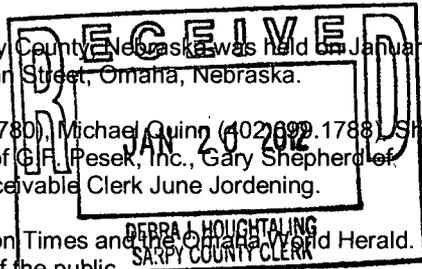


SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
January 3rd 2012

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on January 3rd, 2012, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.



Present were Trustees Don Schuneman (402.895.0967), Terry Knief (402.681.3780), Michael Quinn (402.899.1788), Shirley Merritt (402.896.9047) and Dave Jasa (402.896.2279). Also present were Gerald Pesek of G.F. Pesek, Inc., Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, Accounts Receivable Clerk June Jordening.

Notice of the meeting was given in advance thereof by publication in The Papillion Times and the Omaha World Herald. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the table at which the Board Members were seated.
2. **Approval of Minutes:** The Chairman stated the next item of business on the agenda was approval of the meeting minutes from October 2011 meeting. Trustee David Jasa motioned for approval. Trustee Mike Quinn seconded the motion. A roll call vote was taken and was carried unanimously.
3. **Next Meeting Date:** The next meeting of the Board will be held on February 7th, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
4. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of November 30, 2011, were as follows:

| | |
|-------------------|---------------|
| General Fund | \$ 190,349.91 |
| Bond Fund | \$ 73,465.04 |
| Bond Investment | \$ 49,995.92 |
| Water Deposits | \$ 15450.004 |
| Bond Reserve Fund | \$ 6,439.25 |

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 264,840. Average usage was 676 cubic feet. Minimum users was 362. Total users was 397. Average water bill was \$26.93.

Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by January 15th, 2012: Account 1022 Roy Amerson, Account 1032 Craig Kaster, 1042 Bobbi Nelson, Account 1044 Michael Paukert, Account 1131 Russell McDonald, Account 1136 Julie Bath, Account 1160 Juan Barbosa, Account 1220 Matthew Rohlfs, Account 1260 Jonathan Floerke, Account 1274 Don Romans, Account 1310 Amber Peters, and accounts 1362 & 1363 Theresa Jackson.

5. Mr. Shepherd brought his proposal for the new late fees to the board and discussion was had. The board members agreed to raise the current late fees for water billing as the fees associated for not paying your water bill seem to be rather low compared to other SID's. In an effort to reduce the amount of shutoff notices and decrease the liability of the SID, the board agreed to raise the current late fees from \$3.00 for 15 days late to \$10.00. The 30 day late fee from \$3.00 to \$15.00 and the 60 day late fee from \$10.00 to \$20.00 with shutoff following. The new water fees will be effective February 1st with reminders to be sent out on your water bill and new information on the website. Trustee Mike Quinn motioned for approval. Trustee David Jasa seconded the motion. A roll call vote was taken and was carried unanimously.
6. **Account Receivable:** June Jordening reported \$12,222.36 was deposited for November and 11,760.11 deposited for December into the general fund.
7. **Engineering Issues:** Discussion was had on the addition of sidewalks to Richland Dr. from Schirra to Slayton and Trustee Mike Quinn was going to measure the amount of sidewalk and determine if it was possible to add the sidewalk for child safety. Both warning sirens for the SID have to be updated to meet the new standards for 2012 and Trustee Quinn had bids from Schmader Electric to upgrade to the new receivers. Chairman Don Schuneman motioned for approval of the installation. Trustee Dave Jasa seconded the motion. A roll call vote was taken and was carried unanimously. Trustee Quinn is going to call Schmader electric and see if they could look at the Siren on Richland Drive to verify it was working properly.
8. **Attorney Issues:** None
9. **Report from G.F. Pesek.** Gerald Pesek distributed to the Trustees copies of his monthly report dated December 1st. Both wells are cycling properly. All required Title 179 requirements were timely submitted and the water supply system is compliant.
10. **Other Business:**
 - a. Terry Knief reported that the website is up to date.
 - b. The attorney reported that the signs for the one-way change in front of the school can be put up now. Gerald will also need to draft and submit a letter regarding why this change is necessary. The letter and the resolution signed by the board in May can then be submitted to the county.
 - c. Street sweeping will be delayed until the spring.
 - d. The park is closed for vehicle traffic and foot traffic after the snow accumulates.
 - e. Letter for the school one way has not been sent and signs have not been posted – Awaiting further action

11. **Payment of Bills:** All bills submitted for payment and approved. The detail of the approved warrants follows:

| Warrant # | Date Issued | Issued To | Amount | Purpose | Invoice # |
|-----------|-------------|-----------------------|------------|---------------------|-----------|
| 8768 | 10/15/2011 | Jared Merseck | \$1,650.00 | Stump removal | |
| 8769 | 10/18/2011 | Midwest Labs | \$60.00 | Water testing | 625289 |
| 8770 | 10/18/2011 | Great Plains One Call | \$21.00 | Diggers hot line | 911SD23 |
| 8771 | 10/18/2011 | Century Link | \$112.77 | Phone-water tower | |
| 8772 | 10/18/2011 | Century Link | \$84.92 | Ph 402.D39.3839.177 | No Well |

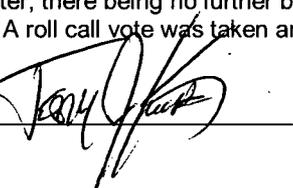
| | | | | | |
|------|------------|---------------------------|------------|----------------------------------|---------------------|
| 8773 | 10/18/2011 | Century Link | \$84.92 | Ph 402.D39.3839.169 | So Well |
| 8774 | 11/1/2011 | Electric Co Of Omaha | \$4,935.33 | Elec Service @ lift station | 304,772,985,130,468 |
| 8775 | 11/1/2011 | Linda Comstock | \$246.50 | Accts Payable | |
| 8776 | 11/1/2011 | City Of Omaha | \$3,897.71 | Sewer fee Aug | 77950 |
| 8777 | 11/1/2011 | NE Public Health Lab | \$116.00 | Water testing | |
| 8778 | 11/1/2011 | OPPD | \$2,260.27 | Electrical service | |
| 8779 | 11/1/2011 | Professional Acctg Serv | \$1,015.70 | Acctg service | |
| 8780 | 11/1/2011 | G.F. Pesek | \$1,770.00 | Chlorine Monitoring | |
| 8781 | 11/1/2011 | G.F. Pesek | \$3,292.00 | Oct prof serv | |
| 8782 | 11/1/2011 | June Jordening | \$526.22 | Accts recv | |
| 8783 | 11/1/2011 | Cassidy Chapman | \$905.08 | Legal fees | |
| 8784 | 11/1/2011 | Thompson, Dressen Dornier | \$3,336.28 | Engineering fees | 92464 |
| 8785 | 11/1/2011 | Ralston Ins Agency | \$170.00 | Bond Premium | 765,457,654,676,547 |
| 8793 | 11/28/2011 | Midwest Labs | \$30.00 | Water testing | |
| 8794 | 11/28/2011 | Omaha World Hearld | \$65.17 | Publishing | |
| 8795 | 11/28/2011 | Great Plains One Call | \$22.99 | Diggers hot line | |
| 8796 | 11/28/2011 | Century Link | \$112.77 | Phone-water tower | |
| 8797 | 11/28/2011 | Century Link | \$84.92 | Phone-North Well | |
| 8798 | 11/28/2011 | Century Link | \$84.92 | Phone-South Well | |
| 8799 | 12/15/2011 | Century Link | \$84.92 | Phone-North Well | |
| 8800 | 12/15/2011 | Century Link | \$84.92 | Phone-South Well | |
| 8801 | 12/15/2011 | Great Plains One Call | \$9.06 | Diggers hot line | 1111sd23 |
| 8802 | 12/15/2011 | NE Public Health Lab | \$252.00 | Water testing | 420670 |
| 8803 | 12/15/2011 | OPPD | \$2,185.30 | Electrical service | |
| 8804 | 12/15/2011 | Omaha World Herald | \$7.01 | Publishing | |
| 8805 | 12/15/2011 | Century Link | \$112.77 | Phone-water tower | |
| 8806 | 12/15/2011 | Abe's Trash Service | \$47.25 | Trash Service | |
| 8807 | 1/3/2012 | Kersten Construction | \$3,552.71 | Repair to water main | 3,079,230,794 |
| 8808 | 1/3/2012 | Dutton & Associates | \$5,000.00 | 2012 Budget | |
| 8809 | 1/3/2012 | Dutton & Associates | \$1,525.00 | 2012 Budget | |
| 8810 | 1/3/2012 | Cassidy Chapman | \$450.44 | Legal fees | |
| 8811 | 1/3/2012 | C.F. Pesek | \$3,820.00 | November Maint | |
| 8812 | 1/3/2012 | Providence Group | \$1,184.88 | Maint at both wells | |
| 8813 | 1/3/2012 | Miktom | \$350.00 | Stripe the Park parking lot | |
| 8814 | 1/3/2012 | T & L Landscaping | \$611.25 | October Mowing | |
| 8815 | 1/3/2012 | City Of Omaha | \$3,694.33 | Sewer Fee Sept | |
| 8816 | 1/3/2012 | City Of Omaha | \$3,657.00 | Sewer Fee Oct | |
| 8817 | 1/3/2012 | Utilities Service | \$900.00 | Clean Lift Station | 9309 |
| 8818 | 1/3/2012 | Linda Comstock | \$376.25 | Accounts payable | |
| 8819 | 1/3/2012 | OPPD | \$2,172.78 | Electrical service | |
| 8820 | 1/3/2012 | Electric Co Of Omaha | \$124.63 | Service at the lift station | 31148 |
| 8821 | 1/3/2012 | Terry Knief | \$213.95 | November and December Clerk fees | |
| 8822 | 1/3/2012 | G.F. Pesek | \$3,820.00 | December Maint | |
| 8823 | 1/3/2012 | June Jordening | \$100.00 | Deliver Flyers | |
| 8824 | 1/3/2012 | June Jordening | \$549.60 | Jan Acct Receivable | |
| 8825 | 1/3/2012 | June Jordening | \$551.35 | December Accounts Receivables | |
| 8826 | 1/3/2012 | Professional Acctg Serv | \$2,327.28 | Accounting service | |

12. New Business:

- Snow removal for District fire hydrants.
- Totes need to be purchased to file paperwork belonging to the SID that were recovered from the previous lawyer
- Sidewalk along Richland drive bids
- Mowing bids for spring will be handled by Dave Jasa

Thereafter, there being no further business Chairman Don Schuneman motioned to adjourn. Trustee Dave Jasa seconded the motion. A roll call vote was taken and was carried unanimously.

CLERK



CHAIRMAN

