

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
April 1, 2014

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on April 1, 2014 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairwoman Jeannine Glesmann (402.616.5581), Trustee Shirley Merritt (402.896.9047), Trustee Mike Bendon (402.896.2250), Trustee Bob Burbee (402.896.1084), and Trustee Michael Quinn (402.699.1788). Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Andrea Smith of Cassidy Chapman Law Office, and several District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on March 19, 2014. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

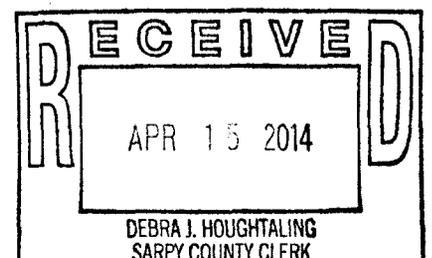
1. **Compliance with Open Meetings Law:** In compliance with the Act, Chairwoman Glesmann provided a current copy of the Nebraska Open Meetings Act on the table.
2. **Approval of Minutes:** Trustee Burbee motioned to approve the March 11, 2014 minutes. Trustee Bendon seconded. Trustee Merritt abstained from voting since not all of the minutes were in the copies available at the WestMart. The remaining trustees voted in favor.
3. **Next Meeting Date:** The next meeting of the Board will be held on May 6, 2014 at 6:30 p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
4. **Resident Concerns:** A resident expressed concern regarding the copies of the minutes available at WestMart, the minutes were missing "Resident Concerns". Trustee Merritt was also concerned about this. Trustee Quinn stated that this was common practice to shorten the copies of minutes to fit a particular length. Chairwoman Glesmann stated that from now on, copies of the minutes would no longer be shortened in order to be a certain length. Linda Comstock asked the board about a bill received from Kersten regarding work that was done on a homeowner's property. Discussion was had by the board members. It was determined that the bill is the homeowner's responsibility since it was on the homeowner's property. Although Mr. Pesek called Kersten, the homeowner and/or contractor needs to be responsible for locating lines. Trustee Bendon stated that once Mr. Pesek identifies that the problem/issue is beyond the curb-stop of the property, he should stop assisting and provide the homeowner's with the proper contact information on who to call to further assist the homeowner. Trustee Burbee stated that Ms. Comstock should contact Kersten to bill the homeowner directly. A resident asked if the Board was planning to have spring cleanup as they did last year. Chairwoman Glesmann said that the Board has not discussed that yet but will discuss it in the future. Another resident noticed that in the minutes the website was discussed, and inquired whether the website is working. Chairwoman Glesmann stated she has been in contact with various website builders and the board will need to discuss how much they want to spend to have a website created. The resident volunteered to help the Chairwoman with the website. Discussion was had on the website and Chairwoman Glesmann clarified that the website domain still exists, however, the website is gone. The resident asked what is the SID debt and the resident would like that figure and would like it by the next meeting. A resident inquired on the likelihood that the SID would be annexed. Gary Shepherd stated that he does not think the SID has high debt; there is also not a lot of revenue here, so SID is not as appealing to the larger areas around. Chairwoman Glesmann also stated because of the school district lines there would be a lot of red-tape in order to annex.
5. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of February 28, 2014, were as follows:

General Fund	\$	113,696.16
Bond Fund	\$	91,505.67
Bond Investment	\$	0.00
Water Deposits	\$	8,400.00
Bond Reserve Fund	\$	6,507.31

Mr. Shepherd distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 210,674. Average usage was 538 cubic feet. Minimum users were 370. Total users were 397. The average water bill was \$34.41.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status. Shut-off notices will be mailed with regard to the following accounts if balances are not received by April 15, 2014:

Account Number	Account Name
1017	Sarah Teetzal
1025	Craig Sullivan
1065	Richard Moss
1068	Iris Belt



1076	Alisha Barrett
1136	Julene Bath
1141	Jim Hamilton
1191	Amy Adair
1208	Ragne LLC
1227	Guy Kienow
1240	Tim Stohlmann
1248	Marvin Deloske
1282	Steven Pope
1283	John Stapp
1311	Richard Matthews
1326	Lauren M. Cecil
1382	Scott Nebel

6. **Accounts Receivable:** June Jordening reported that \$11,024.24 was deposited into the general fund for March. There was a \$69.00 difference in February because there was a returned check, but that has been taken care of.
7. **Report from G.F. Pesek:** Both wells cycling properly. The routine monthly coliform test was negative.

Providence Group has completed the tank and engine removal from the north well site. The bacterial sampling site plan was submitted to NDHHS was approved for the 2014 calendar year.

Wastewater system: A spare pump was ordered from ATL Sales and was shipped to Kersten Construction for delivery to SID #23.

TREKK has been contacted to review the root-cleaning project.

The failed force main from the lift station was repaired by Kersten Construction. TREKK removed wastewater from the lift station while repairs were made.

Mr. Pesek distributed bids for new roofing. Information was also emailed to the board members prior to the meeting. Board members reviewed the bids.

8. Payment of Bills:

All bills submitted for payment were approved by unanimous vote. The detail of the approved warrants is as follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
9456	03/19/14	Steven or Kristina Rivas	150.00	Deposit Refund	1031
9457	03/19/14	Alisha Barrett	150.00	Deposit Refund	1076
9458	03/19/14	Daniel or Melissa Vraspir	150.00	Deposit Refund	1167
9459	03/19/14	Estate of John W. Quinn	150.00	Deposit Refund	1172
9460	03/19/14	Curtis R. or Teather A. Roesler	150.00	Deposit Refund	1172
9461	03/19/14	James C. or Angela M. Leach II	150.00	Deposit Refund	1219
9462	03/19/14	David or Paula Bidrowsky	150.00	Deposit Refund	1241
9463	03/19/14	Christopher T. Glesmann	150.00	Deposit Refund	1254
9464	03/19/14	Stephanie Houston	150.00	Deposit Refund	1308
9465	03/19/14	Justin S. Johnson or Jessica A. Wegh	150.00	Deposit Refund	1309
9466	03/19/14	Mitchell Watson or Holly Middleton	150.00	Deposit Refund	1346
9467	03/19/14	Wendy Matthews	150.00	Deposit Refund	1350
9468	03/23/14	Steve or Jennifer Mullins	150.00	Deposit Refund	1038
9469	03/23/14	Midlands Real Estate	150.00	Deposit Refund	1191
9470	03/23/14	Eyman Investments	150.00	Deposit Refund	1378
9471	03/23/14	Century Link	84.92	South Well Phone	
9472	03/23/14	Century Link	84.92	North Well Phone	
9473	03/23/14	Century Link	126.29	Water Tower Phone	
9474	03/30/14	Abe's Trash Service	47.25	Trash Service-Shed	
9475	03/30/14	NE Dept of Public Health	531.00	Water Testing	449679
9476	03/30/14	Dale or Sandra Johnson	150.00	Deposit Refund	1308
9477	03/30/14	Bradley A. Rolfe	150.00	Deposit Refund	1255
9478	04/01/14	Mike Quinn	106.91	Clerk Fees -March	
9479	04/01/14	All Flags Etc.	598.81	Repair Flag Pole	39966
9480	04/01/14	G.F. Pesek	3,335.00	March Maintenance	
9481	04/01/14	Professional Accounting Services	1,474.78	March Professional Accounting Service	
9482	04/01/14	Cassidy Chapman Law	1,711.70	March Legal Fees	
9483	04/01/14	Trekk Design Group	952.62	Manhole Cover, Jet line	14179

9484	04/01/14	Linda Comstock	305.95	March Accounts Payable	
9485	04/01/14	June Jordening	533.72	March Accounts Receivable	
9486	04/01/14	Abe's Trash Service	31.00	Trash Service at Park	933004
9487	04/01/14	OPPD	2,317.54	Electrical Services	
9488	04/01/14	Jeannine Glesmann	69.26	Meeting attendance	
9489	04/01/14	Shirley Merritt	69.26	Meeting attendance	
9490	04/01/14	Mike Bendon	69.26	Meeting attendance	
9491	04/01/14	Bob Burbee	69.26	Meeting attendance	
9492	04/01/14	Cutters	180.00	Snow Removal	

9. Old Business:

a. Bond Items

i. Outdoor and park improvements, water meters

1. Trustee Quinn spoke with Art Beccard regarding the park. The recommendation was made that the board should adjust the area in order to save on the park area. Mr. Beccard recommending that the entry come off of Westmont drive down by Cooper Cir, instead of coming in by Grissom. If the entrance was at Grissom, then the park would almost be eliminated. Trustee Quinn also stated that it was recommended that there be a gravel/rock parking lot. Trustee Bendon stated that the Board should inform the farmer who is farming the SID land of the plans. Discussion was also had on the playground equipment having to be moved.

ii. Bond reserve fund (on hold until July)

- b. Tree trimming: nothing new at this time; on hold until June
- c. Water deposits update: Trustee Bendon stated 19 refunds needed to go out, 16 have gone out, 3 unable to locate. Trustee Bendon will send to state of Nebraska after this is finalized. Trustee Bendon stated that 32 warrants had not cleared, but that 21 addresses have been located. Trustee Bendon stated he sent letters with affidavits and only one came back not notarized. In total, 5 affidavits were received, and 3 of 5 warrants have been sent.
- d. Sewer rates: Residents have new rates; businesses have not changed
- e. Mowing/trimming services: Sidewalks were cleared by Cutters (same business who does the lawn/mowing services for the SID). Chairwoman Glesmann would like the board to pay his bill. Trustee Quinn agrees, states that he remembers talking about obtaining someone to remove snow, but does not remember voting on it. Trustee Quinn feels that the Board should pay the bill in good faith since the job was done. Trustee Quinn makes motion to pay, Trustee Burbee seconds, all voted in favor
 - i. The Board Received 4 bids for lawn services. Trustee Quinn sent out requests for bids to 11 different companies. The bids are as follows: Cutters: \$6750 +1800; Todd Middleton: \$5900+250+150; Second Nature Lawns: 3 inch \$225 per mowing/once a week, \$150 every two weeks; fertilizer \$1074; \$285 for 3 inch/wk; 365/wk for 2inch, every 2 weeks, fertilizer 1175; weed control \$495 each spray, clean up \$20; Kyle Field \$85 each mowing; Executive law and Landscaping \$45/ each mowing; Trustee Bendon Motioned for Todd Middleton, Quinn seconded, Glesmann voted yay, Merritt and Burbee voted Nay
- f. Root cleaning/Jet: TREKK Root-X Chemical Treatment would be \$3.50/LF; Trustee Burbee makes a motion to have TREKK to cut the roots and treat them with the chemical treatment. Trustee Quinn seconds, All vote in favor
- g. Gas leak repairs: Mr. Pesek made contact.
- h. SYAA: Springfield Youth Athletic Association: Trustee Quinn stated that SYAA came to him again. Last year SYAA did not do a good job maintain the ball fields. The main issue they had was having a place to store equipment at the ball fields. SYAA stated they know that a shed is being built, and asked if SYAA can keep their tractor in the shed, that way they would be able to maintain the ball fields and would not have the same issues and problems as the previous year. Trustee Burbee inquired who would be liable for the tractor if shed is broken into. Trustee Bendon wants a contract with SYAA regarding these issues. Trustee Quinn will contact SYAA and tell them to contact Attorney Chapman's office regarding a contract.
- i. Street sweeping: Trustee Bendon stated clean sweep has done a great job in the past. Trustee Bendon proposes resolution for SID to have clean sweep again this year. He stated that clean sweep is usually conducted in the middle of May. Trustee Burbee seconds, all voted in favor
- j. Cleaning the sewer inlet: Trustee Quinn will contact the new lawn company and inquire whether the lawn company can clean the sewer inlet.
- k. Street repairs: Trustee Burbee stated that bad pot holes exist throughout the SID. Trustee Quinn will contact Art Beccard regarding fixing the streets.
- l. Roofing: prior bids were rejected; new bids submitted to Board members; Discussion was had on the bids. Trustee Quinn is going to contact Art Beccard regarding the bids.
- m. Website: Chairwoman Glesmann will continue to work with the website issues.

10. New Business:

- a. Street sweeping
- b. "No Parking" signs: Trustee Burbee said residents have asked when the new parking signs will be put-up. Discussion was had. School should pursue flashing light sign for school. Trustee Burbee also stated that it would be good for the daycare to have some crossing signs as well. It would be difficult for the SID to maintain and pay for the flashing light.
- c. Sirens: Trustee Bendon said significantly cold weather was the proximate cause for why the sirens the did not work. Another test was held on March 26th, 2014, and the sirens worked.
- d. Bills for waterline breaks: brought up by resident concerns last meeting, Linda Comstock reviewed,

- did not see anything that was double billed.
- e. Short fence in Trustee Bendon's yard was also brought up by resident concerns from last month. Information was present from 2005 and 2011 Board of Trustee Minutes. Trustee Bendon requested the Board waive the issue of his fence on SID property and stated that a waiver could be requested. Trustee Bendon submitting pictures to Board of the fence. Trustee Quinn stated that the resolution allowing waivers has since been dissolved. Trustee Bendon states that there are many residents with that same problem. Trustee Quinn stated that the main concern the Board should consider is whether there is a safety concern. Trustee Quinn would like to have a safe sidewalk on at least one part of the street, especially for kids walking to schools. Trustee Quinn would like propose a resolution for SID right away on property for sidewalks. Trustee Bendon discussed that there might be problems, if not a safety concern, possible waiver the Board could approve. Trustee Quinn stated that a waiver could open a can of worms. Everyone in the SID could be requesting waivers for various things.
 - f. Spring clean-up

Trustee Merritt motioned to adjourn. Chairwoman Glesmann seconded. All trustees voted in favor.

CLERK _____

CHAIRWOMAN _____

