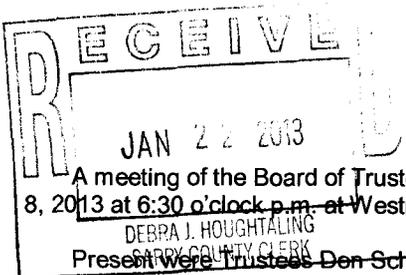


SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
January 8, 2013



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on January 8, 2013 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Terry Knief (402.681.3780), Michael Quinn (402.699.1788), and Shirley Merritt (402.896.9047). Absent was David Jasa (402.896.2279) Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, Andrea Smith of Cassidy Chapman Law Office, Cole Bridges of TREKK Design Group, LLC, and four District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on Dec. 19th 2012. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was provided on the table by the Chairman.
2. **Approval of Minutes:** The Chairman stated the next item of business on the agenda was approval of the meeting minutes from December. Trustee Knief motioned to approve the minutes. Trustee Merritt seconded. The vote was unanimous.
3. **Resident Concerns:** Tony Leyden, resident, raised concern over vehicles parked on Slayton Street. He stated that it is difficult for emergency vehicles, snow plows, etc. to drive on street when cars are parked on the side of the street. Trustees discussed what solution would be best, whether it would be to prohibit parking altogether or prohibit parking late at night and will have their suggestion at the next meeting. Richard Konecko, resident, raised concern with the Board because he believed he overpaid his October 2012 water bill and the extra money he paid had not been credited to his account. Mr Shepherd was going to review his usage and payment history and bring his findings to the next meeting. Trustee Merritt raised concern that the monthly meeting minutes are too vague. She believes more should be described in the minutes instead of stating "Discussion was had". Discussion was had on how minutes have been recorded in the past and the detail of the minutes in the past. Attorney Smith stated that she would include more details in the future minutes.
4. **TREKK Design Group, LLC:** Cole Bridges from TREKK Design Group, LLC. attended meeting to inform the Board of the services his company provides. He stated that Westmont has a root maintenance problem because it appears, from the information he has been provided, that the root problem is getting worse. Instead of sawing the roots, TREKK has a machine and a herbicide to use along with sawing the roots. He describe the machine as acting like a vacuum. He also described the herbicide his company would use, ROOTX. This may cause damage to resident's lawns and property that are within 1 feet of the line. Trustee Schuneman asked if there was a resident program to incorporate that has a special price. Mr. Bridges suggested to first treat the streets with the most severe root problem and see how the maintenance of the roots lessens. He stated this would also be an advantage to the residents to utilize his company. Trustee Schuneman asked Mr. Bridges to create a proposal that can be given to Westmont residents. In the proposal he would like prices and costs for different options. Trustee Schuneman stated he believed it would be best to do a large project, instead of treating individual lines. Mr. Bridges stated that he would have a proposal completed for next meeting.
5. **Next Meeting Date:** The next meeting of the Board will be held on February 5, 2013 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
6. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of November 30, 2012, were as follows:

General Fund	\$	211,533.75
Bond Fund	\$	144,512.31
Bond Investment	\$	0.00
Water Deposits	\$	15,000.00
Bond Reserve Fund	\$	6,478.08

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 255,008. Average usage was 642 cubic feet. Minimum users were 363. Total users was 397. Average water bill was \$28.52.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by January 15, 2013: 1022 James Shemwell, 1065 Richard Moss, 1080 Derek Clark, 1095 Gregory Middleton, 1169 Henry Weverka, 1201 Lonnie Randolph, 1228 Daniel Bost, 1231 Gerald Relford.

Mr. Pesek stated that in the previous month 4/5 water shut-offs did not work. He stated that there were troubles with aging equipment, and that the process was time-consuming because of the aged equipment. Mr. Pesek estimated that it can take about 2 hours to shut one person off. Trustee Schuneman stated the Board must conduct Shut-offs to ensure residents are paying their water bills. Mr. Pesek stated that a few years ago, he would do a shutoff every 3 years. Trustee Knief thinks delinquent bills should be sent out again before the 15th.

Mr. Shepherd received a call from account 1337, her identity was stolen, bank account hacked, she has no money, Trustees Schuneman and Knief stated if the resident can show documentation collaborating her story, her water will not be shut-off. Trustee stated the Board has done this in the past with similar hardship cases.

Trustee Shuneman mentioned the resident from last meeting with stinky water, and stated that he spoke with her and the problem was taken care of.

7. **Accounts Receivable:** June Jordening reported \$11,735.76 was deposited into the general fund.

inspection on DVD. Gerald said he cannot estimate the cost at this time.

Sewer line root cutting was completed by TREKK Design Group and a representative from the company will attend the SID meeting to discuss root treatment.

Winterization maintenance projects are ongoing. The circuits in the maintenance building are used for the block heater and battery charge of generator.

10. Attorney Issues: No Issues at this time

11. Payment of Bills: All bills submitted for payment were approved by unanimous vote. Trustee Terry motioned. Trustee Shirley seconded. The detail of the approved warrants follows:

Warrant	Date	Issued to	Amount	Purpose	Invoice#
9067	12/18/12	Century Link	84.92	Phone So. Well	
9068	12/18/12	Century Link	84.92	Phone No. Well	
9069	12/28/12	Century Link	120.12	Phone, Water Tower	
9070	12/28/12	Omaha World Herald	7.84	Publication	153698-121130
9071	12/28/12	NE Dept. Public Health	14.00	Water Testing	433749
9072	12/28/12	Abe's Trash Sero	47.25	Trash Service	21241001
9073	1/8/13	Trekk Design Group	5,000.00	Sewer jetting	12-749
9074	1/8/13	Trekk Design Group	475.00	Sewer jetting	12-749
9075	1/8/13	City of Omaha	4,504.38	Sewer Usage	87379
9076	1/8/13	Electric Co. of Omaha	184.37	Repair North Well Health	34258
9077	1/8/13	One call concepts	5.90	Digger hat line	2110693
9078	1/8/13	Linda Comstock	306.30	Accts payable	
9079	1/8/13	OPPD	2,190.57	Electrical Service	
9080	1/8/13	Terry Knief	185.83	Clerk fees	
9081	1/8/13	Professional Account Services	1,138.66	Prof. Acct. Serv.	
9082	1/8/23	One Call Concepts	6.30	Digger hot line	2120654
9083	1/8/13	Omaha World Herald	7.84	Publication fee	153698-121231
9084	1/8/13	G.F. Pesek	3,679.21	Dec. maintenance	
9085	1/8/13	Nebraska Department of Health	14.00	Water testing	433749
9086	1/8/13	June Jordening	544.28	Accts Receivable	
9087	1/8/13	Cassidy Chapman	2,446.25	Attorney fees	251

12. Old Business:

- a. Water Rate increase, Terry will discuss this next meeting
- b. Water and Sewer rate increase, Terry will discuss this next meeting
- c. Water Deposit Returns: return deposits to those who have paid one, call people who are delinquent on water bill to see if they want the deposit applied to their outstanding bill. Attorney stated there is a 3-year period to be considered abandoned to file the abandoned money with the state.
- d. Directory Update: Trustee Merritt must do it on her own; an old directory is on the website. Trustee Merritt needs to ask residents for their information. SID will not pay money to have the directory done.
- e. Neighborhood watch signs: Trustee Shuneman stated he has a blueprint of Westmont and will provide it to the Neighborhood Watch group. Trustee Merritt wants it made clear in the minutes that she cares about the Neighborhood Watch and would like it to be successful. Trustee Merritt thinks it's important for people to become involved in the Watch for it to be successful. She believes there will be a better turn out if meetings are every 3-4 months because more people will participate.

13. New Business:

- a. Lower field: Trustee Shuneman has been approached by a realtor about selling the lower field by highway 370. Discussion was had that the field appears to be a flood plain. Trustee Shuneman ask if the Board would like to sell the field now or wait to sell it. The realtor told Trustee Shuneman that someone is interested in the area to build a 12plex. Trustee Shuneman thinks there is a lot of money to be had, and could help the SID in leveling out the field, the field is not doing the SID any good just sitting there. Trustee Shuneman does not want to see the big field go, but would be willing to sell the small field.
- b. Street parking: Trustee Shuneman and Trustee Quinn stated they believe there should be no parking on the street at night. Trustee Knief proposes that anytime between midnight and 6 am there should be no parking, but during day you are allowed to park on one side of street. Trustee Shuneman stated he doesn't know if that will work since people have trouble obeying signs already. Move to old business next meeting, make a resolution for next meeting and vote on it.
- c. Trustee Shuneman has asked Michael Bendon to help with the bond because of his experience, Mike accepted. Trustee Shuneman motioned, Trustee Merritt said it was okay, Trustee Knief said it was okay,
- d. Street sweeping bid for 2013: Clean Sweep sent letter they would like to give a quote
- e. Mowing bids for 2013. Trustee Jasa getting bids for mowing and sweeping. Contact Trustee Jasa or any other board member for street sweeping and/or mowing bid.
- f. Trustee Shuneman proposed to hire a Handyman/handyperson for little jobs around Westmont, board sets price per job: would like thoughts for next month, a lot of odds jobs, like tree trimming, would like board to say you will do this for this amount of money, so people are taking their time when they work by the hour. Discussion was had that the person hired would need insurance, be bonded, and be available at anytime work needs to be done.