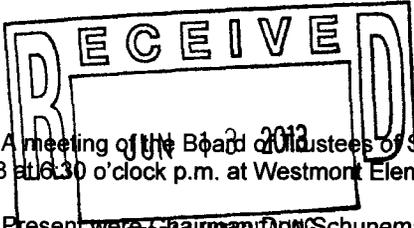


SANITARY AND IMPROVEMENT DISTRICT NO. 23  
OF SARPY COUNTY, NEBRASKA



Minutes of Meeting of Board of Trustees  
May 7, 2013

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on May 7, 2013 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairman Doug Schuneman (402.895.0967), Trustees Michael Quinn (402.699.1788), David Jasa (402.895.0175), and Shirley Merritt (402.895.0000). Absent was Trustee Terry Knief (402.681.3780). Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Cassidy Chapman of Cassidy Chapman Law Office, and several district residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on April 24, 2013. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. Compliance with Open Meetings Law:** It was announced that in compliance with the Act, the Chairman provided a current copy of the Nebraska Open Meetings Act on the table.
- 2. Approval of Minutes:** The Chairman Schuneman stated the next item of business on the agenda was approval of the meeting minutes from April 2013. Mike Bendon mentioned that the minutes posted at the store were missing pages. Trustee Jasa's phone number has changed and will be reflected in future minutes. Trustee Schuneman's name was misspelled. Trustee Jasa motioned to approve the minutes. Trustee Quinn seconded the motion. The vote was unanimous.

**Resident Concerns:** Residents inquired about the sidewalks and the parking resolution. Resident Steven Rivas has relatives that come visit and need a place to park. He is a teacher and said that he has no problem running against the current board. He believes that more people believe that it is a bad idea. He wants to have a public debate about the resolution. Linda Comstock informed him about the upcoming election. Resident Jeannine Glesmann said that Trustee Schuneman promised a resident vote. Resident John Sander said that overnight parking restrictions are a problem. The attorney read the actual resolution out loud to the residents present, but advised that no action was being taken on moving forward with implementing the resolution at this time. Linda Comstock reported that someone on her block was burning waste. The attorney advised to call the police. The storm sewer on the north side of the street on Grissam and Westmont Drive is blocked. Resident Mike Bendon stated that the siren isn't working. Shirley said it isn't turning. Mike Bendon asked about the flags that are out near Richland Drive to the siren access. The sirens were working two weeks ago. June Jordening reported someone with a white truck, potentially from emergency management, at the park today. Resident Ron Cook stated that many years ago there was a proposed mandatory sidewalk resolution. He also asked about a neighborhood garage sale. Amy Leet and Sue Leet just moved in. Amy suggested creating a Facebook page. Trustee Schuneman stated that he thinks the District needs an IT person. Resident Mike Bendon said that meeting minutes are not filed regularly.

- 3. Next Meeting Date:** The next meeting of the Board will be held on June 4, 2013 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
- 4. Professional Accounting Service:** Gary Shepherd reported that fund balances as of March 31, 2013, were as follows:

General Fund	\$	194,063.60
Bond Fund	\$	97,599.97
Bond Investment	\$	0.00
Water Deposits	\$	11,550.00
Bond Reserve Fund	\$	6,478.08

Mr. Shepherd distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 201,565. Average usage was 633 cubic feet. Minimum users were 380. Total users were 397. Mr. Shepherd reported that \$551.26 was paid in sales tax.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status. Shut off notices were be mailed with regard to the following accounts if balances are not received by May 15, 2013: Account 1025 Craig Sullivan, Account 1038 Jerrod Cranston, Account 1076 Alisha Barrett, Account 1095 Gregory Middleton, Account 1098 Todd Matteson, Account 1141 Jim Hamilton, Account 1196 Jason McKewon, Account 1197 Kim Callahan, Account 1201 Ronald Van Dyne, Account 1228 Daniel Bost, Account 1229 Ryan Mortenson, Account 1282 Steven Pope, Account 1283 John Stapp, Account 1301 Marc Lindblom, Account 1311 Richard A. Matthews, Account 1326 Lauren M. Ceil, Account 1337 Sarah Hentschel, Account 1345 Jake Hammer, Account 1349 Jessica Hawthorne, Account 1368 Westmont Elementary, and Account 1399 Orthopedic Marketing, The school only pays half of their bill. They are not paying late fees. Account 1025 Craig Sullivan, Account 1095 Gregory Middleton, and Account 1326 Lauren Cecil still have water deposits, so their deposits will be applied to their past-due water balances.

- 5. Accounts Receivable:** June Jordening reported that \$11,320.55 was deposited into the general fund for the month of April. \$150 of that was transferred from Account 1310.
- 6. Engineer Reports:** Chairman Schuneman showed the attorney pictures and specifications for picnic shelters, dog parks, and outdoor signs. He is going to contact the engineer about pricing for these items and then present them to the board for approval.
- 7. Attorney Issues:** Cassidy Chapman provided an update on the sidewalk litigation. The initial district court complaint was dismissed, but Dennis Kelly filed a new complaint. An Answer and Counterclaim will be filed by Friday's due date.

**Report from G.F. Pesek:** Both wells are cycling properly. The routine monthly coliform test was negative. The water tower repairs are scheduled for May 23. Repairs will take two weeks. Preparation and coordination are ongoing. Gerald is going to notify the police, fire, and DHHS prior to the repairs.

Trustee Knief has the Annual Water Quality Report that must be filed by July 1, 2013. The wastewater system is cycling properly. Kerstens completed the Grissom Street water main break project. Trustee Schuneman asked if they left a pile of concrete. They left it by the maintenance building. Some people have been taking trucks and bikes over the dirt pile in the field. The police have been notified. Trustee Schuneman stated that Paula and Dave Bidrowsky's children are the kids on bikes. Gerald said that trees need to be trimmed on the tower road before the repairs because they are hanging over the road, so trucks are driving into the field around the trees instead of staying on the road. Gerald is going to inventory everything in the shed.

- 8. Payment of Bills:** All bills submitted for payment were approved by unanimous vote. Quinn motioned. Merritt seconded. The detail of the approved warrants follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice #
9205	4-12-13	Century Link	84.92	Phone South Well	
9206	4-12-13	Century Link	84.92	Phone North Well	
9207	4-12-13	Omaha World Herald	7.38	Publication	153698-130331
9208	4-12-13	Thompson, Dreessen, Dorner	1,070.10	Engineer Fee	98365
9209	4-22-13	Century Link	119.76	Phone - Water Tower	
9210	5-7-13	Linda Comstock	305.52	Accts. Payable	
9211	5-7-13	Cutters Lawn Service	655.00	Monthly Mowing	1214, 1227, 1240
9212	5-7-13	OPPD	2,319.57	Electrical Service	
9213	5-7-13	Kersten Construction	724.00	Repairs At Slayton/Westmont	31534
9214	5-7-13	Kersten Construction	1,020.00	Sidewalk Grissom/Westmont	31533
9215	5-7-13	One Call Concepts	11.05	Diggers Hot Line	30306641
9216	5-7-13	Nebraska Public Health Labs	14.00	Water Testing	437424
9217	Transfer	Craig Sullivan	150.00	Deposit Refund Voided	Acct 1025
9218	Transfer	Bobbi Nelson	150.00	Deposit Refund	Acct 1042
9219	Transfer	Michael Brandon	150.00	Deposit Refund	Acct 1055
9220	Transfer	Gregory Middleton	150.00	Deposit Refund Voided	Acct 1095
9221	Transfer	Shawn Kasal	150.00	Deposit Transfer	Acct 1125
9222	Transfer	Jed Porter	150.00	Deposit Refund	Acct 1155
9223	Transfer	James Shemwell	150.00	Voided Transfer	Acct 1197
9224	Transfer	Ernest Henry	150.00	Deposit Transfer	Acct 1208
9225	Transfer	Daniel Bost	150.00	Voided Transfer	Acct 1228
9226	Transfer	Mark McGovern	150.00	Deposit Refund	Acct 1294
9227	Transfer	Lauren Cecil	150.00	Voided	Acct 1326
9228	Transfer	Lawrence Rankin	150.00	Deposit Refund	Acct 1376
9229	5-7-13	Thompson, Dreessen, Dorner	361.36	Engineering Service	98725
9230	5-7-13	Cassidy Chapman	1,942.50	Legal Fees	3055
9231	5-7-13	Professional Accounting	1,031.56	Professional Fees	
9231	5-7-13	June Jordening	540.98	Accounts Receivable	
9233	5-7-13	G. F. Pesek	2,735.00	April Maintenance	
9234	5-7-13	Omaha World Herald	7.38	Publication Notice	153698-130430

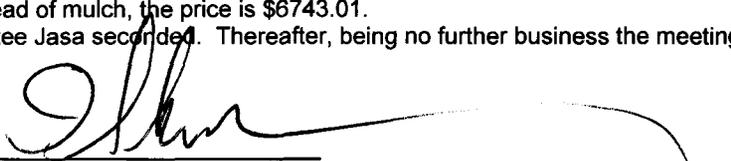
**9. Old Business:**

- The water and sewer rate increase is on hold until June.
- The lease on the SID fields is on hold until June.
- Street sweeping will occur on Friday morning. Gerald will put the signs up. The bill will be \$200 less because there won't be hauling away for dumping.
- Don made a motion to approve Robert Sheehan as the new handyman for the district. He will get paid \$25 per hour for his work. He will do all projects based on an estimate hourly time. He is bonded and insured and willing to get more insurance, if required. Trustee Jasa seconded. All voted in favor. Trustee Schuneman will introduce him to Gerald.
- Sidewalks are being installed on Richland Drive by Moore Brothers. They are starting on it this week, but it is all weather permitting.
- Trustee Schuneman wants an information sign for the district, a park shelter, a leash free area, speed bumps, a walking trail, gates, a sidewalk by the school, new trees and shrubs by the park and on the 4<sup>th</sup> island, complete concrete rework on Richland, Westmont, Shepard and Slayton Streets. He would like a bond to be taken out for these items.

**10. New Business:**

- Brian White, the SYA Baseball Co-Commissioner, came to ask about the installation of a permanent bathroom. Trustee Quinn said that last year's team was too small, so they have moved and a new team is using the field. SYA put in a portable toilet and would like to see a permanent toilet installed. Trustee Schuneman said that he is hesitant to do anything permanent when there is no guarantee that it will be used. The SYA has already installed temporary fencing and will be removing the mound next week. The SYA would like financial support for field updates. They are not asking for a concession stand right now. Trustee Schuneman stated that the SID doesn't want to have to maintain the bathrooms year round. Discussion was had regarding whether an additional field would be used. SYA will take care of the mowing and spray weed killer. Trustee Quinn inquired as to whether a drain line would be installed by the SYA again this year. Trustee Quinn and Brian will meet after the meeting to discuss everything. Trustee Quinn will then report back to the board.
- The SID needs 65 signs for the neighborhood watch. Trustee Schuneman is trying to order them. Trustee Merritt wants to set the meeting for the neighborhood watch in May, but Trustee Schuneman said he prefers June. He proposed June 3 at Westmont Elementary School at 6:30pm. June Jordening will reserve the gymnasium. Trustee Quinn asked if the school could publish it in its newsletter. Trustee Merritt is going to post a notice at the store.
- Spring clean up will be held on June 1 from 8am to 3pm. Everything but tires, batteries, and paint can be disposed of.
- Trustee Schuneman wants signs ordered saying "No Hunting or Firearms," "Dog on Leash," "No Parking Anytime" (by the corners of the streets), and "Keep Out." Signs are ordered through Marco.
- Trustee Schuneman wants to secure the fence on the south side of the tower road. Gerald proposes a fence from the tower down.
- Gerald needs to give the attorney all paperwork that he has for electronic transfer. Most things have already been given to TD2. Resident Mike Bendon wants the scanned documents to be posted for the public.
- Cutters Lawn Service provided two quotes. The first quote is for mulch on the island with plastic edging. It would cost \$2552.35. The price includes labor. For rock instead of mulch, the price is \$6743.01. Trustee Schuneman motioned to conclude. Trustee Jasa seconded. Thereafter, being no further business the meeting was adjourned.

CLERK \_\_\_\_\_

CHAIRMAN 

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## Reminders

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**Spring Clean-Up** will be held on **June 1** from 8am to 3pm. The shed below the watertower – South end of Westmont Drive. Everything but tires, batteries, and paint can be disposed of.



Neighborhood Watch - **June 3** at Westmont Elementary School at **6:30pm** in the gymnasium