

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
June 7, 2011



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on June 7, 2011, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Bob Burbee (402.896.1084), Terry Knief (402.681.3780) and Dave Jasa (402.896.2279). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, and District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

1. **Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the table at which the Board Members were seated.
2. **Approval of Minutes:** The attorney stated the next item of business on the agenda was approval of the meeting minutes from May 3, 2011. Trustee Bob Burbee motioned for approval. Trustee Dave Jasa seconded the motion. A roll call vote was taken and was carried unanimously.
3. **Residents' Concerns:** Shirley Merritt is concerned about people speeding. Terry Knief stated that people are parking too close to the end of Shepard Drive. Parking issues will be added to the next meeting agenda. Mike Bendon asked about the status of getting new swings in the park. Gerard Pesek is waiting for new pricing on industrial swings, which he will then buy.
4. **Next Meeting Date:** The next meeting of the Board will be held on July 12, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska. Don Schuneman motioned that the meeting be held on the 12th rather than the 5th. The motion carried unanimously.
5. **Professional Accounting Service:** Gary Shepherd reported that fund balances as of April 30, 2011, were as follows:

General Fund	\$ 226,615.92
Bond Fund	\$ 56,931.02
Bond Investment	\$ 49,972.19
Water Deposits	\$ 15,800.00
Bond Reserve Fund	\$ 6,390.31

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 321,450. Average usage 898 cubic feet. Minimum users was 324. Total users was 396. Average water bill was \$33.58. Mr. Shepherd paid \$553.90 for sales tax for the month of April. Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by May 15, 2011: Account 1025 Craig Sullivan, Account 1110 Mark Wood, Account 1112 Tracy Swalberg, Account 1167 Roman Hutton, Account 1186 Russ Anderson, Account 1201 Marjorie A. Garrean, Account 1208 Ernest Henry, Account 1234 Brian R. Buskirk, Account 1241 David Bidrowsky, Account 1248 Marvin Deloske, Account 1260 Jonathan Floerke, Account 1277 Leslie A. Aleck, Account 1294 Ellen McGovern, Account 1308 Stephanie Houston, Account 1311 Richard A. Matthews, and Account 1326 Lauren M. Cecil. Account 1110 Mark Wood and 1186 Russ Anderson will also have liens filed.

6. **Account Receivable:** June Jordening reported that during the month of May she received a deposit on Account 1220. Bob Burbee requested information regarding Accounts 1182, 1219, 1254, 1309, 1350, and 1378. Account 1150 intends on paying in advance for the year, but has not done so to date. The deposit is still outstanding on Account 1250 and Account 1167. With regard to general account deposits, Ms. Jordening stated that during May, she deposited the amount of \$10,683.22 with the County Treasurer.
7. **Engineering Issues:**
 - a. Jerry Gotoski from Automated Meter Reading attended the meeting regarding new water meters. Springfield and Louisville both use the proposed meters. The meters cost \$200. The meter reader costs \$10,000. The maintenance cost is about \$2000 per year. Training is \$2700. This should create a gain of 20% in revenue, as measured in the industry. The total estimated cost is \$153,000. There are upcoming grants for this work. Discussion was had. The attorney will look into how to potential pay for this with a new bond.
 - b. G.F. Pesek will pass names of appropriate firms along to the attorney, who will invite them to the next meeting.

previous years, but there is no reason to think that there is one now. Diesel Power and Electric Company of Omaha coordinated an onsite test run of the auxiliary generator capabilities. All tests indicate proper sizing of the unit. ECO will install the necessary transfer switches. The wastewater system is cycling properly. The lift station transfer switches and controls are being installed by ECO.

10. Payment of Bills: All bills submitted for payment were approved for payment by unanimous vote. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8652	5.11.11	Heartland Demolition	2,160.00	Paint-fire hydrants	
8653	5.25.11	Omaha World Hearld	316.02	Publications	153698.110430
8654	5.25.11	Great Plains One-call	53.73	Diggers hotline	4115023
8655	5.25.11	Ne Public Health	16.00	Water testing	412933
8656	5.25.11	Qwest	114.57	Phone service W.T.	
8657	5.25.11	Qwest	84.92	Phone serive S.W.	402D393840
8658	5.25.11	Qwest	84.92	Phone service N.W.	402D393839
8659	6.7.11	Linda Comstock	223.34	Acct payable	
8660	6.7.11	T & L Lawn	1,200.00	Mowing	
8661	6.7.11	City of Omaha	3,709.12	Sewer fees Mar	74408
8662	6.7.11	City of Omaha	4,485.01	Sewer fees Feb	74088
8663	6.7.11	OPPD	2,217.16	Electric services	
8664	6.7.11	G.F. Pesek	3,225.00	May maint.	
8665	6.7.11	Cassidy Chapman	779.64	Legal fees	
8666	6.7.11	Jerry Knief	109.95	Clerk fees	
8667	6.7.11	Clean Sweep	655.00	Street sweeping	1351
8668	6.7.11	Professional Acctg	1,038.64	Acctg fees	
8669	6.7.11	June Jurdening	227.60	Garden maint.	
8670	6.7.11	June Jurdening	335.00	Accts revc	

Bob Burbee motioned to pay bills. Terry Knief seconded. The motion carried unanimously.

11. Old Business:

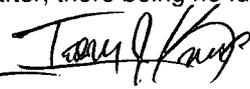
- a. Discussion was had about the used 2008 generator from Diesel Power Equipment Co. Don Schuneman motioned to pay the \$16,695 for the new generator. Terry Knief seconded. The motion carried unanimously.
- b. Asphalt Maintenance, Inc. bid \$1950 to perform the necessary asphalt patching cracks. Don Schuneman motioned for approval. Dave Jasa seconded. The motion carried unanimously. Don Schuneman motioned to allow Moore Brothers Construction to give a bid on pavement sections for the streets. Bob Burbee seconded. The motion carried.
- c. The attorney has contacted Larry Foreman regarding the records needed to start the negotiations for a new Masters contract. Mr. Foreman reported that the records are in storage, so he will need to track them down.
- d. Spring Clean Up
- e. Bids for tree trimming were reviewed and discussed. Don Schuneman motioned that Heartland Demolition be allowed to trim the trees for \$2950. Dave Jasa seconded. The motion carried unanimously.
- f. The sewer drains have been cleaned out.

12. New Business:

- a. No parking signs have been installed.
- b. Dutton & Associates provided an engagement letter regarding preparation of the budget. Terry Knief will sign and return the letter.
- c. Sarpy County Emergency Management Agency sent a letter asking about the tornado siren. Terry Knief recorded the siren test on June 4 and it was working. Discussion was had. Terry will contact the Agency to see what, if anything, needs to be done.
- d. The attorney reported that Cindy from Sarpy County (402.593.2315) contacted her regarding the need to rezone the condos. They are currently improperly zoned for general business (BG). They should be zoned for multi-resident status. The county fee to rezone is \$400. Cindy advised that attorney if the condos were damaged by 50% or more, it would not be possible to repair or rebuild because of the current zoning. The attorney will contact Terry Jones, the president of the condo board, 402.894.2025, to inform him about what needs to be done.
- e. The tennis court needs river rock with edging put around it so that the water isn't pooling on the tennis court. Discussion was had.

Don Schuneman motioned to conclude the meeting. Terry Knief seconded.

Thereafter, there being no further business the meeting was adjourned.

CLERK 

Chairman 