



SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
October 2, 2012

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on June 5, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Terry Knief (402.681.3780), Shirley Merritt (402.896.9047), Michael Quinn (402.699.1788), and David Jasa (402.896.2279). Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, and three District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on September 19, 2012. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was provided on the table by the Chairman.
- 2. Approval of Minutes:** The Chairman stated the next item of business on the agenda was approval of the meeting minutes from September 4, 2012. June Jordening mentioned that the refund for Ralston Insurance should be listed as a refund for the terrorism waiver. Trustee Dave Jasa motioned to approve the minutes with the change noted. Trustee Terry Knief seconded. The vote was unanimous.
- 3. Resident Concerns:** Barb Muller stated that part of Schirra Street is barricaded off, but there is no warning that the street was closing. Trustee Schuneman has been in touch with the company doing the concrete work.
Mike Bendon mentioned the Drug Zone signs. June Jordening will contact the school because the signs are faded.
Chuck Stoll asked if the District has any rules about businesses operating in the District. There is currently no policy.
Dorothy and Patrick Haws wanted to know how to get their water deposit back. Trustee Knief confirmed that a deposit refund was due, so it was issued.
- 4. Next Meeting Date:** The next meeting of the Board will be held on November 6, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
- 5. Professional Accounting Service:** Gary Shepherd reported that fund balances as of May 31, 2012, were as follows:

General Fund	\$	220,875.69
Bond Fund	\$	138,348.87
Bond Investment	\$	0.00
Water Deposits	\$	15,150.00
Bond Reserve Fund	\$	6,478.08

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 518,673. Average usage was 1,306 cubic feet. Minimum users was 248. Total users was 397. Average water bill was \$36.79. Mr. Shepherd paid \$641.09 for sales tax for the month of August.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by October 15, 2012: Account 1017 Sarah Teetzel, Account 1105 Russell Swanson, Account 1163 K. Bielenberg,

Account 1191 Amy Adair, Account 1201 Lonnie Randolph, Account 1228 Daniel Bost, Account 1251 Donna Wand, Account 1283 John Stapp, Account 1310 Amber Peters, Account 1319 Stephen Warren, Account 1320 Lisa Miller, and Account 1345 Jake Hammer. Account 1022 Roy Amerson will be liened for the full balance. Account 1326 Lauren M. Cecil will be shut off.

6. **Accounts Receivable:** June Jordening reported \$16,825.54 was deposited into the general fund.
7. **Engineering Issues:** The District received three bids for sidewalk concrete work. Moore Brothers came in with the lowest bid that met the most requirements. Trustee Jasa motioned to accept the Moore Brothers bid. Trustee Quinn seconded the motion.
Trustee Schuneman motioned that the District will cover snow removal from the new sidewalks for the first year. Trustee Jasa seconded. All voted in favor. For all years following, the homeowners will be responsible for snow removal.
8. **Report from G.F. Pesek:** Both wells are cycling properly. The routine monthly coliform test was negative. The results of the Lead & Copper samples Tri-Annual 2012 were less than the action level set by the EPA. Kersten Construction repaired a water main break on Richland Drive. Two samples were submitted to Midwest Labs and both were clean.
Water conservation may be an issue in the future. This year's drought has made this potential issue apparent for future consideration. Lane Western can perform a yearly test.
Routine sewer line cleaning is being scheduled for October.
Park clean up and equipment repairs are ongoing. Gerald picks up trash, broken branches, repairs swings, and paints over the graffiti. Trustee Schuneman asked about the involvement of Dennis Kelly in these repairs. Gerald represented that Mr. Kelly is not helping with repairs. Trustee Schuneman would like to define what the clean up and repairs entail on a monthly basis.
9. **Attorney Issues:** The attorney will have a completed rental agreement for the rent on the field before the next meeting. The attorney has completed the required forms for the bond and just needs the financial details to insert into the documents. Notice of the board's intent to pass a resolution for a new bond will have to be published for two consecutive weeks prior to the next meeting. The attorney will contact Rich Harman about the bond numbers and prepare the notice for publication so that the bond resolution can be addressed at the next meeting.
10. **Payment of Bills:** All bills submitted for payment were approved by unanimous vote. Trustee Knief motioned. Trustee Quinn seconded. The detail of the approved warrants follows:

Warrant#	Date Issued	Issued To	Amount	Purpose	Invoice #
8991	09-17-12	Century Link	84.92	Phone: No. Well	402-D39-3839-177
8992		Century Link	84.92	Phone: So. Well	402-D39-3840-169
8993		Great Plains One Call	36.03	Diggers hotline	812-SD28
8994		Midwest Labs	30.00	Water testing	659270
8995		Nebraska Dept. of Health	450.00	Water testing	430292
8996		Omaha World Herald	84.99	Publication	153698-120831
8997	09-19-12	Century Link	119.80	Phone: water tower	402-891-5685-386
8998		Abe's Trash Service	47.25	Trash service	21241001
8999	09-30-12	Dwight McDaniel, Jr.	525.00	Tree trimming	
9000	10-02-12	Diesel Power Equipment	161.27	Generator maintenance	387044
9001		City of Omaha	4,477.86	Sewer Usage - July	85391
9002		Paul Dickman Grading	50.00	Replace entrance boulder	100
9003		Linda Comstock	299.05	Accounts Payable	
9004		Omaha Public Power District	2,569.64	Lights	
9005		Providence Group	412.00	Service, sampling	120087
9006		G.F. Pesek	3,960.00	September maintenance	
9007		Professional Accounting Services	1,034.79	Accounting Service	
9008		Cassidy Chapman	1,839.05	Legal fees	
9009		June Jordening	544.04	Accounts receivable	

9010		Terry Knief	144.38	Clerk fees	
9011		Schmader Electric	5,000.00	Siren upgrade	0017818
9012		Schmader Electric	716.00	Siren upgrade	0017818
9013		Don Schuneman	109.58	Picnic supplies	
*		Pat and Dorothy Haws	150.00	Deposit refund	

11. Old Business:

- a. Trustee Schuneman met with the Sarpy County Commissioner and the engineer for Sarpy County regarding installing caution lights by the school on 132nd Street. There is no grant available, but because the county buys them in bulk, the District can buy it through Sarpy County for a discounted rate. Discussion was had.
- b. Calvin from Asphalt Maintenance is going to provide a bid for patching the street asphalt.
- c. Shirley has been working on the neighborhood watch.
- d. Gerald Pesek will show the Trustees how to work the new generator.
- e. Trustees Schuneman and Jasa have talked to the property owners on Richland about their trashcans sitting out.

12. New Business:

- a. Discussion was had regarding putting red pain on the curb and no parking signs by the mailboxes to the new apartments in the District.
- b. The snow removal letter needs to go out soon.
- c. Trustee Quinn will survey the neighborhood to determine if any trees need to be trimmed.

Trustee Jasa motioned to conclude. Trustee Quinn seconded. Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN


