109,947.40
Bond Fund	$157,122.80
Bond Investment	$0.00
Water Deposits	$3000.00
Bond Reserve Fund	$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 334,233. Average usage was 846 cubic feet. Minimum users were 333. Total users were 399. The average water bill was $31.44. Sales tax in the amount of $747.59 was paid in September for the month of August.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary was also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by October 15, 2015: 1017, 1028, 1038, 1043, 1065, 1068, 1076, 1088, 1095, 1105, 1151, 1172, 1177, 1190, 1191, 1212, 1229, 1240, 1241, 1242, 1248, 1270, 1282, 1291, 1297, 1302, 1312, 1315, 1319, 1324, 1326, 1336, 1344, 1347, 1362, 1363, 1364, 1365, 1378, 1383, 1390

9. **Payment of Bills:**

Trustee Burbee motioned to pay all of the bills. Trustee Campbell seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #

10044	09/10/15	Omaha World Herald	8.61	Publication	153696-150830
10045	09/10/15	OPPD	2315.00	Electrical Service	
10046	09/15/15	Century Link	84.92	Phone-North Well	
10047	09/15/15	Century Link	84.92	Phone-South Well	
10048	09/17/15	Century Link	135.02	Phone-Water Tower	
10049	09/26/15	Abe's Trash Service	47.25	Trash Service-Shed	
10050	09/26/15	NE Department of Health	529.00	Water Testing	467987
10051	10/06/15	City of Omaha	5000.00	Sewer Usage-June	112751
10052	10/06/15	City of Omaha	1882.52	Sewer Usage-June	112751
10053	10/06/15	City of Omaha	5000.00	Sewer Usage-July	113056
10054	10/06/15	City of Omaha	1720.16	Sewer Usage-July	113056
10055	10/06/15	Thompson, Dreesen, Dorner	2982.02	Engineering Fees	111412
10056	10/06/15	Double T Lawn	1875.00	Mowing-August	878
10057	10/06/15	Double T Lawn	1500.00	Mowing-September	901
10058	10/06/15	TREKK Design	1573.05	Sewer Cleaning	15001115
10059	10/06/15	Linda Comstock	233.72	Accounts Payable-September	
10060	10/06/15	Providence	156.00	Disinfection Service	150082
10061	10/06/15	Abe's Trash Service	31.00	Trash Service-Park	1166522
10062	10/06/15	OPPD	2294.74	Electrical Service	
10063	10/06/15	June Jordening	541.58	Accounts Receivable-Sept.	
10064	10/06/15	Professional Accounting Serv.	1454.69	Professional Acctg. Serv.	
10065	10/06/15	G.F. Pesek	3735.00	Maintenance-September	
10066	10/06/15	One Call Concepts	83.15	Digger's Hotline	5090976
10067	10/06/15	Jeannine Glesmann	499.18	Election Commissioner	
10068	10/06/15	Brett Campbell	169.99	Flag	
10069	10/06/15	Omaha World Herald	84.81	Publication-Budget	20965-150927
10070	10/06/15	Mike Quinn	117.07	Clerk Fees	118

10. **Resident Concerns**: Nicole Nedbalek called Chairwoman Glesmann to ask about the late fees that she has received on her water bill. She has moved out of the house and had her mailing address changed so she did not receive a water bill from the SID. She wrongly assumed that she did not owe any money to the SID for water. She did not realize that she was behind until she found the sign on the door stating that her water would be turned off if payment was not made. She asked if the late fees could be removed because she did not realize that she owed money. The Board discussed and concluded that late fees would not be removed, as per the norm.

11. **Attorney Issues**:

    a. Water Service Agreement- The final agreement was signed by the chairwoman and clerk and sent to the VA. TD2 will begin the bidding process for the hookup to be completed in the beginning of the spring.
    b. Sewer Contract- No update.

12. **Old Business:**

    a. Bond Items-On Hold Until Further Notice
    b. Water Deposits Update- No update.
    c. Sidewalk Repair by Pumping Station- No update from TREKK.
    d. Tree Trimming- The tree trimming letter is being finalized and the picture updated.
    e. Street Repairs- Elkhorn Valley will be out this month for street repairs. Asphalt Maintenance called Trustee Quinn back. Trustee Quinn asked them to meet with him to look at the problem areas. The company wants Trustee Quinn to mark the areas that need to be fixed and then the company will come out to look at them to put in a bid. Trustee Quinn has found another asphalt company that he will contact for a bid.
    f. Water Rates- On Hold Until Further Notice.
    g. Water Meter- A representative of Black Hills Energy came out with a plumber to look at the old water meters. The plumber is supposed to work on a bid to install the new water meters. Black Hills Energy wants to place some of their energy meters inside a number of houses in the neighborhood to see if they can be read. If they can be, it would not be necessary to place the meters outside of the house.
    h. New Attorney- One more attorney has submitted a bid. Trustee Campbell is working on getting at least one more. Voting will occur next month.
    i. Budget Meeting- The Board met on September 15, 2015 at 8:00 at 11712 Richland Drive. The budget was approved.
    j. Sewer Fees- The sewer fees have been climbing. Gary Shepherd will continue to watch the sewer bills to see if the fees need to be increased.

k. Papillion Ordinances Update- Clerk Quinn met with members of Papillion. He was told that Papillion will be patrolling the neighborhood to see if homeowners are compliant. Campers and boats are not allowed to be parked on grass or gravel. They must be parked on concrete. They cannot be over 20 feet long. Permits need to go through Papillion from now on. Papillion will not be sending out a letter about their ordinances. They said that they will not fine people to begin with. They will give warnings so that you have time to become compliant, but this is not guaranteed. Please look at Papillion's website to educate yourself on the ordinances.

13. New Business:

a. Trimming Island Trees

Trustee Merritt motioned to adjourn. Trustee Campbell seconded. All trustees voted in favor.

CLERK _____ CHAIRWOMAN _____