

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
August 2, 2011



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on July 12, 2011, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Terry Knief (402.681.3780) Trustee Bob Burbee (402.896.1084), and Dave Jasa (402.896.2279). Absent was Don Schuneman (402.895.0967). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, and District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the attorney's computer at the table with the Trustees.
- 2. Approval of Minutes:** The attorney stated the next item of business on the agenda was approval of the meeting minutes from July 12, 2011. Linda Comstock noted that several warrants on the warrant list are repeats from June. Dave Jasa motioned to approve. Bob Burbee seconded. The motioned carried unanimously.
- 3. Residents' Concerns:** Bob Burbee mentioned that a few residents have called regarding burned out streetlights.
- 4. Next Meeting Date:** The next meeting of the Board will be held on September 6, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
- 5. Professional Accounting Service:** Gary Shepherd reported that fund balances as of June 30, 2011, were as follows:

General Fund	\$ 209,041.79
Bond Fund	\$ 36,839.08
Bond Investment	\$ 49,972.19
Water Deposits	\$ 16,550.00
Bond Reserve Fund	\$ 6,390.31

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 359,857 cubic feet. Minimum users was 308. Total users was 396. Average water bill was \$28.95. Mr. Shepherd paid \$517.54 for sales tax for the month of June. Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by August 15, 2011: Account 1042 Bobbi Nelson, Account 1056 Stacy Distefano, Account 1068 Tonya Ziegler, Account 1089 Chris Ayala, Account 1095 Gregory Middleton, Account 1124 Connie Perry, Account 1132 Eileen Bramble, Account 1167 Daniel Vraspir, Account 1197 James Shemwell, Account 1208 Ernest Henry, Account 1228 Daniel Bost, Account 1241 David Bidrowsky, Account 1260 Jonathan Floerke, Account 1274 Don Romans, and Account 1321 Colin Carlson. A lien will be put on Account 1272 Lisa Tristan.

Terry Knief reviewed the deposit refund list. The refunds will be issued.

- 6. Account Receivable:** June Jordening reported that during the month of June she received a deposit on Account 1346. With regard to general account deposits, Ms. Jordening stated that during June, she deposited the amount of \$12,494.45 with the County Treasurer. Deposits are outstanding on Accounts 1158, 1167, 1219, 1182, 1250, 1346, and 1255.
- 7. Engineering Issues:**
 - a. A new engineer has not yet been hired. The attorney advised that the contract provided by the proposed new engineer was ready for signatures.
 - b. June Jordening has copies of the manhole maps on her computer, if anyone wants copies.
 - c. Street paving can begin as soon as a new engineer is hired.
- 8. Attorney Issues:**
 - a. The Masters contract was information was given to G.F. Pesek, who gave it to the attorney. The attorney will review the information and begin the negotiations.
- 9. Report from G.F. Pesek.** Gerald Pesek distributed to the Trustees copies of his monthly report dated August 2, 2011. Both wells are cycling properly. The monthly test for coliform was negative. Diesel Power and Electric Company of Omaha will continue the auxillary generator project at both wells and the lift station. ECO is installing the necessary electrical components from the transfer switches but it is waiting for parts for the north well. Providence Group was called upon to install a call warning system for the wells. The 2011 Annual Water Quality Report was timely submitted to the Nebraska Department of Health and Human Services with proof of publication included. The final segment of the Department of Health and Human Services Routine Sanitary Survey will include auxillary generator information and operating instructions. An extension to the submittal time is being requested from Roger Rhylander of the Nebraska Department of Health and Human Services. The water system is cycling properly. The lift station transfer switches and controls are being installed by ECO. A final inspection by the state of Nebraska is scheduled. Park clean up and maintenance is ongoing in conjunction with Abe's Trash Service.

10. Payment of Bills: All bills submitted for payment were approved for payment by unanimous vote. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8697	7/25/2011	NE Public Health Lab	16.00	Water Testing	415237
8698	7/25/2011	Qwest - 402-891-5685	114.49	Phone-Water tower	

8699	7/25/2011	Qwest – 402-D39-3839	84.92	Phone – NO Well	
8700	7/25/2001	Qwest – 402-D39-3840	84.92	Phone – SO Well	
8701	08/01/2011	Heartland Demolition	4,350.00	19 trees & tennis court	
8702	08/02/2011	Crouch Recreational	1,314.53	Park Repairs	1975
8703	08/02/2011	Linda Comstock	255.66	Acctg's payables	
8704	08/02/2011	OPPD	2,437.03	Electrical Service	
8705	08/02/2011	T & L Lawn & Landscaping	930.00	Mowing – July	
8706	08/02/2011	G. F. Pesek	4,000.74	Maint – July	
8707	08/02/2011	June Jordening	347.50	Acct Recv	
8708	08/02/2011	Professional Acctg	1,019.08	Professional Fees	
8709	08/02/2011	Terry Knief	109.28	Clerk Fee	
8710	08/02/2011	Cassidy Chapman	1,687.28	Attorney Fees	
8711	VOIDED	VOIDED	VOIDED	VOIDED	
8712	08/02/2011	Kathleen Dising	150.00	Deposit Refund	Acct. 1096
8713	08/02/2011	Mike Lutz	150.00	Deposit Refund	Acct. 1178
8714	08/02/2011	Pat Drummond	150.00	Deposit Refund	Acct. 1210
8715	08/02/2011	Donald Southard	150.00	Deposit Refund	Acct. 1211
8716	08/02/2011	Julie Van Roy	150.00	Deposit Refund	Acct. 1296
8717	08/02/2011	Donald Weber	150.00	Deposit Refund	Acct. 1333
8718	08/02/2011	Jessica Hawthorne	150.00	Deposit Refund	Acct. 1349
8719	08/02/2011	Brandy Irvin	150.00	Deposit Refund	Acct. 1356
8720	08/02/2011	Brian Malone	150.00	Deposit Refund	Acct. 1384
8721	08/02/2011	Stan Votck	150.00	Deposit Refund	Acct. 1394

The motion to pay bills carried unanimously.

Discussion was had regarding the payment of bills throughout the month. Linda Comstock mentioned that Heartland Demolition showed up at her house demanding payment. Don Schuneman instructed Linda to pay Heartland Demolition immediately. In order for any bills to be paid, the bill must be approved by the board as a whole during a meeting. Warrants should not be issued on bids. Warrants should only be issued for invoices and all trustees must approval the payment.

11. Other Business:

- a. Terry Knief called a company to get a bid for replacing the tomado siren. He is waiting on a return call.
- b. June Jordening did some shopping for Richland tree replacement, but hasn't had the opportunity to fully investigate. She definitely will not be able to remove the tree stump on her own. Discussion was had.
- c. Park tree replacement will be revisited when the weather is more favorable to replanting the trees.
- d. Discussion was had on existing improvements needed in the park.
- e. Park painting is still necessary. Discussion was had regarding whether Heartland Demolition is planning on doing this painting as part of the projects underway.
- f. A semi-truck has been parking in a driveway on Crippen Circle. Terry Knief spoke with the owner of the truck, who is a renter. He told Terry that he will move the truck. He was unaware of the resolution regarding overweight trucks. If he hasn't moved it by the end of the week, Terry will contact the property owner about the potential lien involved.

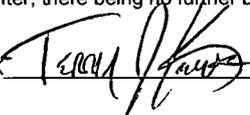
12. New Business:

- a. Terry Knief asked that all trustees and people performing work for the board put together a job description of what they do on a monthly basis.
- b. Gerald Pesek informed the board that the previous attorney for the District intends on charging the District for continuing storage of District files. Mr. Pesek will determine the volume of the current stored files. The attorney will look into pricing for electronically converting the files onto a disc. Discussion was also had regarding the possibility of the District building a shed to store the physical files.
- c. Bob Burbee would like to discuss welcome packs at the next meeting.

Terry Knief motioned to conclude the meeting. Bob Burbee seconded.

Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

