

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
September 3rd, 2012

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on September 3rd, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Terry Knief (402.681.3780), Shirley Merritt (402.896.9047). David Jasa and absent and excused was Michael Quinn. Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, and one District resident.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on August 22nd, 2012. Notice of the budget hearing and summary was given in advance thereof by publication in the Papillion Times no less than (7) days before the meeting. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was provided on the table by the Chairman.
- 2. Approval of Minutes:** The Chairman stated the next item of business on the agenda was approval of the meeting minutes from August, 2012. The Chairman noted that month stated in the August minutes was incorrect and should have read July not June. Trustee Jasa motioned to approve the changes with the spelling corrections. Trustee Knief seconded. The vote was unanimous.
- 3. Resident Concerns:** Resident Bendon asked about the fading Drug Zone signs that are posted around the school. June is going to ask the school about the signs. An anonymous district resident asked if there was anything we could do about the parking on Shepard Street next to the mail boxes. It is a hazard and the board is going to look into making this a no parking – loading zone only for mail. The same resident also asked if the board could look into trimming the trees in the islands so oncoming traffic can be seen. The board is looking for tree trimming proposals. Multiple district residents also made comment to the amount of trash and trash cans left on the curb throughout the week at 11226 Richland Dr. – The board will address this issue with the property owner. A district resident called the clerk and asked about the sewer repair that left an indentation in the street. This will be addressed by the board and legal notice will be sent to the homeowner that paid for the repair.
- 4. Budget Approval:** The Chairman mentioned the next item on the agenda was the approval of the budget as mention in the special hearing posted in the Papillion Times to set the property tax request at an amount that is required by law. The budget was prepared by Dutton & Associates and presented to the board by CPA Patrick Lavelle. The Clerk motioned to approve the general fund property tax request established by the board for the amount of \$193,367.20, requiring a levy of \$.17 cents per \$100 of valuation, seconded by Jasa, all in favor. The clerk motioned to approve the 1% increase in lid computation and trustee Merritt seconded, all in favor. The clerk also motioned to approve the 2.5% base limitation increase, seconded by Jasa, all in favor.
- 5. Next Meeting Date:** The next meeting of the Board will be held on October 2nd, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
- 6. Professional Accounting Service:** Gary Shepherd reported that fund balances as of August 31st, 2012, were as follows:

General Fund	\$	208,585.05
Bond Fund	\$	138,348.87
Bond Investment	\$	0.00
Water Deposits	\$	15,300.00
Bond Reserve Fund	\$	6,439.25

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 825,795. Average usage was 2183 cubic feet. Minimum users was 162. Total users was 397. Average water bill was \$40.39.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following

accounts if balances are not received by August 15th, 2012: 1022 – Roy Amerson, 1068 – Jason Brozak, 1088 – Dakota Asset Mgmt, 1105 – Russell Swanson, 1112 – Tracy Swalberg, 1141 – Jim Hamilton, 1228 – Daniel Bost, 1260 – Jonathan Floerke, 1326 – Lauren Cecil.

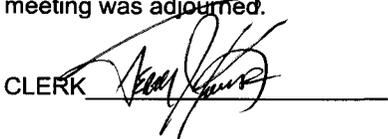
7. **Accounts Receivable:** June Jordening reported \$13,671.10 was deposited into the general fund. She had a \$99.00 overpayment on a water bill that will be documented.
8. **Report from G.F. Pesek:** Routine sewer line jetting is being scheduled and cleaning will begin when the schedule is complete. The wastewater system is cycling properly. Park equipment repairs are ongoing.
9. **Attorney Issues:** The attorney was absent but excused from the meeting
10. **Payment of Bills:** All bills submitted for payment were approved by unanimous vote. Trustee Knief motioned. Trustee Jasa seconded. All voted in favor. The detail of the approved warrants follows:

Warrant#	Date Issued	Issued To	Amount	Purpose	Invoice #
8977	8-26-2012	Century Link	84.92	Phone S. Well	
8978	8-26-2012	"	84.92	Phone N. Well	
8979	8-26-2012	"	122.40	Phone Water Tower	
8980	8-26-2012	Lori Keiger	150.00	Deposit	
8981	9-2-2012	OPPD	2,747.64	Electricity	
8982	9-4-1012	Thompson, Dresser	300.55	Engineering fees	
8983	9-4-1012	Linda Comstock	303.55	Accounts Payable	
8984	9-4-1012	June Jordening	545.00	Accounts Receivable	
8985	9-4-1012	G.F.Pesek	4702.09	August Maint.	
8986	9-4-1012	Providence Group	636.00	Disinfectant	
8987	9-4-1012	T & L Lawn & Landscape	280.00	Mowing	
8988	9-4-1012	Professional Accounting	1041.54	Accounting Service	
8989	9-4-1012	Terry Knief	118.45	Clerk Fees	
8990	9-4-1012	City of Omaha	4,697.40	Sewer Fees June	

11. **Old Business:**
 - a. The board decided on a date to kick off the neighborhood watch program and it will be Sunday September 30th at 11:00-2:00 in the park. Hot dogs and hamburgers will be provided by the board and there will be representation from Sarpy County, the fire department, police helicopter, and rescue squad on hand to begin this program. The picnic will be free to Westmont residents.
 - b. Chairman Schuneman asked to see the bids for the sidewalk proposals and mentioned that we needed to press forward getting the sidewalks installed. The bids will be reviewed at the next meeting.
 - c. Asphalt repair will be ongoing.
12. **New Business:**
 - a. The SID is looking to close parking in front of the mailboxes on the corner of Shepard and Richland drive.
 - b. The Chairman asked the board to review the work of the mowing contractor and asked if we needed to pursue another contractor to complete the work. The clerk is going to talk to the current contractor and ask for work to be completed as expected by the contract. The mowing contract will go out for bid spring of 2013.
 - c. The SID's generator needed repair during the monthly testing of the device. The Chairman asked if it we could conduct the routine monthly maintenance on the generator and store it in our own shed. Discussion followed.
 - d. The Chairman proposed having a district resident go through the SID's paperwork and sort out non relevant information. Discussion was had on how to pay this person and if it was a conflict of interest. It was determined that someone from the board or the lawyer would need to go through the files to determine what needs to be kept.

Trustee Jasa motioned to conclude. Trustee Merritt seconded. Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

