

SANITARY AND IMPROVEMENT DISTRICT NO. 23  
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees  
May 5, 2015

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on May 5, 2015, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), and Trustee Michael Quinn (402.699.1788). Trustee Brett Campbell (402.896.0509) was not present. Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Accountant Gary Shepherd, and one resident.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on April 29, 2015. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.
2. **Approval of Minutes:** An error at the beginning of the minutes when the date was not changed from the March meeting was noted. Trustee Burbee motioned to approve the April 7, 2015 minutes. Trustee Quinn seconded. All voted in favor.
3. **Next Meeting Date:** The next meeting of the Board will be held on June 2, 2015 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
4. **Report from G.F. Pesek:**
  - a. **Water Supply System:** Both wells cycling properly. The routine monthly coliform test for April indicated "total coliform absent, meets bacteriological standards" and "E.coli absent". This meets NHHS requirements. The 2014 Annual Water Quality/CCR must be printed and certified by July 1, 2015. This was submitted by Trustee Quinn.
  - b. **Wastewater System:** The lift station is cycling properly.
  - c. **Miscellaneous:** Routine spring maintenance projects are ongoing.
5. **Engineering Issues:** No new issues reported.
6. **Accounts Receivable:** June Jordening reported that \$15,773.59 was deposited for the month of April. It was stated that the previous resident at account 1153 sent their payment to SID #23 instead of their new SID. They will be issued a warrant to reimburse them.
7. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of March 31, 2015 were as follows:

General Fund	\$101,361.62
Bond Fund	\$130,076.73
Bond Investment	\$0.00
Water Deposits	\$3150
Bond Reserve Fund	\$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 334,120. Average usage was 858 cubic feet. Minimum users were 336. Total users were 399. The average water bill was \$40.08. Sales tax in the amount of \$704.10 was paid in April for the month of March.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary was also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by May 15, 2015:  
1007, 1033, 1043, 1095, 1103, 1105, 1151, 1196, 1199, 1223, 1240, 1282, 1311, 1312, 1319, 1326, 1328, 1332, 1346, 1346, 1349, 1358, 1362, 1363, 1364, 1365, 1376, 1383

**8. Payment of Bills:**

Trustee Burbee motioned to pay all of the bills. Trustee Quinn seconded. All bills submitted for payment were approved by unanimous vote. The bills include a warrant (9956) that was reissued for a lost warrant (9918) after the appropriate steps to void the previous warrant were taken. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
9949	04/14/15	One Call Concepts	\$120.90	Digger hotline	5031001
9950	04/14/15	Abe's Trash Service	\$47.25	Trash service Mar., Apr., May	
9951	04/14/15	Century Link	\$84.92	Phone at South well	
9952	04/14/15	Century Link	\$84.92	Phone at North well	
9953	04/22/15	Century Link	133.94	Phone at tower	
9954	05/01/15	Abe's Trash Service	\$31.00	Trash service at park	1095327
9955	05/01/15	Nebraska Dept. Public Health	\$935.00	Water testing	462616
9956	05/01/15	Century Link	\$133.82	Phone at tower	
9957	05/01/15	Thompson, Dreesen, Dorner	\$750.50	Engineer Fee	109213
9958	05/05/15	City of Omaha	\$5000.00	Sewer fee January '15	108531
9959	05/05/15	City of Omaha	\$2111.25	Sewer fee January '15	108531
9960	05/05/15	City of Omaha	\$5000.00	Sewer fee February '15	108876
9961	05/05/15	City of Omaha	\$2044.25	Sewer fee February '15	108876
9962	05/05/15	Linda Comstock	\$240.73	Accounts payable April	
9963	05/05/15	Jeannine Glesmann	\$83.11	Meeting attendance	
9964	05/05/15	Shirley Merritt	\$83.11	Meeting attendance	
9965	05/05/15	Brett Campbell	\$69.26	Meeting attendance	
9966	05/05/15	Bob Burbee	\$55.41	Meeting attendance	

9967	05/05/15	OPPD	\$2223.67	Electric service	
9968	05/05/15	G. F. Pesek	\$3005.00	April maintenance	
9969	05/05/15	Professional Accounting Service	\$1233.05	Professional accounting serv.	
9970	05/05/15	June Jordening	\$545.60	Accounts receivable	
9971	05/05/15	Mike Quinn	\$136.21	Clerk fees March	
9972	05/05/15	Mike Quinn	\$211.09	Clerk fees April	
9973	05/05/15	Barco	\$100.84	No Parking signs	215529
9974	05/05/15	Tom and Debbie Smith	\$14.77	Payment refund	

9. **Resident Concerns:** There have been teams using Kyle Field not associated with SYAA. This is an issue because if they have not talked to the Board about using the field, the Board does not have any insurance for the team. Trustee Quinn has been talking to teams about this issue.

10. **Attorney Issues:**

- a. Water Service Agreement-Discussion was had about the water pressure dropping down. Gerald Pesek and Art Beccard of TD2 performed additional pressure tests. Art concluded that the water system model overstates the available pressures by about 4 psi. This will not significantly impact normal usage patterns, but would be expected to lower the maximum amount of fire flow that would be available while still maintaining the 20 psi minimum throughout the system. A vote on the agreement between SID #23 and the VA is expected at the June or July meeting.
- b. Sewer Contract-No updates

11. **Old Business:**

- a. Bond Items-On Hold Until Further Notice
- b. Water Deposits Update-No update
- c. Sidewalk Repair by Pumping Station-Trustee Quinn is still talking with Trekk. They only want to replace one patch. There are two squares that need to be fixed.
- d. Tree Trimming-A new letter will be written to remind residents of the clearance required.
- e. Street Repairs-Trustee Quinn will begin to look at the streets to gather a list that needs to be repaired.
- f. Water Rates-Gary Shepherd discussed changing the minimum usage and the increments of usage. Gary will draft a letter explaining that our production costs, especially the sewer rates, are continuing to increase. The SID needs to make sure that the costs are being covered.
- g. Water Meter-There is not an update from Jason Kendrick and the meeting with Black Hills. Gary Shepherd will follow up with Jason and Black Hills.
- h. Accountant/Audit-Jeff Faltys and Jack Lengemann of Lengemann and Associates were at the meeting. They would like to do the audit/budget. They explained the procedure and answered questions from the Board. Trustee Burbee motioned that Lengemann and Associates do the audit/budget. Trustee Quinn seconded. All voted in favor.
- i. Water Tower Painting-Trustee Quinn motioned that J.R. Stelzer should be hired to paint the water tower leg. Trustee Burbee seconded. All voted in favor.
- j. Sidewalk Issues: Discussion was had about a garage with an unpaved driveway that connects to the sidewalk on Richland Drive. The Board will ask Cassidy Chapman to draw up a letter explaining that the homeowner will be responsible for replacing the sidewalk if it is damaged due to them driving on it without a driveway on either side of it.
- k. Spring Cleaning Day-Trustee Quinn will contact George to see if he is interested in a Spring Cleaning Day.
- l. New Flag-Chairwoman Glesmann will go buy new flags since the current one is showing lots of wear.
- m. Signs Stolen-The new No Parking from Corner to Here is in and Trustee Quinn will be putting it up. At the school on Glenn Street, the No Parking Corner to here sign is missing. Cars are parking there. If there is an extra sign in the shed, Gerald will put it up. The new Stop sign at Apollo Park has been put up.

12. **New Business:**

- a. Raise Lien Fees
- b. Front Entrance Upkeep

Trustee Merritt motioned to adjourn. Trustee Burbee seconded. All trustees voted in favor.

CLERK

*Michael R. Quinn*

CHAIRWOMAN

*Jamie A. Glesmann*

