

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
May 3, 2011



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on May 3, 2011, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Bob Burbee (402.896.1084) and Terry Knief (402.681.3780) and Dave Jasa (402.896.2279). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, and a few District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. Compliance with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the table at which the Board Members were seated.
- 2. Approval of Minutes:** The attorney stated the next item of business on the agenda was approval of the meeting minutes from April 5, 2011. Trustee David Jasa motioned for approval. Trustee Bob Burbee seconded the motion. A roll call vote was taken and was carried unanimously.
- 3. Residents' Concerns:** Trustee Bob Burbee stated that his water bill is incorrect. It states that he is delinquent. June Jordening stated that the mail box blew over, so some bills may be late. Gary Shepherd stated that he received information from the post office that the preprinted water bills may require a yearly charge of \$185.00. Discussion was had
- 4. Next Meeting Date:** The next meeting of the Board will be held on June 7, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.
- 5. Professional Accounting Service:** Gary Shepherd reported that fund balances as of March 31, 2011, were as follows:

General Fund	\$ 221,895.80
Bond Fund	\$ 50,398.58
Bond Investment	\$ 49,972.19
Water Deposits	\$ 15,650.00
Bond Reserve Fund	\$ 6,390.31

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Total usage was 248,649. Average usage 601 cubic feet. Minimum users was 366. Total users was 396. Average water bill was \$30.87. Mr. Shepherd paid \$548.59 for sales tax for the month of March.

- 6. Account Receivable:** June Jordening reported that during the month of April she received a deposit on Account 1076 for \$150. The attorney stated that she contacted the title company regarding the house at Account 1219. They sold the house, but continue to have an outstanding bill. There is enough money deposited to cover the bill and issue a small refund. Account 1220 still owes \$100 toward his deposit. The Clerk will send him a notice. The deposit is still outstanding on Account 1250. With regard to general account deposits, Ms. Jordening stated that during April, she deposited the amount of \$11,571.63 with the County Treasurer.

Discussion was had regarding putting together an information sheet regarding services and emergency contacts within the District. The attorney offered to put together a list.

- 7. Engineering Issues:** Discussion was had regarding hiring a new engineering firm. The board discussed the possibility of proceeding for the year without a firm. Gerald Pesek questioned if that is allowed under the Nebraska Department of Health and Human Services regulations. The attorney stated that the statutes do not require an engineer, but that she will look into whether the regulations indicate otherwise.
- 8. Attorney Issues:** An agenda item was inadvertently not included regarding the resolution for parking and one-way traffic. Because it was mentioned in the last meeting minutes, the board proceeded to take action. The attorney will put together a resolution for the board so that there would be one-way traffic on Glenn Street between 132nd Street and Richland Drive from 7:00 a.m. to 5:00 p.m. during the school year. Additionally, there would be no parking on Glenn Street during the designated time.

The attorney updated the board regarding grant applications after speaking to an attorney in Dubuque, Iowa that specializes in grant research and application. The would be a yearly \$2,400.00 fee for conducting monthly research. Assistance with writing grants would be an additional charge based on the grant specifications. Discussion was had.

The attorney stated that a letter was sent to Michael Malmstrom regarding his failure to pay the bill for the tree trimming. Mr. Malmstrom responded to the attorney via email that he continues to dispute the charge. Discussion was had.

The attorney stated that there was no update on Dam Site 5 or the Masters contract.

- 9. Report from G.F. Pesek.** Gerald Pesek distributed to the Trustees copies of his monthly report dated May 3, 2011. Both wells are cycling properly. The monthly test for coliform was negative. The Nebraska Department of Health and Human Services Office of Drinking Water and Environmental Health has granted a waiver from the Asbestos monitoring requirements found in Section 005.02 of Title 179 Chapter 3 (2011-2019). A letter to acknowledge the receipt of the Emergency Plan of Operation and meets all requirements outlined in Title 179 NAC 22-004 Item 6. The

wastewater system is cycling properly. The lift station cleaning and pump inspection will be scheduled after street sweeping.

Gerald Pesek also reported that the swing replacements are \$158 per piece. Straps for the swings are \$74 a piece. Discussion was had..

10. Payment of Bills: All bills submitted for payment were approved for payment by unanimous vote. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8635	4/25/2011	Omaha World Herald	\$7.43	Publication	153698-110331
8636	4/25/2011	NE Public Health	\$16.00	Water Testing	412053
8637	4/25/2011	Qwest	\$84.92	Phone Serv. So. weel	
8638	4/25/2011	Qwest	\$84.92	Phone Serv. No weel	
8639	4/25/2011	Qwest	\$114.51	Phone Serv. Alum	
8640	5/03/2011	Providence Group	\$153.00	Repairs to sensaphone	100176
8641	5/03/2011	City of Omaha	\$4,327.97	Sewer fees Jan	73425
8642	5/03/2011	T & L Lawn	\$758.00	Apr. mowing	
8643	5/03/2011	Linda Comstock	\$223.28	Accounts payable	
8644	5/03/2011	OPPD	\$2,219.70	Electricity serv.	
8645	5/03/2011	Jerry Knief	\$122.43	Clerk Fees	
8646	5/03/2011	Cassidy Chapman	\$923.48	Legal fees	
8647	5/03/2011	G.F. Pesek	\$2,920.00	April maint.	
8648	5/03/2011	June Jordening	\$340.00	Accts Recv.	
8649	5/03/2011	June Jordening	\$50.00	Garden maint.	
8650	5/03/2011	Professional Acctg.	\$991.88	Acct. fees	
8651	5/03/2011	Safeguard	\$600.83	Water cards	026861553

David Jasa motioned to pay bills. Bob Burbee seconded. The motion carried unanimously. June Jordening stated that she will buy some new plants for the District entrance. There were no objections.

11. Old Business:

- a. Discussion was had regarding the backup generator proposal from the previous meeting. More research needs to be done to see if a grant can possibly fund the purchase. Gerald Pesek will look into putting a down payment on the generator to hold it. Don Schuneman motioned to get the electrical set up on the south well and the lift station. Bob Burbee seconded. The motion was carried unanimously.
- b. Don Schuneman reported that two companies will bid on asphalt patching after street sweeping.
- c. The new street sweeper will sweep on Friday, May 6.
- d. There are 30 fire hydrants that need paint. Heartland Demolition has offered to do it for \$2,000. It breaks down to \$185 per hydrant. Don Schuneman motioned to approve. David Jasa seconded. The motion carried unanimously.

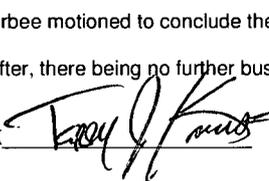
12. New Business:

- a. Bushes need to be trimmed and shingles replaced on the shed for spring cleaning. Heartland Demolition will provide a bid to repair the tennis court and basketball court.
- b. June Jordening will pick up some bags of mulch for the entrance.
- c. There are five trees at the park and five trees at the end of the Mercury Street that may have a disease. One tree at the park is completely dead. Terry Knief and Don Schuneman will mark the trees that need to be removed with an orange.
- d. The sewer drain needs to be cleaned out on Grissom and on Westmont Drive in the northeast corner. Some residents have requested no parking signs on 132nd Street and Richland Drive. Discussion was had about adding one sign inbound and one sign outbound. The attorney will also send a letter to the Sarpy County Sheriff regarding the parking problem by the fire hydrant on 132nd Street and Glenn Street, the northeast corner by the school.

Bob Burbee motioned to conclude the meeting. Don Schuneman seconded.

Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

