

SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARPY COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
April 5, 2011



A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on April 5, 2011, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Trustees Don Schuneman (402.895.0967), Bob Burbee (402.896.1084) and Terry Knief (402.681.3780). Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, and many District residents

Notice of the meeting was given in advance thereof by publication in The Papillion Times. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

- 1. Complianace with Open Meetings Law:** It was announced that in compliance with the Act, a current copy of the Nebraska Open Meetings Act was available for review on the table at which the Board Members were seated.

The attorney addressed issues with the last meeting. Chairman Al Petersen did not resign at the last meeting, but gave notice to the board that he was selling his property. The board proceeded to discuss and vote on appointing a new board member at the March meeting, prior to there being an actual vacancy. The attorney explained that appointing a new trustee was not an agenda item, and therefore, could not stand, in addition to there not being an opening for an appointment at the March meeting. The attorney proposed that the board begin with appointing a new chairman since Al Petersen was no longer qualified to serve on the board. Don Schuneman nominated himself. Terry Knief seconded. Bob Burbee objected to Don Schuneman. The vote was carried.

The agenda for the current meeting did mention the vacancy on the board, so the attorney advised that the board could proceed on appointing a new trustee. Don Schuneman nominated David Jasa to fill the vacancy created by the sale of Al Petersen's home. Terry Knief seconded Dave Jasa's appointment. Bob Burbee objected to Dave Jasa and nominated Mike Bendon. The vote was carried and David Jasa was appointed as a board member.

- 2. Approval of Minutes:** Approval of the March 1, 2011 Minutes. Several changes were mentioned. Don Schuneman's name was misspelled. Abe's Trash Service was misspelled. Warrant 8611 had an incorrect issue date; it should be March 1, 2011. December and January warrants were listed again. Chairman Al Petersen should say no longer a property owner, not a resident. Trustee Bob Burbee motioned for approval based on these changes. Trustee Don Schuneman seconded the motion. A roll call vote was taken and was carried unanimously.

- 3. Residents Concerns:** Melissa Hasty, the principal at Westmont Elementary, asked to speak to the board regarding making changes to Glenn Street during school hours. Her attendance was a result of a child being hit by a car on February 28, 2011. Ms. Hasty proposed making Glenn Street a one-way street during particular hours affecting school traffic. Discussion was had. The attorney will prepare a resolution for the next meeting so that the issue may be addressed at the county level.

Resident Gene Lachowski has lived on Shepard for 30 years. He feels that the intersection at 132nd Street in front of the store is a problem. There is currently no stop sign outside of the daycare. If traveling east, a driver used to have the right of way. As leaving Westmont, a person now has to stop for cross-traffic on 132nd. Mr. Lachowski has already talked with the county planner.

Resident Patrick Kelly stated that there are dead trees on top of Mercury at Richland Drive.

- 4. Next Meeting Date:** The next meeting of the Board will be held on May 3, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska. June Jordening will know by the next meeting if meetings can be held at the school over summer break.
- 5. Professional Accounting Service:** Gary Shepherd reported that fund balances as of February 28, 2011, were as follows:

General Fund	\$ 194,743.97
Bond Fund	\$ 55,155.04
Bond Investment	\$ 0.00
Water Deposits	\$ 15,150.00
Bond Reserve Fund	\$ 6,390.31

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by April 15, 2011: Account 1057 David Clapham, Account 1098 Todd Matteson, Account 1143 Kristel Ashmore, Account 1196 Jason McKewon, Account 1219 Steve Winsor, Account 1252 Brad and Lisa Rands, Account 1310 Amber Peters, and Account 1320 Lisa Miller. Water will be shut off unless payment is made by April 15, 2011. Mr. Shepherd also reported total water usage of 237,368 cubic feet. Average water bill \$30.87. Average usage 551 cubic feet. Minimum users was 371. Total users was 396.

- 6. Account Receivable:** June Jordening reported that during the month of March she received deposits on the following accounts: Account 1031, Account 1220, Account 1028, and Account 1172. \$50 was paid toward the deposit on Account 1220 Matt Rohlf on February 1, but the remaining deposit amount due is still outstanding. Ms. Jordening informed the board that in January, she mistakenly underreported the amount deposited by \$300.00. The actual amount deposited in January as \$11,972.08, not \$11,672.08. Account 1026 Michael Malmstrom refuses to pay for tree trimming. The attorney will send a letter. Account 1038, Account 1100, Account 1103, Account 1285, and Account 1291 have all paid the \$25 billed to them for tree trimming. With regard to general account deposits, Ms.

Jordening stated that during March, she deposited the amount of \$12,087.94 with the County Treasurer.

The new account at 13523 Schira wants to pay the water bill one year in advance. Discussion was had. Don Schuneman motioned that he be allowed to pay in advance. Bob Burbee seconded. The motion was carried unanimously.

7. **Engineering Issues:** Al Petersen was contacted by Brett Wawers that Lamp Rynearson was resigning. Brett then contacted resident Mike Bendon and said that they wanted to stay on. According to Al, the engineering firm as listed at the courthouse is not correct. Discussion was had. The attorney will put together a letter requesting all documentation that Lamp Rynearson has in its possession.
8. **Attorney Issues:** The attorney presented the accounts payable clerk with a bill from Ralston Insurance for the bond. The attorney will draft another letter regarding Dam Site #5 since no response has been received from the January 28, 2011 letter. The attorney advised that the Masters contract could renegotiating. Discussion was had. The attorney will draft a letter to their former attorney for the District to get any records regarding the Masters contract. Discussion was then had regarding other commercial accounts being increased by 3%. Terry Knief motioned for the increase. Don Schuneman seconded. The vote was carried unanimously.
9. **Report from G.F. Pesek.** Gerald Pesek distributed to the Trustees copies of his monthly report dated April 5, 2011. Both wells are cycling properly. The monthly test for coliform was negative. An EPA grant administered through Nebraska Rural Water Association gave the District a new chlorine injector pump and residual test kit valued at \$600.00. Twelve replacement water meters are stored in the maintenance building for use during the current repair project. The Nebraska Department of Health and Human Services required reports are being updated. The wastewater system is cycling properly. The lift station cleaning and pump inspection will be scheduled after street sweeping. Spring projects are underway. Jim Renander from Diesel Power Equipment Co. provided a bid of \$16,695.00 for a 2008 generator. This generator would provide the exact amount of power required. Discussion was had. Gerard is going to look into some more grants. There is currently information on record regarding different water grant opportunities. The attorney stated that she will contact a grant writer to obtain additional information for the board.
10. **Payment of Bills:** All bills submitted for payment were approved for payment by unanimous vote. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8613	3-21-2011	Omaha World Herald	\$7 43	Publication	153698110228
8614	3-21-2011	NE Public Health	\$16 00	Water test	411037
8615	3-21-2011	Qwest	\$114 69	Water tower alarm	402-039-3840
8617	3-21-2011	Qwest	\$84 92	North well	402-039-3834-177
8618	3-21-2011	Great Plains One Call	\$24 09	Digger hotline	2115023
8619	4-5-2011	Abe's Trash Service	\$47 25	Trash service	
8620	4-5-2011	Cassidy Chapman	\$450 00	Legal fees	
8621	4-5-2011	Kersten Construction	\$5000 00	Replace fire hydrant	30438
8622	4-5-2011	Kersten Construction	\$914 68	Replace fire hydrant	30438
8623	4-5-2011	Robert Burbee	\$55 41	Meeting attendance	
8624	4-5-2011	Don Schuneman	\$41 56	Meeting attendance	
8625	4-5-2011	Jim Grimm	\$69 26	Meeting attendance	
8626	4-5-2011	Linda Comstock	\$224 36	Accounts payable	
8627	4-5-2011	Professional Accounting Service	\$1108 82	Professional accounting	
8628	4-5-2011	Great Plains One Call	\$75 62	Digger hotline	31151023
8629	4-5-2011	Cassidy Chapman	\$170 00	Legal fees	
8630	4-5-2011	G.F. Pesek	\$2779 00	March maintenance	
8631	4-5-2011	Terry Knief	\$119 25	Clerk fee/expenses	
8632	4-5-2011	June Jordening	\$367 50	Accounts receivable	
8633	4-5-2011	OPPD	\$2193 24	Electrical service	
8634	4-5-2011	Ralston Insurance	\$100.00	Bond renewal	71869, 71870

Don Schuneman motioned to pay bills. Bob Burbee seconded. The motion carried unanimously.

11. **Old Business:** Asphalt patching will be done by Asphalt Inc. They want to wait until after street sweeping. Don Schuneman has not had a response on manhole covers yet. Clean Sweep Construction will be the new street sweeper. They will do it late April or early May. The mowing contract was awarded to Travis Kulms. Spring clean up will happen on May 21 at 8:00 a.m. The attorney will write a letter to Larry Foreman regarding all files in his possession from his time representing the District.
12. **New Business:** June Jordening asked if she should clean up the front entrance again. Don Schuneman motioned. Bob Burbee seconded the motion. Motion carried. Since water tower is paid off, Bob Burbee wants to see if new meters could be installed. Resident Mike Bendon mentioned that the swings are broken. They all need to be replaced. The park faucet is also still leaking. It needs to be upgraded. G.F. Pesek will put together a recommendation for the next meeting.

Bob Burbee motioned to conclude the meeting. Don Schuneman seconded

Thereafter, there being no further business the meeting was adjourned.

CLERK

CHAIRMAN