



SANITARY AND IMPROVEMENT DISTRICT NO. 23
OF SARP COUNTY, NEBRASKA

Minutes of Meeting of Board of Trustees
March 1, 2011

A meeting of the Board of Trustees of Sanitary and Improvement District No. 23 of Sarpy County, Nebraska was held on March 1, 2011, at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

Present were Chairman Allen Petersen (402.895.7244), Trustees Bob Burbee (402.896.1084), Terry Knief (402.681.3780), Don Schuneman (402.895.0967), and James Grimm (402.290.5482).

The chairman agreed to take minutes. Also present were Gerald Pesek of G.F. Pesek, Inc., Accounts Receivable Clerk June Jordening, Gary Shepherd of Professional Accounting Service, Accounts Payable Clerk Linda Comstock, and three District residents.

Notice of the meeting was given in advance thereof by publication in The Papillion Times. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

The Chairman stated that the first item of business on the agenda was an announcement in compliance with the Nebraska Open Meetings Act. He stated that in compliance with the Act, a current copy of the Nebraska Open Meetings Act, was available for review on the table at which the Board Members were seated.

The Chairman stated the next item of business on the agenda was approval of the meeting minutes from January 4, 2011. Mike Bendon pointed out three misspellings. Trustee Bob Burbee motioned for approval with those minor corrections. Trustee Don Shuneman seconded the motion. A roll call vote was taken and was carried unanimously.

Jim Renander of Diesel Power Equipment Co was a guest at the meeting. The district has been discussing the potential need for a backup power supply for the wells and lift station in case of a power outage. Mr. Renander presented some options for a portable generator. The board discussed used vs new, portable vs permanent, purchase vs lease, vs rent to own. In addition to the generator there would be required electrical work and hook ups. The board discussed auto transfer switch for one or both wells, and a manual transfer switch for the lift station. Rough estimated purchase used with hooks ups and labor would be \$25K based on an MMG80 that Diesel Power currently has. A functional new set up would be approx. \$40K. These are rough estimates. Mr. Renander is to prepare some formal options for next meeting. Quote is only good for limited period (no more than 30days) due to copper price volatility.

The Chairman stated that the next item of business on the agenda was resident's concerns.

Mike Bendon raised concern regarding rate increase for sewer. The district raised rate for all residents including Masters \$2.00 per month. This is due to the rate increases imposed on the district from the city of Omaha. After discussion, it was agreed the Masters water contract needs to be procured from the previous attorney Larry Foreman to see if the Masters contract supports this change. May need to change that contract. Also, need to address rate increase for commercial accounts. The chairman agreed to look at historical usage of commercial and make a recommendation on increase

strategy.

The Chairman stated that the next item of business on the agenda was setting the time and place for the next meeting of the Board. The next meeting of the Board will be held on April 5, 2011 at 6:30 o'clock p.m. at Westmont Elementary School, 13210 Glenn Street, Omaha, Nebraska.

The Chairman stated that the next item of business on the agenda was the report of Professional Accounting Service. Gary Shepherd reported that fund balances as of January 31, 2011, were as follows:

General Fund	\$194,300.92
Bond Fund	\$ 34,394.44
Bond Investment	\$ 44,970.60
Water Deposits	\$ 15,450
Bond Reserve Fund	\$ 6,390.31

Mr. Shepherd next distributed to the Trustees copies of his graphs of general fund activities and a review of those graphs ensued. Mr. Shepherd next distributed to the Trustees his accounts receivable analysis showing those accounts currently in a delinquent status, after which it was determined that shut-off notices will be mailed with regard to the following accounts if balances are not received by March 15, 2011: 1025 Craig Sullivan;1037 Britnee Nigg;1056 Stacy Distefano;1057 David Clapham;1112 Tracy Swalberg;1132 Eileen Bramble;1201 Tammy Shaffer;1260 Jonathan Floerke;1277 Leslie K Aleck;1291 Eric Schwickerath;1320 Lisa Miller;1326 Lauren M Cecil . Water will be shut off unless payment is made by March 31, 2011. A deposit is due on Account 1031 Steven and Kristina Rivas and account 1028 Lori Kiger. A lien will be filed on account 1110. Mr. Shepherd also reported total water usage of 307, 277 cubic feet. Average usage 767 cubic feet. Total users 396 of which 337 were minimum users. Sales tax was paid in the amount of \$517.54 for the month of January.

The Chairman stated that the next item of business on the agenda was the report of the Accounts Receivable Clerk. June Jordening reported that during the months of January and February she received deposited \$21,857.89 into the general fund. This included \$300.00 from South Sarpy School for water tower leave fee for internet satellite. June also reported depositing \$50.00 into the water deposit account for account 1220. A balance of \$100.00 is due on account 1220. There is an outstanding deposit requirement of \$150.00 for account 1031 Seven Rivas and Acct 1028 Lori Kiger.

The Chairman stated that the next item of business on the agenda was the engineering issues.

- Grissom Street repair has been complete and contractor has been paid
- Handicap ramp billing was reversed by Lamp Rynearson due to their error in not properly including the handicap ramps in the 2010 paving project.

The next item on the agenda was attorney issues. The attorney was not present due to illness but reported that no response has been received from the NRD or HDR regarding Dam Site#5 commitments to the district. Attorney will follow up as directed by the board.

The Chairman stated the next item of business on the agenda was the report of G. F. Pesek, Inc. Gerald Pesek distributed to the Trustees copies of his monthly report dated March 1, 2011. Both wells cycling properly. Yearly evaluation of each well was complete. Report to follow. Nebraska Department of Health and Human Services yearly plans timely submitted.

The next item on the agenda was the payment of bills. All bills submitted for payment were approved for payment by unanimous vote. The detail of the approved warrants follows:

Warrant #	Date Issued	Issued To	Amount	Purpose	Invoice #
8557	12/7/10	Jim Grimm	\$300.00	Haul leaves to landfill	
8558	12/7/10	June Jordening	\$335.00	Accts Receivable	
8559	12/7/10	Great Plains One Call	\$112.75	Diggers Hot Line	1110SD23
8560	12/7/10	Omaha World Herald	\$7.84	Publication	101130
8561	12/7/10	OPPD	\$2,228.14	Electrical Service	
8562	12/27/10	Neb Dept of health	\$16.00	Water Testing	408168
8563	12/27/10	Abes Trash Servive	\$47.25	Trash Service	21241001
8564	12/27/10	Qwest	\$114.17	Phone Service	
8565	1/4/11	OPPD	\$2,228.14	Electrical Service	
8566	1/4/11	City of Omaha	\$3,039.96	Sewer Aug10	69426
8567	1/4/11	Kersten & Lee	\$3,922.62	Sewer line dig	
8568	1/4/11	Linda Comstock	\$223.32	Accounts Payable	
8569	1/4/11	Ron Nelson	\$200.00	Tree Trimming	
8570	1/4/11	June Jordening	\$332.50	Accounts Receivable	
8571	1/4/11	Terry Knief	\$103.72	Clerk duties & expense	
8572	1/4/11	Cassidy Chapman	\$411.76	Legal fees	
8573	1/4/11	Professional Accounting	\$988.80	Accounting service	
8574	1/4/11	Professional Accounting	\$435.87	1099 & prepaid taxes	
8575	1/4/11	G.F. Pesek	\$3,085.00	Dec Maintenance	
8576	1/4/11	Qwest	\$586.84	So Well Phone line	
8577	1/4/11	Qwest	\$971.54	No Well Phone line	
8578	1/18/11	Midwest Labs	\$30.00	Water Testing	600572
8579	1/18/11	Great Plains one cal	\$40.90	Diggers hot line	
8680	1/18/11	Omaha World Herald	\$7.84	Publication	
8581	1/25/11	Qwest	\$114.69	Water tower phone	
8582	1/25/11	Qwest	\$84.92	South Well phone	
8583	1/25/11	Qwest	\$84.92	North Well phone	
8584	1/25/11	Ne Public Health	\$16.00	Water Testing	409156
8585	2/1/11	Berkadia Mortgage	\$28,174.18	Last Water Tower Pmt	Construction Warrant
8586	2/1/11	Linda Comstock	\$223.96	Accounts Payable	
8587	2/1/11	Electric Co of Omaha	\$542.24	Repair North Well	27408
8588	2/1/11	City of Omaha	\$3,258.63	Sept Sewer	70723
8589	2/1/11	OPPD	\$2,283.52	Electric Service	
8590	2/1/11	HTM Sales	\$2,152.79	Water Meters	11-26452-1
8591	2/1/11	Mackie Construction	\$1,834	Street repair Grissom	
8592	2/1/11	Great Western Bank	\$250.00	Pay Agent July -Jan11	
8593	2/21/11	Omaha World Herald	\$7.84	Publication	153698-110131
8594	2/21/11	Great Plains One Call	\$7.96	Diggers Hot Line	111SD23
8595	2/21/11	Qwest	\$114.69	Water tower	
8696	2/21/11	Qwest	\$84.92	South Well	D39-3840
8597	2/21/11	Qwest	\$84.92	North Well	D39-3839
8598	3/1/11	Linda Comstock	\$188.52	Accounts payable	
8599	3/1/11	City of Omaha	\$3,028.76	Sewer Oct	71793
8600	3/1/11	Ne Dept of Health	\$16.00	Water Testing	410086
8601	3/1/11	OPPD	\$2,304.41	Electrical services	
8602	3/1/11	Layne Christensen	\$429.16	Pump test & maint	89011504
8603	3/1/11	City of Omaha	\$3,001.00	Sewer Nov	72498
8604	3/1/11	City of Omaha	\$3,326.17	Sewer Dec	72498

8605	3/1/11	Lamp Rynearson	\$289.59	Engineering Fees	0000027
8606	3/1/11	Professional Acct	\$1,759.80	Accounting Fees 2 months	
8607	3/1/11	Terry Knief	\$103.72	Clerk fee and expenses	
8608	3/1/11	June Jordening	\$332.50	Jan Accounts Rec	
8609	3/1/11	June Jordening	\$337.50	Feb Accounts Rec	
8610	3/1/11	G.F. Pesek	\$2,785.00	Feb Maint	
8611	3/11/11	G.F. Pesek	\$2,635.00	Jan Maint	
8612	3/1/11	Al Petersen	\$55.41	Meet attendance Nov-Mar	

Trustee Burbee motioned and Trustee Schuneman seconded followed by unanimous vote to pay all bills detailed above.

The next item on the agenda was old business:

- Asphalt patching. Trustee Schuneman will get updated pricing and scope from Asphalt Maintenance for April meeting.
- Chairman Petersen resignation. Chairman Petersen announced sale of his residence. Should be final in next 30-45 days. Trustee Burbee motioned and Trustee Schuneman seconded Mike Bendon be a replacement Trustee when Chairman Petersen officially is not a resident of the district. Motion carried. Subsequent to that vote Trustee Grimm resigned. There was discussion but no action regarding Trustee Grimm's replacement. The chairman will investigate need for replacement bonded trustee to pay bills or other arrangement with Rich James and the SID attorney.
- Small shed at Kyle Field for equipment was approved for the little leagues. Chairman to inform Mike Kalin to position it on the north side of Kyle field and it can't be a permanent structure.
- New street sweeper bid for 2011.. Subsequent to meeting Clean Sweep submitted bid for \$685.00 for spring and \$600.00 for fall sweeping.
- Sarpy County Department of Roads project budget. The chairman reported he spoke with Sarpy County Department of Roads regarding charging back Gerald Pesek time spent marking and safeguarding our water lines for county projects. There is no opportunity for charge back.
- Last bond payment on water tower was made in February.
- T&L landscaping was awarded the mowing contract for 2011. Terry Knief is to inform T&L.
- Apollo Park is now open.

Thereafter, there being no further business the meeting was adjourned.

CLERK



CHAIRMAN

