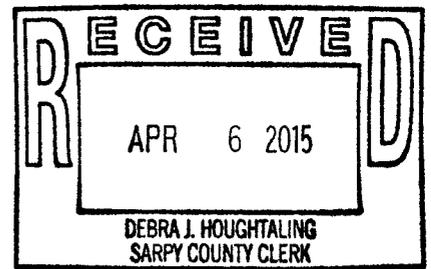


SANITARY AND IMPROVEMENT DISTRICT NO. 23  
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees  
March 3, 2015



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on March 3, 2015, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Bob Burbee (402.896.1084), Trustee Brett Campbell (402.896.0509), and Trustee Michael Quinn (402.699.1788). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Accountant Gary Shepard, and Attorney Mary Rose Donahue of Johnson, Pekny & Chapman, L.L.C.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on February 24, 2015. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.
2. **Approval of Minutes:** An error in the minutes was noted, as 9908 was listed as "Siren Response" but it should be "Siren Repair". Trustee Burbee motioned to approve the February 3, 2015 minutes. Trustee Quinn seconded. All voted in favor.
3. **Next Meeting Date:** The next meeting of the Board will be held on April 7, 2015 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
4. **Report from G.F. Pesek:**
  - a. **Water Supply System:** Both wells cycling properly. The routine monthly coliform test for February indicated "total coliform absent, meets bacteriological standards" and "E.Coli absent". This meets NHHS requirements. Art Beccard of TD2 Engineering proposes the tower leg-repainting project be bid for work later this year. Project proposals have been sent to four painting firms for their quotes to be returned by April 2, 2015. The 6-Year IOC Phase 2, 1<sup>st</sup> Quarter and the 6-year SOC 504, 1<sup>st</sup> Quarter 2015 samples were collected and delivered to NHHS Labs. In all parameters the results were under the EPA Maximum Contaminant Level (MCL). The test results for fluoride were 0.253 mg/l and 0.249 mg/l. The results are below the MCL of 2.0 mg/l. Mr. Pesek included the fluoride due to frequently receiving questions regarding fluoride.
  - b. **Wastewater system:** The lift station is cycling properly.
  - c. **Misc.:** The NHHS CIECL and SSP were timely submitted and approved for calendar year 2015.
5. **Engineering Issues:** Roof, floor cracks, and soffit repaired on South Well.
6. **Accounts Receivable:** June Jordening reported that \$16,080.28 was deposited for the month of February.
7. **Professional Accounting Service:** Gary Shepard reported that fund balances as of January 31, 2015 were as follows:

General Fund	\$101,617.17
Bond Fund	\$78,910.43
Bond Investment	\$0.00
Water Deposits	\$3,150.00
Bond Reserve Fund	\$0.00

Mr. Shepard distributed to the Trustees copies of the graphs of the general fund activities and a review of those graphs ensued. Total usage was 227,790. Average usage was 571 cubic feet. Minimum users were 377. Total users were 399. The average water bill was \$.34.73 Sales tax in the amount of \$701.31 was paid in February for the month of January.

Mr. Shepard next distributed to the Trustees the accounts receivable analysis showing those accounts currently in a delinquent status. The Billed, Collections, and Expense Summary were also distributed for review. Shut-off notices will be mailed with regard to the following accounts if balances are not received by March 15, 2015: 1068,1076,1115,1122,1196,1197,1282,1314,1318,1319,1326,1346,1356,1358,1360,1383,1387.

**8. Payment of Bills:**

Trustee Burbee motioned to pay all of the bills. Trustee Quinn seconded. All bills submitted for payment were approved by unanimous vote. The detail of the warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
9917	2/16/15	Century Link	84.92	Phone-South Well	

9918	2/16/15	Omaha World Herald	17.22	Legal Ad	153698, 150201
9919	2/24/15	Century Link	133.82	Phone water tower	
9920	2/27/15	NE Dept. of Public Health	329.00	Water Testing	460647
9921	3/3/15	Linda Comstock	208.07	Accts Payable Feb	
9922	3/3/15	Kersten Construction	829.50	Service 13303 Shepard	32120
9923	3/3/15	Thompson, Dreessen Dorner	97.50	Engineering Fees	108478
9924	3/3/15	City of Omaha	5,000	Sewer Fee Dec	107109
9925	3/3/15	City of Omaha	1106.04	Sewer Fee Dec	107109
9926	3/3/15	OPPD	2,504.82	Electrical Service	
9927	3/3/15	Professional Acctg	1,396.29	Acctg Service	
9928	3/3/15	Abes Trash Service	31.00	Park Trash Bins	1066483
9929	3/3/15	June Jordening	604.44	Accts Recv. Feb	
9930	3/3/15	Mike Quinn	142.28	Clerk Fees	
9931	3/3/15	GF Pesek	3,065	Feb. Maintenance	
9932	3/3/15	Great Western Bank	208.35	Paying Agent Fee Acct	Acct 6738

9. Resident Concerns: No residents were present.

10. Attorney Issues:

a. Water Service Agreement-

- i. Trustee Quinn used a gauge to monitor water pressure at his home, and the gauge is reading about 10 PSI less than what is being read in the main line. Art Beccard reported it could be due to using different gauges, and Trustee Quinn will test with a different gauge. Assistant Fire Chief of Papillion Fire Department reported to Mr. Beccard no issues with fire hydrants in SID 23. The only issue mentioned was a frozen hydrant in the middle of winter on an earlier occasion, which is unrelated to the issue of water pressure and the hydrant has since been replaced, per Mr. Pesek. As to concern regarding the size of the main on the property and that it will affect the pressure, it will not. The amount of water used on the property is what affects water pressure.
- ii. Brian Schuele from Olsson and Associates, Dave Martino from the VA in Washington DC, and Dave Ciaccio from the VA in Washington DC were present to answer questions. Mr. Schuele reported that a final agreement should be ready within the next week. Ms. Chapman will disseminate to Trustees for review before the next board meeting.
- iii. Mr. Beccard shared a drawing of the Water Line extension with the Trustees, which is attached to the Minutes. He further explained that the current expected cost of the project is \$57,850, which he reiterated is only an estimate. Trustee Quinn asked when the fence would be set up, due to concerns of non-residents trespassing, including camping. Mr. Martino reported it would likely be up in the summer of 2016. Trustee Quinn suggested putting wiring up again to prevent trespassing.
- iv. Mr. Martino reported that they expect to break ground in fall of 2015 and have the first funeral service in August 2016. Looking at the cemetery having an active life for 200 years. Will likely develop the cemetery in portions, of 10-year increments. The eastern half will be used for native hay production, because it seemed the least intrusive to the cemetery visitors and offers good stability to the land. An Ag fence will be on the East and the North side, with a portion of it on the south side. Decorative Iron fence will be put up along Schram Road and North on 50. Residents can first expect to see improvements to Schram Road. No environmental concerns have arisen, and they are pleased with the progress. Irrigation will be well water. Chairwoman asked when the Water Line would be installed. Martino reported that will likely be in Spring 2016.

b. Sewer Contract-No updates

11. Old Business:

- a. Bond items – on hold until spring
- b. Water deposits update – no update. None of them have cleared.
- c. Sidewalk Repair by Pumping Station- Trustee Quinn received a phone call from D2 and they reported that the photo sent to them regarding the damage was difficult to see. Another picture was requested, but Trustee Quinn reported that weather prevented him from getting a good photo of the damage.
- d. Tree trimming – Chairwoman Glesmann updated the letter to residents and included information about sidewalks and fire hydrants being shoveled out.
- e. Street repairs- On Hold until spring. Trustee Quinn reported there are certain spots that are already visible. Trustee Quinn spoke with Asphalt Maintenance who advised that repairing street now would not make sense because it would have to be redone once the weather is nicer.
- f. Siren Update. Chairwoman Glesmann inquired whether the sirens went off in February. Trustee Quinn reported that it might have been too cold for the sirens to sound.
- g. Water Rates- Gary Shepard concerned about impact another increase will have on residents. He that an increase is needed, but he is unsure how much. For comparison, SID's in Gretna have an average bill of \$44 per month, and SID's in Springfield have an average bill of \$38-\$40 per month. The trend appears to be that bills are increasing, and an example is Fairview. Mr. Shepard reported that the \$26,000 owed in the beginning of the year, which was left over from the previous year, was a challenge but the budget should even out by the end of the year. Mr. Shepard will come up with a few possible scenarios of how to increase water rates.
- h. Water Meter-Gary Shepard has received two quotes, which do not include installation. One meter is made of brass (more expensive); the other is made of a composite. Mr. Pesek reported there would be a

2-year warranty on either. The price difference is \$6,000 between the two. Mr. Pesek reported that currently the meters are brass. Mr. Shepard estimated that twenty to thirty meters are currently broken. The Board discussed the received bids and compared the two.

- i. Lawn Bids-Trustee Quinn sent out 12 bids for 2015 mowing, and offered to drive each company around SID 23. Trustee Quinn reported that he received back only 3 bids. A few companies declined to submit bids. One company took Trustee Quinn up on his offer to drive them around the SID. Chairwoman Glesmann provided bids to trustees and they discussed. Trustee Campbell Motion for accepting the Bid from Double T Lawn and Landscape, Trustee Quinn seconded. The Trustees voted, and all voted in favor of accepting the bid from Double T Lawn and Landscape. The Bid and attached to the Minutes
- j. Street Sweeping-Chairwoman Glesmann has spoken with Clean Sweep. They sent a proposal to a previous board member, which Chairwoman Glesmann has now received. Chairwoman Glesmann responded to Clean Sweep, asking that the gravel not be dumped off-site, but on the gravel road going up to the water tower. Trustee Burbee questioned whether there may be EPA concerns with our request, and that Clean Sweep may not be able to do that. Chairwoman Glesmann has not received a response with Clean Sweep. Proposal from Clean Sweep is for \$700, last year the SID paid \$685.
- k. Accountant/Audit-No updates.
- l. Water Tower Painting Sewer Contract-Mr. Pesek discussed.

**12. New Business:**

- a. Trustee Burbee reported that he spoke with the County about the damage done on Richland Drive by plows. The County reported that they would repair in springtime.
- b. On Cooper Circle, an RV is parked on Richland Drive and it appears that the RV is being driven over the sidewalk. Trustee Quinn will follow up with the resident to ensure that no damage is done to the sidewalk.

Trustee Campbell motioned to adjourn. Trustee Burbee seconded. All trustees voted in favor.

CLERK

*Michael R. Quinn*

CHAIRWOMAN

*Jeanine Glesmann*