

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
April 7, 2015

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on April 7, 2015, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), Trustee Brett Campbell (402.896.0509), and Trustee Michael Quinn (402.699.1788), who arrived late. Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, and Accountant Gary Shepherd.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on April 1, 2015. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.
2. **Approval of Minutes:** An error in the minutes twice when it stated that there were attachments to the minutes. The first was under Attorney Issues, a. Water Service Agreement, section iii. The second was under Old Business, I. Lawn Bids. Trustee Burbee motioned to approve the March 3, 2015 minutes. Trustee Campbell seconded. All voted in favor.
3. **Next Meeting Date:** The next meeting of the Board will be held on May 5, 2015 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
4. **Report from G.F. Pesek:**
 - a. **Water Supply System:** Both wells cycling properly. The routine monthly coliform test for March indicated "total coliform absent, meets bacteriological standards" and "E.coli absent". This meets NHHS requirements. Art Beccard of TD2 has returned three bids for painting the water tower leg. The 3-Year VOC 524 non-Chlor 2015, 1st Quarter samples were collected and delivered to NHHS Labs. In all parameters (28) the results were under the EPA Maximum Contaminant Level (MCL). The 2014 Annual Water Quality/CCR must be printed and certified by July 1, 2015. This was given to Trustee Quinn to submit.
 - b. **Wastewater System:** The lift station is cycling properly.
 - c. **Miscellaneous:** Routine spring maintenance projects are ongoing.
5. **Engineering Issues:** No new issues reported.
6. **Accounts Receivable:** June Jordening reported that \$13,373.53 was deposited for the month of March.
7. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of February 28, 2015 were as follows:

General Fund	\$76,305.73
Bond Fund	\$82,374.34
Bond Investment	\$0.00
Water Deposits	\$3150
Bond Reserve Fund	\$0.00

Mr. Shepherd distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 292,639. Average usage was 746 cubic feet. Minimum users were 356. Total users were 399. The average water bill was \$35.49; Sales tax in the amount of \$701.47 was paid in March for the month of February.

Mr. Shepherd next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary were also distributed for review. Account 1319 lien? Shut-off notices will be mailed with regard to the following accounts if balances are not received by April 15, 2015:

1015, 1022, 1025, 1028, 1032, 1038, 1041, 1070, 1095, 1101, 1113, 1118, 1122, 1123, 1156, 1161, 1177, 1197, 1199, 1211, 1212, 1241, 1248, 1252, 1304, 1312, 1317, 1319, 1343, 1345, 1362, 1363, 1364, 1365, 1378, 1382.

8. **Payment of Bills:**

Linda Comstock stated that Trekk asked for new warrants. The correct paperwork was signed and new warrants were issued. Warrants 9754 and 9755 have been voided. Trustee Bob Burbee motioned to pay all of the bills. Trustee Brett Campbell seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
9933	03/16/15	Century Link	84.92	North well February	
9934	03/16/15	Century Link	84.92	South well March	

9935	03/16/15	Century Link	84.92	North well March	
9936	03/23/15	Omaha World Herald	8.61	Meeting notification	
9937	03/24/15	Century Link	133.82	Phone-water tower	
9938	03/24/15	NE Public Health Lab	285.00	Water testing	461662
9939	04/05/15	OPPD	2366.97	Electrical services	
9940	04/05/15	Abe's Trash Service	31.00	Park trash service	1083836
9941	04/07/15	Weatherguard, Inc.	3623.50	New roof South well house	7735
9942	04/07/15	Trekk Design	5000.00	Sewer jetting	14-466
9943	04/07/15	Trekk Design	1965.00	Sewer jetting	14-466
9944	04/07/15	Linda Comstock	239.21	Accounts payable-March	
9945	04/07/15	Professional Accounting Serv.	1107.76	Prof. accounting service	
9946	04/07/15	June Jordening	547.90	Accounts receivable-March	
9947	04/07/15	G.F. Pesek	2885.00	Maintenance-March	
9948	04/07/15	Johnson, Pekny, Chapman	2652.57	Legal Fees-February, March	

TD2 sent in an invoice without a breakdown of services. Trustee Jeannine Glesmann will follow up with them for a breakdown of what the charges are for.

9. **Resident Concerns:** June Jordening asked about the trashcans at the park and the shed. They are full and she said it seems like they have not been emptied recently. She wants to know where the trashcans are supposed to be for Abe's to empty. They need to be taken care of before the park is busy this summer. Brett will move the ones at the park Thursday night. June will check them over the weekend and report to Trustee Jeannine Glesmann if they are empty or not. If they are not empty, Trustee Jeannine Glesmann will call Abe's.

10. **Attorney Issues:**

- a. Water Service Agreement-No updates
- b. Sewer Contract-No updates

11. **Old Business:**

- a. Bond Items-On Hold Until Spring
- b. Water Deposits Update-No update
- c. Sidewalk Repair by Pumping Station-No update
- d. Tree Trimming-A new letter will be written to remind residents of the clearance required.
- e. Street Repairs-On Hold Until Spring
- f. Siren Update: Both sirens are working. This confirms that the work done in December fixed the problem on the siren at the park.
- g. Water Rates-No update
- h. Water Meter-Jason Kendrick of DSG was at the meeting. He explained the new water meters that he suggests using if Westmont upgrades. They will be read electronically through the Black Hills pole. Gary Shepherd would receive a report with the information necessary to do the billing. The SID would not have to pay anyone to read the meters and would eliminate human error with the reading. Jason has a meeting with Black Hills tomorrow. Black Hills can do installation or DSG can set up estimates from plumbers that subcontract with them.
- i. Street Sweeping-Clean Sweep will be out to sweep the streets. Jeannine is trying to confirm a date with them. When a date is set, Gerald will put out the sign so that vehicles are off the street.
- j. Accountant/Audit-No update.
- k. Water Tower Painting-TD2 gave three bids for painting the water tower leg. They are J.R. Stelzer Co. for \$14,300.00, Maguire Iron, Inc. for \$35,880.00, and W.S. Bunch Co. for \$24,896.00. Art Beccard of TD2 recommends J.R. Stelzer.
- l. Snow Plow Issues: The County has been out and fixed the grass in the islands.
- m. Sidewalk Issues: Trustee Mike Quinn talked to the resident about the RV driving over the sidewalk on Richland Drive to park in the backyard. The RV has been moved.
- n. Spring Cleaning Day Gary will call George and see if he is interested. If George is willing, he will call Jeannine to set up a day. Jeannine will contact Gerald to put up a sign at the entrance to notify residents.
- o. Signs Stolen-The No Parking sign on Carpenter and 132nd Street has been dug up. There have been four cars parked there. The cars were ticketed. They disputed the tickets because there was no sign. Trustee Bob Burbee marked the hole and the street with red paint and wrote "No Parking" on the

street. Cars were parked there again and were given tickets. A stolen sign report was filed with Sarpy County.

At the school on Glenn Street, the No Parking Corner to Here sign is missing. Cars are parking there. The Stop sign at Apollo Park is missing. Gerald has an extra and will put it up.

12. New Business:

- a. New Flags

Trustee Brett motioned to adjourn. Trustee Quinn seconded. All trustees voted in favor.

CLERK



CHAIRWOMAN

