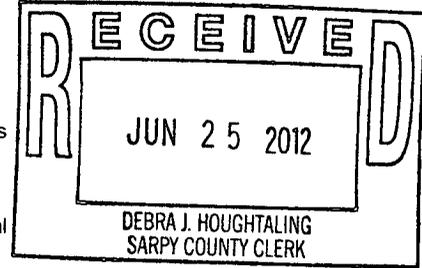


SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
April 3, 2012



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on April 3, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Terry Knief (402.681.3780), Michael Quinn (402.699.1788), David Jasa (402.896.2279), and Shirley Merritt (402.896.9047). Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, and one District resident.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on March 21, 2012. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. **Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on Trustee Knief's computer.
- 2. **Approval of Minutes:** The Attorney stated the next item of business on the agenda was approval of the meeting minutes from March 6, 2012. Linda Comstock noted that Trustee Jasa was not at the last meeting and therefore was unable to be the one to make the motion to conclude. Secondly, a note was incorrectly made on the notice provision stating that notice had not been given properly. Trustee Jasa motioned for approval with the revisions. Trustee Merritt seconded. The vote was unanimous.
- 3. **Resident Concerns:** Dennis Kelly mentioned concerns regarding sidewalks. There is a tree on the District's right of way. He believes there is a liability issue. Mr. Kelly distributed photos. Lastly, Mr. Kelly stated that a sign posted for a tonage limitation has been bent over so that a truck is parking on District right of way. Mr. Kelly again distributed photos. Discussion was had. Trustee Quinn proposed removing the sign and informing the condo association of the problem. Trustee Merritt mentioned that their have been issues with eggs thrown at people's houses and syrup on stairs. Trustee Knief asked if June Jordening had cleaned up the island.
- 4. **Next Meeting Date:** The next meeting of the Board will be held on May 1, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

5. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of February 29, 2012, were as follows:

| | | |
|-------------------|----|------------|
| General Fund | \$ | 171,522.30 |
| Bond Fund | \$ | 75,253.58 |
| Bond Investment | \$ | 0.00 |
| Water Deposits | \$ | 15,450.00 |
| Bond Reserve Fund | \$ | 6,439.25 |

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 265,916. Average usage was 670 cubic feet. Minimum users was 348. Total users was 397. Average water bill was \$27.41. Mr. Shepherd paid \$552.98 for sales tax for the month of February.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by April 15, 2012: Account 1037 Federal National Mortgage, Account 1068 Jason Brozak, Account 1122 Leon Morrison, Account 1191 Amy Adair, Account 1228 Daniel Bost, Account 1310 Amber Peters, Account 1326 Lauren M. Cecil, and Account 1376 Lawrence Rankin.

- 6. **Account Receivable:** June Jordening reported \$12,216.39 was deposited into the general fund. Account 1037 paid two liens in the amounts of \$422.00 and \$196.40. Account 1234 paid a lien in the amount of \$181.30. These lien payments are included in the deposited amount.
- 7. **Engineering Issues:** Trustee Knief reported that he contacted TD2 regarding reducing the amount of street repairs so that the cost is closer to \$50,000. A new packet will be sent to the attorney.
- 8. **Report from G.F. Pesek:** Both wells are cycling properly. The routine monthly coliform test was negative. The 2011 Annual Water Quality/Consumer Confidence Report will be published in the Papillion Times. A copy of the report, completed Certification of Distribution, and Proof of Publication must be sent by July 1, 2012. Discussion was had. Routine monitoring is ongoing. The replacement lift station pump will be stored in the maintenance building. A tower inspection is required every five years. The cost is approximately \$2,800.00. Mr. Pesek recommended using Liquivision for the inspection. Trustee Quinn motioned that the five-year water tower inspection be completed. Trustee Jasa seconded. All trustees voted in favor. Trustee Knief asked that G.F. Pesek provide further detail on his bills. Discussion was had. It was decided that a policy might need to be put in place for charging residents for unnecessary calls to Pesek. This issue will be put on the agenda for next month.
- 9. **Attorney Issues:** A new lawyer was explored. Cassidy Chapman has agreed to stay on the board, but will be charging the rate that she charges all other clients and will no longer be working for a previously negotiated reduced rate.
- 10. **Payment of Bills:** All bills submitted for payment were approved by unanimous vote. Trustee Jasa motioned. Trustee Quinn seconded. All voted in favor. The detail of the approved warrants follows:

| Warrant # | Date Issued | Issued To | Amount | Purpose | Invoice # |
|-----------|-------------|----------------------------------|----------|-----------------------|-----------|
| 8866 | 03-20-12 | Great Plains One Call | 5.97 | Diggers Hot Line | 2125123 |
| 8867 | | Century Link | 84.92 | Phone: No. Well | 177 |
| 8868 | | Century Link | 84.92 | Phone: So. Well | 169 |
| 8869 | | Century Link | 117.88 | Phone: Tower | |
| 8870 | 04-02-12 | Omaha Public Power District | 2,241.41 | Electrical Service | |
| 8871 | | Nebraska Public Health | 10.00 | Water testing | 424828 |
| 8872 | 04-03-12 | City of Omaha | 4,785.61 | Sewer usage Jan '12 | 81517 |
| 8873 | | City of Omaha | 3,658.65 | Sewer usage Jul '11 | 81677 |
| 8874 | | G.F. Pesek | 720.00 | Febr. Maint. Shortage | |
| 8875 | | Linda Comstock | 298.10 | Accts Payables | |
| 8876 | | Don Schuneman | 42.46 | Meeting attendance | |
| 8877 | | Dave Jasa | 28.31 | Meeting attendance | |
| 8878 | | Shirley Merritt | 42.46 | Meeting attendance | |
| 8879 | | Michael Quinn | 42.46 | Meeting attendance | |
| 8880 | 04-02-12 | Abe's Trash Service | 47.25 | Trash service | |
| 8881 | 04-03-12 | T&L Lawn & Landscaping | 390.00 | Mowing service | |
| 8882 | | June Jordening | 544.05 | Accounts receivable | |
| 8883 | | June Jordening | 133.30 | Garden maintenance | |
| 8884 | | G.F. Pesek | 3,400.00 | March maintenance | |
| 8885 | | Professional Accounting Services | 1,029.39 | Professional fee | |
| 8886 | | Terry Knief | 126.53 | Clerk fees | |
| 8887 | | Cassidy Chapman | 350.20 | Legal fees | #4 |
| 8888 | | Brett Karnik | 750.00 | Dugouts | |
| 8889 | | Shane Ehrke | 1,600.00 | Agrilite | |
| 8890 | | Safeguard | 628.12 | Water bill cards | |

11. Old Business:

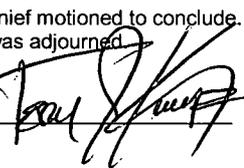
- a. Discussion was had regarding how to proceed with the District's commitment to pay \$1,600 for the renovations to Kyle Field. It was decided that a bill still needs to be submitted before a warrant can be issued. Mr. Ehrke was contacted and brought a bill to the meeting so that the warrant could be issued.
- b. The trees and gazebo at Apollo Park are on hold.
- c. There have not been water deposit returns for a while. Trustee Knief will give the Accounts Payable Clerk a list of people owed deposit returns.
- d. Trustee Quinn presented three bids for tree removal. One of the bids did not include the stump removal. He contacted six companies in total. Discussion was had. Trustee Knief motioned to hire J & M Tree Removal. Trustee Quinn seconded the motion. All voted in favor.
- e. Trustee Quinn presenting three bids for sidewalk concrete repair. Discussion was had. Trustee Quinn motioned that this item be held off until next month. Trustee Jasa seconded. All voted in favor.
- f. The issue of speeding within the District was put on hold for next month.
- g. The appropriation of funds for Apollo Park improvements was put on hold for next month.
- h. Water billing procedures for new business accounts were discussed.

12. New Business:

- a. A cable was taken down right by the playground. G.F. Pesek will put it back up. Discussion was had about having a chain and lock for the dumpster at the playground.
- b. Clean Sweep will do street sweeping as long as the price has not changed from last year.
- c. T & L Landscaping informed Trustee Quinn that the trees in the island need to be trimmed in order for him to continue mowing. Trustee Knief and his neighbor did some of it, but they haven't completed it. Discussion was had.

Trustee Knief motioned to conclude. Trustee Quinn seconded. Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

