

SANITARY AND IMPROVEMENT DISTRICT NO. 23  
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees  
March 6, 2012

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on March 6, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Terry Knief (402.681.3780), Michael Quinn (402.699.1788), and Shirley Merritt (402.896.9047). Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Receivable Clerk June Jordening, Accounts Payable Clerk Linda Comstock, and one District resident.

Notice of the meeting was given in advance thereof by publication in The Papillion Times on February 2, 2012. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public. No approvals will be formally made until the next meeting when notice is published.

- 1. Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the table.
- 2. Approval of Minutes:** The Chairman stated the next item of business on the agenda was approval of the meeting minutes from February 7, 2012. Linda Comstock noted that June Jordening's attendance at the last meeting was not noted in the minutes. Trustee Knief motioned for approval. Trustee Schuneman seconded. The vote was unanimous.
- 3. Next Meeting Date:** The next meeting of the Board will be held on April 3, 2012 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
- 4. Resident Concerns:** Trustee Knief heard from a resident that the flag is in bad shape, so he took it down and will replace it.
- 5. Report from G.F. Pesek:** Both wells are cycling properly. The routine monthly coliform test was negative. Both water supply service and pressure were maintained during an OPPD outage and during a thunderstorm. Alarm calls were responded to and the system was monitored until proper cycling was returned. Compliance to Title 179 NAC 3-004.01A sample site plan has been accepted for the 2012 year. The ECL-FWS was also submitted and approved. Routine winter maintenance is ongoing. The new replacement submersible pump for the wastewater system was ordered by ATL Sales and will be shipped to Kersten Construction. Pesek has been relicensed for the next two years and thinks that there needs to be some additional people that are licensed. Cleanup continues in preparation for storage use at the south well house.
- 6. Professional Accounting Service:** Gary Shepherd reported that fund balances as of December 31, 2011, were as follows:

General Fund	\$ 170,890.02
Bond Fund	\$ 70,785.09
Bond Investment	\$ 0.00
Water Deposits	\$ 15,450.00
Bond Reserve Fund	\$ 6,439.25

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 252,640. Average usage was 645 cubic feet. Minimum users was 369. Total users was 397. Average water bill was \$28.08. Mr. Shepherd paid \$546.33 for sales tax for the month of January.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by March 15, 2012: Account 1017 Sarah Teetzel, Account 1036 Johnathan Holmes, Account 1105 Russell Swanson, 1112 Tracy Swalberg, Account 1196 Jason McKewon, Account 1248 Marvin Deloske, and Account 1320 Lisa Miller. Account 1197 James Shemwell will be liened and shut off.

- 7. Account Receivable:** June Jordening reported \$11,101.81 was deposited into the general fund. Account 1037 sent a letter to June Jordening with payment for a lien asking that the lien on her property be released. Trustee Knief will deal with this matter.
- 8. Engineering Issues:** TD2 submitted a proposal for street paving. Discussion was had. The total bid amount exceeds \$61,000. The attorney will send Trustee Knief the Resolution necessary to start the process for street paving.
- 9. Attorney Issues:** This will be the last meeting for Attorney Cassidy Chapman. The Attorney provided notice via email to the Trustees, with the exception of Trustee Merritt, who does not have email. The Attorney will contact G.F. Pesek to pick the boxes up. The Attorney will also provide Trustee Knief with all information that will be needed going forward until another attorney is hired.
- 10. Payment of Bills:** All bills submitted for payment were approved by unanimous vote. Terry motioned. Mike seconded. All in favor. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8853	03-06-2012	Associated Technologies	\$ 975.00	Inspect pump	NM3135A
8854	03-06-2012	Thompson, Dreessen & Dorner	290.64	Engineering service	93619
8855	03-06-2012	Linda Comstock	295.40	Accts payable	
8856	03-06-2012	Layne Christensen	404.02	Maintenance on Wells	89030704

8857	03-06-2012	Diesel Power Equipment	665.98	Maintenance on generator	377744
8858	03-06-2012	City of Omaha	4,016.73	Sewer fees December	80358
8859	03-06-2012	Cassidy Chapman	1,101.10	Legal Fees	2832
8860	03-06-2012	G.F. Pesek	2,950.00	February Maintenance	
8861	03-06-2012	Terry Knief	124.33	Clerk Fees	SIOS HAM
8862	03-06-2012	June Jordening	529.05	Accounts payables	
8863	03-06-2012	Professional Accounting	1,029.84	Accounting Services	
8864	03-06-2012	Great Western Bank	250.00	Register & paying agent	Acct 6619
8865	03-06-2012	Great Western Bank	250.00	Register & paying agent	Acct 6738

**11. Old Business:**

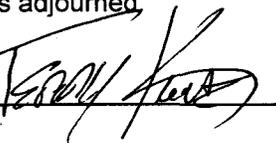
- a. The emergency siren was tested on Saturday and went well.
- b. Shane Ehrke again attended regarding the use of Kyle Field and reiterated the leagues' plans for helping to provide improvements. SYA has not responded to Trustee Quinn's inquiries with regard to them potentially helping to provide funding. Discussion was had. Trustee Quinn motioned. Trustee Merritt seconded. The vote was unanimous. Trustee Quinn will continue to attempt to have discussions with SYA. Shane will maintain contact with Trustee Quinn going forward.
- c. Trustee Quinn does not have any bids yet for sidewalk concrete bids. Discussion was had regarding the size of the sidewalks; four feet versus six feet.
- d. The return of water deposits being mailed back was discussed.
- e. The District will not proceed with the one way street as previously discussed.

**12. New Business:**

- a. The Chairman proposed assessing a \$2.00 fee to the water bill to raise money for future upkeep of Apollo Park and Kyle Field. He also proposed entering into leases for use of Kyle Field. The attorney suggested reaching out to corporations for additional donations.
- b. The Chairman discussed the potential need for speed posters. The attorney suggested contacting the county regarding having speed radars put in the District. The Chairman will contact the county about this.
- c. Trustee Quinn has received bids regarding cutting down the dead trees by the tennis courts. The bids will be discussed at the next meeting.
- d. Street patching and contract patching will be discussed with the engineer in conjunction with the bid already proposed.
- e. Gary Shepherd mentioned that G.F. Pesek has been adding charges to his bill that are unexplained that likely need to be passed on to residents. Trustee Knief suggested not paying for these items until they are further explained. The board unanimously agreed to request further explanation before paying the full bill.

Trustee Jasa motioned to conclude. Trustee Quinn seconded. Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

