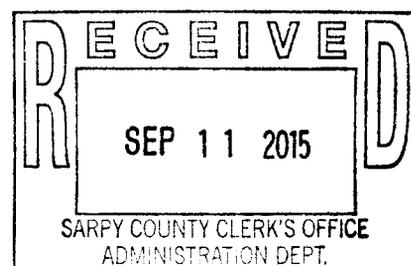


SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
August 4, 2015



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on August 4, 2015, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), Trustee Brett Campbell (402.896.0509), and Trustee Michael Quinn (402.699.1788). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, and Accountant Gary Shepherd. Accounts Payable Clerk Linda Comstock was not in attendance.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on July 29, 2015. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.
2. **Approval of Minutes:** Trustee Burbee motioned to approve the July 7, 2015 minutes. Trustee Campbell seconded. All voted in favor.
3. **Next Meeting Date:** The next meeting of the Board will be held on September 1, 2015 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
4. **Report from G.F. Pesek:**
 - a. **Water Supply System:** Both wells cycling properly. The routine monthly coliform test for July indicated "total coliform absent, meets bacteriological standards" and "E.coli absent". This meets NHHS requirements.
 - b. **Wastewater System:** The lift station is cycling properly. TREKK was called to televise a section of Schirra Street in response to a resident concern of a blockage. No problems were detected in the sewer main but roots in the residential sewer stubs were present. Pictures were taken of each stub and are available for resident viewing. The east slope area was jet cleaned and concrete material was removed from manholes.
 - c. **Miscellaneous:** TREKK jet cleaned the storm sewer inlets on Westmont Drive. The storm sewer was televised to resolve the street damage in that area. The pictures show a manhole that has been covered by asphalt creating the high spot and the adjacent area causing the dip in the roadway. Pictures were printed of the affected area. The VA Cemetery Project continues with water metering and back flow devices being designed.
5. **Engineering Issues:** None.
6. **Accounts Receivable:** June Jordening reported that \$14,590.69 was deposited for the month of July. This includes \$201.39 for a returned check.
7. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of 07/31/15, 2015 were as follows:

General Fund	\$87,932.77
Bond Fund	\$122,190.80
Bond Investment	\$0.00
Water Deposits	\$3000.00
Bond Reserve Fund	\$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 287,915. Average usage was 731 cubic feet. Minimum users were 339. Total users were 399. The average water bill was \$36.31. Sales tax in the amount of \$693.69 was paid in July for the month of June.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary was also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by August 15, 2015: 1017, 1019, 1027, 1037, 1038, 1068, 1076, 1088, 1095, 1108, 1124, 1172, 1177, 1199, 1212, 1229, 1241, 1242, 1248, 1260, 1282, 1297, 1302, 1312, 1319, 1320, 1325, 1326, 1345, 1356, 1378, 1379, 1382, 1383.

Accounts 1068, 1242, and 1345 are currently vacant and will be liened.

8. **Payment of Bills:**

Trustee Burbee motioned to pay all of the bills. Trustee Campbell seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
10013	07/16/15	Century Link	\$84.92	North well July	

10014	07/16/15	Century Link	\$169.84	South well June/July	
10015	07/16/15	One Call Concepts	\$78.20	Digger's Hotline	5060991
10016	07/20/15	Century Link	\$135.06	Water Tower July	
10017	07/31/15	Abe's Trash Service	\$31.00	Park Trash Service	1137801
10018	07/31/15	NE Dept. of Public Health	\$15.00	Water Testing	465802
10019	08/04/15	Double T Lawn	\$1,325.00	Lawn Service July	864
10020	08/04/15	City of Omaha	\$5,000.00	Sewer Fee May	111228
10021	08/04/15	City of Omaha	\$1,631.68	Sewer Fee May	111228
10022	08/04/15	June Jordening	\$533.50	Accounts Receivable July	
10023	08/04/15	Linda Comstock	\$205.52	Accounts Payable July	
10024	08/04/15	Profession Accounting Serv.	\$1242.19	Prof. Accounting Service	
10025	08/04/15	G.F. Pesek, Inc.	\$3425.00	Maintenance Service July	
10026	08/04/15	Mike Quinn	\$177.93	Clerk Fees	

9. **Resident Concerns:** Trustee Burbee stated that he had talked to someone in the Papillion building permit department about Westmont being within the area under Papillion's covenant jurisdiction. Papillion has not annexed Westmont, but we are close enough if the last annexation is approved that we will need to comply with their covenants. This means that any building permits or codes will need to be approved by Papillion and not Sarpy County.

10. **Attorney Issues:**

- a. Water Service Agreement- Cassidy Chapman has referred Jodie McGill to finish the agreement. The VA is anxious to have the agreement finalized. Chairwoman Glesmann motioned that Jodie McGill be asked to finish the contract. Trustee Burbee seconded. All voted in favor. Chairwoman Glesmann will contact Jodie McGill to have her finish the contract.
- b. Sewer Contract- No update.

11. **Old Business:**

- a. Bond Items-On Hold Until Further Notice
- b. Water Deposits Update- No update.
- c. Sidewalk Repair by Pumping Station- No update from TREKK.
- d. Tree Trimming- Trees, bushes, and shrubs must be maintained to not interfere with line of sight while driving and walking on the sidewalk. Letters will be sent out with the length requirements of trees, bushes and shrubs.
- e. Street Repairs- Trustee Quinn had Elkhorn Valley Contractors come out to look at eleven areas that need to be fixed. There are nine areas on Richland Drive, one on Cooper Circle, and one on Schirra Street. The area on Cooper Circle will need to be looked at by Gerald Pesek and an engineer as there seem to be a sewer issue. Trustee Quinn motioned that the nine areas on Richland Drive and one on Schirra Street be fixed by Elkhorn Valley Contractors. Trustee Campbell seconded. All voted in favor.
- f. Water Rates- On Hold Until Further Notice.
- g. Water Meter- Gary Shepherd asked if Dakota Supply Group or Black Hills Energy has contacted Chairwoman Glesmann. She has not been. Gary will talk to them again and ask them for an update on installers for the water meters.
- h. New Attorney- Cassidy Chapman will no longer be able to fulfill her duties as the SID attorney. She gave a name for a lawyer with an SID background who may be interested in working for SID 23. Trustee Campbell will look for additional lawyers in order to hire one next month.
- i. Weeds in Cracks- There are weeds beginning to grow in the cracks of the streets. Double T Lawn will be contacted to spray the weeds.

12. **New Business:** None.

Trustee Morrill motioned to adjourn. Trustee Campbell seconded. All trustees voted in favor.

CLERK *Michael R. Quinn* CHAIRWOMAN _____